

STEP 1

Verification of Service-Learning Experience

Bring this form with you each time you volunteer at your service site. Each day you volunteer, you will need to log the date and number of hours served, sign your initials, and obtain your site supervisor's signature in the table below.

If you serve more times than the table allows you to log, you will need to log additional hours on the second page of this document, in the same format.

-This original form must be completed in full and returned to your professor by the indicated deadline to receive credit for your efforts.-

To be completed, in full, by service-learner.

Student Name: _____

Course: _____

Professor: _____

Name of organization: _____

Date	# of hours served (<u>NOT</u> time in/out)	Student: sign initials	Site Supervisor: sign initials
	_____ hours		
	_____ hours		
	_____ hours		
	_____ hours		
	_____ hours		
	_____ hours		

TOTAL: _____ hours

To be completed, in full, by Site Supervisor.

Site Supervisor Name: _____

Title or role at agency: _____

Phone number: _____

E-mail address: _____

By signing below, I verify that the student listed above completed his/her required term of service-learning through this agency.

Signature: _____

