



## **Goods Application and Consignment Terms & Conditions**

Tailem info Station Association Incorporated

ABN 93 948 856 491

PO Box 449, Tailem Bend, SA 5260

Contact person: Anna Del Rio, Chairperson  
([adelrio@coorong.sa.gov.au](mailto:adelrio@coorong.sa.gov.au); 8572 3611)



## *What Is Taillem info Station (TIS)?*

### **What do we do?**

Taillem info Station is both a visitor information outlet and museum, open to the general public 7 days per week. 'Fettlers' (volunteers) provide customer service, advice, information distribution to a myriad of visitors. Taillem info Station also offers museum tours and intends to have a wide variety of goods for sale. If tourists require help with their journey the friendly down to earth professional fettlers will have a chat and discuss anything local and beyond.

### **Our Vision**

We strive to achieve tourism and economic development and preserve Taillem Bend's historic railway culture while promoting the greater Coorong region.



**The Gangers**

### **Our Mission**

We aim to move forward and achieve the vision through:

- Self sustainability
- Social enterprise opportunities
- Increased collaboration with neighbouring VIOs and tourism stakeholders
- highlighting culinary and aboriginal tourism.

### **So...**

We (Taillem info Station) want to provide tourists and our community with an opportunity to buy items that are special to our area (Taillem Bend and surroundings), items that can be solely found here, so they have something unique to take home with them.

To fulfil this objective and to include other community members, producers, businesses in this venture, we are keen to sell goods on your behalf through a simple commission/consignment model.

# Here is how it works

## What is Commission?

Commission is a method of payment for a service provided to your business. All business services have a cost. For example, fees are paid for each of these business services - insurance, banking, accountants and mechanics.

## How much is Commission?

15% on sale until August 7 2015

## Who will receive the commission?

Tailem info Station

## What if I can't afford to give away commission?

Can you afford to turn sales away? Consider the following:

### Pricing to incorporate commission

The price of your product is made up of the following cost components:

- Fixed costs or overheads
- Variable costs associated with supplying the service
- Profit margin or the amount that will contribute to your end of year profit

## Example

- A. You would like to sell your locally produced bottle of olive oil at Tailem info Station.
- B. The wholesale cost of the bottle is \$15.00, to this price you add Tailem info Station's commission of 15%. 15% of \$15.00 is \$2.25
- C. We will sell the bottle of Olive Oil to the customer for \$17.25
- D. We will hold that bottle at the premises (this is called consignment) and when we sell the bottle we keep 15% of the total cost: we keep \$2.25 and we pay you, the Con-  
signee, the remaining 85% which is \$15.00.

If you're happy with this, please complete the Goods Application and return it to our postal address above, and contact Anna for a sample viewing.

Please note that locally sourced, produced, made goods are highly regarded. Please make sure that your products are appropriately identifiable and labelled. If it's food, please indicate ingredients and best before date.

# New Goods Application Form

Date \_\_\_\_\_

## The Product (once completed please scan this form and the signed Terms & Conditions and return them to TiS)

Product Name \_\_\_\_\_

Trading Name \_\_\_\_\_ ABN \_\_\_\_\_

Category Type \_\_\_\_\_

(food & beverage, local produce, merchandise, stationery)

Region/location of provenance \_\_\_\_\_

Price (not including TiS 15% commission) \_\_\_\_\_

Price (including TiS 15% commission) \_\_\_\_\_

Initial quantity for Tailern info Station \_\_\_\_\_

*If you are wishing to provide more than one type of good please complete the 'additional items' form attached.*

Address \_\_\_\_\_

Email Address \_\_\_\_\_ Ph Number \_\_\_\_\_

Website \_\_\_\_\_ Facebook Page \_\_\_\_\_

Product description and specialty

\_\_\_\_\_  
\_\_\_\_\_

For food only: Ingredients, use by date

\_\_\_\_\_  
\_\_\_\_\_

## Business Contact

Name \_\_\_\_\_

Position \_\_\_\_\_

Direct Phone \_\_\_\_\_ E-mail \_\_\_\_\_

## Payment details

Bank and branch \_\_\_\_\_

BSB \_\_\_\_\_ Account Number \_\_\_\_\_

Tailern info Station use only:

Provider Code \_\_\_\_\_

# Additional Goods Application

Date \_\_\_\_\_

## The Product

Product Name \_\_\_\_\_

Category Type \_\_\_\_\_

(food & beverage, local produce, merchandise, stationery)

Region/location of provenance \_\_\_\_\_

Price (not including TiS 15% commission) \_\_\_\_\_

Price (including TiS 15% commission) \_\_\_\_\_

Quantity for Tailern info Station \_\_\_\_\_

## The Product

Product Name \_\_\_\_\_

Category Type \_\_\_\_\_

(food & beverage, local produce, merchandise, stationery)

Region/location of provenance \_\_\_\_\_

Price (not including TiS 15% commission) \_\_\_\_\_

Price (including TiS 15% commission) \_\_\_\_\_

Quantity for Tailern info Station \_\_\_\_\_

## The Product

Product Name \_\_\_\_\_

Category Type \_\_\_\_\_

(food & beverage, local produce, merchandise, stationery)

Region/location of provenance \_\_\_\_\_

Price (not including TiS 15% commission) \_\_\_\_\_

Price (including TiS 15% commission) \_\_\_\_\_

Quantity for Tailern info Station \_\_\_\_\_

# Re-Stocking slips

Keep this slip for when you need to re-stock your goods at Tailem info Station. You can email it to us or enclose it when you deliver the new stock.

If you don't know your product code by then please ask Nat (ntraeger@coorong.sa.gov.au; 8572 3611).

## I'm re-stocking my product

Product Name \_\_\_\_\_

Provider Code \_\_\_\_\_

Price (not including TiS 15% commission) \_\_\_\_\_

Price (including TiS 15% commission) \_\_\_\_\_

Quantity for Tailem info Station \_\_\_\_\_

## I'm re-stocking my product

Product Name \_\_\_\_\_

Provider Code \_\_\_\_\_

Price (not including TiS 15% commission) \_\_\_\_\_

Price (including TiS 15% commission) \_\_\_\_\_

Quantity for Tailem info Station \_\_\_\_\_

## I'm re-stocking my product

Product Name \_\_\_\_\_

Provider Code \_\_\_\_\_

Price (not including TiS 15% commission) \_\_\_\_\_

Price (including TiS 15% commission) \_\_\_\_\_

Quantity for Tailem info Station \_\_\_\_\_

# Terms & Conditions

## ***Pre-approved product & initial supply***

Tailem info Station Association Inc. (TiS) reserves the right not to stock products at their discretion. If you're interested in selling your goods at Tailem info Station please fill in the form and provide a sample of your good to Tailem info Station prior verbal communication.

Please ensure that you have talked with staff and received verbal or email confirmation that we will stock your product prior to supplying goods.

If you are submitting an application please sign our Terms and Conditions to acknowledge that you have understood them. Please arrange the delivery/postage of your goods with Anna Del Rio. Once your application has been received and approved you will be provided with a TiS Provider Code.

## ***Liabilities***

The Consignee is responsible for all costs and liability associated with the transportation of their goods. Once delivered TiS staff will be responsible for pricing and appropriate display of the goods. At the discretion of TiS, items may be returned to the consignee if deemed unsuitable or unsaleable. TiS will not be held liable for any food related complains, issues, or harm caused to people by food.

The Consignee will supply with their goods a written record of the wholesale price and quantity of each item supplied. ABN must be clearly indicated (please note that TiS is NOT registered for GST)

## ***Sale of products***

The consignee/supplier gives Tailem info Station Association Inc a non-exclusive right to sell the product in-store and online, through TailemInfoStation.Com. Although the goods won't be sold on Facebook, images of these will appear there (search 'Tailem info Station' in Facebook).

## ***Commission***

TiS charge 15% commission on all consignment stock.

## ***Length of consignment***

We will stock and promote your product for a 6 months period. After this time it is the responsibility of the artist/supplier to claim all unsold items or monies owing. TiS reserves the right to dispose of unwanted and unclaimed stock after this period.

Tailem info Station Association Inc will not pay for any freight or postage of unsold goods.

## ***Payment for goods***

We will keep a track of sales of your product and ask you to supply more if supplies are running low. Please email Nat Traeger (Cashier/Treasurer) if you wish to know how your sales are going, [ntraeger@coorong.sa.gov.au](mailto:ntraeger@coorong.sa.gov.au)

Payments are made within a week of the end of each month by EFT. Please notify us of any changes to your banking or postal details. If you need to re-stock please just complete a re-stocking slip.

## ***Repairs and Commissions***

If a customer is interested in your works in a another size, shape, colour etc that we don't stock, TiS will contact you to see if you are interested in producing another piece. If you commence with the commissioned order it will be invoiced as a regular consigned item.

## ***Returned goods***

If a consignment product is returned to TiS due to manufacturing fault (not change of mind!) the customer will be refunded or given a credit note and the returned product will be set aside for collection by the supplier. You will be notified in the unlikely event that this happens!

Please scan this page and the New Goods Application Form only and return them to TiS, you keep the rest!

Consignee signature \_\_\_\_\_