



Remembering Clare College in an existing Will

You do not have to rewrite your Will completely in order to add a gift to Clare College. This can be achieved simply by adding a Codicil to your existing Will, using the form opposite. A Codicil does not necessarily change the terms of your Will: it is a supplement, which changes or amends part of the Will. If you wish to change your Will substantially, we advise that you contact your solicitor and have the Will re-written to include all your changes in a new document.

Signing your Codicil

- Ask two people (not the executors, beneficiaries, or their spouses) to witness your signature.
- Sign the Codicil in ink, using your normal signature, in the presence of both your witnesses.
- Ask the witnesses to complete their sections in full in the presence of you and of each other.
- Send the completed Codicil to your solicitor or whoever is looking after your Will.



Codicil (please complete in capital letters)

I *[full name]* _____
of *[address]* _____
_____ *[postcode]* _____

declare this to be a *[first/second/third*]* _____
codicil to my will, dated and made the *[day]* _____
of *[month]* _____ *[year in words]* _____

I bequeath, free of tax, the sum of *[words; the specific sum to be given]*

£ _____ as a charitable legacy
absolutely to Clare College, Cambridge:

- for general purposes*; or
- it is my wish, without creating a binding obligation on Clare College, that this gift is used for:
the purposes of student support; or
the purposes of academic support*.

The receipt of a person who appears to be a proper officer of Clare College shall be sufficient discharge to my trustees, who shall not be required to enquire as to the application of the said sum.

In all other respects, I confirm my will and any other codicils thereto.

In witness whereof, I have hereunto set my hand this

[day] _____ **day of** *[month]* _____ **20** _____

signed by the testator *[full name]* _____

as a *[first/second/third*]* _____

codicil to the will in our presence:

[testator's signature] _____

and then by us in his/her presence:

first witness *[signature]* _____

full name _____

address _____

occupation _____

second witness *[signature]* _____

full name _____

address _____

occupation _____

* delete as applicable