

Practice Nurse Event

Clinical Immunisations and Vaccinations Update Day



A unique training opportunity for nurses new to immunisations and nurses looking for refresher training

Thursday 2 October 2014

- Are you new to immunisations and looking to meet the Health Protection Agency (HPA) national minimum standard? OR,
- Are you already an immuniser and looking for a refresher?

With a combination of online learning and attendance at our Clinical Immunisations and Vaccinations Update Day you can meet the [national minimum standard for immunisers in the UK](#). Also, for nurses who are already immunisers, attendance at the update day will provide you with an overview of the immune process and childhood vaccinations as well as updates to the specific UK vaccination schedule.

Time: 9:00am – 4:30pm (registration from 9:00am to 9:30am)

Venue: [Woburn House, 20 Tavistock Square, London WC1H 9HQ](#)

Cost: £150 (inclusive of VAT) for attendees from Londonwide practices
£165 (inclusive of VAT) for attendees from practices from other areas

Please complete the booking form on the third page to reserve your place.
Please keep terms and conditions for your reference.

Londonwide LEAD:
Learning Education and Development


**Londonwide
Enterprise Limited**
Your practice, our priority

Practice Nurse Event

Workshop name Clinical Immunisations and Vaccinations Update Day

Target Audience General Practice Nurses

Duration 7 Hours

Format **For nurses new to immunisations**

- Undertake **free** [e-learning course at National Skills Academy](#) (2 hours)
- Complete the **free** [immunisation modules of the Healthy Child Programme](#)
- Attend this Immunisations and Vaccinations LEAD event
- Complete the [RCN Competency Tool](#)

These elements complete the [National Minimum Standard for Immunisation Training](#).

For nurses who are current immunisers

Attend this LEAD Immunisations and Vaccinations update event to hear about the:

- UK vaccination schedule
- Maximising uptake
- NICE guidelines and managing uncertain vaccine histories
- Administration of vaccines and much more...

Presenter **Helen Donovan, Public Health Advisor**

Helen is a Public Health Advisor for the Royal College of Nursing with a special interest in Immunisations and Vaccinations. She has been teaching Practice Nurses for many years and is also a visiting lecturer at the University of Hertfordshire and City University.

**Londonwide LEAD:
Learning Education and Development**



**Londonwide
Enterprise Limited**
Your practice, our priority

Practice Nurse Event

Booking Form: Clinical Immunisations and Vaccinations Update Day, Thursday 2
October 2014

The cost for attendance at this workshop is **£150 for attendees from Londonwide practices and £165 for attendees from practices** from other areas. Places are limited so please complete the form below and return it with your cheque, payable to **Londonwide Enterprise Ltd** or by **Bacs: Sort Code: 60-80-07; A/C No: 60123338**, for the attention of Marie Vassallo marie.vassallo@lmc.org.uk at Londonwide LMCs, Tavistock House North, Tavistock Square, London WC1H 9HX by **Monday 29 September 2014**.

Name: _____ Your membership number: _____

Practice/contact details: _____

Postcode: _____

Email address: _____

Dietary/Access requirements: _____

Terms and Conditions

Londonwide LEAD – All bookings are subject to the terms and conditions set out below. The person making the booking accepts all terms and conditions as set out herein on behalf of those named. The fee includes refreshments and a copy of the event documentation and is inclusive of VAT.

Booking Conditions – A confirmation will be sent by email within five working days from receipt of your booking. Please contact us if you have not received confirmation within ten working days. You can choose to pay online via credit card/debit card or request an invoice to secure your booking. An invoice will be sent to you by email within ten working days of the request. Payment must be received before the event date.

Cancellations/Substitutions – Cancellations made at least four weeks before the event date will be charged at 10% of the invoice total. Cancellations made between this date and at least two weeks before the event date will be charged at 50% of the invoice total. Cancellations made after this date will be charged the full invoice total. We regret that any cancellation after this date cannot be refunded, and that refunds for failure to attend the event cannot be made. However you can send a substitute delegate at any time. Cancellations and substitutions must be made in writing to lead@lmc.org.uk.

Access Requirements – To help us ensure that all delegates attending the event are able to participate fully, please let us know about any requirements you have when you complete the form.

Dietary Requirements – We always provide vegetarian options at our events, but please inform us on the form if you need us to cater for any other dietary requirements.

Londonwide LEAD:
Learning Education and Development

Data Protection – Londonwide Enterprise Ltd and Londonwide LMCs Ltd are committed to protecting your privacy and security. In order to deliver our services to you, we need to process and store your personal information. By entering your details, you agree to allow Londonwide Enterprise Ltd and Londonwide LMCs Ltd to contact you (by mail, email, telephone, SMS or fax) regarding its services and activities.

Events may be supported by external companies, including pharmaceutical suppliers. Your name, profession and location area may be shared with these carefully selected exhibitors and sponsors at events. If you do not wish to receive such communications or details outlined, please inform Londonwide Enterprise Ltd in writing to lead@lmc.org.uk.

Event Language – English

Alterations to the advertised event – It may be necessary for reasons beyond the control of Londonwide Enterprise Ltd to alter the timing of the event, the identity of the speaker, the date or the venue but the event objectives will remain the same. In the unlikely event that the scheduled event is cancelled by Londonwide Enterprise Ltd (as opposed to postponed), we will refund you the registration fee, but to the fullest extent permitted by law, we will not be liable to you for any other costs or losses, whether direct or indirect. This does not affect your statutory rights. Londonwide Enterprise Ltd shall not be liable for loss of profit or business damage, whether direct, indirect or consequential, howsoever caused.

Venue policies – Delegates in attendance will be expected to comply at all times with the rules and regulations imposed by the venue and may be removed from the event for failure to do so. Any loss of personal property at the venue is at your own risk. You may be held liable for any damage you may cause at the venue.

Feedback, Complaints, Comments and Suggestions – If you have any feedback, complaints, comments or suggestions about an event then please contact us in writing to lead@lmc.org.uk. We will acknowledge this within ten working days and agree an appropriate timescale with you in which to respond to your request.

Equality – Londonwide Enterprise Ltd is committed to equality for all. Londonwide Enterprise Ltd does not tolerate any form of exclusion, harassment, victimisation, bullying or other unfair discrimination on any grounds including protected characteristics as described in the 2010 Equality act. All participants (including wider groups of individuals connected to the organisation) are expected to value and respect each other.

The behaviour of non-employed associates of the company will be addressed where they are in breach of this principle and may be subject to the following actions:

- Contractors/speakers/exhibitors may have their contract terminated.
- Course delegates may be removed from their programme.

Force Majeure – Londonwide Enterprise Ltd shall not be liable for any failure to perform its obligations where caused by circumstances beyond its control including for example acts of God, war, riot, explosion (including terrorist attack), abnormal weather, or natural physical disaster, fire, flood, strikes or Government, or Government agency, action or regulations.

VAT Registration – All payments are subject to VAT and Londonwide Enterprise Ltd VAT registration number is 130 1454 66.



**Londonwide
Enterprise Limited**
Your practice, our priority