

The University of Tennessee College of Social Work
BSSW Program
Field Practicum Time Sheet

Student: _____ Field Instructor: _____

_____ SW 380 _____ SW 480 _____ SW 481

_____ Summer _____ Fall _____ Spring

Week/Dates	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Hrs For Week	Supervision Date/Time
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Grand Total: _____

Student Signature: _____

Date: _____

Field Instructor Signature: _____

Date: _____

Field Consultant Signature: _____

Date: _____

Notes:

- Each student is responsible for maintaining an accurate record of her/his time. Original time sheet must be initialed each week by the field instructor.
- Write in the beginning and ending time for each day.
- The original form must be submitted with the End-of-Semester evaluation.
- Students in Junior Field (SW 380)**, spring or summer, are required to complete 120 total clock hours. **Students in Senior Field (SW 480/481)** are required to complete 16 hours per week during fall and spring semesters for a total of 480 clock hours over 30 weeks.
 BSSW students will complete a total of 600 field hours by graduation.