



**WEST JORDAN CITY  
TEMPORARY USE PERMIT**

-Administrative-  
8000 South Redwood Road  
West Jordan, Utah 84088  
(801) 569-5060

SUBJECT PROPERTY ADDRESS: \_\_\_\_\_

SUBJECT PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

ZONE: \_\_\_\_\_ SIDWELL#: \_\_\_\_\_

APPLICANTS NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

DESCRIPTION OF PROPOSED TEMPORARY USE OR EVENT: *(Attach additional sheet if necessary)*

\_\_\_\_\_  
\_\_\_\_\_

LOCATION OF TEMPORARY USE OR EVENT (SPECIFIC): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

DATE/DURATION OF TEMPORARY USE OR EVENT: \_\_\_\_\_ (TO) \_\_\_\_\_

TIME OF OPERATION: \_\_\_\_\_

TEMPORARY USE FEE: **\$150**

*Applicant shall adhere to the following standards for temporary use as set forth in the West Jordan Municipal Code.*

**Section 89-5-405(b) TEMPORARY USE SUBMITTAL REQUIREMENTS**

- (1) A site plan drawn at a scale of 1" = 20' that shows the address, setbacks, the location of the temporary use, other structures on the lot, and access from a public street. A detailed site plan of the area to be occupied by the temporary use, drawn at a scale of 1" = 10' shall also be submitted showing parking areas, pedestrian circulation, trash and temporary toilet locations and type of temporary structures, sign location, and utility locations.
- (2) Verification that the temporary use is located on a property with public and/or private improvements (hard surface parking areas, power, toilet facilities, parking, water, etc.) adequate to support the temporary use.
- (3) An affidavit of owner's authorization showing that the applicant has the right to establish the temporary use on the lot.
- (4) A plan for trash removal and restoration of the site to its prior condition after the temporary use has been terminated.
- (5) Plans shall be submitted for all temporary structures to be located on the site.
- (6) A complete application for a Temporary Use Permit, if issued by the City Planner or his designee, shall be filed with the Community Development Department at least 10 working days prior to the date of commencing operation. A complete application for a Temporary Use Permit reviewed by the Planning Commission shall be filed with the Community Development Department at least 36 working days prior to the date of commencing operation.
- (7) Proof of adequate liability insurance may be required.

***The Administrative temporary use is for a period not to exceed 15 days. Permits for Christmas tree sales and Fireworks stands shall be issued by the City Planner or his designee for periods not to exceed 60 days. Permits up to 90 days must be approved by the Planning Commission as outlined in section 89-5-405 of the West Jordan Municipal Code.***

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPLICATION RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_ FEE PAID: \_\_\_\_\_ RECEIPT NUMBER: \_\_\_\_\_