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# APPLICATION FOR MED IN CURRICULUM STUDIES

Department of Curriculum Studies

University of Hawai‘i at Mānoa

DEAR PROSPECTIVE STUDENT:

Thank you for your interest in the Department of Curriculum Studies. For your convenience, we have copied information from *Handbook 1: For Prospective and New Students* below. Please see our website and Handbook 1, downloadable from the web site, for more information.

Admission is competitive and selective. In addition to the requirements of the Office of Graduate Education, applicants for the MEd in Curriculum Studies program must provide the following:

1. Evidence of adequate successful coursework and/or experience related to the concentration area selected
2. Evidence of student teaching, teaching, or experience designing and/or implementing curriculum in educational settings.
3. Three (3) professional references from people who are able to comment on the quality of the applicant's experience, ability to pursue graduate study, and character.

Deadlines for application to the MEd-CS are September 1 for Spring semester admission and March 1 for Fall semester admission (February 1 and August 1 for international applicants). The deadline for the MEd-CS Middle (and Secondary) Level is March 1 each year for the following Fall. Please check the Curriculum Studies web site, since some concentrations may have different dates.

In addition to the Office of Graduate Education application, applicants for the MEd-CS must submit a **MEd-CS: School Level and Concentration Form** and a **Graduate Information Express Form** which includes a Statement of Objectives, and three letters of recommendation, using the forms in this packet. STEMS<sup>2</sup> has a different application packet, so please download it from that web page.

*Note:* Not all qualified applicants will be accepted; in some instances faculty with expertise in a particular area of interest may not be available.

Best of luck with your application!

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## MED-CS: SCHOOL LEVEL AND CONCENTRATION FORM

Please use this form if you are applying for the Master of Education in Curriculum Studies degree program. The M.Ed. in Curriculum Studies requires that each student identify a School Level. A student selecting Elementary, Secondary or K-12 education must also identify a Concentration (i.e., related field of study). At least 18 of the 30 semester credit hours required for the degree must be taken in this concentration, together with a core of 12 credit hours in Curriculum Studies.

For the Department to fully evaluate your application, and to assign you to an appropriate faculty advisor, please indicate below the school level you choose and the concentration that you wish to study. We have limited faculty resources, so *please indicate a first and a second concentration choice.*

### School Levels

Applicant's Name: \_\_\_\_\_  PK-GRADE 3       ELEMENTARY  
 MIDDLE LEVEL       SECONDARY  
 K-12

### Concentrations for Elementary, Secondary and K-12

*Applicants for Pre-Kindergarten-Grade 3 and Middle Level do not need to choose a Concentration.*

#### Elementary education

- |   |   |
|---|---|
| <input type="checkbox"/> Art                    | <input type="checkbox"/> Mathematics                            |
| <input type="checkbox"/> Language Arts/Literacy | <input type="checkbox"/> Science                                |
|   | <input type="checkbox"/> Other (Describe what you have in mind) |
- \_\_\_\_\_  
\_\_\_\_\_

#### Secondary education

- |   |   |
|---|---|
| <input type="checkbox"/> Art                    | <input type="checkbox"/> Mathematics                            |
| <input type="checkbox"/> Language Arts/Literacy | <input type="checkbox"/> Science                                |
|   | <input type="checkbox"/> Other (Describe what you have in mind) |
- \_\_\_\_\_  
\_\_\_\_\_

#### K-12 education

- |  |   |
|--|---|
| <input type="checkbox"/> Aloha Kumu  | <input type="checkbox"/> Multicultural                          |
| <input type="checkbox"/> Disability Studies                                    | <input type="checkbox"/> Reading (currently unavailable)        |
| <input type="checkbox"/> Language  | <input type="checkbox"/> Social Studies                         |
| <input type="checkbox"/> Literacy Specialist, with Certificate and Add-a-field | <input type="checkbox"/> Other (Describe what you have in mind) |
- \_\_\_\_\_  
\_\_\_\_\_

Please return by **September 1 (February 1 for International students)** for Spring semester or **March 1 (previous August 1 for International students)** for Fall semester to:

*Department of Curriculum Studies  
Everly Hall, Room 224  
1776 University Avenue  
University of Hawai'i at Mānoa  
Honolulu, HI 96822*

## Request for Recommendation

Please mail to: Department of Curriculum Studies  
 Everly Hall, Room 224  
 1776 University Avenue  
 University of Hawai'i at Mānoa  
 Honolulu, HI 96822

This section is to be filled in by the applicant (please print or type):

Name: \_\_\_\_\_

First Middle Last

MEd-CS School Level: \_\_\_\_\_ Concentration: \_\_\_\_\_

PK-3, Elementary, Middle, Secondary, or K-12

e.g. Language Arts/Literacy

Three recommendations must be submitted, at least one from the last school attended for full time study, unless the applicant has been out of school for five years or longer. The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee student access to educational records concerning them. Students are also permitted to waive the right of access to recommendations. The following signed statement indicates the wish of the applicant regarding this recommendation.

I DO WAIVE my right to inspect the contents of the following recommendation.

I DO NOT WAIVE my right to inspect the contents of the following recommendation.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

To be completed by the recommender:

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Please rate the applicant relative to others you have taught or supervised as employees.

	Lowest 50%	Next highest 25%	Next highest 20%	Highest 5%	TRULY EXCEPTIONAL	UNABLE TO JUDGE
Intellectual potential						
Ability to do graduate work						
Motivation for proposed program						
Teaching performance						
General character						
Leadership/initiative						
Imagination						
Emotional stability						
Ability to work with others						

Please add your comments about this applicant on the page that follows or on a letterhead. For students whose primary language is not English, please comment on the applicant's ability to use English.

Comments:

Recommender's Signature \_\_\_\_\_ Title/Position \_\_\_\_\_

Printed Name \_\_\_\_\_ Institution/Organization \_\_\_\_\_

Date \_\_\_\_\_ Daytime telephone number \_\_\_\_\_

Department of Curriculum Studies  
University of Hawai'i at Mānoa  
**GRADUATE INFORMATION EXPRESS FORM**

MAIL THIS COMPLETED FORM DIRECTLY TO:

Department of Curriculum Studies  
Everly Hall, Room 224  
1776 University Avenue  
University of Hawai'i at Mānoa  
Honolulu, HI 96822

Proposed Semester/Year of Enrollment:  Fall \_\_\_\_\_  Spring \_\_\_\_\_

Degree Objective \_\_\_\_\_

Proposed School Level \_\_\_\_\_ Concentration \_\_\_\_\_

Full Legal Name \_\_\_\_\_

Address \_\_\_\_\_  
Street City/Province State/Country Zip/Postal Code

Telephone ( ) FAX ( ) Email \_\_\_\_\_

**DEGREE(S) AWARDED/EXPECTED**

***Bachelor's degree***

University/College \_\_\_\_\_ State/Country \_\_\_\_\_

Date awarded \_\_\_\_\_ Program of Study \_\_\_\_\_

Grade Point Average \_\_\_\_\_

***Master's degree***

University/College \_\_\_\_\_ State/Country \_\_\_\_\_

Date awarded \_\_\_\_\_ Program of Study \_\_\_\_\_

Grade Point Average \_\_\_\_\_

I certify that the information given on this form is complete and correct to the best of my knowledge and belief.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

*PLEASE COMPLETE STATEMENT OF OBJECTIVES BELOW.*

## STATEMENT OF OBJECTIVES

*Required of all applicants*

Describe the objectives of your proposed program of graduate study and your long-range professional goals. State and discuss your reasons for choosing your school level and concentration and/or graduate certificate. You may either hand write clearly in the space below or you may attach a typewritten or word-processed statement. If you choose either of the latter, please ensure that your name appears on the attached document.