

Department Name and Number _____	
Current SCNS Course Identification Prefix    ___    ___    ___      Level    ___      Course Number    ___    ___    ___      Lab Code    ___ Course Title    _____	
Effective Term and Year    _____	Terminate Current Course <input type="checkbox"/> Other Changes (specify below) <input type="checkbox"/>

Change Course Identification to: Prefix    ___    ___    ___      Level    ___      Course Number    ___    ___    ___      Lab Code    ___ Full Course Title    _____ Transcript Title (please limit to 21 characters)    _____	
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Credit Hours: From ___ To ___	Contact Hours: <input type="checkbox"/> Base or <input type="checkbox"/> Headcount    From ___ To ___
Rotating Topic:    From <input type="checkbox"/> yes <input type="checkbox"/> no      To <input type="checkbox"/> yes <input type="checkbox"/> no	S/U Only:    From <input type="checkbox"/> yes <input type="checkbox"/> no      To <input type="checkbox"/> yes <input type="checkbox"/> no
Variable Credit:    From <input type="checkbox"/> yes <input type="checkbox"/> no      To <input type="checkbox"/> yes <input type="checkbox"/> no If yes, ___ minimum and ___ maximum credits/semester	Repeatable Credit:    From <input type="checkbox"/> yes <input type="checkbox"/> no      To <input type="checkbox"/> yes <input type="checkbox"/> no If yes, _____ total repeatable credit allowed

Prerequisites	Co-requisites
From _____ To _____	From _____ To _____

Course Description (50 words or less; if requesting a change, please attach a syllabus)	
From _____	To _____

Rationale /Place in Curriculum/Impact on Program
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Department Contact	Name _____	Phone _____	Email _____
College Contact	Name _____	Phone _____	Email _____

## Syllabus for PSY 4940

PSY 4940, Introduction to Teaching in Psychology, provides students with the opportunity to learn about college-level teaching in psychology by serving as undergraduate teaching assistants (TAs). Each undergraduate teaching assistantship is unique, tailored to both the student's skills and knowledge and to the instructor's needs. Because this course is individualized, there is no standard syllabus, as responsibilities assigned to undergraduate TAs are at the discretion of the instructor. Typical responsibilities may include: (1) facilitating discussion groups or study sessions, (2) assisting an instructor in the preparation of assignments and lectures, (3) reviewing written assignments and providing evaluative feedback, (4) proctoring exams and holding office hours, and (5) responding to student questions and inquiries. Undergraduate TAs are expected to meet regularly with the instructor to review their responsibilities and receive feedback on their performance. In compliance with state and federal regulations, undergraduate TAs will not have access to UFID numbers, social security numbers, or specific grades of other students.

PSY 4940 can be taken for 0-3 credits in any semester, with the number of credits dependent on the amount of time to be spent on undergraduate TA activities. A maximum of 4 credits of PSY 4940 can be taken across semesters. Grading for PSY 4940 is limited to the S/U option and cannot be taken for a letter grade. In terms of prerequisites, students enrolling in PSY 4940 are expected to have successfully completed the course for which they will serve as an undergraduate TA. Other prerequisites can be specified the individual instructor.