

MINUTES OF THE WATER AND WATER POLLUTION CONTROL AUTHORITY
Regular Meeting, December 18, 2008

The Regular Meeting of the Water and Water Pollution Control Authority began at 7:00 P.M. on the 18th day of December 2008, in the Richard R. Martin Center, Senior Citizen Center Library, 120 Broad Street (Rear), New London, CT.

PRESENT: Barry J. Weiner, Chairman
Bryon Thompson, Vice-Chairman
Mario Strafacci
Robert Grills
Evelyn Louziotis

ALSO PRESENT: Frank Morelli, Engineer, Dept. of Public Utilities
Peter Vetter, Project Manager, Veolia Water
Kathryn Willis, Veolia Water
Tom Welsh, Citizen

ABSENT: Richard Kotecki

1.0 ORDER OF BUSINESS

Chairman Weiner called the meeting to order at 7:00 P.M. The Secretary called the roll. A quorum was present.

Upon motion of Evelyn Louziotis, seconded by Bryon Thompson, it was moved to take Item 7.0(5) to the floor. This motion carried unanimously.

Mr. Welsh spoke briefly about the letter his wife submitted to the W&WPCA regarding a large water bill they received due to a leak. Kathryn Willis from Veolia apologized to Mr. Welsh for the lack of communication and noted there was some confusion on their part. Peter Vetter from Veolia suggested that Veolia calculate the estimated overage as a result of the leak, and noted that Veolia will pay the difference. Chairman Weiner noted that this was very honorable.

Upon motion of Evelyn Louziotis, seconded by Bryon Thompson, it was moved to accept Peter Vetter's solution to the problem. This motion carried unanimously.

Chairman Weiner requested that the record show that we disposed of 7.0(5) and that 7.0(6) was just a notification of the meeting.

2.0 CITIZEN PARTICIPATION

N/A

3.0 MINUTES OF PREVIOUS MEETING

(1) November 20, 2008 – Regular Meeting Minutes – Accepted

Upon motion of Bob Grills, seconded by Evelyn Louziotis, it was moved to accept the November 20, 2008, Meeting Minutes. This motion carried unanimously.

Upon motion of Bryon Thompson, seconded by Mario Strafacci, it was moved to take Item 5.1(a) to the floor. This motion carried unanimously.

Veolia Monthly Contract Operations Report – Peter Vetter, Project Manager, from Veolia reviewed the report that covers the period of November 1, 2008 through November 30, 2008. In addition to the report, he added that he had good news to report and that is that Garfield Avenue repairs were completed about 45 minutes ago. Stamp date on valve was 1888. Chairman Weiner credited Veolia with a job well done.

Upon motion of Evelyn Louziotis, seconded by Bryon Thompson, it was moved to take 7.0(2) to the floor. This motion carried unanimously.

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There was a brief discussion regarding the Violation of CCR Requirements. Peter Vetter noted that he did contact the State DPH and they understood the circumstances (change between companies). The State noted that as long as there is not an issue next year, there is no problem. It was also noted that NO enforcement action was taken and nothing will be in our record.

Upon motion of Mario Strafaci, seconded by Evelyn Louziotis, it was moved to excuse our Veolia representatives early so they could return to their holiday party. This motion was carried unanimously.

4.0 FOR THE INFORMATION OF THE AUTHORITY:

- (1) Tabled Agenda Items
 - (a) Noted in 6.0(2)
 - (b) Noted in 7.0(1)
- (2) 11/23/08 -- Letter from Pamela LeBlanc to Frank Morelli re: Thank you
- (3) 11/13/08 Letter from Naomi Paulson to Frank Morelli re: Thank you from New London Parks Conservancy
- (4) 11/14/08 – Memo to City Council via: City Manager from Frank Morelli re: Fire Hydrant Ordinance
Frank noted that the City Manager's secretary, Gail McKissick, was planning to put it on the agenda. He added that he would follow-up with Gail to see if Council acted on it.
- (5) Communication from Ferrucci & Walicki, LLC (Forestland Management Consultants) to Frank Morelli re: Escrow Balance (2008-2009 Watershed Management Program)
- (6) On-going business of the Authority—Memo to W&WPCA from Frank Morelli re: Accomplishments
Frank Morelli reviewed his memo dated December 8, 2008 – Subject Accomplishments. Mr. Morelli addressed questions that were raised by the Authority board members regarding same.

There was a brief discussion about Pump Station #8 and Vice-Chairman Thompson asked if there was going to be a fence around it. Chairman Weiner agreed that for safety reasons and protection of equipment, it might be a good idea.
Upon motion of Bob Grills, seconded by Bryon Thompson, it was moved that if the fence is under \$3,000.00 Frank Morelli be allowed to purchase it, and, if over \$3,000.00 Frank Morelli obtain three quotes and report back to the Authority next month.

Upon motion of Bryon Thompson, seconded by Mario Strafaci, it was moved to receive for the record Items **4.0 (1)** through **4.0 (6)** and take actions as dictated by the Authority. This motion carried unanimously.

5.0 UNFINISHED BUSINESS

5.1 For the Information of the Authority to be Received for the Record:

- a) Veolia Monthly Contract Operations Report – Handled under Item 3.0
- b) Minutes and Agenda from Waterford Utility Commission
 - (1) Minutes of Public Hearing – November 17, 2008 – Received 11/24/08
 - (2) Minutes of Special Meeting – November 17, 2008 – Received 11/24/08
- c) Minutes and Agenda from East Lyme Water & Sewer Commission
 - (1) Agenda – Regular Meeting – November 25, 2008 – Received 11/24/08
 - (2) Minutes – Regular Meeting – October 28, 2008 – Received 11/24/08
- d) Transfers/Deposits
 - (1) Memo to Donald Goodrich from Frank Morelli re: Transfer of Funds - \$ 6,300.00
Upon motion of Bob Grills, seconded by Bryon Thompson, it was moved to approve Transfer of Funds in the amount of \$6,300.00 (Replacement Submersible Mixer). This motion carried unanimously.
 - (2) Memo to Donald Goodrich from Frank Morelli re: Transfer of Funds - \$ 70.00
Upon motion of Evelyn Louziotis, seconded by Bob Grills, it was moved to approve Transfer of Funds in the amount of \$70.00 (CWWA meeting). This motion carried unanimously.

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(3) Memo to Donald Goodrich from Frank Morelli re: Transfer of Funds - \$ 840.00
Upon motion of Evelyn Louziotis, seconded by Bob Grills, it was moved to approve Transfer of Funds in the amount of \$ 840.00 (Reimbursement-Daniels). This motion carried unanimously.

(4) Memo to Donald Goodrich from Frank Morelli re: Transfer of Funds - \$ 51,680.00
Upon motion of Bob Grills, seconded by Bryon Thompson, it was moved to approve Transfer of Funds in the amount of \$ 51,680.00 (Peter S. Turello, LLC). This motion carried unanimously.

(5) Memo to Donna Rinehart from Frank Morelli re: Deposit Check \$ 1,912.50
(Traveler's Insurance for Fire Hydrant Damage)

e) Information List

(1) Minutes from Construction Program Meeting – Latimer Brook Watershed – Water Supply Improvements-Phase I
Contract No. 2008-02 --- November 21, 2008

Frank Morelli reviewed the Latimer Brook Construction Meeting Minutes and noted that we have a substantial completion date for the end of February, and he is monitoring the project very closely.

(2) 11/14/08 – Letter from Peter Vetter- Veolia--Water to Mr. Gary Johnson, CT DPH—Drinking Water Section, re:
Water Loss Report for the Month of October, 2008

Frank Morelli noted that the bottom number on the report (24% for current period) is an error. It hasn't been calculated yet, as Veolia has to report monthly and quarterly. He added when the quarterly report comes out, Veolia projects it to be around 11%.

(3) 11/14/08 – Memo from Frank Morelli to Peter Vetter, Veolia-Water re: Leak Detection List

f) Invoices, Bills and Change Orders for Approval or Payment

(1) Veolia Water: Invoice #7011834 in the amount of \$468,205.75 for January, 2009

Upon motion of Bryon Thompson, seconded by Bob Grills, it was moved to approve payment to Veolia Water: Invoice #7011834 in the amount of \$468,205.75. This motion carried unanimously.

(2) New York Leak Detection, Inc.: Invoice #12712 in the amount of \$19,815.00

Upon motion of Bryon Thompson, seconded by Bob Grills, it was moved to approve payment to New York Leak Detection, Inc.: Invoice #12712 in the amount of \$19,815.00. This motion carried unanimously.

(3) Karl F. Acimovic, P.E.: Invoice J.N. 99009 (Dam Repairs and Modifications) in the amount of \$6,705.00

Upon motion of Mario Strafacci, seconded by Bryon Thompson, it was moved to approve payment to Karl F. Acimovic, P.E.: Invoice J.N. 99009 in the amount of \$ 6,705.00. This motion carried unanimously.

(4) Karl F. Acimovic, P.E.: Invoice J.N. 03024 (Lake Konomoc Gravel Excavations) in the amount of \$1,680.00

Upon motion of Bryon Thompson, seconded by Bob Grills, it was moved to approve payment to Karl F. Acimovic, P.E.: Invoice J.N. 03024 in the amount of \$ 1,680.00. This motion carried unanimously.

(5) Earth Tech: Invoice #460000 in the amount of \$500.00

Upon motion of Evelyn Louziotis, seconded by Bob Grills, it was moved to approve payment to Earth Tech: Invoice #460000 in the amount of \$500.00. This motion carried unanimously.

(6) Hydro-Dyne Engineering, Inc.: Invoice # 10150 in the amount of \$42,500.00

Upon motion of Bob Grills, seconded by Bryan Thompson, it was moved to approve payment to Hydro-Engineering, Inc.: Invoice # 10150 in the amount of \$ 42,500.00. This motion carried unanimously.

(7) Jim Hoznor: Invoice #14623 in the amount of \$550.00

Upon motion of Evelyn Louziotis, seconded by Bob Grills, it was moved to approve payment to Jim Hoznor: Invoice #14623 in the amount of \$ 550.00. This motion carried unanimously.

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- (8) Latimer Brook Watershed Water Supply Improvements – Phase 1: Change Order #001-- Contract # 2008-02 – Date of Contract: October 26, 2007 -- Date of Issuance: November 21, 2008
Upon motion of Evelyn Louziotis, seconded by Bob Grills, it was moved to approve Change Order #001-Contract#2008-02 – Date of Contract: October 26, 2007 – Date of Issuance: November 21, 2008 (**Time Extension**)
- (9) Memo from Frank Morelli to W&WPCA re: Trumbull Street Roofs-- Final Payment & Release of Retainage
 - (a) The Imperial Company: Application #6, in the amount of \$3,000.00
 - (b) The Imperial Company: Application #6, -- Release of RetainageUpon motion of Bryon Thompson, seconded by Evelyn Louziotis, it was moved to approve payment to the Imperial Company: Application #6, in the amount of \$3,000.00 and Release of Retainage regarding same. This motion carried unanimously.
- (10) Change Order #2: Latimer Brook Watershed Water Supply Improvements, Bid 2008-02 \$1,300.00
Upon motion of Bryon Thompson, seconded by Mario Strafacci, it was moved to approve Change Order #002: Latimer Brook Watershed Water Supply Improvements, Bid 2008-02 from Contingency Allowance as noted in the contract.
- (11) Conway & Londregan, P.C.: Invoice # 35997 in the amount of \$1,020.00
Upon motion of Evelyn Louziotis, seconded by Bob Grills, it was moved to approve payment to Conway & Londregan, P.C.: Invoice #35997 in the amount of \$1,020.00. This motion carried unanimously.
- (12) Kovacs Construction Corp.: Project #2007-18, Application #11 in the amount of \$76,750.00
Upon motion of Bob Grills, seconded by Mario Strafacci, it was moved to approve payment to Kovacs Construction Corp.: Project #2007-18, Application #11 in the amount of \$76,750.00. This motion carried unanimously.

g) Finance Report

- (1) (a-d) Wachovia Securities – Received
 - (a) Treatment Plant Sinking Fund – Received - 11/12/08
 - (b) Water Surcharge Account Water Fund – Received – 11/12/08
 - (c) Sewer Fund – Received – 11/12/08
 - (d) Water Fund - Capital Projects – Received – 11/12/08
- (2) Monthly Water/Sewer Finance Report – 11/12/08

There was a lengthy discussion regarding the financial status of the W&WPCA. Mario Strafacci noted that he understood that the City floated a bond for the W&WPCA and questioned what bills were paid with that money. He also added that monies had been taken from the Wachovia accounts, and the Authority would like a breakdown on how those funds were spent. In addition, there was a discussion relative to State Statute (Section 7-240) that requires municipalities to keep water utility funds separate from other municipal accounts with no commingling, and provides that those funds should be used for such waterworks systems and for no other purpose. The Authority directed that a letter be drafted for Chairman Weiner’s signature requesting this information be provided to the committee by January 13, 2009, as the next meeting of the Authority is January 22, 2009, and the Authority would like to include this information as an Agenda Item at their next meeting. There was also a discussion about a full outside audit of the W&WPCA’s funds.

Upon motion of Mario Strafacci, seconded by Bob Grills, it was moved that we authorize Frank Morelli to proceed with a request for bids for a comprehensive outside audit. This motion carried unanimously.

- h) Delinquency Report – Provided by Veolia – Received 11/12/08
It was noted that there are no delinquencies to recommend to the City’s Attorney.

The foregoing matters Items 5.1a) through 5.1h) are received for the record and/or referred to the Committee.

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6.0 OLD BUSINESS

(1) 11/20/08 Letter from Attorney Brian Estep to New London Housing Authority re: Forbearance Agreement – Water and Sewer.

Upon motion of Evelyn Louziotis, seconded by Mario Strafaci, it was moved that a letter be drafted for the Chairman's signature and sent to the City Manager informing him that the Housing Authority has not yet signed the Forbearance Agreement, nor have they paid their bills. Also, this letter should inform the City Manager that the W&WPCA would take legal action against the Housing Authority if this issue is not resolved and the bills are not paid. This motion carried unanimously.

(2) Estimate for work to be performed at Pump Station #9 (as requested by Authority)

Upon motion of Bryon Thompson, seconded by Evelyn Louziotis, it was moved to table 6.0(2) until the January 22, 2008 meeting.

7.0 NEW BUSINESS

(1) 11/07/08 Letter from Wilfred Dennie, Shiloh Baptist Church to Frank Morelli re: Request to W&WPCA for Grant Relief to Shiloh Baptist Church

Upon motion of Evelyn Louziotis, seconded by Mario Strafaci, it was moved to table Item 7.0(1) and request a representative(Battalion Chief Henry Kydd) from the Fire Department to attend the January 22, 2009, meeting of the W&WPCA meeting to answer questions about the incident.

(2) 11/24/08 Memo to Peter Vetter, Veolia-Water from Frank Morelli re: Violation of CCR Requirements and response from Peter Vetter to Frank Morelli re: CCR Notification from CT DPH

(3) 12/03/08 Memo from Martin Berliner to All Department Heads re: Spending Freeze

(4) Communication from State of CT, DPH re: Low-Interest Loan Program

(5) 12/08/08 Email from Patricia Welsh to Frank Morelli re: Complaint re: Water Bill (handled in Item 1.0)

(6) 12/08/08 Email from Patricia Welsh from Frank Morelli re: Invitation to attend 12/18/08 Meeting

(7) 2/5/08 Letter from Darrell B. Smith, State of CT-DPH to Frank Morelli re: Water Supply Plan

Upon motion of Bob Grills, seconded by Mario Strafaci, it was moved to authorize Frank Morelli to work with our consultants to address these issues and get them resolved as soon as possible. This motion carried unanimously.

8.0 ADJOURNMENT

Upon motion of Evelyn Louziotis, seconded by Bryon Thompson, it was moved to adjourn the December 18, 2008 meeting at 8:35 p.m. This motion carried unanimously. The next regularly scheduled meeting of the W&WPCA will be Thursday, January 22, 2009 beginning at 7:00 p.m. in the Richard R. Martin Center, Senior Center Library, 120 Broad Street (rear), New London, CT.

ATTEST TO BY: _____

SUBMITTED BY: _____

DATE APPROVED: _____

Distribution:

Barry J. Weiner, Chairman (via next month's Agenda)
Bryon Thompson, Vice-Chairman (via next month's Agenda)
Mario Strafaci, Authority Member (via next month's Agenda)
Richard Kotecki, Authority Member (via next month's Agenda)
Evelyn Louziotis, Authority Member (via next month's Agenda)
Robert Grills, Authority Member (via next month's Agenda)
Wade A. Hyslop, Jr., Council Liaison (via next month's Agenda)
Peter Vetter, Project Manager (via next month's Agenda)
Martin Berliner, City Manager (via next month's Agenda)
Donald Goodrich, Finance Director (via next month's Agenda)
Frank Morelli, Public Utilities Engineer
Michael Tranchida, City Clerk (3 copies)