



MOWING ROSTER

In order to keep the facility grounds maintained, we have introduced a mowing roster. The mowing is on a _____ week roster basis.

If you are unable to mow the lawn on your designated week, please liaise with the District Manager/Property Committee Chairperson about arranging a swap. Please ensure that at least two (2) weeks' notice is given.

Before undertaking this duty, you must ensure you have obtained satisfactory training in using the equipment and a risk assessment completed.

DATE	NOMINATED PERSON/S	CONTACT NUMBER/S	CONFIRMED AVAILABILITY ?	DATE TRAINING RECEIVED?	HAVE THEY READ RISK ASSESSMENT? (initial here)

Keys are available from the District Manager/Property Committee Chairperson. Please see After Hours Emergency Contact List for contact details.

PLEASE IGNORE IF YOU HAVE A PAID CONTRACTOR UNDERTAKING THESE DUTIES.