

**TOWN OF VICTORIA PARK
TOWN PLANNING
SCHEME NO.1
POLICY NO. 2.2**

**PUBLIC NOTIFICATION / ADVERTISING
PROCEDURE**

Updated September 2010

This information is taken from the Policy Manual that forms part of the Town Planning Scheme and Council Policies and Procedures Manual.

2.2.1. AIM

The aim of this Policy is to set out the procedures to be fulfilled for the notification of the public and advertising of any matter relating to the Scheme, but not set out elsewhere.

2.2.2. POLICY

- a) For the purposes of the Scheme, an application which requires advertising shall be advertised in one or more of the following ways:
- i. by placing an advertisement or advertisements in a newspaper circulating, at least weekly, in the area in which the land subject of the application is located;
 - ii. by placing a sign or signs displaying notice of the proposed development in a prominent position or positions on the land so that it can be clearly read from the adjoining streets;
 - iii. by posting a notice by mail to those owners and occupiers of land as are nominated by the Council; and
 - iv. in any other way or ways which, in the opinion of the Council, is or are appropriate in all circumstances.

Modified 22 December 2004

Appendix

NOTICE FORM

TOWN OF VICTORIA PARK TOWN PLANNING SCHEME NO 1

NOTICE OF APPLICATION TO USE OR DEVELOP LAND

Notice is hereby given that (1) _____

has applied to the Town of Victoria Park for approval to (2) _____

on land situated at (3) _____

being (4) _____

Any person wishing to comment upon this proposal should do so in writing to
the Chief Executive Officer, Town of Victoria Park, Locked Bag No 437

Victoria Park 6979, no later than (5) _____

- (1) Insert name of applicant.
- (2) Insert the particulars of the proposed land use or development.
- (3) Insert the postal address of the land subject of the application.
- (4) Insert the title description of the land subject of the application.
- (5) Insert the date which should be not less than three weeks after the date when the advertisement first appears in the newspaper.