



CENTRAL COLLECTION AGENCY

DIVISION OF TAXATION

205 W. Saint Clair Ave.
Cleveland, OH 44113-1503

www.ccatax.ci.cleveland.oh.us

Telephone (216) 664-2070

Toll Free (in Ohio) 1-800-223-6317

Fax (216) 420-8299

MUNICIPAL INCOME TAX AUDIT NOTICE

[Date]

NAME
ADDRESS
CITY, STATE, ZIP

Dear City of Trotwood Taxpayer:

Through an agreement with the City of Trotwood and the U.S. Department of Treasury, Internal Revenue Service, as authorized by Internal Revenue Code Section 6103(d), the Central Collection Agency obtained information that you have received income which may be subject to the City of Trotwood income tax. A recent review of Trotwood Income Tax files indicates that no 2007 return was filed with your name as indicated above.

If you lived in Trotwood in 2007 and had only *Interest, Dividend, Pension or Gambling* income, and if you had no other income taxable for Trotwood purposes, check this box and return a copy of your 2007 Federal 1040 return including all schedules and attachments along with this audit notice in the enclosed envelope.

Otherwise, please submit the following information:

1. This letter with the reverse side completed for you and your spouse (if applicable)
2. Copy of 2007 Federal Income Tax Return including all schedules and attachments for you and your spouse (if applicable)
3. Copies of all W-2 and/or 1099 forms for 2007

Please provide this information to this office in the envelope enclosed. **NOTE:** Only the Central Collection Agency has access to the U.S. Department of Treasury, Internal Revenue Service information. All written and/or telephone correspondence must be directed to the Central Collection Agency at the above address or by phone at 1.877.878.8587. The City of Trotwood does not have access to the IRS information and is unable to assist you with questions.

Your cooperation is requested in taking the necessary action to clarify your filing status within the next thirty (30) days. If you have any questions regarding this matter, please call the auditor below

Sincerely,
Name, Title
CCA Special Audit Department
1.877.878.8587
216.664.2070 x _____

MEMBERS

Ada	Bradner	Cleveland	Grand Rapids	Linndale	Middlefield	North Randall	Paulding	South Russell	Bedford
Alger	Bratenahl	Cridersville	Grand River	Madison	Munroe Falls	Norton	Peninsula	Timberlake	Dayton
Antwerp	Burton	Elida	Highland Hills	Medina	Northfield	Village of Oakwood	Rocky River	Wadsworth	Lakewood
Barberton	Cairo	Gates Mills	Huntsville	Mentor on the Lake	North Baltimore	Orwell	Russells Point	Warrensville Hts	Stow
	Chardon	Geneva on the Lake	Liberty Center	Metamora	North Perry	Painesville	Seville	Waynesfield	Trotwood