

## Intent to Accept Hospital Preparedness Program Grant Funds FY 2015-2016

We are pleased to inform you the State of Louisiana has been awarded funds in the 2015-2016 Health and Human Services (HHS) Hospital Preparedness Program (HPP) grant. Funds will be distributed to hospitals and EMS providers for all hazards response planning and are to be spent on identified emergency preparedness priorities.

- The grant is a reimbursement program and requires demonstration of a 10% match.

### Requirements to receive funds in the 2015-2016 HHS Grant Program.

1. Complete and return this Intent to Accept Funds Form by **August 31, 2015**.
2. Complete and return the NIMS Compliance Checklist by **August 31, 2015**.
3. Attend a mandatory regional Healthcare Coalition Conference (HCC) about the grant program. Dates, times and location of the meetings to be announced.
4. Complete and return the HHS Needs Assessment Survey by **March 31, 2016**

**Instructions:** This form is designed to ensure you have been made aware of the opportunity to accept grant funds. Select the appropriate option below.

\_\_\_\_\_ **Option 1:** My organization will **accept** 2015-2016 HPP grant funds.

\_\_\_\_\_ **Option 2:** My organization will **redirect** its 2015-2016 HPP allocation to the following organization:  
\_\_\_\_\_

\_\_\_\_\_ **Option 3:** My organization will **NOT accept** 2015-2016 HPP grant funds.

Organization Name: \_\_\_\_\_

Hospital Chief Executive Officer (CEO) or  
EMS Director Name (**Print**): \_\_\_\_\_

Hospital Chief Executive Officer (CEO) or  
EMS Director **Signature**: \_\_\_\_\_

Telephone and Email: \_\_\_\_\_

Date: \_\_\_\_\_

**To receive funds in the 2015-2016 grant year, your response must be received by August 31, 2015.** If a response is not received by this date, your organization will no longer be eligible to receive funds in the 2015-2016 grant year. Completed forms may be submitted by email to Lauren Barleycorn ([LBarleycorn@lhaonline.org](mailto:LBarleycorn@lhaonline.org)), by fax (225) 927-1230, or mailed to the HHS Grant Staff, Louisiana Hospital Association Research & Education Foundation, 9521 Brookline Ave., Baton Rouge, LA 70809.