

NORTH BEND CITY COUNCIL MINUTES
APRIL 26, 2005

Mayor Rick Wetherell opened the meeting on the above date in the North Bend Council Chambers located at 835 California Street at 7:30 p.m.

COUNCIL PRESENT: Howard Graham, Janet Rubin, and Bill Richardson.

COUNCIL ABSENT: Larry Garboden, Susan Ottemiller, and Frank Amatisto.

STAFF PRESENT: City Administrator Jan Willis, City Attorney Mike Stebbins, Police Chief Steve Scibelli, Fire Chief Scott Graham, Engineering Manager Matt Whitty, City Planner Dave Foster, Public Works Superintendent Bob Dillard and Library Director Gary Sharp.

APPROVE MINUTES OF THE APRIL 12, 2005 MEETING

Howard Graham moved and Bill Richardson seconded the approval of the minutes of April 12, 2005. Motion carried by unanimous vote.

APPROVE BILLS AGAINST THE CITY OF NORTH BEND

City Administrator Jan Willis presented the bills against the city and she requested approval in the amount of \$173,809.48. Janet Rubin moved and Howard Graham seconded the bills against the city be approved as presented. Motion carried by unanimous vote.

NORTH BEND HIGH SCHOOL STUDENT BODY ADVISOR

Mayor Wetherell introduced North Bend High School Freshman Kayla Button. Mayor Wetherell stated Ms. Button is the daughter of Mark and Kristi Alexander and the 2004 Oregon Teen Volunteer of the Year. Ms. Button gave a summary of the recent and upcoming events in the North Bend School District including the following:

- Book Fair and Ice Cream Social at Hillcrest Elementary on May 3, 2005
- Kindergarten Round up for Hillcrest Elementary on May 5, 2005 at 6:30 p.m.
- Kindergarten Round up for North Bay Elementary May 12, 2005 at 7:30 p.m.
- Curriculum Night at North Bay on May 5, 2005 at 6:30 p.m.
- North Bend Junior High 8th Grade student preparation for upcoming freshmen on April 28, 2005 in the multi-purpose room from 7-8 p.m.

- North Bend High School Varsity Basketball team is selling Krispy Kreme donuts as a fundraiser on May 2, 2005
- North Bend High School holding a Garage Sale on Saturday, April 30, 2005 for a Red Cross fundraiser.
- Spring Jazz Choir will be performing at the Celebration Center on April 29, 2005 at 7:30 p.m.
- Forensics Team placed fourth at the State Championship last week.

PUBLIC COMMENT

Dick Wagner, 2465 Troy Lane, North Bend, stated he was before the city council on behalf of the Tall Ships Committee inviting the public to attend several events surrounding the arrival of the Tall Ships Lady Washington and Lynx. Mr. Wagner listed the various events scheduled in the Bay Area for the next week.

Carolyn Tecube and Lee Littlefield spoke on behalf of the North Bend High School and the Oregon Symphony. Mrs. Tecube stated the North Bend High School was the recipient of a grant for the use of the Oregon Symphony for two years. Mrs. Littlefield gave a brief summary of the service to the community and North Bend School District by participating with the Oregon Symphony. Mrs. Littlefield listed the various schedules of events for the remaining school year, and she invited the community to participate and attend the performances.

APPROVAL OF DEED FROM CITY OF NORTH BEND TO COOS BAY/NORTH BEND WATER BOARD

City Administrator Jan Willis stated Coos Bay/North Bend Water Board representatives had previously appeared before the council and presented the request for a land exchange between the City of Coos Bay and the Water Board. Mrs. Willis stated the original deed is recorded under Coos Bay and North Bend separately, which required the approval by both governing bodies. Councilor Rubin asked if an acceptance form had been signed and staff confirmed that it had. Howard Graham moved and Janet Rubin seconded the approval of deed from the City of North Bend on behalf of the Water Board to the City of Coos Bay. Motion carried by unanimous vote.

APPROVE INMATE WORK CREW AGREEMENT BETWEEN THE CITY OF NORTH BEND AND OREGON DEPARTMENT OF CORRECTIONS

City Administrator Jan Willis stated the Inmate Work Crew Agreement between the City of North Bend and Oregon Department of Corrections is an annual agreement. Mrs. Willis stated the use of the inmates would require a separate agreement that addressed the project, number of hours and crew use fees, however this standard agreement allows the

City of North Bend to enter into those project agreements with the Shutter Creek Inmate Work Crew. Janet Rubin moved and Bill Richardson seconded to approve the Inmate Work Crew Agreement between the City of North Bend and Oregon Department of Corrections. Motion carried by unanimous vote.

APPROVE CONDITIONAL USE PERMIT EXTENSION FOR SKYLINE MARKET

City Planner Dave Foster stated the City Council had approved an extension of a conditional use permit for the Skyline Market as a neighborhood grocery store at their October 26, 2004 meeting. Mr. Foster stated the owner had requested in writing an additional extension of the permit for six-months and had paid the required permit fees. Howard Graham moved and Janet Rubin seconded to approve the extension request for Conditional Use permit for the Skyline Market. Motion carried by unanimous vote.

DISPOSAL OF CITY PROPERTY ASSET NO. 28314

Engineering Manager Matt Whitty presented to the council a request for disposal of city property Asset No. 28314, and he requested the approval to dispose of the 1982 Miller Tow Paver. Mr. Whitty stated the Street Department no longer utilizes the equipment, and there had been interest by two local agencies to purchase the item through surplus. Janet Rubin moved and Howard Graham seconded to approve the disposal of city property Asset No. 28314 for disposal. Motion carried by unanimous vote.

DISPOSAL OF CITY PROPERTY ASSET NO. 27511

City Administrator Jan Willis presented to the council a request for disposal of city property Asset No. 27511, and she requested the approval to dispose of the 1987 GMC compact pickup. Mrs. Willis stated the item had been purchased in 1987 for \$8,314.00 with a current value of \$800.00. Howard Graham moved and Bill Richardson seconded to approve the disposal of city property Asset No. 27511 for disposal. Motion carried by unanimous vote.

PROCLAMATION – MUNICIPAL CLERK/RECORDERS WEEK

Mayor Wetherell read the following proclamation:

Municipal Clerks Week

May 1 through May 7, 2005



Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of the neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, country and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Rick Wetherell, Mayor of North Bend, do recognize the week of May 1 through May 7, 2005, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Angie Kellar and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this day 26th of April, 2005

Mayor _____ Attest: _____

Mayor Wetherell thanked Ms. Kellar for her dedication to the City of North Bend, and he welcomed Oregon Association of Municipal Recorder members from Region V to the city on May 6, 2005 for their annual meeting hosted by Angie Kellar Region V Director.

City Administrator Jan Willis thanked Ms. Kellar for commitment to the City of North Bend.

APPOINTMENT OF COOS BAY/NORTH BEND WATER BOARD MEMBER

Mayor Wetherell stated the current term for Coos Bay/North Bend Water Board member Greg Solarz would be expiring April 30, 2005. Mayor Wetherell recommended the re-appointment of Greg Solarz to fill the new term. Howard Graham moved and Janet Rubin seconded to accept the mayor's recommendations for the appointment of Greg Solarz to the Coos Bay/North Bend Water Board. Motion carried by unanimous vote.

LETTER TO ODOT REQUESTING STA ON HIWAY 101

Engineering Manager Matt Whitty stated the staff had been working with the North Bend Downtown Association task force and ODOT in the interest to facilitate pedestrian friendly improvements to the downtown area. Mr. Whitty stated he had drafted a letter to ODOT Region 3 Development Review Planner Tom Guevara requesting the designation of STA and UBA in the City of North Bend Downtown Business Corridor. Mr. Whitty stated the Urban Business Area would designate Sherman Avenue from the railroad bridge at the north end of the business district to Florida Avenue, and Sherman, Stanton and Sheridan Avenues from Washington Avenue to Oregon Avenue. The Special Transportation Area would designate Sheridan and Sherman Avenues from Florida Avenue to Washington Avenue. Councilor Graham expressed concern with the minimum and maximum speed designations. City Administrator Jan Willis stated she would research the maximum and minimum speed limits described as "moderate" in the downtown corridor and report back to Councilor Graham. Mrs. Willis stated ODOT Region 3, and the North Bend Downtown Association supports the requested designations. Councilor Graham moved and Councilor Rubin seconded to approve the letter to ODOT Region 3 Development Review Planner Tom Guevara with the contingency on the conditions of the speed limits addressed. Motion carried by unanimous vote.

2004 ANNUAL REPORT – NORTH BEND WASTEWATER TREATMENT PLANT

Public Works Superintendent Bob Dillard presented the council with the 2004 annual report. Mr. Dillard reported on various activities from the department, and he informed the council of the statistics of the treatment plant and goals for the department in the coming year.

CITY REPORT

City Administrator Jan Willis reported to the council on the following activities:

- City staff participated in a functional County wide Emergency Operations Drill on April 21, 2005 with outstanding reviews by the evaluators.
- Fire Chief reported on staff members attending re-certification training in Helena, Montana.
- Planning Commission to review the CEDCO RV plans at the May 16, 2005 meeting.
- 2005 Spring North Bend Newsletter arriving to citizens in the coming week.
- Staff will be preparing the notification of a vacancy on the Library Board in May.
- Chief Scibelli will be recognizing outstanding staff members of the Police Department at the May 10, 2005 council meeting.
- Mrs. Willis received a copy of a letter from the Coos County District Attorney recognizing the outstanding accomplishments of Officer Josh Young and Officer Jon Bohanan.
- Mrs. Willis congratulated the new Reserve Officer Charles Orchard who was sworn in on April 26, 2005.
- Mrs. Willis thanked the Budget Committee and the city staff for their work on the Fiscal Year 2005-2006 budget.
- Mrs. Willis and Mayor Wetherell will be meeting with members of the Rotary Club and representatives of the Dominican Republic.
- Mrs. Willis will be meeting with Building Official Steve Werst, along with Coos Bay City Manager and Building Official to negotiate an intergovernmental agreement for services to the City of Coos Bay due to the resignation of the Coos Bay Building Official.
- Mrs. Willis reported on the city participation at the memorial service for Channel 14 Manager Laurel Ashman.

COUNCIL COMMENT

Janet Rubin stated she had recently attended the Coos County Urban Renewal Agency meeting along with Councilor Graham. Mrs. Rubin expressed concern with the short fall of the school budgets, and she urged the citizens to write to their representatives and express their concerns.

Howard Graham had no comment.

Bill Richardson stated he had attended the Laurel Ashman memorial service and he felt Mayor Wetherell did a wonderful job in remembrance to her. Mr. Richardson stated he had also attended the Oregon Symphony presentation at North Bend High School, and he encouraged everyone to attend the May 6, 2005 performance.

Mayor Wetherell stated he had attended the Memorial Service for Laurel Ashman and also for North Bend High School staff member Mary Matthews. Mayor Wetherell stated the Coos Bay/North Bend Water Board Budget Committee has invited a member of the council to attend the scheduled meetings, and he would be happy to attend. Mayor Wetherell stated he would be joining City Administrator Jan Willis for the Tall Ships Dinner at the Mill Casino on Wednesday, April 27, 2005

Mayor Wetherell adjourned the meeting at 8:40 p.m.

Mayor Rick Wetherell

ATTEST:

City Recorder Angie Kellar