## **Mutual Funds**

## **Direct Debit Instruction**



When we say "we' or 'us', we mean Standard Life Investments (Mutual Funds) Limited.

### Filling in this form

If you wish to make regular monthly payments by Direct Debit to an exisiting account, or change your existing set up, please complete this Direct Debit Instruction.

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

If you need any help completing this form, please contact us on 0345 113 6966. Calls may be monitored and/or recorded to protect both you and us and help with our training. Call charges will vary.

Please sign and date the completed Direct Debit Instruction and return this form to: Standard Life Investments (Mutual Funds) Limited, PO Box 12233, Chelmsford, CM99 2EE

#### Part 1 - Personal details

| Existing account number        |                                   |  |
|--------------------------------|-----------------------------------|--|
| Title                          | First names (in full)             |  |
| Surname                        |                                   |  |
| Address                        |                                   |  |
|                                | Postcode                          |  |
| Home telephone (inc. STD code) | Daytime telephone (inc. STD code) |  |

### Part 2 - Your investment

Please note, Direct Debits will be collected on the 1st or 6th of the month. For full details please see the ISA Terms and Conditions for ISA payments and the Fund Prospectus for non-ISA payments.

Please indicate which funds you wish to invest in via regular monthly payments by Direct Debit.

Please refer to the Fund Information document, which can be found on www.standardlifeinvestments. com, for details of the funds available to you and the fund codes. You can choose to invest in more than one fund. Please show the regular amount you wish to invest.

I would like the regular monthly investment to start from Month:

Year: 2 0

Please note, for each fund there is a minimum regular monthly amount. The minimum amounts are provided in the lastest Fund Prospectus of the company.

| Fund Code | Fund Name | Share type<br>Inc/Acc | Regular monthly investment amount £ |
|-----------|-----------|-----------------------|-------------------------------------|
|           |           |                       |                                     |
|           |           |                       |                                     |
|           |           |                       |                                     |
|           |           |                       |                                     |
|           |           |                       |                                     |
|           |           |                       |                                     |
|           |           |                       |                                     |

# **Mutual Funds**

## **Direct Debit Instruction**

Complete the Direct Debit to instruct your bank/building society to make payments from your account.

If the due date falls on a weekend or bank holiday, your account will be debited within two working days.

## Part 3 - Payment details

All monthly premiums must be paid by Direct Debit.

# **Instruction to your bank or building society to pay by Direct Debit**Issued by: Standard Life Investments (Mutual Funds) Limited,

1 George Street, Edinburgh, EH2 2LL



| Originator's identification no.                             | 298789  | Reference no.   |
|---|---|---|
| Name and full postal add of your bank or building s         | lress<br>society                                |   |
|   |   |   |
|   |   | Postcode  |
| Name(s) of account hold                                     | er(s)   |   |
| Bank or building society account n                          | umber   |   |
| Branch sort code  |   |   |
| Roll no.<br>(if applicable)                                 |   |   |
| Please pay Stand<br>detailed in this in<br>I understand tha | nstruction subject to<br>t this instruction may | ociety: (Mutual Funds) Limited Direct Debits from the account the safeguards assured by the Direct Debit Guarantee. (remain with Standard Life Investments (Mutual Funds) sed electronically to my bank/building society. |
| Signature(s)  |   | Date (DD/MM/YY)   |

Please ensure that the instruction is signed and dated and the Direct Debit Guarantee, found at the back of this application, is detached before the form is returned to us.

| For Standard Life Investments (Mutual Funds) | Limited official use only |
|--|---------------------------|

This is not part of your Instruction to your bank or building society

## **Useful information**



Mail your form to: Standard Life Investments (Mutual Funds) Limited, PO Box 12233, Chelmsford, CM99 2EE

Standard Life Investments Limited is registered in Scotland (SC123321) at 1 George Street, Edinburgh EH2 2LL. Standard Life Investments Limited is authorised and regulated by the Financial Conduct Authority. Calls may be monitored and/or recorded to protect both you and us and help with our training. www.standardlifeinvestments.com © 2015 Standard Life, images reproduced under licence INVBMF\_14\_1144\_Direct\_Debit\_Instruction\_Form\_TCM 0515

#### The Direct Debit Guarantee

Important, please tear off and keep safely.

- This guarantee is offered by all banks and building societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own bank or building society.
- If the amounts to be paid or the payment dates change Standard Life Investments (Mutual Funds) Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Standard Life Investments (Mutual Funds) Limited or your bank/building society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time, by writing to your bank or building society. Please also send a copy of your letter to us.