

**LAFAYETTE HIGH SCHOOL
APPLICATION DATA SHEET FOR COLLEGE ADMISSION AND
SCHOLARSHIP APPLICATIONS**

*****10 SCHOOL DAYS PROCESSING TIME REQUIRED*****

STUDENT'S NAME _____

TODAY'S DATE _____

DATE RECEIVED BY COLLEGE CENTER: _____

| College/University | Deadline for Application | Did you apply via <i>The Common Application</i> (Y/N)* | Counselor Recommendation F=Form L=Letter** B=Both | Teacher Recommendations F=Form L=Letter B=Both |
|--------------------|--------------------------|--|---|--|
| 1. _____ | _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ | _____ |



Special Instructions:

If your application(s) requires one or more teacher's recommendation(s), please complete below:

TEACHERS WRITING RECOMMENDATIONS

Listed in order of priority (Some schools may limit how many can be submitted)

WHO WILL MAIL (TEACHER OR COLLEGE CENTER)

If you applied with *The Common Application*, see your College Specialist about special instructions that will allow the College Center to submit your materials electronically.

****If one or more of your applications requires a counselor's letter of recommendation, you must submit the green Student Information for Recommendation Packet. The completed Student Information for Recommendation Packet must be submitted AT LEAST 10 SCHOOL DAYS prior to when your application needs to be sent. All counselor recommendations and secondary school reports/counselor forms are completed by your assigned College Specialist.****

(OVER FOR COLLEGE ADDRESS AND RELEASE INFORMATION)

TRANSCRIPT RELEASE INFORMATION

On file signature required-see Transcript Release Form (blue form)

The official transcript reports courses and grades earned beginning in the student's freshman year of secondary school (whether Lafayette or at a previous school) as well as summer school and correspondence courses. The transcript also includes semester and cumulative grade point average (weighted and un-weighted).

Standardized test scores are also included with the transcript. **Lafayette includes all ACT and SAT results unless notes are given by the student under "Special Instructions."**

If a college or university asks about suspensions/discipline, we will disclose any out-of-school suspensions or other serious infractions. It is in your best interest to self-disclose these infractions when asked on the application. Please contact your college specialist if you have any questions.

An *official* transcript (one which bears the seal of the school and the original signature of a school administrator) cannot be released directly to a student or parent or guardian. It must be sent directly from Lafayette to the party requesting it. Students and their parents are welcome to request an unofficial transcript at any time.

It is your responsibility to know **ALL** application deadlines for each school to which you are applying – including deadlines for scholarship/financial aid, housing and any other deposits that may be required.

1. Institution Name: _____

Address: _____ City, State, Zip _____

2. Institution Name: _____

Address: _____ City, State, Zip _____

3. Institution Name: _____

Address: _____ City, State, Zip _____

4. Institution Name: _____

Address: _____ City, State, Zip _____

5. Institution Name: _____

Address: _____ City, State, Zip _____