

ADOPTED

GLENDALE COMMUNITY COLLEGE

BOARD OF TRUSTEES
GLENDALE, CALIFORNIA

The regular meeting of the Glendale Community College District Board of Trustees was called to order by Dr. Hacopian at 5:05 p.m. on Monday, March 17, 2008 in Room 116 at the Garfield Campus.

Trustees Present:

Mrs. Anita Quinonez Gabrielian
Dr. Armine G. Hacopian
Mr. Victor I. King
Dr. Vahé Peroomian
Mr. Tony Tartaglia
Mr. Hrach Orujyan, ST

Administrators Present:

Dr. Audre Levy
Dr. Kristin Bruno
Ms. Cynthia Dorroh
Dr. Ron Harlan
Dr. Karen Holden-Ferkich
Mr. Ron Nakasone
Dr. Vicki Nicholson
Dr. Rick Perez
Dr. Jewel Price

Mr. Alfred Ramirez

Ms. Jan Swinton

Mr. Bill Taylor

Mr. Steve Wagg

Bargaining Unit Reps:

Mr. Gordon Alexandre

Ms. Saodat Aziskhanova

Dr. John Queen

The media was represented by the Glendale News Press. An audio tape of this meeting will be on file in the Superintendent/President's Office, at the Glendale Central Library, and on the College's website at <<http://www.glendale.edu/boardoftrustees>>.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by Garfield Campus student, Mr. Humberto Perez.

APPROVAL OF MINUTES

1. Special Board Meeting of February 8, 2008
2. Regular Board Meeting of February 29, 2008

It was moved (Mr. Tartaglia/Dr. Peroomian) to approve the minutes of the February 8, 2008 Special Board Meeting and the Regular Board Meeting of February 29, 2008. The motion passed unanimously.

COMMENTS FROM THE AUDIENCE – BOARD AGENDA ITEMS ONLY

1. Mr. Mike Allen, 853 Coronado, Glendale, CA

Mr. Allen addressed First Reading Report No. 1, Board Policy 3120: *Transfer of Funds Between Account Categories*.

- Mr. Allen stated that the quorum language in Item D should read, “require a 2/3 vote of the Board of Trustees present and voting.”
- Dr. Levy remarked that the correction would be made.
- Dr. Hacopian thanked Mr. Allen.

SPECIAL PRESENTATION

1. GCC High School and GED Graduates: Pathway to Opportunity – Ms. Jane DiLucchio, Division Chair, Life Skills & Noncredit Business and Ms. Jan Young, Faculty, Development Skills Lab

SPECIAL PRESENTATION - continued

- Dr. Karen Holden-Ferkich welcomed all to the Garfield Campus. After a brief history of the High School and GED programs offered at the Garfield Campus, Dr. Holden-Ferkich introduced Ms. Jan Young, Instructor, Development Skills Lab.
- Ms. Young presented an overview of the demographics of the programs.
- Ms. DiLucchio, Division Chair, Life Skills & Noncredit Business, was then introduced. Ms. DiLucchio outlined the variety the reasons that students enroll at the Garfield Campus and the goals that they wish to attain.
- Ms. DiLucchio then turned the presentation over to three Garfield graduates and one currently enrolled student, each of whom spoke and shared their compelling experiences with the Board:

Ms. Kristin Nielsen, LAPD Officer

Mrs. Ruth Atkins, High School Diploma Recipient at age 80

Mr. Ken Downing, High School Teacher

Mr. Robert Yont, Current Garfield Student

- Dr. Hacopian thanked and congratulated the speakers. She said that they are role models for others.

TASK FORCE BOARD LIAISON REPORTS

1. Garfield Expansion
 - Dr. Holden addressed the Garfield Master Plan and noted that the current project is not an expansion, but an upgrade.
 - She remarked that growth is expected and another floor is needed.
2. Traffic and Community Safety
 - Dr. Hacopian reported that neighbors continue to contact her regarding the parking structure lighting; and that Administrative Services is working on the issue.
3. Accreditation
 - Mr. King noted that Dr. Barbara Beno, President of the Accrediting Commission for Community and Junior Colleges, will be on campus tomorrow, March 18, to present an overview of the Accreditation process.

INFORMATIONAL REPORTS

1. Measure G Funds Balances and Schedule Update

The report was duly noted.

UNFINISHED BUSINESS REPORT

1. Administrative Services Revised Board Policies

Policy 2560: *Disposition of Lost Money and Goods*

(Revised)

Policy 3310: *Retention and Destruction of Records*

(Revised)

It was moved (Dr. Peroomian) and seconded (Mr. King) that Unfinished Report No. 1 be approved. The motion passed unanimously.

FIRST READING REPORTS

1. Administrative Services Revised Board Policies

Board Policy 3120: *Transfer of Funds Between Account Categories*
(Revised)

Board Policy 3200: *Income (Renamed Fiscal Management)*
(Revised)

Board Policy 3221: *Sale and Purchase of New Personal Property (Renamed Property Management)*
(Revised)

Board Policy 3240: *Investment of District Funds*
(Revised)

Board Policy 3320: *Bids (Renamed Contracts)*
(Revised)

Board Policy 3330: *Purchase Orders – General (Renamed Purchasing – General)*
(Revised)

First Reading Report No. 1 was duly noted. Dr. Hacopian requested that Mr. Allen’s comments on Board Policy 3120 be taken into consideration. (Please see page 278 of these minutes.) There were no other comments.

2. Instructional Services Proposed/Revised Board Policies

Board Policy 4010: *College Calendar*
(Revised)

Board Policy 4020: *Curriculum Development*
(Revised)

Board Policy 4025: *Educational Philosophy*
(Revised)

Board Policy 4025.1: *Philosophy and Criteria for Associate Degree and General Education*
(Revised)

Board Policy 4030: *Academic Freedom*
(Revised)

Board Policy 4050: *Course and Program Articulation*
(Revised)

Board Policy 4060: *Delineation of Functions Agreement*
(New)

Board Policy 4235: *Credit by Examination*
(Revised)

Board Policy 4260: *Course Prerequisites*
(Revised)

Board Policy 4400: *Community Services Program*
(New)

First Reading Report No. 2 was duly noted.

CONSENT CALENDAR

1. Warrants - District Funds – February 1, 2008 through February 29, 2008
2. Purchase Order Listing - February 1, 2008 through February 29, 2008
3. Contract Listing - February 1, 2008 through February 29, 2008
4. Budget Revisions and Appropriation Transfers -General Fund Unrestricted (01) February 1, 2008 through February 29, 2008

CONSENT CALENDAR - continued

5. Budget Revisions and Appropriation Transfers - General Fund Restricted (03)
February 1, 2008 through February 29, 2008
6. Budget Revisions and Appropriation Transfers - Student Financial Aid (09)
February 1, 2008 through February 29, 2008
7. Settlement of Claims for Damages
8. Approval of Agreement with the Search Firm of Robert Half for Recruitment
of Associate Vice President, Information Technology Services
9. Academic Personnel Report No. 9
10. Classified Personnel Report No. 9

It was moved (Mr. Tartaglia) and seconded (Dr. Peroomian) that Consent Calendar Items No. 1 through 10 be approved. The motion passed unanimously.

NEW BUSINESS REPORTS/ACTION

1. Ballot for California Community College Trustees Board of
Directors Election - 2008

It was moved by Mrs. Gabrielian and seconded by Dr. Peroomian that the following individuals be nominated: Edward Ortell, Paul Fong, Mary Figueroa, Katherine Albiani, Isabel Barreras, and Andrew Walzer. Nominations were then closed.

The motion passed unanimously.

2. Proposed Board Policy 1200 – District Mission

It was moved (Mr. Tartaglia) and seconded (Mrs. Gabrielian) to approve New Business Report No. 2.

The motion passed unanimously.

After Board approval of the document, it was noted that the version of the Mission Statement appearing in the Board Agenda was not the final version that had been submitted by the preparer.

- There was a brief discussion and the Board agreed that they would like the wording that they approved, “all diverse,” upheld.
- Dr. Renner noted that the wording can be revisited in the Fall.
- It was noted that the other few discrepancies could be remedied by minor wordsmithing.
- The correct version of Board Policy 1200, District Mission, is included in these minutes on page 386.

COMMUNICATIONS

1. SUPERINTENDENT/PRESIDENT

Dr. Audre Levy

- Acknowledged the work of the Garfield Staff in setting up the Board Meeting.
- Went on an Accreditation visit to TransPacific College, Hawaii with Jill Lewis
- Attended the Hall of Fame Banquet and thanked Mrs. Sharon Combs and the Foundation Office for the excellent event.
- Spoke at the Glendale Leadership Luncheon, held at GCC, and noted that the group greatly enjoyed the Planetarium tour.
- Attended the Glendale Mayor's Prayer Breakfast.
- Attended the Persian New Year festivities and thanked Dr. Paris Noori for doing a fine job in coordinating the event.
- Attended the CEOCCC meeting in Sacramento on March 14. Commented on the Shulock Report.
- Attended the March 14 Armenian Chamber of Commerce Gala.
- Had lunch with the ASG. The Vice Presidents also attended.
- Distributed copies of the Pepperdine Alumni magazine, which included Dr. Levy among four featured alumni.

2. VICE PRESIDENTS

Vice President, Instructional Services, Dr. Dawn Lindsay

- Announced that Trudi Abrams has been recommended for tenure.
- Noted that a safety presentation was made at the March Faculty Meeting. The same presentation will be brought to the Garfield Campus.
- GUSD has requested that the Middle College be up and running for Fall 2009.
- Thanked Dr. Noori for the Persian New Year event.
- Attended "Fiddler on the Roof" and commended the cast and crew.

Vice President, Student Services, Dr. Ricardo Perez

- Thanked the Garfield Campus students who spoke this evening.
- Noted that the enrollment numbers look good.
- Announced that there will be a Categorical Review site visit on April 1-2.

Executive Vice President, Administrative Services, Mr. Larry Serot
Mr. Serot was absent this evening.

3. TRUSTEES

Student Trustee, Mr. Hrach Orujyan

- The AS conducted a smoking on campus survey, polling over 1,000 students.
Results – 43% opted for a smoke-free campus.
40% opted for designated smoking areas.
17% opted for designated no-smoking areas (current GCC policy).
- Last week the AS held an event for evening students. They served coffee and cookies and answered questions.
- An event will be planned in the Student Center so that students can get to know that AS and ask any questions.
- There will be ASGCC representation at Capitol Day.

COMMUNICATIONS – Trustees - continued

Trustee, Mr. Tony Tartaglia

- Thanked the Garfield Campus for hosting the Board Meeting.
- Attended the Mayor's Prayer Breakfast.
- Attended the Armenian American Chamber of Commerce Gala.
- Invited by Mrs. Gabrielian and attended a CAUSE (Center for Asian Americans United for Self Empowerment) event.
- Remarked on the FTES numbers and said that he is proud of the campus effort.

Trustee, Mrs. Anita Quinonez Gabrielian

- Thanked the Garfield staff for their hospitality.
- Thanked Dr. Holden and Ms. DiLucchio for their dedication.
- Congratulated the Foundation staff for the wonderful Hall of Fame event.
- Attended the Persian New Year event and thanked Dr. Noori.

Clerk, Board of Trustees, Dr. Vahé Peroomian

- Said that he is pleased to be at the Garfield Campus this evening and added that he has always been a supporter of the campus.
- Attended the Hall of Fame Banquet and commended the Culinary Arts program.
- Attended the Persian New Year event and thanked Dr. Noori.
- Attended an L.A. City Council Meeting. On the agenda was recognition of Irish Americans /St. Patrick's Day and Iranian Americans/Noruz.

Vice President, Board of Trustees, Mr. Victor King

- Thanked the Garfield staff for hosting the Board Meeting.
- In response to Dr. Holden's opening comments, said that the current project may not be an expansion, but he looks toward the future.
- Remarked that the Garfield Campus is vital and is as important as the main campus.

President, Board of Trustees, Dr. Armine Hacopian

- Thanked Dr. Holden, Ms. DiLucchio and the Garfield staff; and asked all from the Garfield campus to stand for a round of applause.
 - ♦Noted the two Garfield Campus handouts presented to the Board: a brochure, "Welcome to Education That Makes a Difference" and a Garfield Campus "Student Handbook 2007-2008."
- Asked Dr. Noori to stand and thanked her for coordinating the Persian New Year event.
- Attended the Mayor's Prayer Breakfast.
- Congratulated the organizers of the Hall of Fame Banquet.
- Remarked that she met with League of Women Voters, along with Dr. Levy and Dr. Paul Schlossman.
- Acknowledged Mrs. Anita Gabrielian and Mr. Harry Hull (Glendale College Foundation), who will be honored at the April 3 Glendale Chamber State of the City event. Mrs. Gabrielian is being honored as "Woman of the Year" and Mr. Hull, "Man of the Year." The Members of the Board will attend this event.

4. ACADEMIC SENATE REPRESENTATIVE TO THE BOARD

Dr. John Queen

- Presented the Senate Update:
 - ♦Campus Executive approved the Mutual Gains document language.
 - ♦Also approved was the Foundational Skills Committee.
 - ♦A subcommittee is in the works to encourage transfer from noncredit to credit.
 - ♦The Senate has approved language for Board Policy 8510.

COMMUNICATIONS –Dr. John Queen – continued

- ♦The College Services Hiring Allocation Committee has been re-established.
- ♦Will send a copy of the Shulock Report to the Board.

5. GUILD REPRESENTATIVE TO THE BOARD

Mr. Gordon Alexandre

- Addressed this meeting's Closed Session negotiations item.
- Outlined topics of the adjunct faculty meeting, held on Saturday, March 15.
- Remarked on the postponement of a study session on FTES reallocation.
- Recognized Ms. DiLucchio for her work over the years.

6. CSEA REPRESENTATIVE TO THE BOARD

Ms. Saodat Aziskhanova

- Thanked the Garfield speakers.
- Noted that the CSEA is working on Board Policy 8510 language.
- Announced that May 18 is Classified Employees Week. A barbecue is planned for May 19 and all are invited to attend.

BOARD OF TRUSTEES REQUESTS - INFORMATION AND/OR FUTURE AGENDA ITEMS

Dr. Hacopian

1) Requested that a correspondence section be established in the Order of Business preceding Board of Trustee Requests.

2) Has received a memorandum from Dr. John Davitt, who, upon assignment, has been fundraising for the College. Dr. Hacopian requested a roster listing of this activity.

Dr. Hacopian and Mr. Tartaglia

Suggested the formation of a Legislative Subcommittee.

- ♦Dr. Levy remarked that, as an option, GCC is part of SanFACC (San Gabriel/Foothill Association of Community Colleges) of which Mrs. Gabrielian is a participant. She noted that another GCC Trustee can also participate.
- ♦Mr. Tartaglia said that what he had in mind was a subcommittee that would be more pertinent to this college as GCC explores generating new funding sources.
- ♦Dr. Hacopian expressed her interest in being involved in such a subcommittee.
- ♦Mrs. Gabrielian said that others on campus should be included and Dr. Hacopian remarked that the participating Trustees would act as Board liaisons.
- ♦Dr. Hacopian said that she, Dr. Levy, and Mr. Tartaglia would meet on this.

Mrs. Gabrielian

Requested a future study session on how the bookstore works, including information on how textbooks and publishers are selected.

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT

The following individuals spoke on behalf of maintaining funding for the Speech and Debate Team and requested that the team not be impacted by impending budget cuts:

1) Mr. Robert Cannon
President, Speech and Debate Team

2) Mr. Grant Toumasian
Member, Speech and Debate Team

COMMENTS FROM THE AUDIENCE ON ANY SUBJECT – continued

3) Ms. Victoria Campbell
Former Member, Speech and Debate Team

4) Mr. Josh Fleming
Instructor of Speech Communications and Head Coach, Speech and Debate Team

- ♦Dr. Hacopian commended the Speech and Debate Team on their wonderful success and acknowledged Ms. Jean Perry, Mr. Ira Heffler and Mr. Josh Fleming.
- ♦Dr. Levy remarked that Budget requests are currently under consideration by the Budget Committee and no decisions have yet been made.
- ♦The Board will see a Budget presentation in June.

Dr. Hacopian announced at 7:00 p.m. that the Board would now adjourn to Closed Session and that there would be no action items to report out.

CLOSED SESSION

1. Conference with Labor Negotiators
2. Public Employee Performance Evaluation for Employee #102457
3. Consideration of the Initiation of Litigation

RECONVENE IN PUBLIC SESSION – 9:25 p.m.

REPORT OF CLOSED SESSION ACTION

There were no action items to report out.

ADJOURNMENT

Since all business on the agenda had been considered, the meeting was adjourned at 9:25 p.m.

Dr. Armine G. Hacopian, President

Dr. Vahé Perroomian, Clerk

GLENDALE COMMUNITY COLLEGE DISTRICT

1200

Board Policy

Glendale Community College welcomes students of all diverse backgrounds, goals, ages, abilities, and learning styles. As an institution of higher education, we are committed to student learning and success. Using personal interaction, dynamic and rigorous instruction, and innovative technologies, we foster the development of critical thinking and lifelong learning. We provide students with the opportunity and support to gain the knowledge and skills necessary to meet their educational, career, and personal goals. Our commitment is to prepare students for their many evolving roles in and responsibilities to our community, our state, and our society.

Reference:

- WASC/ACCJC Standard One

Approved 3/17/08