

## **TOWN OF ST. JAMES SPECIAL MEETING MINUTES, JANUARY 19, 2012**

The St. James Town Council met at 9:00 a.m. in the Town Hall council chambers.

**Council Members Present:** Mayor Morrow, Mayor Pro Tem Becky Dus, Councilors Jim Donnelly, Dennis Becker and Bruce Maxwell.

**Staff Present:** Town Clerk/Administrator Josann Campanello.

**Others:** Rob Hansen with DOT; officials from Boiling Spring lakes, Caswell Beach, Southport and Brunswick County; Jerry Donovan representing the Armed Services Committee; Amanda Hutcheson of the State Port Pilot.

1.) Presentation by Rob Hansen with the North Carolina Department of Transportation – This presentation was relative to the merger and project development process.

2.) Councilor Donnelly asked to have the agenda amended to include an update on the Armed Services Memorial. The motion passed by consensus.

In his presentation, Jerry Donovan advised the Council that they have received orders for 560 bricks; this exceeds the goal by 160 bricks. The committee has been able to negotiate a 10% discount for the bricks, thus providing additional funds for their surplus account. A new deadline for brick orders was established as January 31, 2012. The plan is to have an annual drive for additional brick sales.

The dedication for the memorial is set for Saturday May 19, 2012 at 10am. If the weather prohibits an outdoor ceremony, the Community Center is prepared to accommodate this function.

The invitations and notification to the press will be sent out in a timely manner.

Councilor Donnelly added that Carolina Creations will provide a lighting plan and will complete the landscaping.

3.) Facilities Update – Councilor Donnelly

a. The roof drain at the Community Center developed a leak. Contractor R.L. Casey was contacted and the sub was dispatched to correct the leak and check all other roof drains in both facilities.

b. A ceiling panel fell onto the “cloud ceiling” and will be repaired. The architect will be on site to look at the air ducts and panels in the Community Center multi-purpose room.

c.) The County Utilities Department is addressing water odor and color problems at the Community Center and Town Hall. The level of chlorine was found to be low or non-existent. The County will check this each Friday to identify the level of chlorine and flush the main line.

d.) Councilor Donnelly made a report on what the County Utilities Department is doing regarding low water pressure within St. James.

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4.) Resolution: Designation of Applicant's Agent – This document is required by FEMA to process our application and appeal for public assistance for debris removal costs associated with Hurricane Irene. Councilor Maxwell made a motion to approve this resolution.

**Motion:** Bruce Maxwell

**Vote:** 5/0, motion carried

5.) Community Center Board – Councilor Dus reported that the CC Board is continuing to work on pricing packages as well as policy issues concerning for profit and nonprofit functions.

6.) Canadian Geese – Councilor Dus recommended that the Town enter into an agreement with Troon and the POA for the cost of utilizing a border collie to control the problems that exist with Canadian Geese. The cost to each entity would be \$500 for 6 months of use of the dog. Mayor Morrow made a motion to approve this agreement.

**Motion:** Bob Morrow

**Vote:** 5/0, motion carried

7.) RTCC – Councilor Maxwell has been elected to the Rural Transportation Advisory Committee so his seat on the Rural Transportation Coordinating Committee is open and should be filled. Councilor Donnelly asked if he could fill this spot, and Council agreed.

8.) Consideration of Revised Wayfinding Sign Proposal from SignSource – The Town Clerk explained all of the options presented by SignSource for the proposed two welcome signs for the Town. After a thorough discussion by Council, Councilor Becker made a motion to approve the use of Option C for the sign structure and Option D for the sign panels. The total cost for option C & D per sign would be \$1,675.00.

**Motion:** Dennis Becker

**Vote:** 5/0, motion carried

9.) Deer Culling Update – Councilor Dus – To date, 29 total deer have eliminated; 23 doe and 6 bucks. The Urban Archery season runs through February 14<sup>th</sup>.

10.) Mayor Morrow made a motion to adjourn into Closed Session pursuant to N.C.G.S. 143-318.11(a) (6), at 11:50 AM.

**Motion:** Bob Morrow

**Vote:** 5/0, motion carried

At 12:30 PM, Councilor Donnelly made a motion to return to open session. Mayor Morrow announced that no action was taken in closed session.

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11.) Councilor Maxwell made a motion to adjourn this meeting.

**Motion:** Bruce Maxwell

**Vote:** 5/0, motion carried

Respectfully Submitted,

Approved,

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Josann A. Campanello  
Town Clerk/Administrator

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Robert D. Morrow, Mayor