

**UCSF Fresno Medical Education Program
Appointment Contract 2016/2017**

Dr:
Appointment Dates:
PG Level:
Program:
Length of Program:
Program Director:
Salary:

The following agreement outlines the terms and conditions of your appointment to the University of California, San Francisco Fresno Medical Education Program. References herein to "housestaff" include "resident and fellow."

Housestaff are employees of the University of California, San Francisco and as such receive financial support from the University of California, San Francisco. This contract is contingent upon your timely ability to meet all eligibility requirements as required by law or policy in order to commence the program on the above noted start date as well as our receipt of all documents that you are required to provide by policy and/or current regulation.

Appointments are made on a year-to-year basis. Dates of this agreement are as stated above. Reappointment is determined annually and shall be based on the housestaff's compliance with the program's promotion policy.

UCSF Fresno provides effective educational experiences that lead to measurable achievement of educational outcomes and expectations in accordance with ACGME competencies and milestones as outlined in the ACGME common and specialty/subspecialty-specific program requirements. Program directors and faculty of UCSF Fresno adhere to responsibility for resident training and supervision as outlined in ACGME institutional, common and program-specific guidelines:

- http://acgme.org/acgmeweb/Portals/0/PDFs/FAQ/InstitutionalRequirements_07012015.pdf
- http://acgme.org/acgmeweb/Portals/0/PFAssets/ProgramRequirements/CPRs_07012015.pdf

The Housestaff Portal provides institutional policies and procedures applicable to housestaff appointed to UCSF Fresno. Program-specific policies are available from your program coordinator. Please visit <http://www.fresno.ucsf.edu/housestaffportal/gmec.html> for all institutional policies. In particular, please note the following policies:

- Conditions for reappointment and promotion Policy
- Conditions on non-renewal of appointment
- Grievance and due process Policy
- Leave Policy (including vacation, sick, education and other leaves)
- Duty hours/Moonlighting

Effects of leave on program requirements and eligibility of certifying exam

Housestaff should discuss the effects a leave may have on their ability to complete program requirements and eligibility to sit for the certifying board exam when discussing the terms of the leave. Information can also be found in the leave policy and at the following site:

<http://www.fresno.ucsf.edu/housestaffportal/boardelig.html>

Benefits

Health and disability benefits are provided beginning on your first officially-recognized day of employment. Details about benefits can be found on the Housestaff Portal at:

<http://www.fresno.ucsf.edu/housestaffportal/links.html>

Specific program conditions may apply

Please refer to your Program Director or Program Coordinator for policies and procedures or additional resources specific to your individual specialty, program or department.

Professional liability insurance

Residents are covered for professional liability as provided by the Regents of the University of California self-insurance program for claims which occur within the course and scope of the resident's employment (provided fraud, corruption, tortuous acts or malice on the part of the individual is absent). UC malpractice does not cover private professional activity outside the educational program. Details of professional liability coverage are available at: http://www.fresno.ucsf.edu/housestaffportal/documents/RM_PL_Insurance_Certificate.pdf

Housestaff Handbook

The Housestaff Handbook describes institutional standards, procedures and expectations applicable to housestaff at UCSF Fresno. Please review the handbook at

http://www.fresno.ucsf.edu/housestaffportal/documents/Housestaff_Handbook.pdf for details on the following areas:

- Duties/Operational Standards
- Housestaff General Educational Responsibilities
- Salary/Benefits/Time Off
- Available Services

In return, as housestaff in the UCSF Fresno Medical Education Program, you will be expected to comply with but not limited to, the established UCSF Fresno Handbook, employment policies and the following:

- Participate in institutional programs and activities involving the medical staff and adhere to established practices, procedures, and policies of the program and sponsoring institution and policies of all affiliated hospitals, including the timely completion of all medical records.
- Demonstrate responsiveness to patient needs that supersedes self interest and acknowledge at times this may require transition of care to another qualified and rested provider. Comply with all duty hour requirements established by ACGME and accurately report them to your program.
- Participate in and cooperate with Quality Improvement/Risk Management activities as directed by the Program Director and to provide such information as may be required to fulfill the Quality Improvement/Risk Management efforts of the hospital.
- Ensure compliance with current requirements for California medical licensure. UCSF Fresno requires all residents (American and International) to pass USMLE Step III (or equivalent COMLEX) before promotion to their PGY2 year of residency. See licensure policy for details.

As a resident in the UCSF Fresno Medical Education Program your signature acknowledges your acceptance of this contract as well as your review of the current UCSF Fresno Housestaff Portal and Handbook (<http://www.fresno.ucsf.edu/housestaffportal/>) and indicates your agreement to abide by all policies established by UCSF Fresno and partnering facilities.

Resident Signature

Date

Program Director Signature

Date

Recent revisions/approvals by GMEC: 1/19/16