

# Guidelines for Admission/Counseling Process

## 52 Week Post Diploma Course in Thermal Power Plant Engineering (2<sup>nd</sup> Batch)

**(Please go through the guidelines thoroughly before you go-ahead)**

### A. GENERAL INFORMATION TO THE CANDIDATES

The candidates who have applied for Post Diploma Course in Thermal Power Plant Engineering may note the following:

- We have received good response from the applicants through online and now we are in the process of finalizing the list of the candidates who wish to take admission in this course.
- The starting date of the course is 13<sup>th</sup> October, 2014
- To avoid inconvenience to the candidates of coming to CBIP New Delhi for admission including depositing the fee, verification of the testimonials etc., CBIP has decided that physical presence of the candidates for counseling /admission may be avoided so that all the candidates who are allotted a seat come only once to Delhi i.e. near the starting date of the course.

### B. ADMISSION/COUNSELING PROCESS

- Based on the modalities already given in the brochure on our website for providing admission to this course, the overall merit list (**confirmed list of admission**) of the candidates has been prepared based on their marks obtained in 10<sup>th</sup> and diploma. The candidates who fall in confirmed list will have to deposit Rs.60,000/-
- All the candidates are to send the said amount either through a Demand Draft drawn in favour of "Central Board of Irrigation & Power, New Delhi" through speed post/registered post so as to reach CBIP latest by 05<sup>th</sup> October, 2014 or through online system of banks (ECS/RTGS/NEFT) so that the payment is credited to CBIP A/C on or before 05<sup>th</sup> October, 2014.

The detail of the bank of CBIP where remittance is to be made through online banking is given below:

Beneficiary Name and address	<b>Central Board of Irrigation &amp; Power</b> Malcha Marg, Chanakyapuri, New Delhi – 110 021
Complete Bank details,	<b>Saving Bank Account No.:</b> 00031110004411 <b>Branch /RTG/NEFT IFSC:</b> HDFC0000003 <b>MICR Code:</b> 110240001 <b>Swift Code:</b> HDFCINBBDEL <b>Bank Name:</b> HDFC Bank <b>Bank Address:</b> 209-214 Kailash Building, 26 Kasturba Gandhi Marg, New Delhi-110001

**All the students who deposit the fee by any of the above two systems must send an email in [cbip@cbip.org](mailto:cbip@cbip.org) as per the format given at Annexure-A wherein they have to indicate the details of the payment made along with their name etc.**

- ◆ The admission given to the candidates through this process will be however provisional and same will be confirmed to them subject to the verification of their testimonials and counseling at the time of joining of the program on 13<sup>th</sup> October, 2014.
- ◆ Any of the candidates who has been given provisional admission, if fails to report for joining the course, shall not be refunded any fee or the charges deposited by him.
- ◆ This system of admission will not only be convenient to the candidates but will also help in completion of the admission process at a faster rate and no time will be lost.
- ◆ The candidates in their own interest are advised to book their train tickets in advance so as to avoid last moment discomfort in making their journey.
- ◆ All the candidates are advised to bring the following original testimonials for verification at the time of joining the program: Only after verification of these testimonials, their admission would be confirmed.
  - Proof of date of birth
  - Certificate and mark sheet of 10<sup>th</sup> standard.
  - Diploma Certificate/mark sheets.
  - CGPA conversion chart issued by the registrar/controller of examination of the concerned university in case of CGPA candidates.
  - Sponsorship Certificate in case of sponsored candidates.

In case a candidate fails to show any of the above original testimonials at the time of joining the course, his/her candidature is liable to be cancelled.

### **C. HOSTEL ACCOMMODATION/TRANSPORT FACILITIES**

- For the candidates who have opted for availing accommodation, CBIP has tied up with a hostel which will be filled on first -come- first serve basis. The accommodation will be provided on twin/triple sharing basis.
- The hostel mess is run by the contractor.
- Preference will be given to the female candidates for providing accommodation.
- The candidates who wish to avail the hostel and transport facility may confirm the same in the format given at Annexure-A to CBIP while depositing the 1<sup>st</sup> installment of the course fee.

### **D. THE CANDIDATES WILL HAVE TO DEPOSIT THE FOLLOWING CHARGES AT THE TIME OF JOINING THE COURSE DURING THE COURSE:**

1. Balance amount of Rs. 65,000/- (in case of Sponsored candidates)
2. Rs.5, 000/- as the security deposit (refundable on completion of the course).
3. Rs. 2, 000/-as placement assistance charges (non refundable)
4. Rs. 10,000/- as placement charges ( refundable if placement is not there) – *These charges are to be deposited after completion of 6 months of training or before the starting date of the placement activity whichever is earlier.*
5. Charges towards working lunch/tea (two times) for three months in advance which

will be provided to the candidates on all working days which will be intimated at the time of joining.

6. Hostel charges for 3 months in advance for the candidates who opt for the hostel. (Candidates may please note that availing of hostel facility is purely optional and if a candidate wants to make his own arrangement of stay is welcome to do so). The charges for the same are around Rs. 6000/month

#### **E. LOAN FACILITY**

- The candidates who get a confirmed admission and wish to avail loan from a bank/financial institute may also take a certificate from CBIP for availing the same.

#### **F. FURTHER CLARIFICATIONS/ADVICE**

- The candidates are advised to stay in touch with CBIP website "[www.cbip.org](http://www.cbip.org)" for any further instructions / advice regarding the course.

## Confirmation Letter

The Director  
Central Board of Irrigation & Power,  
Malcha Marg, Chanakyapuri,  
New Delhi

**Sub: Admission to 52 weeks Post Diploma Course in Thermal Power Plant engineering (02<sup>nd</sup> Batch)**

Sir,

- I \_\_\_\_\_, Son/Daughter of Shri \_\_\_\_\_ am a candidate, selected for the above said course and my name appears at Sl. No \_\_\_\_\_ of the Merit list of the candidates selected for the same as given on the website of CBIP.
- I am Interested to join this course and depositing the 1<sup>st</sup> installment vide the following mode of payment

**Demand Draft/Online system of Banking\***

- I am providing the following informations related to the above payment made by me and also **enclosing the scanned copy of the Demand Draft/Bank receipt \* of the payment for your perusal please (must).**

a) In case of Demand draft

1. Amount of the Demand Draft: Rs. \_\_\_\_\_
2. Demand Draft No. : \_\_\_\_\_
3. Drawn on Bank: \_\_\_\_\_  
Branch \_\_\_\_\_ City \_\_\_\_\_

b) In case of Online System of Banking (for details of Bank of CBIP please see the guidelines for admission)

1. Name of The Depositor: \_\_\_\_\_
2. Amount. :Rs. \_\_\_\_\_
3. Name of the Bank: \_\_\_\_\_  
Branch \_\_\_\_\_ City \_\_\_\_\_
4. Transaction ID/UTR (Unique Transaction Reference) No\*. \_\_\_\_\_

- I am interested/not interested\* to avail the facilities of Hostel

Yours Faithfully

Name of the Candidate:

\*Strike out which is not applicable

**All the students who deposit the fee by any of the above two systems must send an this Confirmation Letter by email in [cbip@cbip.org](mailto:cbip@cbip.org)/[jaideep@cbip.org](mailto:jaideep@cbip.org)/[ghoshsk@cbip.org](mailto:ghoshsk@cbip.org)**

