

## Minutes of the Board of Public Works Meeting of June 14, 2010

A regular meeting of the Board of the Works was held on Monday, June 14, 2010 beginning at 3:45 p.m. at the Division of Public Works, Administration/Engineering Offices, 9 Riverside Street, Nashua, NH 03062.

### Members Present

Mayor Donnalee Lozeau, Chair  
Tracy Pappas, Vice Chair  
Timothy Lavoie, Commissioner  
Daniel Gagnon, Commissioner  
Donald Dyer, Commissioner

Leon Kenison, P.E., Director, DPW  
Stephen Dookran, P.E., City Engineer  
Nick Caggiano, Superintendent, Parks & Recreation  
Mario Leclerc, Superintendent, WWTF  
Wayne Husband, Superintendent, Traffic  
Lisa Fauteux, Superintendent, Solid Waste  
Roy Sorenson, Superintendent, Streets  
Joe Mendola, Project Manager, Engineering  
Carolyn O'Connor, DPW Financial Manager  
Kathie Berube, Administrative Assistant III

David Deane, Aldermanic Liaison

Mayor Lozeau called the meeting to order at 4:50 p.m. and noted that all commissioners were present.

**I. MOTION:** Commissioner Gagnon to approve the Agenda as presented.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimous.

**II. MOTION:** Commissioner Pappas to approve the Minutes of the Board of Public Works Meeting of May 10, 2010.

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimous.

### **III. Public Comment**

Nashua resident, Mrs. Barbara Nelson, 30 April Drive discussed a problem that she has been having with her neighbors recycling bucket and its placement.

Mayor Lozeau informed Mrs. Nelson that she would call her sometime during the week to discuss a solution with her.

### **IV. Aldermanic Referrals- N/A**

### **V. Parks & Recreation Department**

**A. Informational:** Update on the work of the Greeley Park Amplified Sound Committee.

Mayor Lozeau suggested temporarily skipping item A. under the Parks and Recreation Department and stated that a representative from the Sound Committee was anticipated and had not yet arrived.

**B. Informational:** Thank You Letters from City Year who did a clean up of the Rail Trail and Eagle Scout candidate Matt Mahoney who built a landscape garden at the Elm Street School.

**MOTION:** Commissioner Dyer to accept item B Informational and place it on file.

**SECONDED:** Commissioner Pappas.

**MOTION CARRIED:** Unanimous.

**C. MOTION:** Commissioner Pappas to approve the 2010 concession agreement for Holman Stadium for the high bidder TNT Catering LLC of Merrimack NH for 25% of the net income.

**SECONDED:** Commissioner Gagnon.

Parks and Recreation Department Superintendent, Nick Caggiano informed the board that inquiries were sent to twenty firms and that only two responded adding that Mr. Dudley, last years concessionaire, did not respond.

A discussion about the City owned concession equipment at Holman Stadium was had.

**MOTION CARRIED:** Unanimous.

**D. MOTION:** Commissioner Pappas to award the contract for the FY 2010 Port a john rental to the low bidder United Site Services Northeast Inc. for price of \$11,598.67. Funding is available in the FY 11 budget #552-66000-6911 in the amount of \$ 10,939. (*Balance after purchase will be \$1,561 and in account # 557-59100-6985 in the amount of \$659.64 Balance after purchase will be \$3,816.36*)

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimous.

## **VI. Street Department**

*A. MOTION: To approve the promotion of employee to be named to the position of Equipment*

*Operator – Street Repair at the Street Department. Starting salary for this position will be \$21.46 per hour for a yearly salary of \$44,636.80. Funding for this position is found in the Street Department operations budget in account #553-11279-6921-000.*

A handout was presented to the board.

**A. MOTION:** Commissioner Pappas to approve the promotion of Phil Thibodeau to the position of Equipment Operator – Street Repair at the Street Department. Starting salary for this position will be \$21.46 per hour for a yearly salary of \$44,636.80. Funding for this position is found in the Street Department operations budget in account #553-11279-6921-000.

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimous.

**B. MOTION:** Commissioner Pappas to accept the retirement of Mr. Renald Bouchard, Auto Mechanic 1<sup>st</sup> Class (Days), effective May 21, 2010.

**SECONDED:** Commissioner Gagnon.

Superintendent Sorenson thanked Mr. Bouchard for his service to the City of Nashua and the Division of Public Works adding that he was an excellent mechanic and a pleasant person to work with.

Good luck Ren Bouchard.

**MOTION CARRIED:** Unanimous.

**C. MOTION:** Commissioner Gagnon to approve the award of the contract for the FY10 Pothole Mill and Pave Treatment Program to Hudson Paving of Hudson NH, in the amount of \$99,454.00. Funding for this contract is found in the Street Department operations budget in account #553-45030-6921-000. (*The account balance remaining after purchase will be \$20,546.00.*)

**SECONDED:** Commissioner Pappas.

Street Superintendent, Roy Sorenson discussed the aspects of the program with the board.

**MOTION CARRIED:** Unanimous.

**D. MOTION:** Commissioner Pappas to approve Pole License Petition #21-1031 for a new pole at 65 Farmington Road and Pole License Petition #21-1043 for a two new poles located on Brook Village Road.

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimous.

## **VII. Wastewater Treatment Facility**

**A. MOTION:** Commissioner Gagnon to approve the User Fee Warrants as presented.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimous.

**B. MOTION:** Commissioner Gagnon to approve extending the sludge disposal contract with Resource Management Inc. in the amount of \$536,064.00. The funding for this contract may be found in FY11 Budget Account No. 802-59225-8500-8900 Sludge Disposal. (*Account balance remaining after purchase \$173,936.00*)

**SECONDED:** Commissioner Pappas.

Aldermanic Liaison Deane stated that the contract was not included in the packet and inquired as to when it expired.

A discussion was had regarding Resource Management Inc.'s contract.

Mayor Lozeau assured Alderman Deane that all contracts are reviewed prior to coming to the board.

Mayor Lozeau stated that she would get copies of the contract to the board but suggested they pass the contract extension at this time. If they had any concerns, she would table the contract at the Finance meeting in July.

The board concurred.

**MOTION CARRIED:** Unanimous.

*Back to Parks & Recreation Item A. Informational: Update on the work at Greeley Park Amplified Sound Committee*

Mr. G. Frank Teas was present on behalf of the Greeley Park Amplified Sound Committee and spoke about a sound monitoring plan.

Discussion was also had regarding a permit process and decibel levels.

Mr. Teas mentioned providing Mayor Lozeau with a report by the following Friday.

## **VIII. Traffic Department**

**A. MOTION:** Commissioner Gagnon to approve extending the FY10 pavement markings contract with Markings Inc. in the amount of \$87,900.00. Funding for this request is located in #555-59170-6944 contracted services signing and striping in the amount of \$52,750.00 and FY10 Surplus in the amount of \$35,150.00 (*Approval contingent on the FY11 escrow approval.*)

**SECONDED:** Commissioner Lavoie.

Traffic Superintendent, Wayne Husband and Director Kenison discussed the request for the contract extension with the board.

**MOTION CARRIED:** Unanimous.

## **IX. Solid Waste Department**

**A. MOTION:** Commissioner Pappas to approve the renewal of the cooperative services agreement between the City of Nashua and the USDA Wildlife Management Services for the integrated gull management program for \$65,300. Funding for this purchase may be found in FY11 Budget #801-53075-8001-8100. (*The balance remaining after purchase is \$100.*)

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimous.

**B. MOTION:** Commissioner Gagnon to approve the renewal of the FY11 regulatory required Groundwater Testing at the Four Hills Landfill to Endyne, Inc. of Lebanon, NH in the amount of \$25,890. Funding for this purchase may be found in FY11 Budget #801-53130-8001-8100. (*The balance remaining after purchase is \$4,910.*)

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimous.

**C. MOTION:** Commissioner Pappas to approve the renewal of the FY11 regulatory required Groundwater and Air Testing at the Shady Lane Landfill to ECS of Bow, NH in the amount of \$19,489.52. Funding for this purchase may be found in FY11 budget 801-53080-8001-8100. *(The balance remaining after purchase is \$5,510.48)*

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimous.

## **X. Engineering Department**

**A. MOTION:** Commissioner Pappas to approve the Residential Wastewater Service Permits and Fees as submitted.

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimous.

**B. MOTION:** Commissioner Pappas to award the contract to Colby Company Engineering for the engineering design and project oversight of the HVAC upgrade at 9 Riverside St. building for an amount not to exceed \$21,960.00. Funding for this contract will be through account #651-38, Capital Improvements - 9 Riverside St. building upgrades, HVAC System. 651-38Capital Improvements - 9 Riverside St. Bldg. Upgrades, HVAC System. *(Account Balance Remaining after Purchase \$3,040)*

**SECONDED:** Commissioner Gagnon.

Commissioner Lavoie stated that he was not in favor of the proposed resolution to the existing HVAC issues at 9 Riverside Street and suggested they instead install an entire new system.

Director Kenison discussed the issue of having a healthy and efficient work place.

Chair Lozeau suggested that the motion be withdrawn and that the project go out for bid to see what might come back.

The board concurred.

**C. MOTION:** Commissioner Pappas to approve Change Order No. 1 in the amount of \$27,574.75 to the construction contract for the 2010 Stormwater Improvements project to DBU Construction, Inc., for a new contract total of \$211,129.75. Funding for Change Order 1 will be through account#792- 53181-3794 - Stormwater Abatement.-#792-53181-3794 Stormwater Abatement. *(Account Balance Remaining after Purchase \$12,326)*

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimous.

**D. MOTION:** Commissioner Pappas *(pending approval of the FY11 Budget)* to approve Amendment # 2 to the professional services contract for the Combined Sewer Overflow Flow Monitoring Program, to Flow Assessment Services, LLC of Bedford, NH, for an amount of \$45,800.00, to provide for a second year of flow monitoring services and maintenance funding for this contract will be through account #802-53075-8330-8700, Professional Services **#802-53075-8330-8700 Wastewater Department -Professional Services.***(Account Balance remaining after Purchase \$0)*

**SECONDED:** Commissioner Gagnon.

City Engineer Dookran discussed the need to correct the Amendment number.

**MOTION CARRIED:** Unanimous.

**E. Informational:** Update on Stormwater and Drainage Program.

**MOTION:** Commissioner Pappas to accept item E. Informational and place on file.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimous.

**F. MOTION:** Commissioner Pappas to approve Change Order No. 1 to F.L. Merrill Construction Inc. contract on the Miscellaneous Sewerage Improvements 2009 Phase 2 project in the amount of \$11,250.00. Funding for this change order will be through account #792-59232-3795, Sewer Construction. #792-59232-3795 Sewer Construction. (*Account Balance Remaining after Purchase \$157,238*)

**SECONDED:** Commissioner Lavoie.

**MOTION CARRIED:** Unanimous.

**G. MOTION:** Commissioner Pappas to approve change order # 2 to the construction contract for the Sidewalk Program Lund Road, Phase 1 and South Main Street to Mill City Contracting of Tyngsboro, MA in the amount of \$42,585.00. Funding for this change order will be through account #653-20, Capital Improvements, Sidewalk Program.#653-20 Capital Improvements, Sidewalk Program (*Account Balance Remaining after Purchase (\$10,065)*)

**SECONDED:** Commissioner Lavoie.

**OPPOSED:** Commissioner Dyer.

**MOTION CARRIED:** Majority.

**H. MOTION:** Commissioner Pappas to approve a request from Cambray's Excavation, LLC, of 14 Sargent Road, Brookline, NH 03033 for a Drainlayer's License in accordance with Nashua City Code 255-19 Issuance of Drainlayer's License.

**SECONDED:** Commissioner Lavoie.

**MOTION CARRIED:** Unanimous.

**I. MOTION:** Commissioner Pappas to approve Change Order No. 1 to the FY10 Paving Program Contract in the amount of \$230,926. This change order will be funded through account #653-23 – CIP, Paving Program FY10, #792-59231-3744 - Capital Improvements – Sewer Structures, #792-59231-3795 - Capital Improvements – Sewer Rehab.Funding # 653-23 Capital Improvements - Paving Program FY10 (*Account Balance Remaining after Purchase \$77,276, # 792-59231-3744 WWTF, Capital Improvements – Sewer Structures, Account Balance Remaining after Purchase \$8,811# 792-59231-3795 WWTF, Capital Improvements – Sewer Rehab, Account Balance Remaining after Purchase \$134,034*)

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimous.

**J. MOTION:** Commissioner Pappas to approve the reimbursement of tuition for Engineer Joe Mendola in the amount of \$1,500 for the spring 2010 course of *Water Quality Protection*, once final grades have been issued. Funding for this change order will be through account #551-94010-6901, Educational Assistance. Funding #551-94010-6901 Educational Assistance (*Account Balance Remaining after Purchase \$1,400*)

**SECONDED:** Commissioner Dyer.  
**MOTION CARRIED:** Unanimous.

**XI. Administration**

**A. MOTION:** Commissioner Pappas to approve the transfer of \$270,139 in paving expense from Account 653-23 Paving Program FY10 to Expendable Trust Fund Amherst Street Traffic Mitigation 951-5353 for paving projects completed in the Amherst Street Corridor.  
**SECONDED:** Commissioner Lavoie.  
**MOTION CARRIED:** Unanimous.

**XII. Director's Report**

Director Kenison presented and discussed the Director's Report with the board.

**XIV. Commissioner's Comments**

On behalf of the Board of Public Works, Commissioner Pappas congratulated Bill Toomey, DPW Inspector, Engineering Department for his recent award of Big Brother of the Year.

Congratulations Bill!

**XV. Non-Public if applicable – N/A**

**MOTION TO ADJOURN:** Commissioner Pappas.  
**SECONDED:** Commissioner Dyer.  
**MOTION CARRIED:** Unanimous.

*Transcribed by Kathie Berube  
DPW Administrative Assistant III*