



HOME Tenant Based Rental Assistance

Authorization for Direct Deposit

WIRING INSTRUCTIONS

The HOME TBRA program is set up to make direct deposits to the landlord or property owner’s bank account. This method of payment is preferred by DCA as a faster and more reliable method than sending a check through the mail. To implement this payment method the owner of the property or an authorized person acting in behalf must complete this form. If you are not the owner of record for the property, the owner of record will have to attach a notarized statement authorizing you to sign this document in their behalf.

Please attach a voided check of a copy of a voided check with the completed form. These instructions may be mailed to DCA or scanned and emailed to TBRA Program Administrator, DCA Office of Special Housing Initiatives, 60 Executive Park South, NE, Atlanta, Georgia 30329-2231, Patrick.Brown@dca.ga.gov.

Tenant’s Name: _____

Street Address of Rental Unit: _____ **Unit:** _____

City: _____ **State:** _____ **Zip:** _____

Landlord/Property Owner: _____

Street Address: _____ **Suite:** _____

City: _____ **State:** _____ **Zip:** _____

Federal Identification Number: _____

Receiving Bank Name: _____

City: _____ **State:** _____ **Zip:** _____

ABA Routing Number (9 digits): _____

Account Number: _____

Signature: _____ **Date:** _____

By signing this document I authorize DCA to deposit rental assistance funds into the above account. If DCA makes an error related to this direct deposit authorization the above party agrees to assist DCA with the retrieval of funds that are deposited into this account in error.

WARNING: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful, false statements of misrepresentation to any department or agency of the United States or to any matter within its jurisdiction.