



NUCLEAR ENERGY INSTITUTE

POSITION DESCRIPTION

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| Job Title: Senior Project Manager, Safety Focused Regulation | Department: Safety Focused Regulation | Division: Nuclear Generation |
| Reports to: Director, Safety Focused Regulation | Working Conditions: Normal, no adverse or hazardous conditions | Effective Date: 1/09 |
| Direct Reports: N/A | Salary Range: | FLSA: Exempt |
| <p>Primary Purpose: To provide project management, under the general direction of the Director, Safety Focused Regulation, for licensing and technical regulatory issues being addressed by NEI in order to bring these issues to a satisfactory resolution and closure and to monitor issues potentially affecting NEI members.</p> | | |
| <p>Principal Duties and Responsibilities:</p> <ol style="list-style-type: none"> 1. Develop and implement strategies and action plans to ensure that operating plant licensing processes and issues are predictable, consistent, efficient and effective. 2. Lead the activities of the licensing action task force and any task force subgroups in resolving licensing and technical regulatory issues through interactions with the NRC. 3. Lead the activities of the license renewal and life-beyond 60 task forces and sub-groups in resolving licensing and technical regulatory issues through interactions with the NRC, EPRI, and DOE. 4. Develop and communicate industry positions on issues related to licensing and technical regulatory issues. 5. Coordinate technical, licensing and regulatory issue resolution, as appropriate, with EPRI, NSSS owners' groups, INPO, utilities, regional utility groups and other elements of the nuclear energy industry. 6. Coordinate technical, licensing and regulatory issue resolution, as appropriate, with other NEI managers and task forces and working groups. 7. Ensure the industry is kept informed of changes in NRC's licensing and regulatory processes and coordinate industry responses. 8. Maintain engagement with NRC to ensure consistency of NRC's regulatory processes and positions. | | |
| <p>Job Specifications: A minimum of ten years of industry experience, preferably with a focus on power reactor licensing, with utility, nuclear navy, NSSS vendor, or regulatory experience</p> | | |



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related to his/her job function.

Knowledge:

Demonstrated understanding of the design, operation, inspection, and testing of nuclear power plant NSSS and secondary systems, components and materials. Project management experience. Knowledge of operating plant licensing, license renewal, and NRC regulatory requirements.

Skills & Abilities:

The incumbent must have the ability to communicate, effectively and diplomatically, with all disciplines and levels in NEI and with the appropriate levels of member company personnel; with a broad range of industry personnel, including owners groups and other industry organizations; and with federal regulatory agencies. This requires the ability to analyze and understand the components of an issue, from both the regulator's and the NEI members' perspectives, in order to prioritize the activities necessary for resolving the issue. Analytical abilities and an excellent sense of judgment are imperative to the decision-making required in this position.

The incumbent must possess excellent verbal and written communications skills. He/she must be skilled in persuasion and negotiation/resolution of conflicts and issues. The incumbent must be able to delegate responsibility and achieve results through industry contacts and task forces.

He/she must be able to assess operational, program, staffing, and fiscal needs and be capable of analyzing complex written documents.

A Senior Project Manager must possess the capability of, and consistently demonstrate, superior skills and attributes which are valuable to meeting the mission of the Nuclear Generation Division.

Education:

Bachelor's degree in engineering or a related technical or scientific discipline.

Review and Approval:

Employee: _____ Date: _____

Supervisor: _____ Date: _____

Division Head: _____ Date: _____

Human Resources: _____ Date: _____

Disclaimer



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The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job.