Commercial Invoice Template (UPS Style) in PDF Format

Commercial Invoice Template (UPS Style) was initially released on http://www.InvoicingTemplate.com on Monday, October 19, 2015, and is categorized as Sales. As always **Commercial Invoice Template (UPS Format)** was published in two editions - one free **Commercial Invoice Template (UPS Style)**, and another Uniform Invoice Software version that is able to turn **Commercial Invoice Template (UPS Style)** into a complete invoicing system. This "**Commercial Invoice Template (UPS Style) in PDF Format**" document includes brief description about the template, as well as a PDF invoice form exported from "commercial-ups.xlsx".

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Commercial Invoice Template (UPS Style) Features and Facts

Commercial Invoice Template (UPS Style), designed by InvoicingTemplate.com, has the similar layout and format as the PDF sample template on UPS (United Parcel Service), but in Microsoft Excel format.

While there is no standard format for a commercial invoice, customs agencies typically require that certain information be presented in clear and easily legible way. We've already provided some samples here on InvoicingTemplate.com, like Free Commercial Invoicing Template, Free Blank Commercial Invoice Template, and Commercial Invoice Template with Colorful Business Name. There are also other pre-made commercial invoice. Numerous websites offer free, pre-made commercial invoice forms that can be printed and filled out manually. Some good examples include the aligned invoice by the United Nations Economic Commission for Europe, and examples by international shipping companies like FedEx and UPS.

This template, Commercial Invoice Template (UPS Style) or Commercial Invoice Template (UPS Format), adheres to the requirements detailed on UPS web site. It includes all the fields found in the UPS pdf commercial invoice sample, and it also provides a similar layout. Unlike the UPS sample, this template created by InvoicingTemplate.com is in Microsoft Excel spreadsheet format, and as always, this template works well with Uniform Invoice Software.

With the support of Uniform Invoice Software, you can not only draft new invoices, print hard copies or create PDF invoices, but also manage the customers, products, invoices

and payments in an easy and quick way. For example, with Uniform Invoice Software installed, knowing your account receivable is just one click away. There are also rich reporting features available when you use this template with Uniform Invoice Software, such as Sales Report, Product Report, Customer Report, and Customer Statement etc.

If you are in the business of import and export, you need to understand the difference between pro forma invoice and commercial invoice. These are both key documents while dealing with customers. Goods, merchandise and documents that are imported or exported between countries must typically include appropriate documentation, which may include either a commercial invoice or a pro forma invoice. While both types of invoices share a number of features, they have significant differences. Once after agreeing the terms of contract of sale, the buyer has to issue a purchase order or Letter of Credit. Just before this process, the seller has to send a 'pro-forma invoice' to buyer, mentioning complete details of agreement of sale. Normally, purchase order or Letter of credit is opened on the basis of this pro-forma invoice sent by the seller. Once the seller receives the purchase order, he gets a confirmation to send the goods. He now ships the goods to the buyer along with a commercial invoice. The commercial invoice is more like an invoice and the legal document of the actual sale. This document is used to record the AR for the seller and AP for the buyer.

If you are interested in some samples on pro forma invoices, some of the favorite items here on InvoicingTemplate.com are: Simple Proforma Invoice Template, Proforma Invoice Template (4th Sample, Landscape Page Orientation), and Proforma (3rd Sample of Customization), Proforma (2nd Sample of Customization), Proforma (1st Sample of Customization), Proforma Invoice Template. While the above templates will suffice for the majority of transactions, some specific products or formalized commercial transactions may require additional information. These requirements are listed on the United States International Trade Commission's website.

As you can see from **Commercial Invoice Template (UPS Style)**, one benefit of using Excel as your invoice creator, as compared to other invoice template formats like Microsoft Word invoice template and PDF invoice template, HTML invoice template or even Photoshop invoice template, is that you can easily apply formulas to do calculations. This means that, once the basic figures are entered on the form, like Quantity and Unit Price, or Hours and Hourly Rate, or Days and Daily Rate, the calculation of totals and taxes is done automatically.

While the free version of **Commercial Invoice Template (UPS Style)** is simple, the result invoice created by using this Microsoft Excel invoice template is as beautiful and professional as many commercial invoicing software program, or even better. It is an ideal tool for small businesses and freelances who sales products and do need a shipping section on their invoicing form. It is a good sales invoice creator, but if you need more features, like management of customers, products / product items, invoices and payments, just install Uniform Invoice Software to make all the buttons on **Commercial Invoice Template (UPS Style)** work for you.

Commercial Invoice Template (UPS Style) - PDF Format

INVOICE

From

Tax ID/VAT No	(Your Tax ID)
Contact Name	(Your Contact Name)
Company Name	(Your corporation Name)
Address	(Your Street Address)
City State/Province	(Your City State)
Postal Code	(Your Postal Code)
Country/Territory	(Your Country)
Phone	(Your Phone)

Waybill Number	
Shipment ID	
Date	
Invoice Number	
Purchase Order Number	
Terms of Sale (INCOTERM)	
Reason for Export	

SHIP TO

Tax ID/VAT Number
Contact Name
Company Name
Address
City State/Province
Postal Code
Country/Territory
Phone

SOLD TO

Tax ID/VAT Number
Contact Name
Company Name
Address
City State/Province
Postal Code
Country/Territory
Phone

Currency Code	Sales Person	Ship Date	Ship Via	Total Packages	Total Weight

Units	U/M	Description	Harm.code	C/O	Unit Price	Line Total

Declaration statement line 1

Declaration statement line 2

SUBTOTAL	-
TAX 8.000%	-
DISCOUNT/REBATE	-
SHIPPING & HANDLING	-
INSURANCE	-
OTHER	-
GRAND TOTAL	-

ADDITIONAL COMMENTS:

I declare all the information contained in this invoice to be true and correct
Signature of shipper/exporter

SHIPPER	DATE