

STUDENT SEXUAL HARASSMENT COMPLAINT FORM

Complaining Student _____

Aggressor (Student or System Employee at which this complaint is directed) _____

School _____

Date of alleged harassment _____

Brief description of sexual harassment _____

Witnesses to the alleged sexual harassment _____

For School Use Only

Date Received _____

Forwarded to _____

Recommendation Received _____

Disposition Date _____

(PLEASE POST)

SEXUAL HARASSMENT REPORTING PROCEDURES

Definition

Sexual Harassment is generally defined as unwelcome sexual advances, request for favors or other visual contact of a sexually-directed nature included, but not limited to, reference to body parts, reputations, gestures or acts, sexually oriented jokes, innuendos, or obscenities, displaying of sexually suggestive objects, pictures, cartoons or posters, sexually suggestive letters, notes or invitations.

Reporting Procedures

If you believe that you are being or have been subjected to any form of sexual harassment, you are encouraged to immediately inform any responsible employee of the Cherokee County School System. This employee could be any administrator, teacher, counselor, school police officer or any office personnel.

When you inform the administrator, teacher, counselor, school police officer or office personnel, they will give you an "Allegation of Student Sexual Harassment" form and may assist you in completing the form. This form will then allow the principal or other person to make an appropriate inquiry.

If supporting information is found that would permit a more thorough investigation, all information will be sent to the office of the Chief of School Police for further investigation.