

## SAMPLE COVER LETTER

DATE

Blessed Be Hope for Three Inc.  
Calendar Contest  
10200 West Airport Blvd., Suite 100  
Stafford, TX 77477

To Whom It May Concern:

I, "John/Jane Doe" would like to enter my son/daughter in the 2012 Photo Calendar Contest titled "The Many Faces of Autism".

My son/daughter's name is "Susan/Sam Doe" and he/she is \_\_\_\_\_ years of age. Our mailing address is: *provide Mailing Address, City, State and Zip Code.*

The best method to contact me is:

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Office Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Thank you,

John/Jane Doe

**Note: WE RECOMMEND IF MAILING IN YOUR PHOTO, PLEASE USE A METHOD THAT WILL PROVIDE PROOF OF DELIVERY FOR YOUR RECORDS. YOU MUST ALSO RETURN A NOTARIZED "Affidavit of Eligibility and Liability and Publicity Release" WITH YOUR PHOTO SUBMISSION.**