

UNION COUNTY RECYCLING

**Union County Public Works
1651 Jonesville Hwy.
Union SC, 29379**

**SCRAP METAL
BID PACKAGE**

April 19, 2012

RFB

UNION COUNTY PUBLIC WORKS, UNION SC REQUEST FOR BIDS

1. ISSUE DATE: April 19, 2012		<u>Brief Description</u> SCRAP METAL PURCHASE (SEE SPECIFICATIONS)
2. For Information Call: John Gibson Phone: 864-429-1675 jgibson@countyofunion.com		
3. SUBMIT BID TO: Union County Public Works 1651 Jonesville Hwy. Union SC, 29379		
4. Submission Deadline: May 18, 2012		Time: 10:00 am
5. Submit Sealed Bid (2 copies)		
6. Deadline For Complete Metal Removal: June 29, 2012		
7. Payment Due at Completion		
<p>The metal is stockpiled on Union County property located at 1651 Jonesville Hwy. and must be removed from county property on or before June 29, 2012. Machinery, labor and transportation must be supplied by the awarded vendor. Vendor must meet or exceed all qualifications and specifications to be awarded bid.</p>		

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***** (TO BE COMPLETED BY BIDDER) *****

1. Additional Information: The undersigned agrees to furnish any or all other further information requested by the county.

2. Bidders Name and Address:

8. Authorized Person Name and Title:

3. e-mail: _____

4. Tel. # _____

5. Federal ID # _____

6. Pounds Per Ton: _____

7. Offer Per Ton: _____

9. Bidder's

Signature

& Date:

AWARD: To Be Completed by Union County

1. Award Date:

2. Successful Bidder:

3. Amount Per Ton:

4. Authorized Signature:

Section 1

Information and Conditions for Bids

Please read this document carefully. Any failure to provide necessary information or, an unsatisfactory completion of this document will result in a disqualification of bid.

1. Preparation of Bid Form: Union County, South Carolina, invites your bid on the form included in this bid package to be submitted at the time and place stated in the "Notice Calling for Bids". Bids shall be submitted on the prescribed Bid Form, which, along with all other documents in the Bid Package, must be completed in full. All labor, material, equipment, overhead, direct, indirect costs and profit are to be included in prices submitted in Bid. All filled information, words, numbers and names, must be in ink or typewritten. The signatures of all involved shall be in long hand. All information and statements shall be legibly filled out and without erasures.

2. Form and Delivery of Bid: The Bid must conform to all requests in the Bid documents and shall be made on the Bid Form provided, and the complete Bid, together with all additional materials required in the Bid Package, shall be enclosed in a sealed envelope, addressed and hand delivered or mailed to the office of "Union County Public Works, 1651 Jonesville Hwy., Union SC, 29379". The envelope shall plainly state the Bidder's name, date and time of Bid opening. It is the party submitting the Bid's sole responsibility to ensure its Bid is received prior to the Bid deadline. Any Bid received after the deadline will be destroyed. At the time set forth in the notice, all Bids will be opened and read aloud at the place indicated in the notice.

3. Signature: The Bid Form, all Information Required of Party submitting the Bid, Workers Compensation Certificate, Drug Free Workplace Certification, the completed Vendors Agreement and any and all Guarantees must be signed in the name of the party submitting the Bid and must bear the signature of the person or persons duly authorized to sign these documents.

4. Modifications: Changes or additions to any document in the Bid Package will result in rejection of the Bid. If for any reason a party wishes to change its Bid, the old Bid must be destroyed and a new Bid submitted before deadline.

5. Withdrawal of Bid: Any Bid may be withdrawn, with written request, at any time prior to the Bid opening. All withdrawn Bids will be destroyed and **will not** be returned.

6. Party submitting Bid: No person, firm or corporation shall be allowed to submit more than one Bid for the same work. Failure to abide will result in disqualification of both parties.

7. Award of Contract: Union County reserves the right to reject any or all Bids. The Bid will be awarded to the contractor that meets all requirements and offers the highest payment for weight per ton.

8. Hold Harmless: The successful Vendor, awarded the contract, shall indemnify and hold harmless Union County, its council members, officers, agents and employees from every claim or demand made, and every liability, loss, damage or expense, including, but not limited to, attorney's fees, of any nature whatsoever that may be incurred. The Vendor, at Vendors own expense, cost and risk, shall defend, at Union County's request, any and all actions, suits, or other proceedings that may be brought or instituted against Union County, its officers, agents or employees, on any such claim or liability, and shall pay or satisfy any judgment that may be rendered against Union County, its council members, officers, agents or employees in any action, suit or other proceedings as a result thereof.

9. County's Right to Accept or Reject Bid: Union County reserves the right to accept or reject any or all Bids submitted. Union County reserves the sole right to decide whether a Bid does or does not comply with the requirements of the Bid solicitation. Union County reserves the right to contract with other firms at its sole discretion.

10. Property of Union County: The Vendor's Bid will become the property of Union County and will not be returned.

The section below is to be completed by the party submitting the Bid. The party accepts and understands all information and conditions contained in this Bid Package.

VENDOR

Name of Corporation or Entity

Authorized Signature

Print Name

Specifications

The following request must be met and initialed (for each requirement) before a contractor is considered. The contractor must be able to deliver 100% of each request before a contractor will be considered. Additional needs may be required, if Union County deems it necessary at anytime.

1. ____ All Freon will be recovered on-site and documented destruction will be conducted via ***closed loop disposal***. Proper documentation and record-keeping retention for each type of Freon must be posted and delivered on a company letter head to the Union County Public Works Department. **Any and all work must meet or exceed all requirements of SCDHEC.**
2. ____ Must be able to recycle propane cylinders properly, ensuring safety to the environment and personnel.
3. ____ Removal of PCB capacitors and proper record-keeping of the disposition.
4. ____ All metal must be moved from Union County property on or before June 29, 2012. A Contractor failing to meet this obligation may be disqualified from future projects with Union County.
5. ____ Facility scales must be maintained and calibrated quarterly with documentation of calibration.
6. ____ The Contractor must be a recognized recycler and certified in SC with a fixed location of operation.
7. ____ The Contractor must be insured at minimum of \$2 Million for liability coverage.
8. ____ The Contractor must be in good standings and regulatory compliant with SCDHEC.
9. ____ Union County reserves the right to conduct an environmental audit of the processing facility at any time to ensure that the product disposal and the recycling facility are conducted in a proper manner.

Company Name: _____

Authorized Signature: _____

Authorized Name Printed: _____