

**Gloria Floyd Elementary PTA  
Budget Request Form  
2004-2005**

**Committee assignment:** \_\_\_\_\_

**Name of person requesting funds:** \_\_\_\_\_

**Name of program, project or other:** \_\_\_\_\_

**Description of activity:** \_\_\_\_\_

**Dates (if known at this time):** \_\_\_\_\_

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**Proposed Expenses**

- **Enrichment Activities** \$ \_\_\_\_\_
- **Recognition Activities** \$ \_\_\_\_\_
- **Hospitality** \$ \_\_\_\_\_
- **Training & Conferences** \$ \_\_\_\_\_
- **Operating Expenses** \$ \_\_\_\_\_

**TOTAL EXPENSES:** \$ \_\_\_\_\_

**Projected Income (if any)** \$ \_\_\_\_\_

**Please fill out form and drop it in the lockbox in the office no later than  
Wednesday, November 30<sup>th</sup> 2004.**

**Thank you,**  
*PTA Executive Board 2004-2005*

