

# **Tallmadge City Schools**

## **Bring Your Own Device Program-Student Acceptable Use Policy Addendum**

### **Background**

In December of 2011, the District administered a Technology Accessibility Survey to all students, grades K-12. The results of the survey indicated that nearly 70% of students in the district had access to either a smart phone or tablet device. The District believes that these devices should be allowed into the schools as a way to enhance the educational experience. Therefore, we piloted a Bring Your Own Device initiative in the 2012-2013 school year for grades 8-12. The program was expanded to include all grades at the Middle School for the 2013-2014 school year. What follows is a categorization of devices and their acceptable use on school property.

### **Electronic Devices**

Use of certain electronic devices is permitted in Tallmadge High School for all grades (9-12) and in Tallmadge Middle School all grades (6-8). Electronic devices are classified as disruptive, non-disruptive and mobile phone devices. Permissibility of each type of electronic device is described as follows:

#### **Disruptive Electronic Devices**

1. Audio and/or video recording or playback devices, radios, laser pointers and any other similar electronic devices are deemed distracting to the educational environment. As such, these devices are not permitted in any area of the District unless under the direction and supervision of school personnel.
  - Use of cameras on non-disruptive devices and cell phones, to take pictures or video, is not permitted on school grounds, including transportation, unless under the direction and supervision of school personnel.
2. The misuse of permissible electronic devices (i.e., non-disruptive and/or mobile phone devices) in a manner distracting to other students or school personnel is not allowed. The misuse of electronic devices includes, but is not limited to:
  - a) Use of any electronic device in a restroom or other area of Tallmadge City Schools where there is a general and reasonable expectation of privacy (eg. locker room, etc.) not authorized by school personnel.
  - b) Use of any electronic device in the hallways while moving from class to class is not permitted.
  - c) Use of headphones/earbuds is not permitted unless under the direction and supervision of school personnel.

#### **Non-disruptive Devices**

1. Non-disruptive devices are defined as electronic devices primarily used for educational purposes.
2. The categories of non-disruptive devices are (a) laptops (b) netbooks (c) tablets (d) iPads iPod Touch and (e) eReaders.
3. These devices may be used:
  - a) During classroom instruction and in the Media Center/Library as permitted and directed by school personnel.
  - b) During Academy and lunch as permitted and directed by school personnel (provided they are being used for educational purposes only).

#### **Mobile Phones**

1. Use of mobile phones for any voice or text communication is not permitted during school hours.
- a) Students must use the main office phone to contact a parent to get permission to leave school premises for illness, doctor/dentist appointments or other approved absence. Office staff must speak with a parent/custodian to receive such permission prior to the student leaving.
2. Mobile phones may be used as directed by school personnel. Otherwise, mobile phones must be turned off during school hours.
3. Mobile phones may possess advanced functions including internet access, eReader and video/audio functions. These functions may be used during Academy and during classroom instruction at the discretion of school personnel.

#### **Consequences for inappropriate use of electronic devices**

Violation of the appropriate use of personally owned electronic devices as described above and by the broader student computer acceptable use form (1) may result in detentions, Saturday detention, In School Suspension or Out of School Suspension; and (2) student may be required to turn the device over to school personnel and the student and/or parent may pick up the device from the Main Office at the end of the school day. Continuous violations will result in the loss of the privilege of bringing the device to school.

### Internet Connection

Wireless Internet connection will be provided in the High School and in the Middle School for students to connect their devices to the internet. Students must have this form and the Student Computer Acceptable Use Form signed and on file with the High School and Middle School, respectively. Additionally, students may connect to the internet using their internet provider. In this case, the student and family will be responsible for any data charges incurred during this use. Regardless of how the device is connected to the internet (whether via the school's wireless network or via their own internet data plan) the use is governed by the Student Acceptable Use Policy.

### Lost or Damaged Device

Tallmadge City Schools assumes no responsibility for theft, loss or damage of an electronic device brought to school. Students bringing these devices to school do so at their own risk.

### Transporting Devices

Use of bags and cases to transport electronic devices to and from school is encouraged. Students may use laptop bags or other cases specifically designed to transport and protect the device to and from class.

### Please complete the following information:

Student User's Full Name (please print): \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

### Parent/Guardian

I understand that student access to the Internet is designed for educational purposes and that the Board has taken available precautions to restrict and/or control student access to material on the Internet that is obscene, objectionable, inappropriate and/or harmful to minor. However, I recognize that it is impossible for the Board to restrict access to all objectionable and/or controversial materials that may be found on the Internet. I will not hold the Board (or any of its employees, administrators or officers) responsible for materials my child may acquire or come in contact with while on the Internet (either on the school's network or via a personally owned data plan). I further understand that I am responsible for any data charges incurred on my personally owned device and its associated data plan if used at school.

Additionally, I accept responsibility for communicating to my child guidance concerning his/her acceptable use of the Internet - i.e., setting and conveying standards for my daughter/son to follow when selecting, sharing and exploring information and resources on the Internet. I further understand that individuals and families may be liable for violations.

As the parent/guardian of this student, I have read the **Bring Your Own Device Program – Student Acceptable Use Policy Addendum**, and have discussed them with my child.

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Student

I have read and agree to abide by the **Bring Your Own Device Program- Student Acceptable Use Policy Addendum**. I understand that any violation of the terms and conditions set forth in the Policy is inappropriate and may constitute a criminal offense.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teachers and building principals are responsible for determining what is unauthorized or in appropriate use. The principal may deny, revoke or suspend access to the computer network and Internet to individuals who violate the Board's the **Bring Your Own Device Program- Student Acceptable Use Policy Addendum**, and take such other disciplinary action as is appropriate pursuant to the Student Code of Conduct.