



# *Celebrating at The Willows Suite*

## **The more you love a memory, the stronger it is...**

Choosing your wedding venue can be a demanding task, and we understand that finding the perfect place, with the right setting and a great team to deliver your dream is not easy. So, we pride ourselves on providing not only a great location but a beautiful setting, with a team of passionate, caring people who are dedicated to bringing your dream day to life, and creating memories that last ... welcome to The Willows Suite at Wyboston Lakes.

At the edge of the historic market town of St Neots, midway between Cambridge and Milton Keynes, The Willows Suite is an ideal wedding destination creating memorable experiences that will last forever.

- Enjoy the privacy of the courtyard garden; welcome your guests with canapés and drinks, and take the opportunity of capturing some great pictures to remember your day. Dine privately in your own restaurant that seats up to 200 guests and dance the night away in a separate, private lounge with its own dance floor and well-stocked bar. For those night owls, we can stretch the party out until 2.00 am with a bar extension.
- And when the night is over, retreat and relax in your comfortable ensuite accommodation. We also have secure parking for up to 220 cars.





### **The devil is in the detail**

The Willows Suite is available at weekends throughout the year. Our complete wedding service is about getting all the details right – the things you don't have time to think about - such as temperature-controlled storage for your wedding cake and professional cutting and plating. We do this to ensure it's perfect for you and for us and all at no extra charge, of course.

### **Lakeside setting**

Waterside weddings don't have to be confined to the seaside. Our stunning south lake is a short stroll away from The Willows Suite and offers peaceful surroundings with ample photo opportunities.

### **For as long as we both shall live...**

The Conservatory at The Willows Suite is licensed to hold a civil ceremony. Comfortably seating up to 65, it's an intimate and peaceful setting in which promises can be made and shared.

Additional licensed rooms seating up to 250 guests are available at our on site sister venues.

**Bedfordshire Register Office** can be contacted on **0300 300 8089** to check Registrar's availability for your chosen date.





# *Served with pride*

## **Good food, good wines, good times...**

Good food, quality wines, unassuming service and individual attention to detail are all on the menu at Wyboston Lakes.

## **The culinary team**

Our brigade of award-winning chefs is proud to create menus that utilise good and fresh produce, cooked with care and served with pride.

## **Choice and quality, on a plate for you**

From a tempting assortment of reception canapés, to a wonderful choice of dishes for your three course wedding breakfast, a children's menu and a delicious range of evening reception options, you really will be spoilt for choice.

## **Raise your glasses, please...**

Our comprehensive range of wines and Champagne is ideal for any wedding celebration. So, we've put together a selection of drinks packages to suit all tastes and budgets. Cheers!









# Your nearest & dearest



**Your wedding day is your time to celebrate with family and life long friends**

It's when everyone comes together to have fun for one special day, so you need a venue where people can relax and be themselves.

Because The Willows Suite is situated deep within the Wyboston Lakes site, it's particularly suitable for children. Our private enclosed courtyard garden provides a safe environment where younger guests can play with room to roam, and where parents can have peace of mind, allowing themselves time to relax and enjoy their catch-up!

And, thanks to our 150 double ensuite bedrooms, you can also invite your family, friends and wedding guests to stay overnight, so everyone can relax and enjoy the party.



# Why *celebrate anywhere else?*

## **We help create the happiest memories**

Whether you're dreaming of a large gathering or a small, intimate affair, we have the experience to make planning your day a cinch. The dedicated wedding team is inspired and passionate, ensuring that your wedding day proves to be the truly memorable one you've always dreamed of.

## **A little taste of heaven**

The bride and groom and two other trusted tasters, are invited to sample the wedding breakfast menu you've selected. Our executive chef will be available to discuss any final requirements, which means you can relax in the knowledge that everything will be perfect on the big day.



## **Be our guests**

We have 150 comfortable double ensuite bedrooms waiting for your friends and family at The Willows Suite. Every room is tastefully decorated and on ground floor level. The rooms enjoy tea and coffee making facilities, TV and shower. Best of all, you can benefit from preferential rates for your guests, including a full English or continental breakfast.







# Wedded Bliss

## Indulge your senses at our new Y Spa

Before or after you say "I do" take some time to enjoy one of the UK's most excellent spas right here at Wyboston Lakes. Y Spa offers the latest in holistic and beauty therapy for women and men, hosted by professionally trained therapists. Our motto is *a bene placito*, 'at one's pleasure'. So treat yourself to some serious "me time" with heavenly treatments designed to revive and revitalise your mind, body and soul.

Y Spa's luxurious facilities include 11 treatment rooms (three double), relaxation areas and thermal spa experiences. Not to mention a hydrotherapy pool, saunas, salt and steam rooms, experience showers and a frost wall.

So make sure you visit Y Spa as it is the perfect place to bond with your chilled-out bridesmaids or groomed best man!



Y Spa charged separately.

# *So much more to enjoy*

Our fabulous facilities here at Wyboston Lakes offer you and your guests the perfect opportunity to relax and unwind in our beautiful 350-acre rural setting – either before or after the big day. Our leisure facilities fall outside our wedding package and will attract an additional charge.



## **Dine in style**

Finish your perfect weekend with a meal at The Waterfront Restaurant, our AA Rosette winning restaurant which overlooks our south lake.

## **Tee time**

Squeeze your golf clubs in the boot of your car and enjoy the country air with a round of golf at our 18-hole, par 70 golf course. Set among mature woodland along the banks of the River Great Ouse, the course offers challenging and interesting holes. There's also an all-weather floodlit driving range.

## **Gym and swim**

If it's a workout or swim you are after, then the health and leisure club is also on site. Featuring a well-equipped gym with the latest cardiovascular and resistance equipment together with a 12 metre indoor heated pool, all at the disposal of you and your guests.

## **Your happily ever after begins here...**

We understand just how important your wedding is and we're here to help – please call us on **0333 7007 667** and start planning your special day.



# 0333 7007 667

weddings@wybostonlakes.co.uk

www.wybostonlakes.co.uk



 [facebook.com/wybostonlakes](https://facebook.com/wybostonlakes)

 [@wybostonlakes](https://twitter.com/wybostonlakes)

Located midway between Cambridge and Milton Keynes

Wyboston Lakes, Great North Road, Wyboston, Bedfordshire MK44 3AL

Hotel | Spa & Golf

012013

  
**WYBOSTON LAKES**  
Why be anywhere else?



# Wedding booking form

- The Civil Wedding Ceremony fee of £500 is payable in full at the time of booking and is non-refundable.
- An initial deposit of £950 inclusive of VAT is required when booking a reception. This deposit is also non-refundable.
- A further deposit of £500 is also required to cover breakages and damages. If unused this will be refunded within 21 days of the wedding having taken place. This deposit is due 8 weeks prior to the wedding.
- Final balance is also due 8 weeks prior to your wedding. The invoice must be paid in full, less the initial deposit, within 7 days of receipt.
- Cancellation charges apply from 12 months prior to your wedding (see terms and conditions overleaf).

Name (Bride): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Home Tel: \_\_\_\_\_

Work Tel: \_\_\_\_\_

Mobile: \_\_\_\_\_

Name (Groom): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Home Tel: \_\_\_\_\_

Work Tel: \_\_\_\_\_

Mobile: \_\_\_\_\_

<p><u>Date of Event</u></p> <p><input checked="" type="checkbox"/> Please tick chosen Event</p> <p><input type="checkbox"/> Civil Ceremony &amp; Reception</p> <p><input type="checkbox"/> Wedding Reception only</p>	<p>Please enclose a cheque for:</p> <p>£ _____ Initial Deposit (£950)</p> <p>£ _____ Civil Ceremony (£500)</p> <p>TOTAL £ _____</p> <p>Please make cheques payable to Wyboston Lakes Limited</p>
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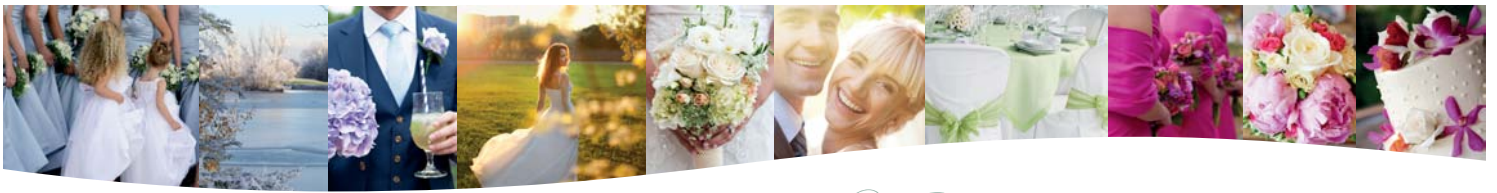
Signed (Bride): \_\_\_\_\_ Date: \_\_\_\_\_

Signed (Groom): \_\_\_\_\_ Date: \_\_\_\_\_

CONFIRMATION OF THIS BOOKING WILL BE SENT TO YOU

0333 7007 667

weddings@wybostonlakes.co.uk www.wybostonlakes.co.uk  
Wyboston Lakes, Great North Road, Wyboston, Bedfordshire MK44 3AL



## Terms and conditions

### In order to secure your booking:

- Please confirm in writing
- Complete and sign the terms and conditions below
- Complete and sign the booking form overleaf
- Return them with your payment to: Wedding Celebrations, Wyboston Lakes, Great North Road, Wyboston, Bedfordshire MK44 3AL

### The following terms and conditions apply.

#### Deposit

A non-refundable deposit of £950 (inclusive of VAT) is required in order to secure your booking.

#### Venue Hire Charge

A fee of £1,750 (inclusive of VAT) secures use of The Willows Suite, Wyboston Lakes Hotel or Wyboston Lakes Executive Centre at Wyboston Lakes and use of Wyboston Lakes' grounds. White chair covers and a selection of coloured sashes are included in the venue hire price.

#### Catering

We endeavour to offer you the highest quality of food and drink at all times, and whilst our menus are flexible on content, we are not able to compromise on the quality of food offered, therefore menu and drinks package costs are fixed. NB. An additional supplement will apply should you decide to choose the 'Selection Menu' where guests can choose from two starters, two main courses and two desserts.

The menu and drinks packages for your wedding breakfast cannot be reduced in number after the final pro forma is sent. We are, however, happy to reduce the number we cater for at your evening reception by a maximum of 20% (ie. we will cater for no less than 80% of your evening numbers).

Bar extensions are available at an extra charge after midnight. The latest available extension is until 2.00 am.

Please note that we require a minimum spend on venue hire, food and alcoholic beverages of £8,000. This excludes the additional cost of bedrooms and discretionary spend at the bar.

Under no circumstances are customers permitted to supply their own food or alcohol.

#### Civil Ceremonies

Wyboston Lakes is licensed for Civil Marriage Ceremonies. A fee of £500 (inclusive of VAT) is payable for this facility, in addition to the fee charged by the Registrar. If you wish to have a Civil Ceremony, you should initially contact the Bedfordshire Register Office, Pilgrim Centre, 20 Brickhill Drive, Bedford, MK41 7PZ. Telephone 0300 300 8089 to confirm the availability of your chosen date and time.

#### Payment Terms

On confirmation of booking - £950

6-12 months prior to wedding - 25% of total anticipated charges

4-6 months prior to wedding - 50% of total anticipated charges

2 months prior to wedding - final balance based on anticipated charges

A pro forma invoice will be raised 9 weeks prior to the date of the wedding covering the estimated cost of food and beverages. The invoice will also show a deposit of £500 to cover breakages and damages which, if not used, will be refunded within 21 days of the wedding having taken place. This pro forma invoice must be paid in full, (less the initial £950 deposit) within 7 days of receipt. A bar account, when not prepaid, can be arranged if guaranteed with a credit card.

A final invoice, inclusive of any additional minor expenses, will be issued after the event which must be settled within 14 days.

Final numbers of guests must be advised 28 days in advance. This will be the minimum chargeable number.

#### Prices

All prices are subject to change at the discretion of Wyboston Lakes Limited.

#### Cancellation

In the unfortunate event of a cancellation, the following charges will apply: Cancellations between:

6-12 months prior to wedding - 25% of the total anticipated revenue

3-6 months prior to wedding - 50% of the total anticipated revenue

1-3 months prior to wedding - 75% of the total anticipated revenue

Less than 30 days prior to wedding - 90% of the total anticipated revenue

Anticipated revenue is the total estimated value of business, based on numbers given by the client on confirmation. In all instances, notification of cancellation must be made in writing and will be effective on the date received by Wyboston Lakes Limited. We advise all wedding couples to insure against cancellation.

#### Children

Wyboston Lakes Limited specialises in weddings at weekends. Because of the nature of the building and its grounds (which includes lakes), children, whilst welcome, are the responsibility of the host throughout their visit.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed on behalf of Wyboston Lakes Limited: \_\_\_\_\_

Date: \_\_\_\_\_

Wyboston Lakes reserves the right to alter the décor and appearance of any of its rooms.

0333 7007 667

weddings@wybostonlakes.co.uk www.wybostonlakes.co.uk

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