

# ARCHDIOCESE OF BOSTON

## Weekly Mailing

Week Ending July 31, 2015

Recommended  
Recipient

Description

### New Items

1. [Offertory Collection Controls Initiative](#).....Pastor / Administrator / Business Mgr / Finance & Ops Mgr  
>[Link to Video](#) | *From Finance*
2. [Created for Love Middle School Curriculum Trainings: Grades 6-8](#).....  
For Catholic School Religion Teachers (8/27+): [Link to Register](#)  
For Parish Religious Educators (8/25+): [Link to Register](#)  
*From the Respect Life Education Office*
3. [Faith Formation Leaders' Day](#) (9/2)..... Pastor / Administrator / Faith Formation  
[The Domestic Church: Evangelizing Society Through the Family](#)  
*From the Office for Lifelong Faith Formation and Parish Support*
4. [Altar Server Appreciation Mass](#) (10/24).....Pastor / Administrator  
*From the Vocation Office*
5. [IOI Upload](#) ..... Business Mgr / Finance & Ops Mgr  
*From Finance*
6. [Year-End Questionnaire](#) ..... Pastor / Administrator / Business Mgr / Finance & Ops Mgr  
*From Finance*

Due 8/15

### Events

7. [St. John Vianney Cookout: Registration Form](#) (8/6) .....Priest  
*From the Parish Life and Leadership Secretariat*
8. [Sing the Seasons](#) (8/11).....All  
*From the Office of Divine Worship*
9. [Why Catholics Work for Justice](#) (8/22+) .....Adult Faith Formation  
*From the Office for Spiritual Life*
10. [Jesus in Boston](#) (8/28) ..... Young Adult Ministry  
*From the Office for Lifelong Faith Formation and Parish Support*
11. [Forming Disciples in Mission](#) (8/29, 10/17).....All  
*From the Office for Lifelong Faith Formation and Parish Support*
12. [Why Catholic? Journey Through the Catechism](#) (9/19).....Adult Faith Formation  
*From the Office for Spiritual Life*
13. [Project Rachel Retreat: Come to the Waters of Healing](#) (9/19, 10/17).....All  
*From the Project Rachel Ministry*
14. [Catholic Scout Adult Training](#) (9/26, 10/3).....All  
[Boy Scout Catholic Emblems and Girl Scout Catholic Medals](#)  
*From the Office for Lifelong Faith Formation and Parish Support*

### Administrative

15. [Year of Mercy: 3-Question Survey | Link to Survey](#) .....All  
*From the Office for Lifelong Faith Formation and Parish Support and Office of Divine Worship*
16. [Health and Dental Plan Update: Rate Announcement](#)..... Pastor / Administrator / Finance & Ops Mgr / Business Mgr / Principal  
*From the Benefits Office*
17. [Finance and Operations Certificate Program](#).....Pastor / Administrator  
*From the Finance and Operations Admissions Committee*
18. [Virtus/Protecting God's Children: Facilitator Training](#) ..... Pastor / Administrator / Principal  
*From the Office of Child Advocacy*
19. [Parish Safe Environment Questionnaire](#) .....Pastor / Administrator  
*From the Offices of Child Advocacy and Background Screening*
20. [ConnectNow Training](#) (8/4+)..... Business Mgr / Finance & Ops Mgr  
[ParishSoft ConnectNow Web-Based](#)  
*From Parish Services*

Due 8/14

# ARCHDIOCESE OF BOSTON

## Weekly Mailing

Week Ending July 31, 2015

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### Bulletin Announcements

- New** 21. [Jesus In Boston – Young Adult Event](#)..... Bulletin Editor  
*From the Office for Lifelong Faith Formation and Parish Support*
- New** 22. [Meeting Christ in Prayer](#)..... Bulletin Editor  
*From the Office of Worship*
- New** 23. [Men’s and Women’s Cursillo](#)..... Bulletin Editor  
*From the Office for Spiritual Life*
24. [Catholic Scout Training](#)..... Bulletin Editor  
*From the Office for Lifelong Faith Formation and Parish Support*
25. [Pastoral Planning Announcements: August 2015](#)..... Bulletin Editor  
*From the Pastoral Planning Office*

### Business Resources

[Prayer Cards: Pope Francis’ Upcoming Visit / Canonization of Blessed Junípero Serra  
Christmas in the Summer | Year of Mercy](#)  
*From the Catholic Media Secretariat*



ARCHDIOCESE OF BOSTON  
66 BROOKS DRIVE  
BRAintree, MASSACHUSETTS 02184-3839  
Office: (617) 746-5878 FAX (617) 746-5762  
Email: Maureen\_Creedon@rcab.org

Maureen Donnelly Creedon  
Finance Director

July 31, 2015

Dear Pastors, Administrators, Finance & Operations Managers, and Business Managers:

The Archdiocese of Boston is moving forward with an initiative that soon will become standard practice for offertory collections. Advocated by Cardinal Seán O'Malley, the "Offertory Collection Controls Initiative" has been piloted at approximately 50 parishes to date with a planned rollout over the course of FY16. The goal is simple—to create alignment across parishes so that all employ the same checks and balances in securing offertory.

In an effort to promote this new system of financial controls, the Finance Department partnered with Boston Catholic Development Services and the Parish team at the Catholic Tri-Parishes of Brockton to create a video (<http://www.bostoncatholic.org/OffertoryCollectionsInitiative/>) that highlights these best practices in responsible stewardship. This video presentation clearly outlines the benefits of the Secure Bag System, both for training purposes and for the Catholic faithful who entrust their gifts to the Church.

For additional information regarding implementation of the Secure Bag System, please see the Offertory Collection Controls Initiative folder on Right Networks or contact Mary Frances Allen (maryfrances\_allen@rcab.org) of the Financial Practices and Compliance Services (FinPAX) Team.

As always, thank you for all you do for Christ and his Church.

Sincerely,

Maureen Donnelly Creedon  
Director of Finance

# CREATED FOR LOVE

## Curriculum Training Dates For Catholic School Religion Teachers in Grades 6-8

**\*Pre-Registration is Required for All Trainings\***

**\*Thursday, August 27, 2015: 9:00am-12:00pm**  
**JPII Catholic Academy: 2200 Dorchester Ave. Dorchester, MA**  
*Located directly across from St. Gregory's Church*

\*Parking available behind the building as well as across the street at CVS.  
*\*Limited to 20 participants*

**\*Tuesday, September 1, 2015: 9:30am—2:00pm**  
**Pastoral Center: 66 Brooks Drive, Braintree, MA**  
(Mass & Lunch included)

**\*Austin Prep: Reading: Fall Date TBD**  
(Please check back in September for more information on this location)

**CLICK THE LINK BELOW TO REGISTER  
FOR A TRAINING**

<https://www.surveymonkey.com/r/2CTHVXQ>

If you do not see a training near you and your school is interested in hosting a day long regional training, please contact Colleen at 617-746-5864 or [Colleen\\_Donohoe@rcab.org](mailto:Colleen_Donohoe@rcab.org)

**GOD'S PLAN FOR LIFE, LOVE,  
RELATIONSHIPS & MARRIAGE**

ARCHDIOCESE OF BOSTON

[www.RespectLifeEducation.com](http://www.RespectLifeEducation.com)

# CREATED FOR LOVE

## Curriculum Training Dates For Parish Religious Educators in Grades 6-8 **\*Pre-Registration is Required for All Trainings\***

### North Region

**\*Tuesday, August 25<sup>th</sup>: 6:00-9:00 pm**

Most Blessed Sacrament Parish  
1155 Main Street  
Wakefield, MA

### Central Region

**\*Monday, August 31<sup>st</sup>: 6:00 pm—9:00 pm**

Archdiocese of Boston Pastoral Center  
66 Brooks Drive  
Braintree, MA

### South Region

**\*Tuesday, September 15<sup>th</sup>: 6:00 pm-9:00 pm**

St. Thomas Aquinas Parish  
103 Center Street  
Bridgewater, MA

### West Region

**\*Date: To Be Determined (More info to follow in mid-August)**

St. Patrick Parish  
44 East Central Street  
Natick, MA 01760

**CLICK THE LINK BELOW TO REGISTER FOR A TRAINING**

<https://www.surveymonkey.com/r/PXJMKTC>

GOD'S PLAN FOR LIFE, LOVE,  
RELATIONSHIPS & MARRIAGE

ARCHDIOCESE OF BOSTON





**The Domestic Church:  
Evangelizing Society Through the Family**

## FAITH FORMATION LEADERS' DAY

September 2<sup>nd</sup>, 2015, 10:00am – 2:00pm  
Pastoral Center, Braintree

Day will include:

- Light breakfast (available beginning at 9:30am)
- Prayer
- Presentation by Craig Dyke, *Director of Family Life*
- Holy Sacrifice of the Mass
- Lunch
- Conversation/Discussion

***Click Here to Register***

Questions: Please contact Cathy Fallon, *Coordinator of Faith Formation of Children*.  
cfallon@rcab.org or 617-746-5832



ARCHDIOCESE OF BOSTON  
66 BROOKS DRIVE  
BRAintree, MASSACHUSETTS 02184-3839

July 31, 2015

Dear Pastor,

I hope you are well and enjoying a little bit of a break this summer.

The Vocation Office is happy to announce our **Altar Server Appreciation Mass with Bishop Peter Uglietto on Saturday, October 24, 2015, 11:00am at the Cathedral of the Holy Cross** for youth altar servers. A “Make Your Own Sundae” social time will follow at Cathedral High School cafeteria.

During the Mass, the Bishop will bless and acknowledge those altar servers in attendance. Also, each registered server will receive a certificate of appreciation.

Pope Saint John Paul II Award and Blessed Mother Teresa of Calcutta Awards will be given to eight youth who have exhibited exemplary character of service to God and their parish communities. Nomination forms are attached.

The Pope Saint John Paul II Award is given to two Junior Servers and two Senior Servers who have shown exemplary service to their parish and their community by their imitation of Blessed John Paul II. The recipients are young men of dedication and zeal in service to others, especially at the Altar.

The Blessed Mother Teresa of Calcutta Award is given to two Junior Servers and two Senior Servers who have shown exemplary service to their parish and their community by their imitation of Blessed Mother Teresa of Calcutta. The recipients are young women of dedication and zeal in service to others, especially at the Altar.

The registration form for the Altar Server Appreciation Mass is [online](#). We ask that you go to [www.vocationsboston.org](http://www.vocationsboston.org) and fill out one form per youth who will be attending from your parish. If you have any questions about the online registration form, please do not hesitate to contact our Office Administrator, Denise Fortin, at [dfortin@rcab.org](mailto:dfortin@rcab.org) or 617-746-5949.

*Please note that in order for your servers to receive a personal certificate of appreciation from Cardinal Seán, you must register them online no later than Friday, 12pm October 23, 2015.*

Fraternally,

Father Daniel Hennessey  
Vocation Director  
Archdiocese of Boston

P.S. I hope to see you and all your youth Altar Servers on Saturday, October 24, 2015, 11:00am at the Cathedral of the Holy Cross for the Altar Server Appreciation Mass with Bishop Peter Uglietto.

# Blessed Mother Teresa of Calcutta Service Award Nomination Form

Altar Server Appreciation Mass  
Saturday, October 24, 2015  
11:00am Cathedral of the Holy Cross



The Blessed Mother Teresa of Calcutta Award is given to one Junior Server and one Senior Server who have shown exemplary service to their parish and their community, by their imitation of Blessed Mother Teresa of Calcutta. The recipients are young women of dedication and zeal in service to others, especially at the Altar.

## Junior Server Nomination (up to 8<sup>th</sup> grade)

(Please Print)

Only one nomination per  
**junior award** will be  
accepted from each parish.

Name of Server  
Nominated \_\_\_\_\_

Parish \_\_\_\_\_ City \_\_\_\_\_

Age and Grade \_\_\_\_\_ How many years serving \_\_\_\_\_

*On the back of this form, or on a separate sheet of paper, please describe in 100 words or less why the nominee should receive this award.*

## Senior Server Nomination (8<sup>th</sup> to 12<sup>th</sup> grade)

(Please Print)

Only one nomination per  
**senior award** will be  
accepted from each parish.

Name of Server  
Nominated \_\_\_\_\_

Parish \_\_\_\_\_ City \_\_\_\_\_

Age and Grade \_\_\_\_\_ How many years serving \_\_\_\_\_

*On the back of this form, or on a separate sheet of paper, please describe in 100 words or less why the nominee should receive this award.*

**The Nominee must be present at the Award Ceremony to receive the  
Blessed Mother Teresa of Calcutta Award.**

Name of Priest/Pastoral Associate  
or Altar Server Coordinator: \_\_\_\_\_

Parish/City: \_\_\_\_\_

Phone# \_\_\_\_\_ E-mail: \_\_\_\_\_

Please RSVP by  
**Friday, October 16, 2015:**

Fax: 617-779-4570

e-mail: [dfortin@rcab.org](mailto:dfortin@rcab.org)

or  
Mail to:

Vocation Office  
66 Brooks Drive, Braintree, MA 02184





# Pope Saint John Paul II Service Awards Nomination Form

Altar Server Appreciation Mass  
Saturday, October 14, 2015  
11:00am Cathedral of the Holy Cross

The Pope Saint John Paul II Award is given to one Junior Server and one Senior Server who have shown exemplary service to their parish and their community, by their imitation of Pope Saint John Paul II. The recipients are young men of dedication and zeal in service to others, especially at the Altar.

## Junior Server Nomination (up to 8<sup>th</sup> grade) (Please Print)

Only one nomination per **junior award** will be accepted from each parish.

Name of Server Nominated \_\_\_\_\_

Parish \_\_\_\_\_ City \_\_\_\_\_

Age and Grade \_\_\_\_\_ How many years serving \_\_\_\_\_

*On the back of this form, or on a separate sheet of paper, please describe in 100 words or less why the nominee should receive this award.*

## Senior Server Nomination (8<sup>th</sup> to 12<sup>th</sup> grade) (Please Print)

Only one nomination per **senior award** will be accepted from each parish.

Name of Server Nominated \_\_\_\_\_

Parish \_\_\_\_\_ City \_\_\_\_\_

Age and Grade \_\_\_\_\_ How many years serving \_\_\_\_\_

*On the back of this form, or on a separate sheet of paper, please describe in 100 words or less why the nominee should receive this award.*

**The Nominee must be present at the Award Ceremony to receive the Pope Saint John Paul II Award.**

Name of Priest/Pastoral Associate or Altar Server Coordinator: \_\_\_\_\_

\_\_\_\_\_

Parish/City: \_\_\_\_\_

Phone# \_\_\_\_\_ E-mail: \_\_\_\_\_

Please RSVP by  
**Friday, October 16, 2015:**  
Fax: 617-779-4570  
e-mail: [dfortin@rcab.org](mailto:dfortin@rcab.org)  
or  
Mail to:  
Vocation Office  
66 Brooks Drive, Braintree, MA 02184



## Roman Catholic Archdiocese of Boston

### MEMORANDUM

**TO:** Finance & Operations Managers and Business Managers  
**FROM:** Finance  
**DATE:** July 31, 2015  
**RE:** IOI Upload

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After reviewing the bank reconciliations that have been submitted and receiving a number of emails and calls, we have observed that entities having a 7/3/15 or earlier July Payroll may have June 30, 2015 bank reconciliation issues. In most cases, the **withholding** was pulled from the bank on 6/30/15 and the upload is dated early July. **If you are paying in arrears**, you can edit the date of the early July IOI upload to 6/30/15. This will accomplish two important things:

- 1) This will allow you to properly use the withholding entries when doing your June bank reconciliations and allow the bank reconciliation to correctly match the QuickBooks balance.
- 2) You will not have to book an accrual for **this** early July payroll, since in most cases this early July payroll upload applies 100% to June payroll.

If you are not paying in arrears, you will need to book the June, 30<sup>th</sup> entry against cash and prepaid for the withholding amounts and reverse that entry in July.

Please note that due to the different payroll cycles, you should thoroughly review your particular situation after first checking to see if IOI pulled the withheld amounts from your bank in late June.

If you have any questions please contact the Finance Department:

Robert Beach	<a href="mailto:rbeach@rcab.org">rbeach@rcab.org</a>	617-746-5723 FAX	617-746-5762
Seth Gregg	<a href="mailto:sgregg@rcab.org">sgregg@rcab.org</a>	617-746-5700 FAX	617-746-5762
Keith Marshall	<a href="mailto:kmarshall@rcab.org">kmarshall@rcab.org</a>	617-746-5715 FAX	617-746-5762

Thank you for your anticipated cooperation. It's greatly appreciated!

Pastoral Center  
66 Brooks Drive  
Braintree, Massachusetts 02184-3839



## Roman Catholic Archdiocese of Boston

### MEMORANDUM

**TO:** Pastors, Finance & Operations Managers and Business Managers  
**FROM:** Finance  
**DATE:** July 31, 2015  
**RE:** Year-End Questionnaire

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Thank you to those who have already submitted their Year-End Questionnaire! Getting them in early is GREATLY appreciated. If you have not submitted your Questionnaire, please be aware that they're due on **August 15<sup>th</sup>**. Please be proactive. If you need assistance, please reach out to someone on the Parish Consolidation Team so we can help you meet the **August 15<sup>th</sup>** deadline.

If you have any questions, please contact the Parish Consolidation Team:

Robert Beach	<a href="mailto:rbeach@rcab.org">rbeach@rcab.org</a>	617-746-5723 FAX	617-746-5762
Seth Gregg	<a href="mailto:sgregg@rcab.org">sgregg@rcab.org</a>	617-746-5700 FAX	617-746-5762
Keith Marshall	<a href="mailto:kmarshall@rcab.org">kmarshall@rcab.org</a>	617-746-5715 FAX	617-746-5762

Pastoral Center  
66 Brooks Drive  
Braintree, Massachusetts 02184-3839

## ParishSoft ConnectNow Web-based

Staff members can login through a web link at anytime. Parishioners have easy access to online registration etc.

### Benefits for Sharing information “no need to duplicate data entry”

- ✓ One Master List.
- ✓ Current data is transferred to new software.
- ✓ Data can be shared between modules e.g., link Rel. Ed. to Family Directory
- ✓ Parishes with shared programs and services can share information. (Collaboratives)
- ✓ Parishioner information can be uploaded when they move in from another parish.
- ✓ Simplify search for Baptism Parish to facilitate exchange of sacramental information

### Better workflows & Better Reporting

- ✓ Easier to get Reports, Dashboards, Communication Lists.

### Document Sacramental information

- ✓ Easier to document when parishioner receives sacraments (confirmation, wedding) in a parish other than baptism parish

### Easier to put data out. Reports, Dashboards, Communication Lists.

- **Online self-service** = less paperwork for Parish for sign-ups
  - ✓ Parishioner information & ministry / volunteer coordination

### Manage Religious Education information & record-keeping

- ✓ Online registration
- ✓ Student & Leader attendance, contact info / communication, training history etc.
- ✓ Scheduling Classes & Rooms

### Sacramental surveys replaced with reports accessed directly by RCAB.

### Tracking Child Safety Training (record-keeping) (future)

- ✓ Comply with State and Archdioceses & USCCB requirements (training, recordkeeping and reporting).

### No New Costs to current users beyond your maintenance fee

- ✓ RCAB pays for software upgrade.
- ✓ RCAB pays for training.
- ✓ RCAB pays for transition.
- ✓ Parish continues to pay yearly maintenance fee.
  - 80 cents per family
  - Invoiced through RCAB

### ConnectNow Modules

- ✓ Family Directory – Parishioner contact info
- ✓ Offering & Pledges – Manage Online Giving
- ✓ Religious Education – Sign-up & Recordkeeping
- ✓ Ministry Time & Talent – Volunteer Involvement

## Want to transition to ConnectNow

Please let your Pastor/Business Manager know. For questions or to schedule a transition please *contact Karina Salas, Parish IT Services Consultant at [karina\\_salas@rcab.org](mailto:karina_salas@rcab.org) or call at 617-746-5873.*

### \*Transition time frame:

- ✚ 2 business days for RemoteSolutions
- ✚ 4 business days for Desktop (extra if multiple databases need to be merged)

### The following steps are for parishes that have the ParishSoft Desktop version:

1. Backup (approximately 30 minutes)
2. Training (2 days)
3. ParishSoft ConnectNow Transition (1-2 business days)



Connecting People and the Church

## ParishSoft ConnectNow Web-based

*Login from anywhere, at anytime. Access to online registration etc.*

### **Preparation for transition to ConnectNow:**

1. Update your current ParishSoft desktop version to the most updated version
2. Clean up the data of your current ParishSoft Desktop version
3. Identify your main contact person for ParishSoft at your parish and have them fill out the ConnectNow training registration form. This form also has the transition date and training date
  - a. Select backup date
  - b. Make sure to notify the staff members that use ParishSoft at your parish

### **Backup date (RSVP date):**

For the backup ParishSoft will call you on the date you selected on the registration form. You need to be available during the backup. After the backup is done you can still view your data and send emails. Important no changes should be added or made to the data. The new changes will need to be made in ConnectNow, please remember ParishSoft will email the main contact person when the transition is complete.

ParishSoft will use your parish database backup to create your ConnectNow ParishSoft version. This process takes between 1-4 business days (no weekends).

- + 2 business days for RemoteSolutions
- + 4 business days for Desktop (extra if multiple databases need to be merged)

The backup will be performed remotely and it will take approximately 30 minutes. The sooner, you RSVP the better.

### **Onsite training (Pastoral Center, 66 Brooks Drive, Braintree):**

**Onsite** (2 days 8 hours each day) **Cancellation of training required within 48 hours of registration. There will be a \$150 fee if you cancel after that.**

After attending onsite training, virtual classroom training is available for **90 days for free**  
<https://parishsoft.wufoo.com/forms/virtual-classroom-schedule-and-registration/>

### **Transition completion**

**\*Once transition is complete ParishSoft will send you an email with instructions and a link to connect to ConnectNow.** After the transition is completed, only use the ConnectNow link and not the ParishSoft desktop shortcuts.

There are some enhancements in the ConnectNow Religious Education Module for the functionality in Terms and Sessions, and a few terminology changes as a result users will need to go through the ConnectNow Religious Education Setup and Migration tool. Please click on the link below for a 6 minute video that explains the process.

<http://www.parishsoft.com/video/help/religious-education/lookup-configuration-migration-wizard.htm>



## CONNECTNOW MAINTENANCE COST

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### THE COST TO A PARISH?

The annual maintenance fee is approximately \$.80 is per registered active family.

### WHAT SERVICES ARE PROVIDED TO THE PARISHES FOR THIS ANNUAL CHARGE OF 80 CENTS PER FAMILY?

- ✓ ParishSoft technical support regarding ConnectNow
- ✓ No longer need to keep backups of the ParishSoft database. ParishSoft backups ConnectNow on a regular nightly schedule
- ✓ No need to purchase additional software such as Microsoft Access to run the reports
- ✓ Parishes can access ConnectNow through the web which allows them flexibility ConnectNow can be accessed through an iPad, Laptop and iPhone and as long as the device has Internet access and the staff member has ConnectNow access.
- ✓ Upgrades and enhancements added to the system

### WHAT COSTS IS THE ARCHDIOCESE COVERING THAT WILL HELP IN TRANSITIONING TO CONNECTNOW?

- ✓ The archdiocese is covering the cost of the software upgrade
- ✓ The cost of the transition to ConnectNow for Parishes going from ParishSoft Desktop/Remote Solutions to ConnectNow
- ✓ The cost of the conversions for Parishes going from other data sources to ConnectNow
- ✓ Parishes receive all the modules of ConnectNow when they transition to ConnectNow
- ✓ On-site training at the pastoral Center starting February through November
- ✓ After this year ongoing on-site training at the pastoral Center twice per year
- ✓ Also, after a parish has transitioned to ConnectNow they can take as much ConnectNow web training as they want to for free for 90 days
- ✓ Follow up on support issues, questions and open support tickets
- ✓ Training manuals and user guides

### WHAT ARE THE BENEFITS OF USING CONNECTNOW?

#### **Benefits for Sharing information “no need to duplicate data entry”**

- ✓ One Master List
- ✓ Current data is transferred to new software
- ✓ Data can be shared between modules e.g., link Rel. Ed. to Family Directory
- ✓ Parishes with shared programs and services can share information. (Collaboratives)
- ✓ Parishioner information can be transferred when they move in from another parish
- ✓ Simplify search for Baptism Parish to facilitate exchange of sacramental information

#### **Better workflows & Better Reporting**

- ✓ Easier to get Reports, Dashboards, Communication Lists
- ✓ Emails can be sent out through ConnectNow to parishioners, and staff
- ✓ Quick reports can be generated and saved in different formats such PDFs, Excel and more



**Document Sacramental information**

- ✓ Easier to document when parishioner receives sacraments (confirmation, wedding) in a parish other than baptism parish
- ✓ Certificate templates available for different sacraments can be print out from ConnectNow

**Easier to organize any service, special event, or ministry, and keep track of every volunteer**

- ✓ From liturgy to your annual festival and everything in between, ConnectNow Ministry Scheduler makes it fast, easy and automatic to recruit and schedule volunteers
- ✓ The My Own Church parishioner portal allows members to edit their family or member information, add ministries, submit schedule preferences, and more
- ✓ ConnectNow Ministry Scheduler and My Own Church connect volunteers and parish staff online, so they can work together, keeping track of ministries and volunteers

**Manage Religious Education information & record-keeping**

- ✓ Online registration
- ✓ Student & Leader attendance, contact info / communication, training history etc.
- ✓ Scheduling Classes & Rooms
- ✓ ministry scheduler available
- ✓ allows for easier record-keeping

**Sacramental surveys replaced with reports that can be downloaded by RCAB.**

**Tracking Child Safety Training (record-keeping) (future)**

- ✓ Comply with State and Archdioceses & USCCB requirements (training, recordkeeping and reporting)

# ARCHDIOCESE OF BOSTON

Bulletin Announcement

## Jesus in Boston - Young Adult Event

All Young Adults and College Students are invited to join us on Friday, August 28th @ 7:30pm for our monthly “Jesus in Boston” event. We will be at St. Leonard’s Parish in the North End for Eucharistic Adoration followed by Holy Mass and then a social gathering afterwards. It’s a great way to meet new people and strengthen your interior life. For more information please email Mike Drahos at [MDrahos@rcab.org](mailto:MDrahos@rcab.org).

## Meeting Christ in Prayer

### Office of Spiritual Life – Archdiocese of Boston

MEETING CHRIST IN PRAYER can bring people to a new level of discipleship and a renewed sense of Christian mission.

MEETING CHRIST IN PRAYER is an 8 week guided prayer experience based on the Spiritual Exercises of St. Ignatius. It calls for a commitment of eight weeks of daily prayer and eight weekly meetings of faith sharing.

The Office of Spiritual Life is offering this program at The Pastoral Center, 66 Brooks Drive, Braintree on Wednesday Evenings, September 23 through November 10, 2015

7:00pm to 8:15pm

Note that the final evening is a Tuesday.

For further information and to register call: Sister Anne D’Arcy 617-779- 3648

Or e-mail: [sdarcy@rcab.org](mailto:sdarcy@rcab.org)

# ARCHDIOCESE OF BOSTON

Bulletin Announcement

## Men's and Women's Cursillo

*AN OPPORTUNITY TO DEEPEN YOUR FAITH*  
*Archdiocese of Boston – Men's and Women's Cursillo*

Cursillo is a short course in Christianity. It is an encounter with Christ in a small community of the Church, in order to deepen your own faith and strengthen your ability to be witnesses of Christ in the world.

The dates for the **Cursillo Weekends** are:

**Women      October 22-25, 2015**

**Men            December 3-6-2015**

The weekend runs from Thursday evening through Sunday afternoon and is held at the Campion Center in Weston MA.

For information and registration, please check the Boston Cursillo Website: [www.bostoncursillo.org](http://www.bostoncursillo.org) or call the Office of Spiritual Life at 617-779-3640 or email us at [spiritual\\_development@rcab.org](mailto:spiritual_development@rcab.org).

## Catholic Scout Training

**Scouters, Adults, Parents:** You are invited to participate in one of two training days: **Saturday, Sept. 26<sup>th</sup>** at Our Lady of Fatima, Sudbury or **Saturday, Oct. 3<sup>rd</sup>** at the Pastoral Center, Braintree. Training will enable you to facilitate Girl Scout and Boy Scout Catholic Medals and Emblems for Scouts. Girl Scout Medals are: Family of God (Grades 2-3), I Live My Faith (Grades 4-6), Mary, the First Disciple (Grades 7-10), The Spirit Alive (Grades 9-12). Boy Scout Emblems are: Light of Christ (Tiger or Wolf Cub Scout), Parvuli Dei (8-10 yr. olds), Ad Altare Dei (13-14 yr. olds), Pope Pius XII (16-18 yr. olds). For more information and to register go to [www.bostoncatholicscouting.org](http://www.bostoncatholicscouting.org).

# ARCHDIOCESE OF BOSTON

Bulletin Announcement

## Pastoral Planning Office July 2015

### **August 9 – Nineteenth Sunday in Ordinary Time**

Elijah threw in the towel, “This is enough O Lord. Take my life...”, but God would hear none of it: “Get up and eat...” In the beautiful Bread of Life discourse in the Gospel today, Jesus tells us that He is the Bread of Life “...whoever eats this bread will live forever; and the bread that I will give is my flesh for the life of the world.” When tempted to sit under the broom tree and give up, remember that Jesus is here, each week, waiting to feed you with this Bread of Life. Get up and eat!

### **August 16 – Twentieth Sunday in Ordinary Time**

Both the reading from Wisdom and Saint Paul’s word to the Ephesians caution against foolish behavior: “forsake foolishness”; “live not as foolish persons”. And today, Jesus continues to teach us about the Bread of Life. The ultimate foolishness is being absent from the banquet of the Lord. Do you know someone who isn’t here this week? Pray for strength to invite that person to come to the table.

### **August 23 – Twenty-first Sunday in Ordinary Time**

It doesn’t get much more direct than Joshua’s words to the tribes of Israel: “decide today whom you will serve”, and, in case they needed coaxing, “as for me and my household, we will serve the Lord”. And when Jesus asks the Twelve, “...Do you also want to leave?” Peter doesn’t miss a beat, “Lord, to whom shall we go? ... We have come to believe and are convinced that you are the Holy One of God.” Do you believe? Are you convinced? Share this Good News.

### **August 30 - Twenty-second Sunday in Ordinary Time.**

In his letter today Saint James reminds us, “Humbly welcome the word that has been planted in you and is able to save your souls. Be doers of the word and not hearers only, deluding yourselves” Each week we come together to be nourished by God’s word in Scripture and the Word, Jesus Christ in the Eucharist. What difference does it make in our lives?