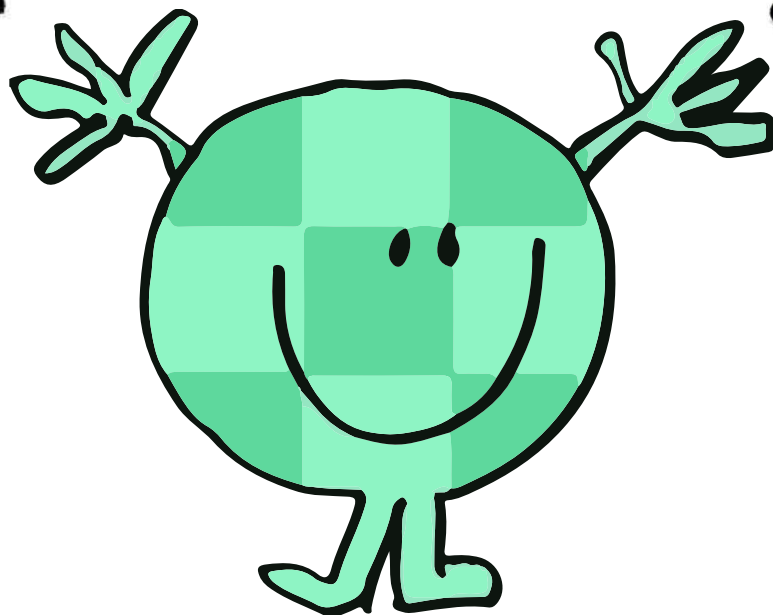
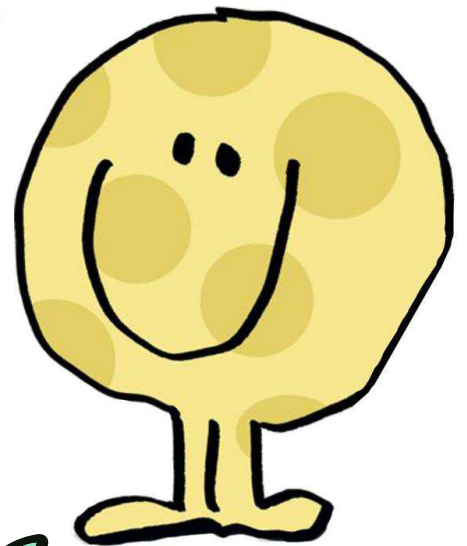
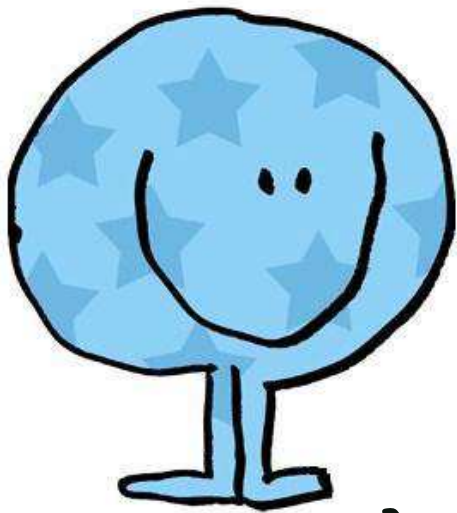
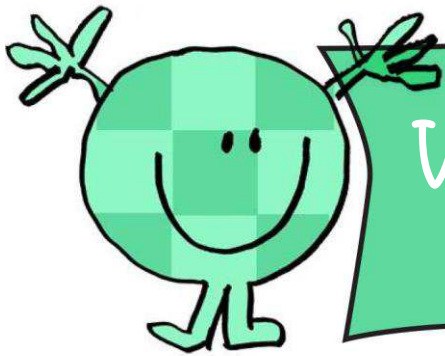


# HOLYROOD NURSERIES

HOPE





# Welcome to Holyrood Day Nursery

## Our Philosophy

Holyrood Day Nursery Hope provides a stimulating atmosphere to encourage your child's development.

We are passionate about quality Early Years Care and Education. We believe that children learn through play, living, example, interaction and teaching. This concept forms the core of our ethos.



We recognise the importance of each child's healthy self development. We aim to achieve this through praise, guidance and encouragement. Children will be encouraged to develop respect, learn to share, and learn to be kind, fair and to develop good manners.

We actively act upon small children's desires to learn and experiment. These are of great importance for their development and enjoyment of life.

We are committed to equality of opportunity and oppose all forms of discrimination. Our toys and equipment reflect the social diversity of our society and all children have access to these, ensuring non-stereotypical/non-discriminatory practice which respects all individuals.

Above all we provide a secure and friendly care environment in which you, the parent will feel completely relaxed and at ease when leaving your child.

# Our Aims and Objectives



To provide a safe and stimulating atmosphere to encourage each child's development.



To develop every child's healthy self image through play, guidance, support and encouragement.



To encourage children to develop respect, learn to share, learn to be kind to others and develop good manners.



To encourage children's interest in learning through promoting their desire to learn and experiment in an active learning environment.



To work in partnership with parents. To update parents regularly with information about their child's development and the nursery, through newsletters, parents evenings, focus groups and E-Learning Journals.



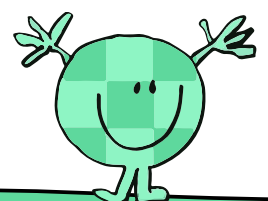
To constantly train our staff through our in-house training company and through local authority courses, aiming to increase and extend the skills and knowledge our staff currently possess.



To continue to liaise with local schools and members of the local community, allowing us to share good practice.



To continue to monitor, self-evaluate and improve our service to ensure our children and parents are getting the highest quality standard of care.



## About Us

Holyrood Nursery Hope is situated in a stunning, light and spacious purpose build property directly opposite Hope Hospital. Ample parking allows for easy drop off and collection.

Our nursery provides care for children of NHS staff who are based within Salford Royal NHS Trust. We work in partnership with Salford Royal NHS Foundation to offer FREE funded places for 2 year olds and pre-school children.



Playrooms within our nursery are generously proportioned, carefully planned and extensively resourced to create inspiring learning environments in which children can grow and learn with confidence. Each playroom has access to outdoor play areas offering the opportunity for regular outdoor learning opportunities across all areas of the curriculum.

Holyrood Nursery is an established and trusted centre for early education. Our nursery has won local and national awards in recognition of its exceptional quality standards. Staff are passionate and committed to creating an atmosphere of care, respect, learning and fun which radiates throughout this happy nursery.



# Our Team

Holyrood Day Nursery staff comprises a blend of mature, experienced and professionally qualified nursery nurses and trainees working towards their qualifications. All staff are skilled in expertly guiding your child through the wonders of learning whilst playing. Our staff are dedicated to treating your child with patience, affection, enthusiasm and understanding. All staff participate in ongoing training to constantly progress their own skills and abilities.

We provide complimentary settling in sessions which gives you and your child time to get used to our nursery routine. Once your child starts with us they will be assigned a designated key person. Your child's key person will be responsible for monitoring your child's development and will be your first point of contact at nursery. Your child's key person will always be available to discuss your child's progress.

## Our Manager

Hope Nursery Manager, Sarah Dunn, has a professional qualification in childcare and over 20 years of experience working with children. Being a mother herself she brings a wealth of knowledge to her role. Sarah manages her nursery and staff team to ensure her nursery provides a secure family environment where you can feel relaxed and confident in the knowledge that your child is being cared for by dedicated staff in a safe environment.

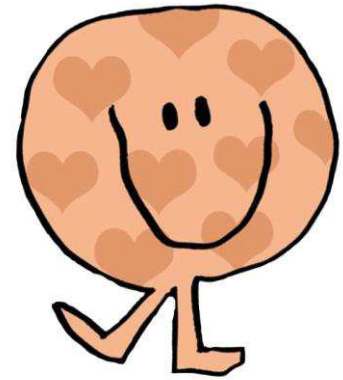


Senior management from our parent company, the Bertram Nursery Group offer advice, support and guidance to Sarah and her staff team, and regularly visit the nursery to see all the wonderful things that are taking place. Bertram's Board of Directors are accomplished and experienced in the childcare industry and use their knowledge and experience to guide and support all staff, cascading through a skilled management team.

Age	0-2 years	2-3 years	3-5 years
Staff Ratio	1:3	1:4	1:8

\*Number of Staff to Number of Children – In accordance with current regulations

# Our Nursery Rooms



## Babies

In our Baby Room we have highly experienced staff whose priority is to follow the home routine of each baby as closely as possible. We have a spacious play area with a quiet and secure sleeping area. We provide a variety of stimulating activities in a caring and friendly environment in order to promote your baby's all round development. All planning will be displayed on the room wall for you to view and see what activities and development your child will be participating in that week.

Each day staff will take babies out for walks,  
so they get as much fresh air as possible!

Parents are required to supply nappies and milk to ensure continuity between home and nursery for all babies. We are a breast feeding friendly nursery and support mothers returning to work who still wish to breast feed. Our staff are trained in the storage and use of breast milk. We welcome you visiting to feed during the day where possible.



Here at Holyrood we encourage that when your baby is around 12-18 months and once they have found their feet we would hope to advance them to the Toddler Room. This would take place after discussions with yourself.

## Toddler Room

When your child is ready we would aim to advance them to the Toddler Room. Our Toddler Room provides a more structured day adopting a more challenging and varied approach to the day. We strive to develop children's skills and independence.

Each day children spend time outside in our play area or local park. Your child's day is recorded for you to take home so you know exactly what your child has been up to here at Holyrood!



## 2-3's Room

At Holyrood Hope, when your child is around 2 years and after prior discussion with yourself, we would hope to advance your child to the 2-3's Room. Children in this room are cared for by experienced staff (Staff Ratio 1:4). There is a varied choice of earning opportunities including arts and craft, construction activities, table top games and much more. Your child will also be introduced to early numeracy, literacy skills and activities designed to develop communication skills.



## Pre-School Room

Holyrood is recognised as a pre-school centre by the Education Department. In our Pre-School Room children follow the Early Years Foundation Stage (Staff Ratio 1:8). Your child will progress to the Pre-School Room at around 3 years old.



We pride ourselves on ensuring that when children leave the nursery to move on to school they do so confidently and independently, whilst taking with them the enjoyment of learning and a pride in their achievements. We strive for your child to be able to have the following skills when leaving the nursery: recognising and writing their own name, demonstrating good observational skills, showing preliminary reading skills, able to confidently control a pencil, showing creative skills and knowledge of numbers.

At the end of each year our children take part in a graduation ceremony where they are presented with their leaving certificates and there is always a special party to mark the end of their time at Holyrood!

## Awards and Accolades



Our passionate commitment to being a leading independent provider of Early Years Care and Education, providing our unique brand of quality to all children has led us to being the proud recipients of many impressive awards, including:

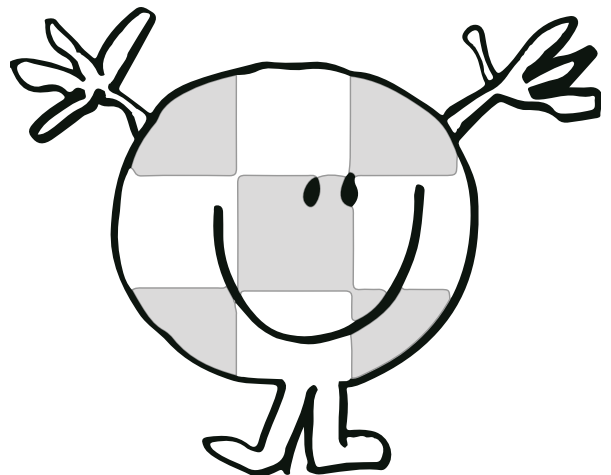
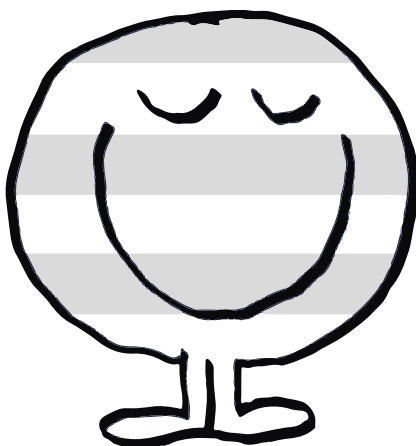
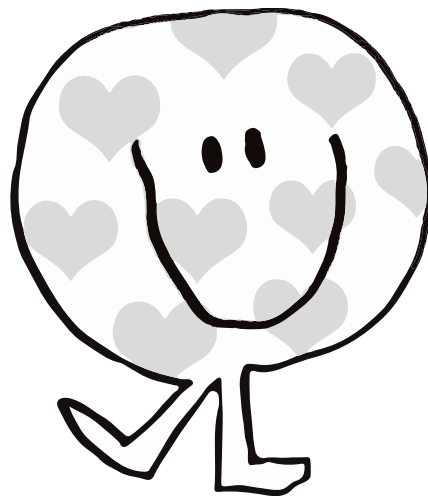
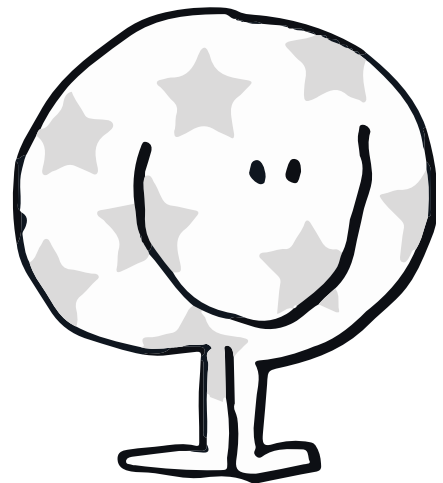
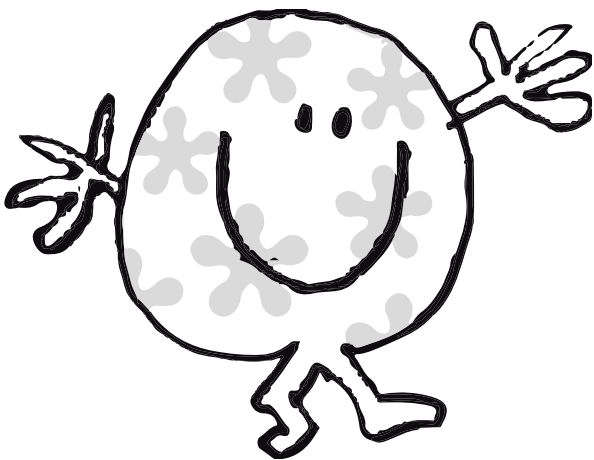
- Recognised Investors in People Organisation
- NDNA Member (National Day Nurseries Association)
- NHS Menu Accreditation
- Registered Eco School Silver Award
- 5\* Food Standard and Hygiene Accreditation
- We're Green, We're Clean Award
- The Skills Pledge
- I Can Accreditation
- Equal Opportunities Employer Award
- Nursery Chain of the Year 2013 – NWA Awards

We recognise our people are a great asset and we ensure their skills and abilities continue to drive their passion for providing excellent childcare.



# Colour and Fun Time

Oh no! Our friends have lost their colour. If you can manage, search this brochure to find out what colour they should be and colour them back in. Otherwise just colour them whatever colour you like.





## Outdoor Play



We love to get outside at Holyrood, where we have a large outdoor play area. Children find opportunities to get fresh air and have fun in a safe and secure area. Activities are both planned and child led: From planting seeds to making zip wires for the teddy bears! From digging in the mud to pond dipping under the water pump!

We believe there is no such thing as bad weather, only inappropriate clothing! We ask that parents provide their children with appropriate clothing for all types of weather from wellington boots to sunglasses.

As well as time in our fabulous play areas we also enjoy walks in the local area.

Our youngest children are often seen out in our double buggies enjoying the fresh air, sights and sounds of the local community. We use Walkodile Child Safety Systems and high visibility vests to keep children safe when out on trips away from the nursery.



## Menus

Children are offered delicious, nutritious morning snacks, afternoon snacks and a hot lunch. All meals are home-cooked within nursery by our qualified on site nursery chef using fresh ingredients and wherever possible organic produce.

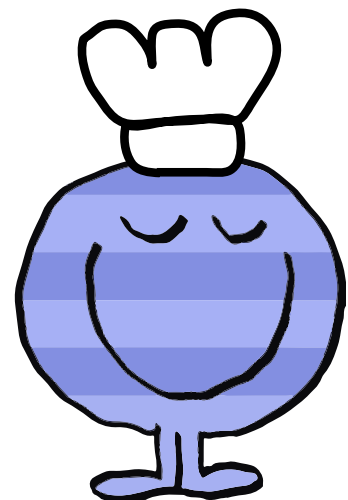
Our nursery chef has created a 4 week rolling menu carefully planned to encompass a healthy and well balanced diet, encouraging children to taste and enjoy a variety of mouth watering meals. All our menus have been NHS accredited ensuring all dietary requirements are catered for. We are happy to help cater for any special dietary requirements and/or allergies that your child may have.

Parents are asked to bring in baby food and all milk feeds for babies, in accordance with current guidance. These will be made up as required and stored safely in accordance with manufacturer's guidelines. If your child is arriving early for nursery and would like breakfast, we are happy to accommodate this requirement, similarly if you would like to bring a packed dinner to the nursery so your child can be ready for bath and bed when getting home, we will be glad to help!

Staff serving food have been fully trained in Food Hygiene. Children are encouraged to help with setting and clearing the tables. Good manners and social skills are always encouraged. We encourage children to choose from the day's menu and help serve their own food. We are passionate about children learning the importance of good hygiene. We promote washing hands before and after snacks/ lunch and cleaning teeth after meals.

To receive a sample of our 4 week rolling menu, please contact Sarah who will be happy to send you a copy of our delicious menu.

Above all food is fun as we encourage all children to share in the joy of fresh, tasty food eaten with friends in a relaxed social setting.



# Parental Involvement

## Your Child's Progression

In recognition that education begins in the home, we are fully committed to a partnership approach with parents. The needs of each child are discussed in full, prior to admission and on an ongoing basis. Parents are encouraged to discuss their child's day with their key worker and individual development records are available at all times for parents to view.

## E-Learning Journals

Our new E-Learning Journals allow staff to upload observations and Images of your child at nursery. You can login from wherever you are, 24 hours a day and easily access these through a secure login.



## Newsletters, Notice Boards and Parent's Evenings

As a parent you will receive monthly newsletters and regular updates on the parent's notice board which is displayed within our nursery. We hold parent's evenings once every term where you will have the opportunity to discuss your child's development. We also invite you to join our parent focus group held each term to discuss plans and ideas for our nursery, supporting our ECO council and ensuring we are meeting all your needs as a parent, and your child's needs.

We encourage you to like us on Facebook ([www.facebook.com/HolyroodNurseries](http://www.facebook.com/HolyroodNurseries)) and follow us on Twitter (@HolyroodHope) to receive daily updates from our nursery.

## Nursery Events

Holyrood participate in many events throughout the year including garden parties, open days, and charity events. We invite all parents to attend and get involved with these exciting occasions.

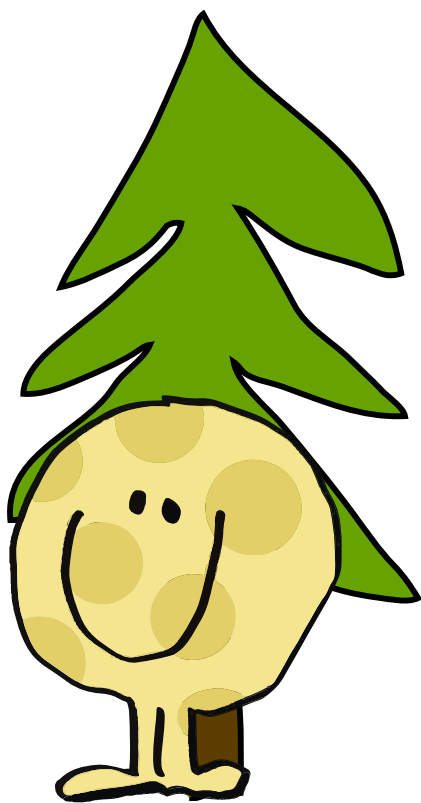
## Off To School

When your child leaves our nursery to start school you will receive a written report including all the progress your child has made throughout their time at Holyrood. We want to give your child a great farewell and so we hold a leaving graduation for all the children who are about to leave for school.

# Environmental Commitment

We are committed to being an environmentally friendly nursery, making changes wherever we can to do so, and always considering environmental implications when planning activities for the children.

We are a registered ECO-Nursery and are delighted to be proud holders of our Bronze and Silver Eco Awards in recognition of our commitment to being an environmentally friendly nursery. Our children are passionate recyclers and love nothing better than an afternoon caring for their garden. We will continue in our green approach to develop strong environmental awareness within our children, helping these little green fingers to care for the world for many years.



There are a number of measures which we undertake to protect the environment, these include:

- Recycling all ink cartridges used in our nursery.
- Recycling waste paper and cardboard.
- Using biodegradable cleaning products.
- Where possible purchasing recycled art and stationary materials.
- We will ensure all nappies are disposed of safely and with consideration of the environment.
- Where required we will support parents in the use of eco-friendly nappies.
- Responsible use of power and water supplies.
- Responsible use of our vehicles.
- Using local suppliers where possible to reduce mileage on delivery of our supplies.
- Requesting minimum packaging of supplies and deliveries.



# Practical Information

## Age of Admission

Our nursery cares for children from birth to 5 years for NHS staff. Open Monday to Friday from 7am-7pm with the exception of Christmas Day, Boxing Day and New Year.

Our long opening hours are aimed to help cater for working parents, allowing you to plan and arrange any events without having to worry about childcare. At Holyrood we will take care of that for you with flexible, full or part time sessions available!

## Settling in Procedure

Your child will be settled into the nursery gradually. Initially spending one hour, building up to a half-day session and then staying for lunch. This phasing in allows your child to become familiar with our nursery surroundings and staff. Parent visits are encouraged whilst your child is gradually introduced to the nursery.

## Record Keeping

A set of developmental records are held for each child in the nursery. You also have access to our new E-Learning Journals. These are available for viewing at all times and will be constantly updated with pictures and observations made on your child's progress. Open access to your child's records is always available to you and strict confidentiality will be maintained at all times.

## Sickness

If your child has or is suspected of having an infectious illness it may be necessary for them not to attend nursery. If you find this is the case please contact Sarah who will be able to clarify prior to dropping your child off at nursery. Should your child develop an illness whilst at nursery you will be contacted immediately.

## Sessions

Morning Session	7.30am – 12.30pm
Afternoon Session	1pm – 6pm
Full Day	7.30am – 6pm
Full Week	7.30am – 6pm

- Sibling Discount 5-10% available
- FREE funded places available

*\*Terms & conditions apply*

## Fees Include

- ✓ Quality early year's care and education
- ✓ Freshly made, healthy meals and snacks
- ✓ Celebration of festivals throughout the year
- ✓ Regular outings in the local area
- ✓ Graduation ceremony when ready to move on to primary school
- ✓ Access to a wide ranging set of resources and equipment
- ✓ Spanish and Zumba classes
- ✓ All staff skilled in sign language
- ✓ Early Years Teacher



## Insurance and Outings

Holyrood hold public liability insurance and require written parental permission before children are taken on any outings. Risk assessments are completed for each outing. We are highly committed to safety at all times and have invested in the unique Walkodile Child Safety system and high visibility vests for all children. Prams and buggies are regularly checked for signs of wear and tear and are serviced annually

## OFSTED

We are regulated by Ofsted and by environmental health services to help us maintain the highest possible standards within the nursery.

Should you wish to have any further information please do not hesitate to contact:

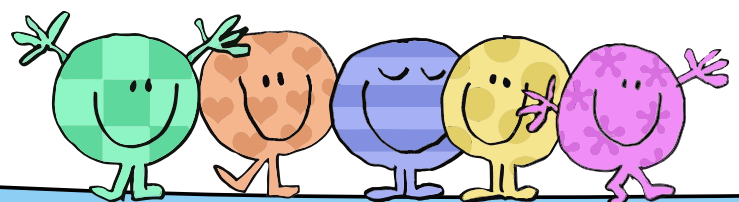
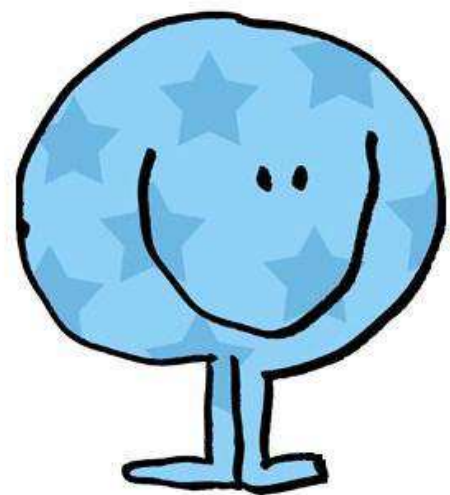


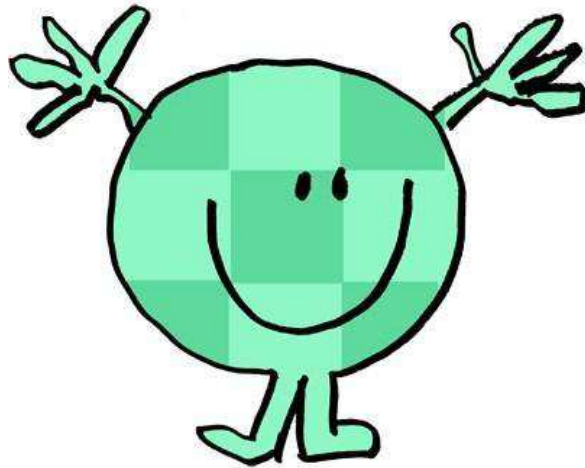
### Ofsted

Piccadilly Gate  
Store Street  
Manchester  
M1 2WD  
Telephone: 0300 123 1231

We are proud of our regulatory reports and these are available for you to view within the nursery and on our website at:

[www.holyrood-nursery-hope.co.uk](http://www.holyrood-nursery-hope.co.uk)





Part of



[www.bertramnurserygroup.com](http://www.bertramnurserygroup.com)

## Holyrood Day Nursery Hope

Scott Lane, Salford, Manchester, M6 8FJ

Tel: 0161-788-7730

Web: [www.holyrood-nursery-hope.co.uk](http://www.holyrood-nursery-hope.co.uk)

Email: [HolyroodNurseries@bertramuk.co.uk](mailto:HolyroodNurseries@bertramuk.co.uk)

[Facebook.com/HolyroodNurseries](https://www.facebook.com/HolyroodNurseries)

[Twitter.com/@HolyroodHope](https://twitter.com/@HolyroodHope)

