



Salary Deposit/Deduction Details Form

Employee Services Bathurst

Locked Bag 1010

BATHURST NSW 2795

Phone 1300 338 003 Fax 1300 338 123

Staff Member Details

Family Name _____	Given Names _____
Employee Id _____	Location _____

Salary deposit details

This section is used to provide the account to which your nett pay is deposited

New details Changed details :

Name of bank/building society/credit union _____

Branch where account is held _____

Branch no. (BSB) _____ Account no. (limit 9 digits) _____

Account Name (e.g. John Citizen) _____

Miscellaneous deductions (direct deposit)

This section is used to add, stop or change deductions made to other bank, building society or credit unions

New details Changed details Stop deductions

Name of institution _____ Bank Building Society Credit Union

Branch where account is held _____ Branch no. (BSB) _____

Account no. (limit 9 digits) _____ Account Name (e.g. John Citizen) _____

Amount each pay \$ _____

Miscellaneous deductions (other)

This section is used to add, stop or change deductions made to unions, health fund or superannuation funds etc

New details Changed details Stop deductions

Name of organisation _____ Member No (if applicable) _____

Amount each pay \$ _____ Comment _____

Declaration – This authority is to start from date shown below until I give further notice

To take effect Immediately or from a designated future date (please indicate date): ___/___/___

Signature _____ Date _____

Employee Services Bathurst Use only

Processed by _____	Checked by _____
Date _____	Date _____