

PARAMUS PUBLIC SCHOOLS EARLY CHILDHOOD CENTER ~ FORM A

5 HALF-DAY AM SESSION PRESCHOOL PROGRAM PAYMENT AGREEMENT 2016-2017

1. This document sets forth the terms of an agreement of the parent/guardian to enroll their child(ren) in the "5 Half-Day MORNING session Early Childhood Preschool Program" for \$370.00 monthly, \$925.00 quarterly, \$1,850.00 bi-yearly or \$3,700.00 per year. A \$50.00 non-refundable registration fee is to be paid at registration appointment.
2. This AGREEMENT shall be in effect for the **2016-2017** school year. The educational services shall be provided in accordance with the approved district calendar and commence on the first day of school and terminate on the last day of school.

Payment Terms – Select one ☐ **CHECK** ☐ **CREDIT CARD-Complete back of form**

- ☐ **FULL PAYMENT** Payment Schedule - \$3,700.00 due on August 15, 2016
- ☐ **BI-YEARLY PAYMENTS** Payment Schedule - \$1,850.00 due on August 15, 2016
\$1,850.00 due on January 16, 2017
- ☐ **QUARTERLY PAYMENTS** Payment Schedule - \$925.00 due on August 15, 2016;
November 15, 2016; January 16, 2017;
and April 17, 2017
- ☐ **MONTHLY PAYMENTS** Payment Schedule - \$370.00 due on August 15, September 15,
October 17, November 15, December 15,
January 16, February 15, March 15, April 17, May 15

LATE PAYMENTS, RETURNED CHECKS AND DECLINED CREDIT CARDS ARE SUBJECT TO A \$15.00 LATE FEE

- **There shall be no refunds – WITH NO EXCEPTIONS.**
- Checks are to be made payable to the **Paramus Board of Education** referencing "Five Half-Day AM Preschool Program 2016-2017".
- If payment is not received by due date, Parent/Guardian will be requested to meet with Supervisor of ECC. **Chronic late payments or non-payment, may result in the district suspending student from program.**
- **Habitual late student pickup from program may result in the district suspending student from program.** Morning session students must be picked up by 11:30 am.

Acceptance of Agreement

This agreement must be signed and returned along with the first payment (**CHECKS, VISA or MASTERCARD ONLY- NO CASH**) as noted above and mailed to the following address by **August 14, 2016: Paramus Board of Education, E99 Century Road, Paramus, NJ 07652 Attention: Jennifer Rafferty. Please do not send tuition payment in child's backpack or give to the teacher. Payment may be delivered to Mrs. Rafferty in the Commons Office at the high school.** If you have any questions regarding the program or payment information, please contact Jennifer Rafferty at (201) 261-7800 extension 3062.

Child's Name _____

Address _____

Home Phone _____ **Cell Phone** _____ **EMAIL** _____

Parent/ Guardian(s) Name(s) _____

As the parent or guardian of the child attending, I accept the terms of this agreement.

Parent/Guardian of Student Enrolled

Date

Steven Cea, School Business Administrator/Board Secretary

Credit Card Payment Form

Visa OR MasterCard ONLY

Name as it appears on Visa or MasterCard _____

Billing Address on Visa or MasterCard _____

Visa or MasterCard Number _____ Expiration Date _____

Bill Visa or MasterCard (please check ONE):

Payment Terms – Please select one

- | | | |
|--------------------------|-----------------------------|---|
| <input type="checkbox"/> | FULL PAYMENT | Payment Schedule - \$3,700.00 due on August 15, 2016 |
| <input type="checkbox"/> | BI - YEARLY PAYMENTS | Payment Schedule - \$1,850.00 due on August 15, 2016
\$1,850.00 due on January 16, 2017 |
| <input type="checkbox"/> | QUARTERLY PAYMENTS | Payment Schedule - \$925.00 due on August 15, 2016;
November 15, 2016; January 16, 2017;
and April 17, 2017 |
| <input type="checkbox"/> | MONTHLY PAYMENTS | Payment Schedule - \$370.00 due on August 15, September 15,
October 17, November 15, December 15,
January 16, February 15, March 15, April 17, May 15 |

Signature: _____

I agree to pay the above total amount according to card issuer agreement and I hereby authorize Paramus Board of Education to execute and process payments according to the 5 Half-Day Preschool Payment Agreement Contract and Payment Terms selected above.