

No. 12023/05/2014-E.II
Government of India
Ministry of Agriculture
Department of Agriculture and Cooperation

Krishi Bhawan, new Delhi
Dated, the 11th August, 2014

To,

1. Chief Secretaries of all State Governments/ Union Territories Administrations
2. The Director General, ICAR, Krishi Bhawan, New Delhi
3. All Autonomous Bodies/ Statutory/ Semi-Government Organizations
4. All Agricultural Universities
5. All recognized Research Institutions/ Councils
6. Chairman & Managing Director of Public Sector Undertakings

Subject: Filling up six posts of Deputy Commissioner (NRM/RFS) in the pay scale of Rs.15600-39100/- with a Grade Pay of Rs. 7600/- (PB-3) (Pre-revised Rs. 12000-375-16500/-) on deputation (ISTC) basis.

Sir,

I am directed to invite applications from eligible and suitable officials for filling up six vacancies of Deputy Commissioner (NRM/RFS) in the Department of Agriculture and Cooperation on deputation (ISTC) basis. Details of the post, eligibility conditions etc. are given in **Annexure-I**. The pay of the officer selected for appointment on deputation (istc) basis will be regulated in terms of DOPT's OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by (i) bio data (in duplicate) as per proforma (**Annexure-II**), (ii) Photocopies of ACRs for the last five years attested (signed & stamped) on each page by an officer not below the rank of Under Secretary to the Government of India level, (iii) Vigilance Clearance Certificate, (iv) Integrity Certificate, (v) No Penalty Certificate or a statement giving details of major/minor penalties imposed on the officer, if any, during the last 10 years, (vi) Certificate from the employer that particulars furnished by the officer are correct and he/she possesses educational qualifications and experience mentioned in the vacancy Circular/ Advertisement (**Annexure-III**).

3. Applications of willing, suitable and eligible officers and who can be spared immediately in the event of selection may be sent to Under Secretary (Pers.-II), Ministry of Agriculture, Department of Agriculture and Cooperation, Room No. 37, F wing, Ground Floor, Krishi Bhawan, New Delhi-110114 within a period of 60 days from the date of publication of this advertisement in the Employment News.

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4. Advance copies of applications or those received after the prescribed closing date or not accompanied by required certificates/documents are liable to be rejected.
5. The vacancies may kindly be given wide publicity in your Department/ Organization.

Yours faithfully,

(Brajesh Godra)

Under Secretary to the Government of India

Tel No. 23383709

Copy for necessary information to:-

- (i) All Ministries/ Departments of the Government of India. It is requested that the vacancies may please be given wide publicity in their attached/ subordinate offices/ PSUs/Autonomous or Statutory/ Semi-Government Organizations/ Agricultural Universities/ Recognized Research Institutions or Councils.
- (ii) All attached and subordinate offices, Autonomous bodies and Public Sector Undertakings under the Department of Agriculture and Cooperation.
- (iii) JS(Admn.)/ JS (NRM/RFS)/ US(P.I).
- (iv) NRM/RFS Division/ Facilitation Centre, Department of Agriculture and Cooperation.
- (v) Guard File/Spare copies/ Notice Board.
- (vi) NIC, for uploading on official website.

Annexure-I

1. Name of the post: Deputy Commissioner (NRM/RFS)
 2. Number of posts: 6 (Six).
 3. Classification of post: General Central Service, Group 'A' Gazetted, Non-Ministerial
 4. Pay Scale: (PB-3), Rs. 15600-39100/- with Grade Pay Rs. 7600/- (Pre-revised Rs. 12000-375-16500/-)
 5. Age Limit: The maximum age limit for appointment on deputation (including short term contract) shall be, not exceeding 56 years, as on the closing date of receipt of applications.
 6. Method of Recruitment: By deputation (including short term contract).
 7. Eligibility: Officers under Central Government/State Government/Union Territories/Public Sector Undertakings/Autonomous or Statutory Organizations/ Semi Government/ Agricultural Universities/ Recognized Research Institutions or Councils possessing the following service, educational qualifications and experience, are eligible:-
 - (a) Service:- (i) holding analogous post on regular basis in the parent cadre/ Department; or
(ii) with 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 10000-15200/- (pre-revised) or equivalent in the parent cadre/ Department and;
 - (b) Educational Qualifications and experience:- (i) Master's Degree in Agronomy or Agriculture with Agronomy as a subject or Agricultural Chemistry or Soil Science or Agricultural Extension or Agricultural Economics or Agricultural Botany/ Botany or Forestry or Degree in Agricultural Engineering of a recognized University or equivalent;
(ii) 10 years experience in a supervisory capacity in Soil conservation including Water Harvesting or Land Reclamation/Farm Development.
- Desirable:- Doctorate Degree in any of the Agricultural disciplines mentioned above or Master's Degree in Agricultural Engineering of a recognized University or equivalent.
8. Place of posting:- New Delhi

Note-I:- The Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

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Note-II:- Period of deputation (istc) including period of deputation (istc) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government shall ordinarily not to exceed 4 (four) years.

Note-III:- The crucial date of determining eligibility will be the last date for receipt of the applications.

9. Duties and responsibilities attached to the post:

- (i) Providing the technical supports and input for formulation of project proposal relating to Soil & Water Conservation including Rainfed Farming etc. to the Additional Commissioner and Joint Secretary.
- (ii) Nodal Officer for organizing appraisal and evaluation works as well as documenting results of evaluation studies in the watersheds of various states.
- (iii) Formulation of guidelines for improving implementation of Soil & Water Conservation including Rainfed Farming and Web based Monitoring.
- (iv) To undertake field surveys, investigation and to bring out suitable field manuals/ guidelines for proper planning, design, implementation and monitoring of programmes of soil & water conservation & related projects.
- (v) To identify need of different watersheds/block and to prepare detailed report of the complete assessment of the existing practices.
- (vi) Assisting in formulation of project proposals, EFC Memo, conducting seminars & zonal meetings etc.
- (vii) To coordinate the collection, compilation and analysis of rainfall, runoff and sediment data for utilization in planning and implementation of Centrally sponsored/schemes/ programmes relating to Natural Resource Management/ Rainfed Farming Farming System.
- (viii) Liaison with National Rainfed Area Authority (NRAA), Ministry of Environment & Forests, Ministry of Water Resources etc.

ANNEXURE II

CURRICULUM VITAE PROFORMA

1. Name and Postal Address
(in Block Letters) with Tel. No.

2. Date of Birth
(in Christian era)

3. Date of retirement under Central/State
Government Rules

4. Educational Qualifications

5. Whether Educational and other qualifications
required for the post are satisfied.(If any
qualification has been treated as equivalent to
the one prescribed in the Rules, state the
authority for the same)

| Criteria | Qualifications/ Experience required | Qualification / Experience possessed by the officer |
|--|--|--|
| Essential | (1) Master's Degree in Agronomy or Agriculture with Agronomy as a subject or Agricultural Chemistry or Soil Science or Agricultural Extension or Agricultural Economics or Agricultural Botany/ Botany or Forestry or Degree in Agricultural Engineering of a recognized University or equivalent; | |
| | (2) 10 years experience in a supervisory capacity in Soil Conservation including Water Harvesting or Land Reclamation/Farm Development. | |
| Desirable | Doctorate Degree in any of the Agricultural disciplines mentioned above or Master's Degree in Agricultural Engineering of a recognized University or equivalent. | |
| Do you hold analogous post on regular basis in the parent Cadre/ Department; or | | |
| Have 5 years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 10000-15200/- (pre-revised) or equivalent in parent Cadre/ Department. | | |

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post:-

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

| Office/ Organization | Post Held with pay scale | Period of service | | Basic Pay & Pay scale (Pre-revised) | Basic Pay (revised) | | | Nature of appointment whether regular/ ad- hoc/ deputation | Nature of duties (in detail) |
|-------------------------|--------------------------------|----------------------|----|---|---------------------|------|--------------|---|------------------------------------|
| | | From | To | | Pay in PB | G.P. | Basic Pay | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

8. Nature of present employment i.e.
Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is
held on deputation/contract basis,
please state)

- The date of initial appointment
- Period of appointment on
deputation/contract
- Name of the parent office/
organization to which you
belong .

10. Additional details about present
employment. Please state whether working
under (indicate the name of your employer
against the relevant column)

- Central Govt.
- State Govt.
- Autonomous Organisation
- Government Undertaking
- Universities
- Others

11. Please state whether you are working in the
same Department and are in the feeder grade or
feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes,
give the date from which the revision took place
and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC) /Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and (iv) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

(Signature of the Candidate)

Name of the

candidate: _____

Full address of office: _____

Tel. No. / Fax No. _____

Dated:

(Certificate to be furnished by the Employer/ Head of Office/ Forwarding Authority)

Certified that the particulars furnished by Shri/Smt. _____ are correct and he/she possesses educational qualifications and experience mentioned in the Vacancy Circular/ Advertisement.

2. Also certified that:-

- (i) There is no vigilance or disciplinary case either pending or contemplated against Shri/Smt. _____.
- (ii) His/her integrity is certified.
- (iii) Photocopies of the ACRs/APARs for the last 5 years duly attested on each page by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- (iv) No major/ minor penalty has been imposed on him/her during the last 10 years.*
- (v) A list of major/ minor penalty imposed on him/her during the last 10 years is enclosed.*

Place:

Dated:

Signature:

Name & Designation:

Telephone No.:

Fax No.:

Office Seal:

List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

*(Strike out which is not applicable.)