

BOARD OF SUPERVISORS MEETING

June 16, 2008

The regular meeting of the Campbell County Board of Supervisors was held on the 16th day of June 2008 in the Board of Supervisors meeting room of the Walter J. Haberer Building, Rustburg, Virginia. The members present were:

Hugh T. Pendleton, Jr., Chairman, Presiding	Rustburg Election District
Charles W. Falwell	Timberlake Election District
Stanley I. Goldsmith	Altavista Election District
Eddie Gunter, Jr.	Concord Election District
J. D. Puckett	Brookneal Election District
Hugh W. Rosser	Seneca Election District
Steven M. Shockley	Sunburst Election District

R. David Laurrell, County Administrator
 Clifton M. Tweedy, Deputy County Administrator
 David W. Shreve, County Attorney
 Kristin Wright, Staff Attorney

The meeting was called to order at 1:00 p.m., and Supervisor Gunter gave the invocation. A moment of silence was observed in memory of Patricia Wariner, Vice-Chairman of the Social Services Board, who passed away on June 14, 2008 at the age of 65.

// APPROVAL OF MINUTES

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors dispenses with the reading and approves the minutes of the May 19, 2008 regular meeting as presented.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// PUBLIC HEARING – ADD APPOMATTOX COUNTY TO REGIONAL LANDFILL

A public hearing was opened at 1:03 p.m. to consider allowing Appomattox County to become a member of the Region 2000 Services Authority formed to provide solid waste services to the member localities which include Campbell County, Nelson County, City of Lynchburg and the City of Bedford. The Member Use Agreement was revised to include some clarifying language concerning the delayed purchase of the Campbell County facility due to continuing litigation. A resolution was required to allow Appomattox to join the Authority. All the other member localities have adopted the same resolution. Appomattox County has paid the additional fees to join the Authority after the fact, and those fees were credited back proportionately to the member localities.

Clark Gibson, Director of the Region 2000 Services Authority, requested the Board's support of the resolution to allow Appomattox County to join the Authority.

No one spoke in opposition to the request. The public hearing was closed at 1:05 p.m.

On motion of Supervisor Falwell, it was resolved the Board of Supervisors adopts the following resolution:

RESOLUTION

WHEREAS, the Counties of Campbell and Nelson and the Cities of Lynchburg and Bedford established the Region 2000 Services Authority (the "Authority") by adopting Articles of Incorporation which were approved by the Commonwealth of Virginia State Corporation Commission effective December 28, 2007; and

WHEREAS, Appomattox County has indicated its desire to become a member of the Authority and to participate in the regional solid waste effort; and

WHEREAS, the governing bodies of the other Member Jurisdictions are willing to allow Appomattox to become a member of the Authority.

NOW THEREFORE, BE IT RESOLVED by the Authority and the Boards of Supervisors of Appomattox, Campbell and Nelson Counties and the City Councils of Lynchburg and Bedford, pursuant to Section 15.2-5112 of the Code of Virginia (1950), as amended, and following duly advertised public hearings, that Appomattox County shall become a member of the Authority, effective upon issuance of a certificate approving such expansion of the Authority by the State Corporation Commission. Appomattox has paid the Authority \$27,000.00, and shall make an additional payment of \$95,607.00 to the Authority prior to August 1, 2008 to reimburse the Authority its proportional share of the engineering, legal and other costs associated with the initial creation of the Authority.

The Board of the expanded Authority shall consist of the following five members, who shall serve for an initial term of 3 years expiring June 30, 2008. Subsequent terms shall be for three years.

Appomattox County

Member - Aileen T. Ferguson
P.O. Box 863, Appomattox, VA 24522
Alternate – John K. Spencer

Campbell County

Member – R. David Laurrell
P.O. 100, Rustburg, VA 24588
Alternate – Clifton M. Tweedy

Nelson County

Member - Stephen A. Carter
P.O. Box 336, Lovingston, VA 22949
Alternate – Susan E. McSwain

City of Lynchburg

Member – L. Kimball Payne, III
900 Church Street, Lynchburg, VA 24504
Alternate – David A. Owen

City of Bedford

Member - Charles Kolakowski
P.O. Box 807, Bedford, VA 24523
Alternate – Barrett F. Warner

BE IT FURTHER RESOLVED by the Authority and the Boards of Supervisors of Appomattox, Bedford and Nelson Counties and the City Councils of Lynchburg and Bedford that the First Amendment to the Region 2000 Services Authority Member Use Agreement is hereby approved, and the Chairman of the Board of Supervisor and/or Mayor of each governing body is authorized to sign the Amendment on behalf of each locality.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
Nay: None
Absent: None

// VIRGINIA DEPARTMENT OF TRANSPORTATION MATTERS

Don Austin, Residency Administrator, was present.

1) Russell Springs Subdivision – Speeding/Watch for Children signs

Supervisor Gunter agreed with the request from Bill Flynn on Russell Springs Drive for additional 25 mph signs within the subdivision. There was one sign as you enter the subdivision, but none others. Mr. Flynn indicated there was a speeding problem within the neighborhood. The request also included Watch for Children signs along Russell Springs Drive and Addie Way. Mr. Austin indicated VDOT was aware of the request, and the Traffic Engineer plans to review the subdivision to determine the most appropriate locations for speed limit signs. Supervisor Gunter offered the following motion for the Watch for Children signs.

On motion of Supervisor Gunter, it was resolved the Board of Supervisors adopts the following resolution:

RESOLUTION

WHEREAS, the 1997 session of the General Assembly amended the Code of Virginia with the addition of Section 33.1-210.2 which allows the installation of “Watch for Children” signs; and

WHEREAS, the residents of Russell Springs Subdivision in Campbell County, Virginia, have expressed concerns regarding speeding within the subdivision and the safety of small children; and

WHEREAS, a review of this area indicates that it meets the criteria set forth by the Virginia Department of Transportation, for the installation of “Watch for Children” signs.

NOW, THEREFORE BE IT RESOLVED, the Campbell County Board of Supervisors does hereby request the Commissioner of the Virginia Department of Transportation to use funds from the Secondary Construction Budget to install “Watch for Children” signs at the appropriation locations within Russell Springs Subdivision, Campbell County, Virginia.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

2) Six-Year Plan - Mr. Austin provided the final Six-Year Plan. Overall, it was \$400,000 more than last year.

3) Molly’s Creek – bridge repairs were planned for Route 648 that would require the road to be closed for approximately 60 days.

4) Route 615 – a bridge near Bull Center Road was planned for replacement later this year. Part of Route 615 would be closed, and traffic rerouted around Route 600 or Route 601. If funds become available to widen the road, the project may be delayed.

5) Unpaved Roads – work would be starting later this summer on several unpaved road projects: Tobacco Lane (Route 722), Partridge Lane (Route 676), Beth Lane (Route 786), Holiday Lane, Smoky Hollow Road and McDaniel Lane.

6) Supervisor Goldsmith indicated he had already passed along two concerns. One was the grading on Town Fork Road and the site distance in the curve. Another concern was a drainage problem on Route 43.

7) Goodman’s Crossing – The project was on track, and Mr. Austin was meeting with the property owners that afternoon to discuss some alignment shift in the project.

8) Mowing would start again in July. Supervisor Gunter indicated Mt. Athos Road had a lot of tall grass.

9) Chairman Pendleton questioned why the speed limit on Route 622 between the Moose Lodge and Leesville Road drops to 35 mph, and yet the more heavily traveled section from Leesville Road to Timberlake was 45 mph. Mr. Austin assumed the speeds were set based on prior studies, but he would have the Traffic Engineer review the speed limits on the whole segment.

// SHERIFF'S FY 2007 ANNUAL REPORT

Major Steve Hutcherson reviewed the 2007 Annual Report. In April of 2007 Deputy Jason Lee Saunders died in an automobile accident on Johnson Mountain Road while attempting to catch up to a pursuit of a suspicious vehicle. Jason posthumously received the department's highest award, the Sheriff's Medal of Honor, at the annual awards ceremony held in January 2008.

The Sheriff's Office consists of 67 employees and was divided into three divisions: Administrative Services, Field Operations and Criminal Investigations. The Criminal Investigation Division worked 524 felonies and cleared 344. The Computer Crime Unit worked 125 cases and cleared 108.

The Field Operations division maintains responsibility for traffic control, law enforcement, county code enforcement, preservation of crime scene evidence and K-9 activities. There were 34,259 calls for services for an increase of 6.75% from 2006 to 2007. There was also an increase in the number of traffic summons issued. The K-9 unit was utilized 12 times. The Special Response Team was called out eight times. The County Code Enforcement Officer had a total of 649 calls for services. He worked 216 complaints for code violations, 187 for public nuisance complaints, 762 junk cars and 92 illegal dump sites.

The Sheriff's Office has a School Resource Officer assigned to every high and middle school in the County. The DARE program is taught to all 6th grade students. The department continues to be actively involved with many crime prevention activities, neighborhood watch programs, Project Lifesaver, TRIAD/SALT Council and the Community Advisory Board.

// UPDATE ON NEW VDOT REQUIREMENTS IMPACTING LOCAL DEVELOPMENT REVIEW

Paul Harvey, Director of Community Development, reviewed new regulations mandated by the General Assembly in three areas of local land use and development. They were:

- (1) requirements for VDOT to review and comment on any comprehensive plan amendments, rezonings, special use permits, subdivisions and site plan approvals involving substantial impacts on state roads as determined by a traffic impact analysis;
- (2) requirements for access management on state roads resulting in greater control and regulation of commercial entrances; and
- (3) new standards for the design of subdivision streets emphasizing connectivity and alternatives for pedestrians, bicyclists and other transportation alternatives.

Regulations involving the first two areas would become effective for Campbell County on July 1, 2008 while the third area (subdivision street design) was currently being finalized and would become effective in 2009. All of the new regulations result from the recent focus the General Assembly placed on the relationship between local land use development decisions and the fiscal ability to pay for maintenance and improvements to the state-owned road system.

Mr. Harvey indicated the new regulations would impact the local development review process, particularly projects that would require a traffic impact analysis review by VDOT. The locality would be held responsible for compliance with the regulations and would have to determine when VDOT review was required. A review by VDOT could take from 45 to 120 days, and the locality was prevented from taking final action on the project until then. The locality was also required to make VDOT's comments part of the public record by the Planning Commission and the Board of Supervisors.

The new access management regulations would only apply to properties on Routes 29 and 460 initially. Other primary and heavily-traveled secondary routes would be added in the

future. This would limit the number and location of commercial entrances or new road connections allowed by VDOT.

Many localities, like Campbell County, restrict the development of new, privately-maintained streets. Virtually all new subdivision development must occur on state-maintained roads. The new regulations emphasize fewer dead-end cul-de-sac roads and replace them with a more interconnected system of streets, more sidewalks and walking trails. This may lead developers to ask localities to permit subdivisions on private roads.

Because VDOT and the County were not planning to add new staff positions, the turnaround time involved for project review may increase. In addition, the County's Zoning Administrator position has been vacant since October 2007. It may be necessary to review and adjust job duties within the Community Development Department. There was a growing need for someone to focus on planning activities as well as managing the various development review processes.

It was the consensus of the Board for staff to continue working with the Planning Commission and neighboring localities to ensure the County's development review processes would comply with the new VDOT requirements.

// APPOINTMENT OF ACTING ZONING ADMINISTRATOR AND SUBDIVISION AGENT

The County Code establishes the position of Zoning Administrator and provides that the individual shall be appointed by the Board of Supervisors. The permanent position of Zoning Administrator/Subdivision Agent was vacant pending review of the new VDOT regulations and consideration for alignment of responsibilities in our Community Development Department. Paul Harvey, Community Development Director, was presently serving as the Acting Zoning Administrator/Subdivision Agent until a permanent appointment was made. Code Enforcement Officer Carter Tatum has been training in zoning and subdivisions since April 1st and has been capably performing duties in those areas. In order to efficiently serve the public and handle the workload when Mr. Harvey was away from the office, staff recommended Mr. Tatum be authorized to act on zoning and subdivision matters in Mr. Harvey's absence.

The Zoning Administrator position has been vacant since October 2007, and the County was attracting very few applicants. Chairman Pendleton suggested the salary for the position may need to be looked at in order to attract more applicants.

On motion of Supervisor Rosser, it was resolved the Board of Supervisors authorizes R. Carter Tatum to act on behalf of the Acting Zoning Administrator/Subdivision Agent in his absence.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// ABBOTT DUNCAN RECREATION FIELDS MASTER PLAN

Mary Pascale, Director of Recreation – Operations, presented the Abbott Duncan Recreation Fields master plan for approval. The property was purchased in November of 2000. The County construction crew leveled portions of the property to create two soccer/football fields, a girls youth softball field and a full size baseball field. These amenities have been in use by Rustburg High School and the community for several years. However, with the emerging needs of a growing community, the need to fully develop the property was recognized. In FY 2008, funds were allocated for a master plan. LPDA developed the master plan incorporating all current amenities and adding tennis courts, more ball fields, picnic areas, a putting green and parking. No lighting or permanent restrooms were planned.

Supervisor Gunter thanked the Recreation Advisory Council for its efforts on the plan and offered the following motion:

On motion of Supervisor Gunter, it was resolved the Board of Supervisors approves the Abbott Duncan Recreation Fields master plan as presented.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// ALTAVISTA ARMORY COST ESTIMATES

Clifton M. Tweedy, Deputy County Administrator, provided a cost estimate in excess of \$1 million for improvements needed at the Altavista Armory to bring the facility up to good working order. The HVAC system was currently in need of costly repair. Staff requested the Board's position before making repairs to the building or helping groups find other accommodations.

The County has operated the Altavista Armory under a shared use arrangement since 1960. For more than ten (10) years the County has been responsible for all the maintenance expenses. Since efforts to acquire the property were unsuccessful, it has been the recommendation of the Public Works Committee over the past several years not to make any costly repairs if a major system failed.

Supervisor Goldsmith asked the Board and staff that before any decision was made about vacating the building, we needed to make sure that current users had adequate space for its activities. He recommended a letter be sent to the National Guard advising the County plans to vacate the building if the National Guard does not make any repairs and we do not want the building to become neglected and fall into disrepair. Because it was located in a residential area, the building could become a major blight on the neighborhood. Supervisor Falwell believed we needed to find out what the National Guard plans to do with the building before making any commitment. The facility could be operated until October with minimal discomfort.

Administrator Laurrell advised the Town of Altavista has been open to using the Booker Building for activities, and several churches may absorb some of the activities currently being held at the Armory. Mr. Tweedy believed the land was more valuable than the building.

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors authorizes staff to forward a letter to the Virginia Army National Guard that the County plans to vacate the Altavista Armory building, requests the Virginia Army National Guard to assume responsibility of the building or consider removing the building so that it would not become a blight on the Town of Altavista, and encourages the Town of Altavista to adopt the same position as to the building.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// BROOKNEAL LANDFILL BUSINESS ACCOUNTS

For approximately twenty (20) years Campbell County has billed business accounts in the Town of Brookneal for trash disposal. Several years ago the County stopped billing the businesses within the Town of Altavista and instead reduced the annual contribution to them. As a result of joining the Region 2000 Services Authority, it will become more difficult to continue this practice. The Public Works Committee has recommended we stop billing accounts in Brookneal and reduce the contribution to the Town by \$5,000. The Town would still have the option of billing for this service which generates approximately \$19,000 per year. Phyllis Campbell, Mayor, was present and indicated the Town was in agreement with the recommendation and would start billing the businesses.

On motion of Supervisor Puckett, it was resolved the Board of Supervisors agrees to cease billing businesses within the Town of Brookneal for trash disposal and instead approves a reduction of \$5,000 from the annual contribution.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley

Nay: None
Absent: None

// LANDFILL TRANSFER SITE

The changes and improvements to the Landfill Transfer Site were nearly completed and would be open by July 1st. Staff proposed the name of the site to be “Livestock Road Convenience Center” to be in line with terminology used by the Department of Environmental Quality and suggested additional hours for the site. The Public Works Committee and staff recommended the site be open from 6:30 a.m. to 6:30 p.m. year round, and during the months of April through October stay open until 8:30 p.m. on Fridays, Saturdays and Sundays.

Supervisor Rosser offered a motion to approve the recommendation, but suggested the site be named “Livestock Road Landfill Center” as “convenience center” may be confusing for citizens.

On motion of Supervisor Rosser, it was resolved the Board of Supervisors approves the hours of operation for the Livestock Road Landfill Center as recommended.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
Nay: None
Absent: None

// FISCAL YEAR 2009 APPROPRIATIONS RESOLUTION

The Board adopted the FY 2009 budget at its May 19, 2008 meeting. The Board was now required to adopt the various tax resolutions for filing with the State and appropriating the funds for expenditure. A revised budget synopsis was provided adding \$20,000 for Altavista-on-Track as approved at the May 19th meeting along with adjustments for the estimated reduction in State funding and other revenue changes totaling \$211,408.

On motion of Supervisor Gunter, it was resolved the Board of Supervisors adopts the Fiscal Year 2009 Appropriations Resolution as presented, and adopts the following two resolutions as presented:

**PPTRA RESOLUTION FOR INCLUSION WITH ANNUAL BUDGET
RESOLUTION FOR 2008
Campbell County, Virginia**

In accordance with the requirements set forth in VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E., as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying vehicle situated within Campbell County commencing January 1, 2008, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$500 or less will be eligible for 100% tax relief;
- Personal use vehicles with assessed value of \$501 to \$10,000 will be eligible for 51% tax relief;
- Personal use vehicles with assessed value of \$10,001 or more shall receive only 51% tax relief on the first \$10,000 in assessed value;
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program;
- In accordance with Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

and

TAX RESOLUTION

It is hereby RESOLVED by the Board of Supervisors that there shall be levied for the tax year 2008, a tax of \$0.46 per \$100 of assessed valuation on all taxable real estate, a tax of \$3.85 (nominal) per \$100 of assessed valuation on all personal property segregable for local taxation by Virginia law with the exception of a tax of \$3.25 (nominal) per \$100 of assessed valuation for motor homes and all non-motorized pull behind recreational trailers; and a tax of \$3.25 (nominal) per \$100 of assessed valuation on machinery and tools. Taxation of real estate and personal property of public service corporations shall be based on the assessment thereof fixed by the State Corporation Commission, located in this County on January 1, 2008 at the tax rates stated herein; and

It is further RESOLVED that there shall be levied for the tax year 2009, BPOL tax rates of \$0.16 per \$100 of gross receipts for contractors, \$0.15 per \$100 of gross receipts for retail gasoline and diesel fuel sales, \$0.20 per \$100 of gross receipts for all other retail sales, \$0.35 per \$100 of gross receipts for personal service & repair, \$0.50 per \$100 of gross receipts for professional service, and \$0.05 per \$100 of gross purchases for wholesalers, in accordance with the provisions of the Campbell County Code of 1988, Chapter 14, *Licenses and Permits*.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Shockley
 Nay: Puckett, Rosser
 Absent: None

// UPDATE ON BUSINESS AUDITOR POSITION

At the Board's May 19th Board meeting the issue of the Business License Program (BPOL) was discussed and a number of questions arose concerning the scope of the program, the current job description and classification of the Business Auditor position, and additional compensation for the Commissioner to provide training and oversight of the program. The Commissioner would like the Board to implement a more comprehensive BPOL program to allow the current Business Auditor position to spend a significant amount of time assisting businesses, auditing, verifying BPOL license requirements, and assessing business personal property. The Commissioner would also like the Board to approve a second position to perform the more routine administrative and clerical duties.

Staff outlined two options to decide the direction of the BPOL program. Option A would allow the program to remain similar to the way it was currently structured with the Commissioner providing cursory oversight and other County staff and/or outside resources providing the training and general administration of the program. Option B would allow for a more enhanced program as recommended by the Commissioner. Option B would cost approximately \$43,000. A closed session was scheduled to discuss the compensation for the Commissioner if the Board chose to proceed with Option B.

Following a discussion of the options, it was the consensus of the Board to choose Option A to keep the program as currently structured with no additional costs. Supervisor Falwell was concerned that an enhanced auditor's position would perform functions similar to the Internal Revenue Service. He offered the following motion to approve Option A.

On motion of Supervisor Falwell, it was resolved the Board of Supervisors authorizes staff to develop the Business License Auditor and BPOL program as set forth below:

A. Option A - The program remains similar to the way it is currently structured –

1. The Commissioner provides space, security for tax based information and cursory oversight;
2. Other County staff and/or outside resources would provide training, general administration of the program, legal advice, and guidance to businesses;
3. The current job description is amended in the following ways to more accurately reflect the work currently being performed:

- a. Change the title to Business License Administrator/Auditor (Similar to Roanoke City);
 - b. Change the experience requirement to at least two years of related experience. It is currently three;
 - c. Leave the Bachelors degree educational requirement alone, with an additional statement that indicates that additional experience and/or education may substitute for the Bachelors degree requirement;
 - d. Delete the Desired Qualification of Certified Public Accountant. Only the larger localities and cities had this noted that we could tell;
 - e. Leave the position at a Grade 20 on our Pay and Classification plan.
4. The need for additional clerical/administrative support would be reviewed after the new Business Auditor is hired in preparation for the FY 2010 budget process and the FY 2009 BPOL due date of May 1, 2009. Include in the FY 2010 budget as justified.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// ENERGY SAVING STRATEGIES

With rising energy costs and concerns about funding over the next few years, staff outlined a number of energy saving strategies currently being undertaken and future initiatives under consideration to further address reductions in energy use. The Board was pleased with the steps taken and believed it was a good start. Under the list of future initiatives, Supervisor Puckett believed increasing the use of in-field automated information systems so that law enforcement, code compliance and others would not have to return to the office to upload or download information would be especially helpful. The other future initiatives would include a fleet maintenance program to help ensure maximum fuel efficiency, establishing vehicle mileage standards for all replacement vehicles with exceptions only permitted by Board approval, implementing a global positioning system to track best practice routing options, develop guidelines for best driving practices to reduce fuel consumption and provide locking and audit facilities at remote fuel stations.

On motion of Supervisor Puckett, it was resolved the Board adopts the following as part of its official energy savings strategies and supports staff in continuing to develop additional energy saving measures:

- 1) Working with VACo and NACo to explore the *Cool Communities* and *Go Green* initiatives that can be implemented locally;
- 2) Implement LEED strategies in new building engineering – *Low Energy Environmental Design*;
- 3) Requiring teleconferencing and/or video conferencing instead of travel when possible;
- 4) Don't travel if not necessary. When it is, plan and combine trips;
- 5) Carpool as possible when travel is required;
- 6) Turn off lights when rooms are not in use;
- 7) Maintain heat levels in winter at or below 70 degrees – encourage appropriate dress;
- 8) Maintain cooling levels in summer at or above 74 degrees – encourage appropriate dress;
- 9) Continue with upgrades to more efficient HVAC systems that utilize computer controlled thermostats and setback temperatures during non-working hours;
- 10) Eliminate the use of space heaters – encourage appropriate dress;
- 11) Ongoing light replacement program to replace older lighting with more energy efficient lighting while still providing appropriate lighting levels;
- 12) Encourage maximum use of facility energy by encouraging office sharing, flex time, and telecommuting when it does not affect customer service;
- 13) Continuous evaluation of County and School take home vehicle policy;
- 14) Ongoing review of fleet operations best practices to reduce fuel utilization. For example, maximize bus routing to reduce miles driven, have law enforcement vehicles park for 30 minutes per day in a visible location with motor off, combining inspections; etc.

- 15) When traveling and gas purchase is required to get back only purchase gas necessary to return and then fill up at the County tanks.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// NACO ANNUAL CONFERENCE

The 2008 Annual Conference of the National Association of Counties will be held July 11-15, 2008 in Jackson County, Missouri. In order to vote, each County must name a voting delegate to pick up the voting materials. Chairman Hugh Pendleton plans to attend the NACO meeting and was willing to vote on behalf of the County.

On motion of Supervisor Falwell, it was resolved the Board of Supervisors names Chairman Hugh T. Pendleton, Jr. as Voting Delegate to vote on behalf of Campbell County at the National Association of Counties Conference in Jackson County, Missouri, July 11-15, 2008.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// BOND RESOLUTION FOR CAPITAL PROJECTS

The Board at its May 19, 2008 meeting adopted a resolution to enter into a finance agreement to issue bonds to pay for three capital projects consisting of renovations and additions to Concord Elementary School, the Rustburg/Concord Waterline project and the Phase I Master Plan Construction project. David Shreve, County Attorney, indicated he has reviewed all the documents and made a few changes that would require the Board to adopt a ratifying resolution.

On motion of Supervisor Gunter, it was resolved the Board of Supervisors adopts the following resolution:

**RATIFYING RESOLUTION OF THE BOARD OF SUPERVISORS
OF CAMPBELL COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors (the "Board") of Campbell County, Virginia (the "County") has previously passed a Resolution on May 19, 2008 authorizing application to the Industrial Development Authority of the County of Stafford and the City of Staunton, Virginia (the "Authority") to obtain financing for all or a portion of the costs of certain County projects (the "Projects") through the VML/VACo Direct Loan Program (the "Program");

WHEREAS, after passing that Resolution certain changes were made therein and also to the Loan Agreement authorized by that Resolution, said changes being deemed after review by the County Attorney to be nonmaterial in nature, having primarily to do with default provisions and remedies;

WHEREAS, the Board now wishes to ratify, affirm and reenact the May 19, 2008 Resolution and authorize the County Administrator to enter into the amended Loan Agreement, attached hereto and incorporated herein by reference, bearing a final revision date of June 16, 2008.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF CAMPBELL COUNTY, VIRGINIA:**

1. That it hereby adopts, reaffirms and repasses the attached Resolution of the Board of Supervisors of Campbell County, Virginia relating to the Projects and directs and authorizes the appropriate county officials, including the County Administrator and the Chairman of the Board of Supervisors, to enter into the attached Loan Agreement and any and other all documents which may be necessary in connection with the sale of bonds and financing arranged through the VML/VACo Direct Loan Program for the purpose of funding all or part of the Project.

2. This Resolution is to take effect immediately.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Shockley
 Nay: Rosser
 Absent: None

// SUPPORT FOR ADDITIONAL AMTRAK ROUTE

A resolution was presented to support the CvilleRail Initiative for a second passenger train from Lynchburg to Washington DC. The Department of Rail and Public Transportation was supportive of the Lynchburg to DC train route, but needed other local support. At this time twelve (12) localities along the corridor has passed resolutions supporting the project. If the second train route was established, the departure and arrival times of the round trip would make it convenient and affordable for one-day business and/or pleasure trips to Washington DC. At some point CvilleRail may make a request for financial support and assistance. That support could come from some form of in-kind services for the project.

On motion of Supervisor Gunter, it was resolved the Board of Supervisors adopts the following resolution:

**RESOLUTION IN FAVOR OF AMTRAK'S PROPOSED NEW DAILY PASSENGER
 RAIL SERVICE IN THE US29 CORRIDOR AND IN SUPPORT OF RELATED
 INFRASTRUCTURE IMPROVEMENTS**

WHEREAS, the Virginia Department of Rail and Public Transportation (VDRPT) is developing a State Rail Plan that will address the present and future needs for rail in the Commonwealth and provide a strategy to address them, and

WHEREAS, the State Rail Plan will address commuter, intercity, higher speed and high speed rail services as well as multimodal integration of rail with other modes of transportation, and

WHEREAS, the VDRPT has asked for public input on the needs, priorities and rail improvements to be considered when developing the State Rail Plan, and

WHEREAS, the US29 – I-66 (Piedmont) rail corridor between Danville and Alexandria is home to 30% of the state's population, and

WHEREAS, the cities, towns and counties of the US29 Corridor have experienced significant residential and commercial growth and with it, significant increases in highway traffic, congestion and travel time on through trips, and

WHEREAS, fifty years ago, the Piedmont Corridor was served by 22 passenger trains a day operated by the Southern and C & O Railroads, and

WHEREAS, today, Campbell County and the Lynchburg MSA is served by only one round-trip train a day (Amtrak's Crescent) between New Orleans and New York, and

WHEREAS, these long-distance trains are frequently overbooked, with most seats reserved for long-distance ticket holders, the schedule is not conducive to business travel, and trains are frequently late (68% on-time performance), Lynchburg's existing level and quality of passenger rail service cannot meet the demands of business travelers, tourists, students or the traveling public, and

WHEREAS, Campbell County and the Lynchburg MSA is uniquely positioned to benefit from economic activity generated by enhanced rail service to the Washington DC area, and

WHEREAS, the rising cost of oil and the environmental concerns brought on by carbon based emissions have heightened the interest in energy efficient and environmentally friendly alternatives to the automobile, and

WHEREAS, recognizing the Piedmont Corridor as an underserved market, Amtrak has recommended to VDRPT that steps be taken to implement new Lynchburg to Washington rail service “as soon as possible” – including any capital improvements needed to the existing rail line by the host railroad, and

WHEREAS, Amtrak reports that the addition of a second daily train can be accomplished easily and at a relatively low cost, and

WHEREAS, ridership on the Piedmont Corridor can be expected to increase significantly as direct service results in reliable, on-time trains with available seats, and

WHEREAS, the Route 29 passenger rail corridor is significantly under-served compared to the I-95 corridor, where the State has made massive investments for rail infrastructure and operations, and

WHEREAS, an application for State Rail Enhancement Funds (REF) for capital investments in the corridor in support of the proposed new Amtrak passenger service has been developed by Norfolk Southern Railroad and is included in the list of projects recommended by VDRPT for inclusion in the State’s 2009-2014 Six Year Improvement Program,

NOW THEREFORE BE IT RESOLVED, that the Campbell County Board of Supervisors urges the VDRPT to include enhanced passenger rail service for the US29 (Piedmont) Corridor in the State Rail Plan, specifically the proposed new daily direct service between Lynchburg and Washington, DC and on to New York and Boston, as proposed by Amtrak, and

BE IT FURTHER RESOLVED, that the Campbell County Board of Supervisors urges the Commonwealth Transportation Board to approve VDRPT’s recommended REF funding for infrastructure investments needed to support new passenger service in the corridor, and

BE IT FURTHER RESOLVED, that the Campbell County Board of Supervisors requests that VDRPT identify the US29 corridor as the state’s top priority for funding new rail service according to Amtrak’s recommended Short Term Action Plan for Advancing Passenger Rail in the Commonwealth.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// CONSENT AGENDA

On motion of Supervisor Goldsmith, it was resolved the Board of Supervisors approves the following under the Consent Agenda:

a) Appropriations –

1. General Fund, Social Services Admin, deleting \$1,000 from Medical Services, \$1,900 from Background Checks, \$5,410 from Lease/Rent Buildings, \$300 from Maint/Repair EDP Equip, \$1,800 from Books & Subscriptions, \$2,000 from Travel-Subsistence, \$5,500 from Furniture & Fixtures, and \$70.55 from Employment Services Admin, Communications Equip, and appropriating to Social Services Admin, \$1,280.42 to Unemployment Compensation, \$161.11 to Employee Tuition Assistance, \$802 to Other Professional Services, \$7,000 to Legal Services, \$2,689.68 to Maint/Repair Vehicles, \$393.22 to Travel-Volunteer Expenses, \$4,729.36 to Office Supplies, \$30.20 to Janitorial Supplies, \$824.01 to Gas, Oil, Grease and \$70.55 to Employment Services Admin, EDP Equipment, to replenish line items;
2. General Fund, Non-Departmental, deleting \$2,136 from County Staff Training, and appropriating the same to Library Administration, COMP-P/T Help, for retired Library Director to attend the County Frontline Supervisor training to provide feedback on quality;

3. General Fund, Commissioner of the Revenue, deleting \$630 from Supplies, and appropriating the same to Furniture & Fixtures, to purchase replacement chairs for two deputies;
4. General Fund, E-911 Public Safety, deleting \$1,775 from Employer Cost – VRS and \$4,000 from Employer Cost – Health Insurance, and appropriating \$4,800 to COMP – Communication Officers, \$775 to COMP – Overtime and \$200 to COMP – Part-time Help, to increase overtime and part-time funds needed due to staff vacancies and required training (frontline supervisor);
5. General Fund, Sheriff's Department, deleting \$3,000 from Telephone and appropriating the same to Convention & Education, to fund Special Response Team that is participating in a SWAT competition in Harrisonburg, the Acts Conference and investigator attending a Homicide School;
6. General Fund, Sheriff's Department, deleting \$2,500 from COMP-P/T Help, \$52 from Workers Compensation and appropriating to Sheriff's Department/County Deputy, \$2,500 to COMP-P/T Help and \$52 to Workers Compensation, to pay Paul Adams who is working part-time as a field deputy;
7. General Fund, Commonwealth's Attorney, deleting \$753 from Employer Cost – Health Insurance; Economic Development, deleting \$150 from COMP – Appointed Board Stipends; Sheriff's Department, deleting \$200 from COMP – Deputies, \$60 from Workers Compensation and \$150 from Employer Cost – FICA; Central Purchasing, \$200 from Employee Tuition Assistance; Non-Departmental, \$1,500 from Unemployment Compensation; and appropriating as follows: Real Estate, \$653 to Employer Cost – Health Insurance; Registrar, \$150 to COMP – Board members; Victim/Witness Program, \$100 to Employer Cost – Health Insurance; Sheriff's Department/County Deputy, \$200 to COMP – Deputies; E-911 System, \$30 to Workers Compensation; EMS Services, \$150 to Employer Cost – FICA and \$30 to Workers Compensation; Social Services Administration, \$200 to Employee Tuition Assistance and \$1,500 to Unemployment Compensation, to cover additional health insurance enrollees, employees taking higher insurance premiums and board stipend increases;
8. General Fund, Maintenance of Buildings and Grounds, deleting \$11,000 from COMP – Program Manager and Sheriff's Department, \$2,400 from Employer Cost – Health Insurance, and appropriating to Maintenance of Buildings and Grounds, \$11,000 to COMP – Maintenance Employees and \$2,400 to Employer Cost – Health Insurance, for additional maintenance employee and employee that was miscoded to park maintenance and corrected mid-year;
9. General Fund, Communications Services, \$1,901 from Maint/Repair – Communications Equipment, and appropriating to Juvenile & Domestic Relations, \$1,500 to Lease/Rent – Equipment, \$150 to Travel – Personal Mileage, \$50 to Dues & Association Memberships, \$100 to Office Supplies and \$200 to Books & Subscriptions, to replenish line items;
10. General Fund, Non-Departmental, deleting \$1,500 from Comp and Fringes Salary Increases, and appropriating the same to Animal Control, COMP – P/T Help, to cover part-time pay increase for Animal Control Officer and increased hours due to full time officer recovering from injuries;
11. General Fund, Economic Development, appropriating \$72,367.76 to Tobacco/Beef Initiative – Phase II; and raises estimated revenue, Tobacco/Beef Initiative – Phase II by \$72,367.76, partial reimbursement of grant for Value Added Beef Initiative Expansion Project;
12. School Operating Fund, Classroom Instruction, appropriating \$15,867.37 to Payment to Joint Operations; and raises estimated revenue, Medicaid Reimbursement, by \$15,867.37, to appropriate reimbursement for special education instruction for students eligible for Medicaid;

13. School Operating Fund, Classroom Instruction, \$617 to Payment to Joint Operations; and raises estimated revenue, Medicaid Reimbursement, by \$617, to appropriate Medicaid reimbursement;
 14. School Cafeteria Fund, School Food Nutrition, appropriating \$75,000 to Food Supplies; and lowers School Food Nutrition Fund Balance by \$75,000, additional funds needed for groceries;
- b) CCADM 033-FY08, Call Recording System/Public Safety

Approves the purchase of call recording equipment from Audio Data Systems, Inc., Charlotte, North Carolina, for a total cost, including first year's maintenance, of \$12,950 with the purchase order being issued July 1, 2008 from the Fiscal Year 2009 budget; and

c) Supplemental Appropriation for Livestock Road Relocation

A supplemental appropriation was presented to establish line items for the project to relocate Livestock Road.

Approves a supplemental appropriation in the Solid Waste Management Fund, Capital Projects, appropriating \$385,000 to Landfill – Road Extension and \$10,000 to Landfill – Testing & Post Closure; and raises estimated revenue, Landfill Road Extension, by \$395,000, to appropriate reimbursement from the Regional Landfill Authority for the cost of the design and construction of the Landfill Road Extension.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// APPOINTMENTS

One appointment was made at this meeting.

Recreation Advisory Council

On motion of Supervisor Rosser, it was resolved the Board of Supervisors appoints Rick Youngblood, 425 Dearborn Road, Evington VA 24550, to fulfill the remainder of a three-year term until December 31, 2010 on the Recreation Advisory Council for the Seneca Election District.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// MATTERS FROM THE BOARD

- 1) There were requests from the Board for sales tax projections and the number of business licenses issued.
- 2) Supervisor Rosser raised questions about a recent advertisement to cut hay from the Seneca Commerce Park.
- 3) There was a recent news story that Founders College was \$3 million in debt, and there was doubt as to whether or not the college would continue. The college was located on the Berry Hill Plantation in South Boston. Before that, Founders College considered the Merritt Hutchinson property in Campbell County.

// CLOSED MEETING

On motion of Supervisor Gunter, it was resolved the Board of Supervisors enters into a closed meeting at 3:23 p.m. to discuss incentives for a company considering locating or expanding in Campbell County, in accordance with the prospective business exemption §2.2-3711 (A)(5) of the Code of Virginia, as amended.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// The Campbell County Board of Supervisors entered into a closed meeting on this 16th day of June, 2008 at 3:23 p.m. to discuss incentives for a company considering locating or expanding in Campbell County, in accordance with the prospective business exemption §2.2-3711 (A)(5) of the Code of Virginia, as amended.

// On motion of Supervisor Gunter, it was resolved the meeting return to open session at 3:33 p.m.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// On motion of Supervisor Gunter, the following resolution was adopted:

CERTIFICATE OF CLOSED MEETING

WHEREAS, the Campbell County Board of Supervisors had convened a closed meeting on the 16th day of June, 2008 pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711 of the Code of Virginia requires a certification by the Campbell County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Campbell County Board of Supervisors.

The roll call vote was: Aye: Falwell
 Aye: Goldsmith
 Aye: Gunter
 Aye: Pendleton
 Aye: Puckett
 Aye: Rosser
 Aye: Shockley
 Nay: None
 Absent During Meeting: None
 Absent During Vote: None

// RECESS TO WORK SESSION WITH PLANNING COMMISSION

On motion of Supervisor Falwell, the meeting was adjourned at 3:35 p.m. until 4:00 p.m. for a work session with the Campbell County Planning Commission in the Historic Courthouse Conference Room, Rustburg, Virginia.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
 Nay: None
 Absent: None

// WORK SESSION

A joint work session with the Campbell County Planning Commission reconvened at 4:00 p.m. in the Historic Courthouse Conference Room. The members present were:

Campbell County Planning Commission

Patrick Tweedy, Chairman	Altavista Election District
William E. Calohan, III	Rustburg Election District
O. Richard Metz	Concord Election District
Thomas Morris	Brookneal Election District
Robert A. Nixon	Timberlake Election District
Dennis P. Rosser	Seneca Election District
John Thilking	Sunburst Election District

The purpose of the work session was to review the process and timeline to update the Campbell County Comprehensive Plan. Staff would be updating the existing text and land use map for review by the Planning Commission in December 2008 and Board of Supervisors in January 2009. One public input meeting was planned for February 2009 and another work session in March 2009 if necessary on policy and public input matters. The final draft would be prepared for public hearings in April and May of 2009. It was the consensus to use a 15-year time frame for the comprehensive plan.

As the Town of Altavista was also in the process of updating its Comprehensive Plan, there was some discussion of coordinating plans and having a work session with the Altavista Town Council. The Brookneal Town Council would also be invited. Patrick Tweedy was already working with the Town as a liaison from the Planning Commission.

Staff asked the Planning Commission and the Board to be thinking about how they would like the County to look, location of green spaces, urban development areas and sewer and water extensions. Many believed future growth patterns would be dictated by the economy and water and sewer availability. With the rising cost of gas, some believed more people would be moving from the rural areas to the more densely populated areas. There was a consensus to retain the three-acre minimum lot size in agricultural areas.

The Planning Commission meeting was adjourned at 4:55 p.m.

On motion of Supervisor Gunter, the meeting was adjourned at 4:55 p.m.

The vote was: Aye: Falwell, Goldsmith, Gunter, Pendleton, Puckett, Rosser, Shockley
Nay: None
Absent: None

HUGH T. PENDLETON, JR., CHAIRMAN

Approved: _____