

Mentor's Weekly Record of Mentor-Mentee Interactions

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Mentor Name: _____ **Mentee name:** _____ **Date:** _____ **Length in min:** _____

FOCUS CODE: Indicate time spent on each. Check no more than **four 15-minute intervals** (total 60 min.)
Example: If you played cards for 60 minutes while you both talked about family and school, then check under the "30" on G line (Indoor games) and 15 for both C (Relationships) and H (Academics) for total of 60 minutes.

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The mentoring activities below can contribute to improvements in mentees' connectedness, self-esteem and social skills		15 min	30 min	45 min	60 min	
A	Casual Conversation (Discussion of sports, weekend activities, holiday plans, Fiesta or other fun events in town, etc.)					
B	Conversation on Social Issues (Current events in the news, poverty, neighborhood events, religion, cultural issues, etc.)					
C	Conversation on Relationships: About Whom? (Please check) <input type="checkbox"/> Family <input type="checkbox"/> Teachers <input type="checkbox"/> Friends <input type="checkbox"/> Romantic Friend					
D	Listening & Learning (Mentee's hobbies & interests, feelings, etc.) Mentee (or mentor) talked about self while the other listened.					
E	Sports, Athletic Activity, or Outdoor Game (Played basketball, soccer, catch, volleyball, tennis, etc.)					
F	Creative Activities (Drawing, arts and crafts, reading and writing for fun, photography, crafts, etc.)					
G	Indoor Games (Board games [e.g., Jenga, Connect 4], playing cards, checkers, computer games, puzzles, etc.)					
The below activities work best when suggested by the mentee (and can lead to poor mentoring outcomes when suggested by mentors)		<i>How long <u>and</u> who suggested this activity?</i>				
H	Academics (Discussed grades, school, testing, etc.)					Mtor mtee
I	Tutoring/Homework (activity) (Helped with homework, did tutoring, or helped with reading, library, or academic computer work)					Mtor mtee
J	Behavior (Discussed youth's misbehavior that was related to mentee's problems with peers, teachers, adults)					Mtor mtee
K	Attendance, "Work Hard," and "Stay-in-School" Discussion					Mtor mtee
L	Future Talk (Discuss college, career, goals, dreams, etc.)					Mtor mtee

Service Notes: Use this space to summarize today's mentoring session in your own words. _____

Who completed this log form? Mentor Staff **Signature:** _____ **date:** _____
Mentor or Staff

Staff Use Only

If there was no meeting this week, who could not make it to mentoring? Mentor Mentee

If **Mentor**, has mentor been contacted? Yes No If **chronic**, does supervisor know? Yes No

If **Mentee**, has mentee been contacted to follow up? Yes No **Log Entered:** Initials _____ Date _____