

# *2015 Jackson County Commissioners' Minutes*

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## *Minutes of January 5, 2015*

The Board of County Commissioners met in regular session on Monday, January 5, 2015 at 8:53 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 15 minutes at 8:54. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 9:11. No decision was made.***

Road and Bridge Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- The tubes from Welborn's Sales are going to be the same price as 2014
- Signed agreement for dirt for the landfill with the Potawatomi tribe
- Road and Bridge went out Sunday morning to blade snow
- Ed stated that currently, the water runs out of our Bridge yard, and is supposed to run on through behind the old salt building but it's ponding in the neighbor's field.
- The Commissioners are interested in seeing about a lease to purchase program for new motor graders
- Eric and Earl stated they could get a sales representative to talk to the Commission about a new motor grader
- The semi that hit the cows should be back in working condition before the end of the week
- Eric stated that he did some tests and that \$1 a day for compensation of electricity is not actually covering electricity used by the machine, he then stated that he thinks \$2 would come out about even for the graders and trucks driven by employees.

***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 10 minutes at 9:20. Road and Bridge Co-Director Eric Fritz was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 10 minutes at 9:33. Road and Bridge Co-Director Earl Bahret was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 10 minutes at 9:44. Bridge Manager Terry Mick was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 5 minutes with Earl Bahret and Eric Fritz at 10:01. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

***A motion was made by Kathrens and seconded by Zwonitzer to raise the county vehicle's compensation for electricity for the Road and Bridge employees from \$1 to \$2 a day. Chairman Elmer called for a vote. Motion carried 3/0.***

Neal Sutton from Hoyt brought an invitation from "Impact Word Tour", a group that may possibly be coming to bring a positive message to the youth in the county sometime in April. They are having a launch-out meeting to get their name out to the surrounding communities. He brought a ticket for each Commissioner to attend the meeting.

Kerwin McKee and Brett Bauer from the City Commissioners met with the Commission to extend their thanks to Commissioner Kathrens for his service to the County. They discussed the upcoming City election and the current building of the new Casey's and the prospects of what may become of the current Wal-Mart building once the new Wal-Mart is built.

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 5 minutes at 10:27. Emergency Management Director Pat Korte was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 5 minutes at 10:35. Appraiser Larry Reynolds was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 10 minutes at 10:51. Custodian Chad Phillips was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

The Commission looked at the second floor closet that houses the fuse box with Chad Phillips.

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 40 minutes at 11:17. Chairman Elmer called for a vote. Motion carried 3/0.***

Recessed for lunch at 12:00. Reconvened at 1:00.

County Treasurer Linda Gerhardt met with the Commission to discuss purchasing a newer copy machine to replace the 8 year old Sharp that they currently have.

County Counselor Alex Morrissey met with the Commission to discuss the Vicious Dog Resolution.

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 1:05. County Clerk Kathy Mick and County Counselor Alex Morrissey were present. Chairman Elmer called for a vote. Motion carried 3/0.***

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 10 minutes at 1:13. County Counselor Alex Morrissey was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

Verlin Wichman met with the Commission to show a variety of historical, framed photos of the County.

***A motion was made by Zwonitzer and seconded by Kathrens to purchase all of the historical photos presented by Verlin Wichman at \$40 a picture to hang in the courthouse. Chairman Elmer called for a vote. Motion carried 3/0.***

Ralph Cronkite, the coordinator for the Jackson-Nemaha Shooting Sport Group met with the Commission to discuss the Gun Calendar they are putting on where a person is picked, among purchased tickets, to win a gun each month. Commissioner Kathrens drew the first winner.

Cindy Hower met with the Commission to discuss the current Ortiz case. She also brought the break-down by line of the 2015 insurance policy.

The Commission signed an abatement.

***A motion was made by Kathrens and seconded by Zwonitzer to approve the December 29<sup>th</sup>, 2014 minutes as corrected.***

***Motion carried 3/0.***

***A motion was made by Kathrens and seconded by Zwonitzer to approve the December 31<sup>st</sup>, 2014 minutes as corrected.***

***Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Kathrens to recess for Ed's reception for 45 minutes at 2:55. Chairman Elmer called for a vote. Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Kathrens to resume session. Chairman Elmer called for a vote. Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 30 minutes at 3:53. Chairman Elmer called for a vote. Motion carried 3/0.***

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Jail	Richard Myers	15.05	18.65	6 yr	1/5/15

The meeting adjourned at 4:18 p.m. The next Commission meeting will be January 12, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Ed Kathrens, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



# *Minutes of January 12, 2015*

The Board of County Commissioners met in regular session on Monday, January 12, 2015 at 9 a.m. Chairman Elmer, Commissioner Kathrens and Commissioner Zwonitzer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Bill asked that his cell phone number is not given out to Jackson County Residents. He would rather they call his home phone.
- Eric gave the Commissioners the call-log of requests from people in the county.
- It was stated Jerry Green was concerned with the dirt being pushed up against his fence line from the road graders.

Senior Center Director Cheryl Hamlin joined the meeting.

***A motion was made by Kathrens and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 5 minute at 9:51. Senior Center Director Cheryl Hamlin was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 10 minutes at 10:13. Chairman Elmer called for a vote. Motion carried 3/0. Extended for five minutes. Extended for five minutes. No decision was made.***

***A motion was made by Zwonitzer and seconded by Kathrens to confirm the appointment of Bob Marney, Delbert Boling, Donald Schuyler, Philip McManigal, Bruce Meininger, Marje Cochren, and Joe Conley to the Planning Commission and Verlin Wichman, Rex Frazier, Jeff Grimm, Philip McManigal, and Sharon Gabriel to the Zoning Appeals Board. Chairman Elmer called for a vote. Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 15 minutes. Chairman Elmer called for a vote. Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss personnel for a period of 5 minutes at 10:50. Juvenile Intake Director Brooke Smith was present. Chairman Elmer called for a vote. Motion carried 3/0. No decision was made.***

***A motion was made by Kathrens and seconded by Zwonitzer to approve the minutes of January 5<sup>th</sup>, 2015 as corrected.***

***Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Kathrens to buy 75 stackable chairs for the Courthouse at \$5 a chair for County use. Chairman Elmer called for a vote. Motion carried 3/0.***

County Counselor Alex Morrissey met with the Commission to discuss recent discussion about the proper way to fill in resigned or removed positions of board members for the cities of the county. She also sent letters to each city that stated they were to give the city positions up for election that year to the Clerk's office before January 1, per the state statute K.S.A. 25-2118.

***A motion was made by Zwonitzer and seconded by Kathrens to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 11:53 with County Counselor Alex Morrissey. Chairman Elmer called for a vote. Motion carried 3/0. The meeting reopened at 11:58. No decision was made.***

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Robin Ladner was sworn in as 1st District Commissioner by Jackson County Clerk Kathy Mick at 12:00.

Recessed for lunch at 12. Attended Dennis Wheeler's Reception. Reconvened at 1:39.

***A motion was made by Elmer and seconded by Ladner to appoint Commissioner Janet Zwonitzer as chairman of the 2015 year. Chairman Elmer called for a vote. Motion carried 2/0.***

***A motion was made by Elmer and Seconded by Zwonitzer to appoint Commissioner Rob Ladner as Vice-Chairman for the 2015 year. Chairman Zwonitzer called for a vote. Motion carried 2/0.***

County Counselor Alex Morrissey met with the Commission and discussed:

- The petition of the Charter Resolution 8 on the increase of the bed tax to 5%
- The stronger language in the Vicious Dog Resolution
- The details of the Ortiz case
- Straight Creek Drainage petition
- Bill stated the concerns of a resident in the county that is requesting the county rock his road.

Brent Teter and Jay Watkins from the Jackson County EMS met with the Commission to wish them Happy Holidays and to give a recap of the last year. They have purchased a new heart monitor for the ambulances. The monitor can now detect carbon monoxide along with blood pressure, the oxygen content in the blood, the defibrillator, and a heart attack detector. This new monitor can transmit all gathered information wirelessly to a hospital of their choosing. An employee of the EMS was awarded Physician of the year for the State of Kansas and Employee of the Year by her employees of the EMS. They have also contacted most of the fire departments about having an AED on hand. They stated that they try to have a paramedic in the first ambulance 100% of the time.

Sheriff Tim Morse and Under Sheriff Darrel Chapman met with the Commission to discuss their end of the year report for 2014.

Cara Robinson and Jody Holthaus met with the Commission to draw a winner for a free gun from the Jackson/Nemaha County Bull Masters 4-H Sports Shooting group.

The Commissioners signed an abatement.

***A motion was made by Ladner and seconded by Elmer to approve Resolution 2015-01 regarding Cash Basis Accounting Practices. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to adopt Resolution 2015-03 to designate The Holton Recorder as the Official Jackson County Newspaper. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to adopt Resolution 2015-04 that cancels warrants/checks that are 2 years old. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to approve Konrad Coe as Chairman, Leon Freel as Vice Chairman, Larry Savage as Secretary/Treasurer, Mark Strathman, Dale Reed, LeRoy Rieschick, and Frank Gray as Trustees for the Board of Directors for the Jackson County Rural Fire District #2. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Elmer to approve Resolution 2015-02 to establish the County's banking institutions of Girard National Bank, Denison State Bank, and Farmers State Bank. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Zwonitzer to appoint Commissioner Rob Ladner to the NEK-CAP Inc, Board of Directors for 2015. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to give Royal Valley Recreation Association (Mayetta and Hoyt) \$5,000 for their project to improve the infield for the baseball and softball fields. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Elmer to appoint Robin Ladner to the Multi-County Health Department Board. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to appoint Janet to the NEKES (Environmental Services) Board. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 30 minutes at 3:56. Chairman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. No decision was made.***

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /

Juvenile	Sharon Wilhelm	00.00	12.79	Hired on	1/12/15
Juvenile	Karen Rogers	12.79	13.00	Length service increase	1/12/15

Commissioner Ladner made the motion to adjourn at 4:40 p.m. The next Commission meeting will be Tuesday, January 20<sup>th</sup>, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District



## *Minutes of January 15, 2015*

The Board of County Commissioners met in session on Thursday, January 15, 2015 at 9 a.m. Chairman Zwonitzer and Commissioner Elmer were present. Deputy Kasie Robbins recorded the minutes.

Chairman Zwonitzer called W. Harlan Barnett on the phone about some concerns he expressed regarding the county levy.

Road and Bridge Director Eric Fritz met with the Commission to discuss recent blading work in the county.

***A motion was made by Elmer and seconded by Zwonitzer to go into executive session to discuss personnel for a period of 5 minutes at 9:40. Chairman Zwonitzer called for a vote. Motion carried 2/0. The meeting reopened at 9:46. No decision was made.***



The Commission signed an Insurance letter to send to Blue Cross Blue Shield pertaining to Commissioner Ladner's KPERS.

The Commissioners approved the bills for the 15th.

***A motion was made by Elmer and seconded by Zwonitzer to change the standard mileage rates to \$.57.5 cents from \$.56 due to the IRS' new policy. Chairman Zwonitzer called for a vote. Motion carried 2/0.***

The meeting adjourned at 9:50 p.m. The next Commission meeting will be Tuesday, January 20, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District



## *Minutes of January 20, 2015*

The Board of County Commissioners met in regular session on Tuesday, January 20, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- T road has a bad spot per resident's call to Rob
- Eric stated that OneBeacon sent a waiver regarding the Haverkamp accident with County grader
  - Bill and Janet stated that they would like County Counselor Alex Morrissey to look at it before they sign it.
- Terry presented an agreement with KDOT to proceed with the N-304 bridge
  - He presented proposals to do the GEO services

- BG Consultants recommended using GSI for the GEO services
- Terry - T3 and 278th and B and 126th and D1 and 134th bridges need to be looked at for replacement for the Bridge Departments projects in the upcoming year. The Commissioners will look at those later today and base their decision on Terry's recommendation and their findings.
- Eric stated that the bid should be put on truck frame by Wednesday

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:30. Eric Fritz, Earl Bahret and Kathy Mick were present. Chairman Zwonitzer called for a vote. Motion carried 3/0***

***A motion was made by Elmer and seconded by Ladner to enter into agreement with KDOT for a Bridge Improvement Program for the bridge at N-304. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to accept the bid from GSI for Core Drilling at the Road Project of the bridge at N-304. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

The Commissioners signed Abatements.

Custodian Chad Phillips met with the Commission to discuss some renovations he has in mind for the courthouse, both in the building and in the court yard. He has presented proposals for the interior of the courthouse, framing and matting of the historic pictures purchased from Verlin Wichman for the courthouse, electrical work, replacing the linoleum in the bathrooms, and planting trees. He discussed the current location and maintenance of the pond on the south west corner. He also discussed the problem with the fiber optic line being destroyed by a squirrel.

The Commissioners, Jackson County Clerk Kathy Mick, Deputy Kasie Robbins and Custodian Chad Phillips took a tour of the courthouse.

Recessed for lunch at 12:08. Reconvened at 1:00.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 1:05. County Counselor Alex Morrissey was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:20. No decision was made.***

Road and Bridge Co-Director Earl Bahret met with the Commission to discuss the possibility of hiring a part-time person to drive the semi that hauls rock.

County Counselor Alex Morrissey met with the Commission to discuss

- OneBeacon's request for a Release for "Property Damage Only" concerning the Haverkamp accident with the County motor grader.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 1:46. County Counselor Alex Morrissey was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:56. No decision was made.***

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 1:57. County Counselor Alex Morrissey was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:58. No decision was made.***

***A motion was made by Elmer and seconded by Ladner to pay \$354 to The Jackson County Humane Society for the balance due after restitution of the Enloe case. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Custodial	Jerry Mencl	13.55	14.07	1 year – step 3	1/20/15
Juvenile Intake	Julie Myers	No change	No change	Status change	1/20/15
Sheriff - PT	Chuck Haggard	0.00	16.55	Hire on	1/20/15

The meeting adjourned at 4:45 p.m. The next Commission meeting will be Monday, January 26<sup>th</sup>, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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## *Minutes of January 26, 2015*

The Board of County Commissioners met in regular session on Monday, January 26, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners drew the name of the third week winner for the Jackson/Nemaha County Bull Masters 4H Sports Shooting group's fundraiser. Mr. Michael Frye from Topeka, KS won this week's drawing.

Road and Bridge Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- Recent issues on the call-log
- Discussion whether 182nd road has ever been one continuous road through the county
- Putting rock on Y road, north of 114th and 122nd because it has excessive ruts in it
- Terry brought bids for fixing the bridges of T3 and 278th and B3 and 126th and D1 and 134th
  - T3 and 278th - \$72,852
  - B3 and 126th - \$56,855
  - D1 and 134th - \$59,180
- He also brought bids for signs
  - Welborn Sales - \$5,759.87
  - National Sign - \$4,797.67
  - Marco Municipal Products - \$5,295.18
- Earl asked about rebuilding 214th road – Q road to R4 road
- Oil prices need to be checked – for future use for chip and seal

***A motion was made by Ladner and seconded by Elmer to accept Husker Steel's bid for the County Bridge at 278<sup>th</sup> and T-3 with a concrete slab for \$72,852.00. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to approve the tube projects for 2015 at the six locations of 190<sup>th</sup> and L.5, 118<sup>th</sup> and E.4, 274<sup>th</sup> and N, 158<sup>th</sup> and D.1, 257<sup>th</sup> and S, and 102<sup>nd</sup> and H. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to accept the Sign bid from National Sign for \$4,797.67. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

Cindy Hower and Rob Wilson with Kellermans Insurance and County Counselor Alex Morrissey met with the Commissioners about the recent OneBeacon paperwork concerning the Haverkamp accident with a county blade. They called the OneBeacon claims adjuster about the issue. The claims adjuster stated that signing the paperwork presented would allow the County to receive their deductible and OneBeacon would receive reimbursement on the claim from Farm Bureau Insurance (Haverkamp's Insurance company).

Cindy Hower also discussed with the Commissioners about the current third-party insurance valuation of the jail and the replacement cost.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the Commissioner's decision not to hire another part time person for hauling rock in the Spring and Fall. Chairman Zwonitzer requested a list of the current duties of each Road and Bridge employee and a Blade Operator area map.

Vicki Pruett and Jana Lutz on behalf of Main Street met with the Commission to discuss the allocation of a portion of the remaining Main Street funds. They would like to renovate the southwest corner of the Courthouse courtyard. Their main focus is to replace the Holton sign, currently on decaying railroad ties with one done in native stone.

Colleen Reamer from the 3rd floor Clerk of the Court's office met with the Commission to discuss the current C-Mass system. The operating system is out of date and needs to be updated and serviced. If the system goes down then the Clerk of the Court will lose many years' worth of information. There is a \$100/month update fee.

***A motion was made by Ladner and seconded by Elmer to purchase the new CMASS data system for the Clerk of the Court for a \$4,000 base cost and a \$100/month maintenance fee. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:31. Noxious Weed Director Dan Robinson was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 10 minutes. The meeting reopened at 11:50. No decision was made.***

Recessed for lunch at 12:10. Reconvened at 1:16.

Gerald Keehn met with the Commission concerning the county budget for the County Attorney's office.

The Commissioners, County Clerk Kathy Mick and Deputy Kasie Robbins took a tour of the courthouse yard to discuss the proposed renovations for the southwest corner of the courtyard.

County Appraiser Larry Reynolds met with the Commission to discuss the current office space situation for the courthouse.

***A motion was made by Elmer and seconded by Ladner to approve the minutes of January 12<sup>th</sup>, 2015 as corrected.***

***Motion carried 3/0.***

**A motion was made by Elmer and seconded by Ladner to approve the minutes of January 15<sup>th</sup>, 2015 as corrected.**

**Motion carried 3/0.**

**A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:16. County Counselor Alex Morrissey was present. Chairman Zwonitzer called for a vote. Motion carried 3/0. Meeting extend 10 minutes. Meeting extended 10 minutes. Meeting extended 10 minutes. Meeting extended 10 minutes. Meeting extended 10 minutes. The meeting reopened at 4:26. No decision was made.**

The Commissioners discussed a call from Banner Receptionist Susan Rollins about the fees for weddings and company picnics for the Banner Creek Reservoir.

The Commissioners signed Abatements.

**A motion was made by Elmer and seconded by Ladner to change the rate for wedding receptions from \$40 to \$100 for rental parties. This would also eliminate the \$3 fee for every car coming into Banner to attend the wedding. Chairman Zwonitzer called for a vote. Motion carried 3/0.**

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Sheriff	Darin Bohnenkemper			Full time dispatcher discharge	1/26/15
Sheriff	Dolly Simpson	14.61	14.88	4 years	1/26/15

**A motion was made by Ladner and seconded by Elmer to approve the January 20<sup>th</sup>, 2015 minutes as corrected.**

**Motion carried 3/0.**

**A motion was made by Ladner and seconded by Elmer to adjourn the meeting at 4:43. Chairman Zwonitzer called for a vote. Motion carried 3/0.**

The meeting adjourned at 4:43 p.m. The next Commission meeting will be Friday, January 30th, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District



## *Minutes of January 30, 2015*

The Board of County Commissioners met in regular session on Friday, January 30, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss current issues regarding the rocking of previously unrocked roads.

The Commissioners reviewed and signed off on payroll and bills.

Road and Bridge Director Eric Fritz met with the Commission momentarily to discuss a recent request from a resident of the county.

***A motion was made by Elmer and seconded by Ladner to accept all activities requested by the Holton Chamber of Commerce for the upcoming 2015 year. These activities include an Easter Egg Hunt, Veteran's Day, Patriot's Day, Cruise Night and Santa Claus for Christmas. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

Commissioner Rob Ladner left the meeting.

Custodian Chad Phillips met with the Commission to discuss the best way to utilize the space in the courthouse.

***A motion was made by Elmer and seconded by Zwonitzer to adjourn the meeting at 12:23. Chairman Zwonitzer called for a vote. Motion carried 2/0.***

The meeting adjourned at 12:23. The next Commission meeting will be Monday, February 2nd, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District



## *Minutes of February 2, 2015*

The Board of County Commissioners met in regular session on Monday, February 02, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Director Earl Bahret and Luther Braun from Murphy Tractor Equipment met with the Commission to discuss machinery options. Murphy Tractor has a guaranteed buyback program estimated to be \$154,000.00 per grader.

Road and Bridge Assistant Nancy Schlotter brought in the fuel bids for 2,500 gallons of gas and 5,500 gallons of diesel. The following bids were received: Jackson Farmers \$17,116.70 & Haag Oil \$16,225.35. ***A motion was made by Elmer and seconded by Ladner to accept Haag's Oil bid for fuel of \$16,225.35. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to approve the purchase of VFW grave markers for Veterans of foreign wars at a cost of \$1,296.75 delivered. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to approve the minutes of January 26, 2015 as corrected. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to approve the minutes of January 30, 2015 as corrected. Motion carried 3/0.***

Head Custodian Chad Phillips met with the Commission to show the paint scheme that a paint specialist had picked out for the lobby area. The Commissioners requested that Chad seek bids on painters. Chad will repair the damages to the walls and apply the primer. A professional painter would then finish them. He also discussed some options for lighting in the halls of the courthouse. They are concerned that the current fixtures do not light up the hallways properly and are in need of replacement because of their age.



Chad stated he hasn't found anyone yet to look at them and Chairman Zwonitzer provided some companies for him to visit.

Jackson County Sheriff Tim Morse, Sherri Ladner and Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss radio communication issues in the county. The Road and Bridge Co-Directors have stated previously that communications are very poor. Road and Bridge stated they called TBS to look at the towers. Sheriff Tim Morse suggested that there could possibly be a problem with the installation of the radios and/or antennas in the County equipment. Sherri stated that the County 911 department needs radio communications with Road and Bridge in case of emergencies or disasters. Commissioner Elmer stated that he would like to discuss the possibility of purchasing or building a new tower for the County. The Commissioners stated they would like a new resolution stating that the county has the rights to put communication equipment on any tower that is approved for new construction in the county.

Sheriff Tim Morse stated that he is about to sign an agreement with the Kansas Department of Corrections for housing minimum to medium security inmates. The County could possibly do some transportation for KDOC. Morse stated that they have only one holding cell for the booking area. He would like a long-term plan for expanding the booking area to include multiple holding cells. Often several people are brought into booking at the same time, some with mental impairments that require a padded holding cell. Sheriff Morse would like to transfer leftover fund to capital outlay so that in 4 or 5 years the County can correct this issue. He also stated that the plumbing in each cell and pod is being renovated so that the prisoners will no longer be able to flood the cells. He also stated that the showers will be covered in epoxy for easier cleaning.

Noxious Weed Director Dan Robinson provided his annual Noxious Weed report for the Commissioners signatures. Dan will send the report to the State Office. Dan also discussed the legal notices for the spraying of noxious weeds when the landowners will not control them.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret discussed maintenance on roads that have been declared 'Minimum Maintenance Roads'. The County does not rock 'Minimum Maintenance' roads.

The Co-Directors have reviewed and interviewed applicants and are ready to offer the position to an individual.

Recessed for lunch at 11:35. Reconvened at 12:00. The Commissioners left the Chambers for the afternoon to attend the Kansas Economic Development Alliance Legislative day in Topeka.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Bore with 6in casings and 4in main	29/6s/16e	25261 94th Rd Holton	2/2/15

The next Commission meeting will be Monday, February 9th, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1st District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2nd District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3rd District

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*Minutes of February 9, 2015*

The Board of County Commissioners met in regular session on Monday, February 09, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Carl Eyman from KWORCC met with the Commission to discuss the Worker's Compensation Loss Ratio for the county. He gave the Commission charts depicting the losses, premiums, and claims for the County for the year 2014.

9:20 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- TBS replaced a cable on the radio tower that Road and Bridge utilizes. Eric stated that it seemed to help.
- Eric stated that the County is licensed to put out 120 watt and we are currently putting out 60 watt. He is having TBS bump it up to 80 watts.
  - Raising the amp wattage only requires a simple tuning.
- Eric is waiting for a call from TBS to provide a price for a possible "pre-amp" which will help boost the signal from the equipment to the base radios.
- Eric stated that all vehicle antennas are cut to length for the radio system that is installed so the signal problem is not with the installation of the radio.
- Earl stated that the county was currently hauling rock.

9:20 Bridge Manager Terry Mick discussed the following:

- Brought the Commissioners a purchase order to sign for 6 tubes and 3 bands
- The county has Federal funds available through KDOT. This money can be utilized if used for qualifying project within the county. Terry will call about what projects the money can be used for.

- KDOT sent Terry an email pertaining to inspections of fractured-critical bridges and the possibility of doing a state-wide inspection of these bridges. KDOT sent a survey out about if the counties would participate that the State could do all of the inspections for the counties and it would be cheaper. They are saying that the inspection price is likely to go up. There is a class in Topeka that will talk about the fractured-critical bridges and the cost of inspection. The counties can either do full, partial, or no participation in the state-wide inspections. Terry will go to the class to see what they recommend. Terry stated that he would see if the money from KDOT could possibly be used for the inspections.

9:53 County Counselor Alex Morrissey met with the Commission to discuss the newest draft for the Prohibition of owning, possessing, keeping or harboring of certain animals. The Commissioners read the newest version of the Resolution and suggested a few minor changes.

10:18 Landfill Director Dan Robinson discussed the following:

- Bruce Boettcher with BG Engineers brought plat and plot plans for the proposed landfill
  - KDHE has a few notes and updates requested before the landfill plans can be finalized
    - They would like cross sections and a reduced set of plans for the landfill
  - Storm water controls and CQA are required before waste is allowed to be placed on the landfill, however these do not need to be finalized before the building of the landfill
- Commissioner Elmer stated that Brahma Excavating asked him about getting a bid for the demo of the houses for the building of the new school on Colorado
  - Wanting to know if there's any kind of price cut the County can give him
  - The County only charges \$9 a cubic yard of garbage
    - Waste Management is \$52 a ton

10:50 Road and Bridge Co-Director told the Commission that the pre-amp that could possibly help the radio signal would cost roughly \$900. Commissioner Elmer wanted Eric to call Sheriff Tim Morse and his assistant Sherri Ladner about their opinions on the radio system and a pre-amp.

10:58 County Counselor Alex Morrissey discussed with the Commission the addition of a section 5 to the draft of the dangerous animal resolution stating that owners of pitbulls or pitbull mixes will need to register their dog with the Sheriff's department. This plan is still in discussion and has not yet been implemented yet.

11:10 County Counselor Alex Morrissey had the Commission sign letters to two specific departments in the county requesting their overtime procedure.

11:15 Brooke Smith and Jim Cyphers met with the Commission to discuss the replacement of a board member of the Juvenile Justice Correctional Advisory Board (JJCAB). The Board was wondering if the Commission would be willing to put someone else on the board. ***A motion was made by Elmer and***

***seconded by Ladner to appoint Tina Haefke to the JJCAB Board. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

11:30 Mike McManigal and Roger Hower met with the Commission to discuss the Science Center at Banner Creek. They wanted to thank the Commissioners for all their past support to the center. They are requesting \$10,000 for more development for the center. The sidewalk is unfinished along the south side of the observatory. The funds would also be used for classroom supplies for class development. This last year they were fully functional complete with a curriculum and events. One of the main objectives is to get non-local people to attend the center. They have completed a formal business plan.

11:50 Cindy Hower from Kellermans met with the Commission to discuss the jail valuation from several vendors. The total valuation for the jail is \$4,398,809. 259.28/square foot for replacement valuation for the jail.

Recessed for lunch at 12:05. Reconvened at 1:06.

1:07 Jackson County/Holton Chamber of Commerce Director Carolyn McKee and Anna Wilhelm from the Tourism board met with the Commission to update them on Second Saturdays. They have a commercial airing on channels 27 and 49. They are currently working with WIBW to possibly run it on there. They also discussed the current petition concerning a possible bed tax for the County. ***A motion was made by Elmer and seconded by Ladner to appoint Larry Holliday to the 2014-2016 At Large position on the Jackson County Tourism Council. Chairman Zwonitzer called for a vote. Motion carried 3/0. A motion was made by Ladner and seconded by Elmer to approve the grant application for Mayetta Pioneer Days in the amount of \$250. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

1:25 Jackson County/Holton Chamber of Commerce Director Carolyn McKee requested \$5,000 for support for the Chamber. The support would include a membership of the Chamber and a subscription to the newsletter. ***A motion was made by Ladner and seconded by Elmer to appropriate \$5,000 to the Jackson County/Holton Chamber of Commerce. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

1:45 Head Custodian Chad Phillips stated that Kelly Long from Long Lighting gave him a bid for new lighting in the Courthouse. The Commissioners requested at least one more bid.

1:50 Jackson County/Holton Chamber of Commerce Director Carolyn McKee met with the Commission to discuss Sam Brownback coming to Penny's on Friday the 13th to discuss economic advancement for the County.

1:57 Sherri Ladner met with the Commission to discuss the repeater that Road and Bridge uses being boosted back up to its optimum capacity. Sherri stated that K-COMM thinks that it might be an equipment issue in a particular vehicle.

1:57 Ralph Cronkite with Nemaha/Jackson County Sports Shooting let Janet draw this week's winner for the 52 week gun drawing. Allen Coffman from Pomona, Kansas.

2:04 Janelle Welliver and Sherri Ladner met with the Commission to the GIS system for 911 mapping, addressing, and coding data. To completely update the newest system to our County's needs. To get an employee to do some GIS maintenance, they need extensive and optimal training. This training is expensive and could partly be covered by the 911 Fund. For the 5 day complete training, it would cost \$2,600. The entire cost with meals and lodging would be a little under \$4,000. The 911 fund can pay for this as long as there is a contract between them and the County Appraiser's office.

2:25 County Counselor Alex Morrissey met with the Commission to discuss the list of letters and resolutions needing to be worked on.

2:36 Jason Claycamp met with the Commission to update them about the BIA meeting he attended in Wichita. The information he gathered at the meeting was that there were going to be some changes for federally owned and tribal owned land pertaining an update to their natural resource plan.

2:40 Head Custodian Chad Phillips called John Koelzer with Epoxy Coating Specialists to come and give a bid to epoxy the area in front of the elevator in the Courthouse on each floor.

2:44 The Commission discussed the requested funds for the Banner Creek Science Center in greater depth.

2:45 Emergency Management Director Pat Korte met with the Commission to discuss the Storm Spotters Dinner on March 5th. The Dinner starts at 6:00 p.m. and the training starts at 7:00. The Commissioners have agreed to provide meat, dinner rolls, cups and plates.

2:55 The Commission discussed the update of the requirements for the Banner Lake Director job.

3:25 County Appraiser Larry Reynolds met with the Commission to discuss office space. He also stated that they had 13 applicants that they narrowed down to 6. There were 2 specifically that they are having come back in for a second interview. The second interviews will be conducted tomorrow. He stated that he wants to move Kate Immenschuh into the Deputy Appraiser for Personal Property position, where she would also be cross-trained for the new GIS system.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 3:30. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:45. No decision was made.***

***A motion was made by Ladner and seconded by Elmer to approve the signing of the Base Reallocation and Yield Update Decision for Agriculture Risk Coverage and Price Loss Coverage Programs for farm***

**number 4613, Gary Zibell, which affects approximately 60 acres of land which is now a part of Banner Lake. Chairman Zwonitzer called for a vote. Motion carried 3/0.**

**A motion was made by Ladner and seconded by Elmer to approve the minutes of February 2, 2015 as corrected.**

**Motion carried 3/0.**

**A motion was made by Ladner and seconded by Elmer to adjourn for the evening. Chairman Zwonitzer called for a vote. Motion carried 3/0.**

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Attorney	Mary Burns	13.55	14.07	Length Inc	02/03/15
Sheriff	Brian Swenson		14.56	Re-Hired	02/03/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6078	Welborn Sales Inc	6 tubes 3 bands	\$46,935.40

The meeting adjourned at 4:46 p.m. The next Commission meeting will be Tuesday, February 16, 2015.

Board of County Commissioners  
Jackson County, Kansas

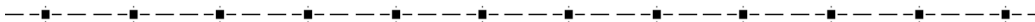
\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of February 13, 2015*

The Board of County Commissioners met in regular session on Friday, February 13, 2015 at 8:30 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The meeting was opened at 8:30.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 20 minutes at 8:30. Chairman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 8:48. No decision was made.***

Chairman Zwonitzer signed a KDOT Bureau of Local Projects Request to Exchange Federal Funds. These state funds must be used for transportation project(s) in accordance with the program guidelines and will be paid on a reimbursement basis as the city/county incurs costs on the project(s).

The Commission left at 9:40 to attend the Small Businesses event of Sam Brownback's at Penny's that started at 10:00 a.m.

The Commissioners reconvened at 11:00.

The Commission signed payroll, bills, and abatements.

***A motion was made by Ladner and seconded by Elmer to adjourn for the day. Chairman Zwonitzer called for a vote. Motion carried 3/0.***

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Road and Bridge	Greg Elder		14.40	Hire	/ / 02/11/15

The meeting adjourned at 12:00 p.m. The next Commission meeting will be Tuesday, February 17, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick

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## *Minutes of February 17, 2015*

The Board of County Commissioners met in regular session on Monday, February 17, 2015 at 9 a.m. Chairperson Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

County Counselor Alex Morrissey met with the Commission to discuss the newest draft of the Vicious Dog Resolution. Rob requested additional language stating that failure to follow this would be a class C misdemeanor and a fine of not less than \$50.00 and not more than \$500.00 and imprisonment for up to 30 days in the county jail.

Road and Bridge Directors provided copies of the calls received. The Commission reported that they had several compliments on the road conditions.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss how to best utilize the rock budget. Since the gravel pits are located farther away from the county, the county employee and gravel truck are unable to haul rock from the pit to Jackson County and then put it on the roads. The Directors have been contracting with companies to haul the rock to stock piles. Having to pay to have the rock hauled and stockpiled is using up a large portion of the budget and in turn reducing the amount of rock for the roads. Earl Bahret provided the Commissioners with a document showing the effects of having to contract to have the rock hauled. ***The Commissioners stated they wanted to continue paying for the rock to be hauled and stockpiled for one more week.***

Mark Sullivan met with the Commission to discuss the property south of his house that is in disrepair and needs cleaned up. The Commissioners requested that County Counselor Alex Morrissey check with the court system to determine the status of this property.

County Counselor Alex Morrissey met with the Commission to discuss a proposed tower resolution in which the county would have the legal rights to put communication equipment on any new tower that is built in the county.

County Counselor Alex Morrissey also discuss the possibility of reducing landfill rates for a local contractor. Alex advised against this action unless they wanted to reduce the rate for all county contractors. The Commissioners requested information on the landfill income to compare to its expense. It was determined that the landfill is not fully funded through fees and still required tax dollars, it was determined not to reduce the fees.



Head Custodian Chad Phillips met with the Commission to discuss paint proposals for the interior of the County courthouse. He is waiting to receive a third proposal.

He is also still working on obtaining light bids. Kelly Long is preparing a proposal for lobby lights. Kris- Davis Co. has already submitted a proposal.

Chad reported that in preparing the walls to be painted they removed the loose marble on a third floor doorway, repaired the plaster wall and was able to reattach the marble. He reported that there were several more pieces of marble that they would be repairing.

***Commissioner Elmer made the motion to go into executive session for a period of 5 minutes for attorney client privileges. Commissioner Ladner seconded and Chairperson Zwoinitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey and County Clerk Kathy Mick were also present. The meeting closed at 10:55 and opened at 11:03. No decision was made.***

***Commissioner Elmer made the motion to go into executive session for a period of 15 minutes for attorney client privileges/real estate. Commissioner Ladner seconded and Chairperson Zwoinitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey, County Clerk Kathy Mick and Carolyn McKee were also present. The meeting closed at 11:20 and opened at 11:30.***

Carolyn McKee invited the Commissioners to view the new Chamber Office. The Commissioners viewed the remodeled building and then adjourned for lunch.

Reconvened at 1:00 p.m.

Sheriff Morse and 911 Administrator Sherri Ladner met with the Commissioners to discuss additional amps on the Sheriff's frequency from Ka-Comm., Inc. in the amount of \$4,840.30 that could be paid out of 911 Funds. The Sheriff's office would then be at 200 watts.

Sherri also reported that 3 voters are not working. Voters are used for portable radios. Ka-Comm estimated \$1,000 to repair each voter. Ka-Comm believes the problem is in the power supply.

Sherri asked the Commissioners what they want her to do concerning the Road and Bridge radios if anything. The Commissioners requested the Co-Directors to join the meeting. Eric stated that the radios are working fine now. Last Friday everyone was crystal clear reporting in.

Sheriff Morse presented estimated costs for a radio tower.

45G guyed 250' with lighting approx. \$46,000.00 without antennas and heliax.

55G guyed 250' with lighting approx. \$54,000 without antennas and heliax.

Another option for a 250' tower would be a self-supporting tower if the site location does not have enough room for the guys on a guyed tower.

Sheriff Morse will check to see if the Potawatomi tribe is interested in sharing the expense of a new tower and the possibility of grants. All County frequency main communication tower needs to be higher.

911 Coordinator Sherri Ladner stated that the first part of March, the Sheriff's Office will begin testing the sirens to make sure they will work.

The Commission had Sheriff Morse review the proposed Vicious Dog resolution and the fees. The fee collections and registration paper work will be issued by the Sheriff's Department. The fees will be given to the Sheriff's Department to assist in the administration of this resolution. The Dispatch will enter the information into the dispatching system so they can warn emergency personnel to be aware of the dogs.

Sheriff Morse informed the Commissioners that he is having the jail showers redone with epoxy and having a water system installed that is designed especially for a correction facility that will limit the usage of water to prevent unnecessary water usage. It is estimated to reduce water costs by 70%. If a toilet is flushed a timer will prevent the toilet from being flushed again for an hour. The control room will be able to control the usage of water, change television channels or control the volume all from within the control room. Tim believes in order to continue housing prisoners for other agencies these improvements are needed.

The State has offered the 5 week jail academy program to the County.

Jail Administrator Steve Buck will attend the NIC Jail Administrator Training in Denver, this program is free to the county.

Tim is having a professional painter paint the jail pods. An inmate team will paint the area that is easily reached.

Tim reported that the commissary and telephone service is very good. These fees help to eliminate the need to increase the jail budget and save the tax payers the expense when item are needed for the care of prisoners.

***Anna Wilhelm called to have a grant of \$970 for the Jackson County Arts for three programs approved. The Commissioners unanimously agreed.***

Sheriff Morse discussed a blue impala vehicle that was seized by the Sheriff's department and a claim that may be filed. Tim updated the Commissioners on the situation.

The Commissioners re-signed letters to the Register of Deeds and Appraiser offices requesting written documentation concerning their overtime procedure for their office personnel. The letters were hand delivered.

Dean Hiegert and Fred Cobble compile information for the Commissioners on a suggested equipment rotation and projected replacement costs. A new CAT grader in 2015 costs \$245,000 or you can rebuild one of the County's graders for a cost of \$140,000. They projected an inflation factor 2.5% each year.

The Commissioners requested more information on 2 12M2's on a 5 year lease purchase. Dean will get this information to the Directors. The Commissioners also asked for additional information on KDOT returns.

Bill asked for the director's opinion on 12M2. Eric thinks the John Deere and Volvo need to be sold and entertained the option of rebuilding one machine.

Bill ask if there is any concerns about the other equipment. Eric state that the Case loader does not cost the County much in repairs. Old track loader is still going but is getting some age. Skid loader & 312 excavator needs to be replaced. The 0615 rubber tired backhoe's transmission runs hot in the summer time.

Commissioner Elmer wants Eric to check on purchasing a traffic counter.

***Commissioner Elmer made the motion to approve the of Ka-Comm., Inc. quote for 250 watt VHF amplifier equipment and labor in the amount of \$4,840.30. Commissioner Ladner seconded and the motion carried 3/0. This purchase will be out of 911 funds.***

***Commissioner Elmer made the motion to approve the Ka-Comm., Inc. proposal to fix 3 voters in the amount up to \$3,000. Commissioner Ladner seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0. The purchase will be out of 911 funds.***

Chairperson Janet Zwonitzer stated that all the Banner Creek summer gate attendants will need to re-apply for the positions.

Commissioner Ladner made the motion to adopt Resolution 2015-05 "Prohibiting The Ownership, Possessing, Keeping or Harboring Of Certain Animals". Commissioner Elmer seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0. This Resolution will take effect and be in force within the unincorporated area of Jackson County, Kansas from and after its publication once in the official County newspaper. ***(It was determined later that the Title was wrong and that it referred to a repealed statute. This resolution was not published)***

***A motion was made by Commissioner Ladner to approve the Feb 13<sup>th</sup> minutes as written. Commissioner Elmer seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer to approve the minutes of Feb 9, 2015 as corrected. Commissioner Ladner seconded and Chairperson Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner to give \$5,000 from Economic Development to Banner Creek Science Center for class room curriculum and facility development/maintenance for 2015. Elmer seconded and Chairperson Zwonitzer called for a vote. Motion carried 2/0 Commissioner. Zwonitzer abstained from voting because she is on the Science Center Board of Directors.***

***Signed Emergency Vehicle Designation Application for Harry D. Cornwell for the Mayetta Fire Department for a 2008 Dodge Quadcab.***

The Commissioners further discussed the rock budget and the need to further study reports to determine the amount of rock that was purchased last year, the amount spent hiring contractors and the loads hauled by each truck driver.

The meeting adjourned at 5:00 p.m. The next Commission meeting will be Monday February 23 at 9:00 a.m.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



# *Minutes of February 23, 2015*

The Board of County Commissioners met in regular session on Monday, February 23, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Ron Karns from Berry Tractor met with the Commission and provided them with quotes for new motor graders. He gave details on the specifications. He has included in a spare tire and wheel with his proposal. The Komatsu tires are not compatible with the rest of our fleet and are more expensive. It will come with a new lift group to fit the current plow. It will come with a diagnostic technology that would be accessed online. He quoted a 5 year 5,000 hour warranty. The current Volvo the County owns would be worth \$56,000 to Berry. Tier-4 Interim machine includes a switch for power or economy mode, which provides savings because it can help reduce motor power which saves fuel.

9:10 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Earl provided grader blade bids
  - Foley-Cat \$9,609.60
  - Heavy Quip- \$11,400.00
  - Berry Tractor- \$12,894.00
    - ***A motion was made by Elmer and seconded by Ladner to accept the blade bid from Foley-Cat for \$9,609.60. Chairwoman Zwonitzer called for a vote. Motion carried 3/0***
- Commissioner Elmer asked about 158<sup>th</sup> and F Road past F road and 158<sup>th</sup>
  - The house on this road has normally provided the rock in the past. Eric stated the County has been providing small amounts of 1 ¼ inch rock in the past and will continue to rock the roads periodically.

9:15 Bridge Manager Terry Mick discussed the following:

- Terry stated that the paperwork from KDOT for the High Resolution Sign Agreement should be in next week.
- He stated that the field check for the bridge replacement is tomorrow at 10:30 for U-195 (over by Birmingham)
  - The field check provides preliminary plans.
- N-304 Bridge with Nemaha County
  - Terry brought in an estimate of what the project would cost
  - He discussed the grubbing and earth work could be done by Jackson County
  - The State is going to pay \$120,000 – the projected cost for the Counties combined would be roughly \$30,000
    - Terry stated that he is going to send Nemaha County the estimate of what it might cost. The construction cost will be split between Jackson and Nemaha County based on valuation cost.

- Terry stated that Tom Bennett from BG Consultants looked at the old highway bridge at 176<sup>th</sup> and Q4 for a possible project for the Federal Exchange money

9:25 The Commission signed and approved a request to use the Courthouse lawn on June 27<sup>th</sup>, 2015 for a wedding in the gazebo.

Commissioner Elmer inquired about a Railroad right-of-way property off of Minnesota Street in Holton and whether the County can utilize it for hauled rock. Bridge Manager Terry Mick met with the Commission and they told him to use the land because it is considered county property per court judgment.

County Counselor Alex Morrissey met with the Commission to discuss the editing of the dog resolution. The Commissioners have a few corrections they want made before they publish it.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 9:53. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. The meeting reopened at 10:04.***

10:05 The Commission left to tour the Road and Bridge Shop.

11:35 The Commission returned.

11:44 Head Custodian Chad Phillips met with the Commission to discuss bids for new lighting in the Courthouse.

12:08 County Counselor Alex Morrissey met with the Commission with the resolution Repealing 2015-05 (dealing with dogs) and another resolution that proposes the desired changes to 2015-05. She also gave them the GIS agreement between 911 and the Appraiser's office.

Recessed for lunch at 12:11. Reconvened at 1:00.

1:06 Jana Lutz, Brenda Adkins, Lynn Mulroy and Chad Phillips from Holton Main Street met with the Commission to discuss the plans and blueprints that have had drawn up for a proposed renovation of the Holton sign on the Courthouse southwest corner.

1:27 Road and Bridge Co-Directors Eric Fritz and Earl Bahret and Shop Manager Bryson Bain invited Dean Hiegert from Foley Equipment to discuss possible options for lease-to-purchase new and rebuilt used motor graders. He presented a lease for 5 years at 2.3%. At the end of the five years there is a purchase option for the graders.

2:07 Jo Feldmann, co-owner and founder of Brilliant Cities met with the Commission to discuss economic development.

2:54 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss resealing of current chip and seal roads for 2015. The Directors proposed out of the Chip and Seal budget to fix E road from 94<sup>th</sup> to 118<sup>th</sup>, 190<sup>th</sup> road from Q to R, and 254<sup>th</sup> road from K to Q4. The proposed out of the 4% Sales Tax budget to chip and seal S road from 118 to 127 and E road from 118 to 134 and the hospital road.

The Commission signed a purchase order for Dispatch out of the 911 funds for a new computer.

3:30 County Counselor Alex Morrissey met with the Commission to discuss the agreement between 911 and the Appraiser's office.

***A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:33. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:49.***

***A motion was made by Ladner and seconded by Elmer to sign the proclamation proclaiming the month of March as Kansas Agriculture Month and March 18<sup>th</sup> as Kansas Agriculture Day. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

3:54 County Counselor Alex Morrissey discussed the current over-time procedures for County employees.

***A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 4:16. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:26.***

***A motion was made by Elmer and seconded by Ladner to offer the South Side Park Host to Luanne Colhouer for 2015. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to approve the minutes of February 17, 2015 as corrected.***

***Motion carried 3/0.***

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6080	Foley Equipment	120 blades	\$9,609.60
Sheriff	6432	Dell	Dell Desktop	\$1,201.71

The Commissioners viewed lighting fixture options with Chad Phillips online.

The meeting adjourned at 5:45 p.m. The next Commission meeting will be Monday, March 2, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of February 27, 2015*

The Board of County Commissioners met in session on Friday, February 27, 2015 at 9 a.m. Chairman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Ron Karns from Berry Tractor came to sit in on the Commission meeting for part of the morning.

9:05 Luther Braun representative from John Deere met with the Commission to discuss a 2012 used blade, Braun presented a trade-in value for the Volvo that the County currently owns.

9:15 The Commission reviewed and made changes to the South Side Park Host Contract.

9:17 Ron Karns from Berry Tractor made some comments about his current bid to the County. He wanted to reiterate the savings that the county would receive when buying from Berry Tractor.

9:30 Emergency Management Director Pat Korte requested \$250 of the \$500 proposed bill for the caterer for the Storm Spotter's dinner.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 9:33. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

9:50 Bridge Manager Terry Mick met with the Commission to have them sign the Sign Agreement with BG Consultants and KDOT for signs on High-Risk Rural Roads.



Terry Mick presented bids to complete inspections on two fracture critical bridges. Elite Engineering bid the inspection for \$1,400 for one R-324 and 2300 for Q.4-275. KDOT bid \$2,500 for R-324 and \$4,000 for Q.4-275. The County would save \$1,800 if the private engineering company inspected the two bridges. The Commissioners accepted the bid from Elite Engineering.

9:58 The Commission recessed to leave the building to tour a few businesses on the square.

10:36 The Commission reconvened.

10:40 The Commission reviewed payroll and bills.

11:20 The Commission signed payroll and bills.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 11:31. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to adjourn. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

The meeting adjourned at 11:48 p.m. The next Commission meeting will be Monday, March 2, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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***Minutes of March 2, 2015***

The Board of County Commissioners met in regular session on Monday, March 2, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Verlin Wichman met with the Commission to discuss his concerns about the rock budget. Janet stated that at this time, private companies are not hauling rock for the county because our stock piles are full. County trucks are currently hauling from our stockpiles to the roads. Bill stated that the hauling contractors are used only once or twice a year. The Commission stated they understand the cost of hauling is detrimental to the rock budget, however it is a part of doing business.

9:11 Commissioner Elmer stated that he was called by Dean Hiegert from Foley's Equipment, also referred to as Caterpillar, before the Commission's meeting and wanted to take the Commissioners out for lunch. They politely declined.

9:15 The Commission discussed options for purchasing road graders, the possibility of building a new shop, and discussed how the present shop could be made more efficient.

9:16 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- 9:25 Bill received a phone call from Dean Hiegert from Foley Equipment with information on trade in's for \$50,000 for the Volvo and \$60,000 for the John Deere. Purchase price for a 2012 motor grader with 658 hours prior to the trade in is \$205,100 with a two and a half year warranty. Commissioner Zwonitzer thought a 5 year warranty would best suit the county. Ladner commented on the good service that the county would receive from Foley if the motor grader was purchased from them.
- 9:37 Bill called Dean Hiegert at Foley Equipment and discussed the current need for a better warranty for the county. Dean stated that the warranty cannot be added until the current warranty is expiring for the machine. Janet stated a 2 year warranty is a problem for the County if they were to purchase a machine and was a deal breaker if it wasn't extended. Dean then stated that he would take care of the cost in late 2017 for an extension on the warranty for 2 ½ more years at no extra cost to the County.
- 9:44 Earl gave the Commission a list of the proposed allocation of funds out of the .04% and Chip and Seal budgets for road projects this year. The Commission asked for a current budget report for the .04% budget to see if the County can fund these chip and seal projects.

9:57 Ron Henneburg requested that the Commission look into reducing the speed limit on 134<sup>th</sup> Rd, where he resides. He stated that there is a sign for 45 MPH on the last mile of 134<sup>th</sup> west of S road, heading toward HWY 75. He also stated that on the intersection of V4 and 174<sup>th</sup> there's a stop sign on one side and a yield sign on the other. The Commission stated that they would review 134<sup>th</sup> and 174<sup>th</sup> road before ordering an engineer study to reduce the speed limit.

10:04 The Commission received fuel bids.

- Knotty Pine bid 1,500 gallons of unleaded gas at \$2.3653/gallon for \$3,547.95 and 6,500 gallons of winterized diesel at \$2.4312/gallon for \$15,802.80. A grand total of \$19,350.75 is bid.

- Haag Oil bid 1,500 gallons of unleaded gas at \$2.38/gallon for \$3,570.00 and 6,500 gallons of winterized diesel at \$2.43 for \$15,795.00. A grand total of \$19,365.00 is bid.
- Jackson Farmers bid 1500 gallons of unleaded gas at \$2.385 for \$3,577.50 and 6,500 gallons of winterized diesel at \$2.517 for \$16,360.50. A grand total of \$19,938.00 is bid.

***A motion was made by Elmer and seconded by Ladner to accept the fuel bid from Knotty Pine for \$19,350.75. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

- 10:08 The Commissioners discussed the chip and seal budgets.
  - Bill asked about the current conditions of E road
- Bill requested repair figures for 254<sup>th</sup> E of Q4
  - He stated he wanted these figures before the Commission makes a decision on road projects for this year.
- Gilliland Lane (Hospital back entrance) is also on the list to chip and seal this year. A second and third coat would be applied in 2016 and 2017, respectively.
- Eric has planned for 254<sup>th</sup> road
  - The worst part is on the East side of the highway
  - 400 feet of this road is completely bare
  - Last year, Eric watered the chip and seal, put 4 inches of 1 ¾ rock, and get the rock soaking wet. When it sets up, it's hard as concrete. He has done this before in a similar spot and it has yet to fail.
- The Commission discussed the motor grader purchase bids they currently have.

10:42 Pat Korte met with the Commission to discuss a Resolution for Emergency Management for the State of Kansas. The Resolution would appoint someone as the Emergency Management Coordinator. ***A motion was made by Ladner and seconded by Elmer to adopt Resolution 2015-06 to appointment Pat Korte as Emergency Management Coordinator. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

10:44 The Commission signed an Emergency Vehicle Designation Application for Jeremy Andrews for a Ford F-250 pickup.

10:49 Rob stated that a county resident had called him and asked about brush work on a county right-of-way.

10:50 Stan Mannell complimented the Commission on the conditions of the county's rock roads.

10:52 Landfill Director Dan Robinson discussed the following:

- The Landfill Committee had a meeting last week and decided that they would suggest raising the price for waste from \$9/cubic yard to \$10/cubic yard. A full sized pickup would go from \$18 to \$20. A little pickup would go from \$12 to \$14. Dump trucks and trailers would be figured by the cubic yard. This increase would be effective on July 1<sup>st</sup>.

- County Clerk Kathy Mick stated that County Counselor Alex Morrissey will have to draft a resolution stating the increase of Landfill rates
- Dan has requested 150 loads of dirt and two loads of rock for the Landfill.
  - This is per KDA's requests.
  - He has received 60 loads.

11:02 Road and Bridge Co-Director Earl Bahret stated that a representative from Murphy Tractor called and stated he could offer a 2012 motor grader for \$167,000 with nearly 1,000 hours. He also offered 4 years and 6,500 hours warranty. This machine price is only offered with the Volvo trade in.

11:11 Custodian Chad Phillips brought the Commission paint bids for the Courthouse.

- Ken Weigel of Barrington bid total labor and paint and materials as \$14,860.00.
  - Janet called references for Ken's work.
- Jay's Painting was bid a grand total of \$17,015.00.
- Clinton Dick of Mayetta (Clinton's Painting) bid \$9,664.00.

The Commission discussed references, work history, and Insurance policies provided regarding the submitted bids.

***A motion was made by Ladner and seconded by Elmer to hire Ken Weigel Painting to paint the interior of the Courthouse for \$14,860.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

11:22 The Commission signed abatements 2014-89 through 2014-94.

***A motion was made by Zwonitzer and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 11:30. County Counselor Alex Morrissey, County Clerk Kathy Mick, and Custodian Chad Phillips were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting extended 5 minutes, extended 5 minutes and reopened at 11:53. No decision was made.***

Head Custodian Chad Phillips asked the Commission about the type of lighting they are interested in.

County Counselor Alex Morrissey met with the Commission to discuss with the Commission the letter she filed with the Clerk of the Court for the release of the tax sale funds that go to the Treasurer to distribute. Morrissey had the Commissioners sign a letter to send Nemaha County on bridge No. N-304. This letter stated that after the state pays \$120,000, the two counties will still owe \$32,680.00 which will be divided between the two counties according to valuation. She also gave them a general form to look at for a Request for Record Inspection.

Recessed for lunch at 12:07. Reconvened at 1:00.

1:00 Maryanne Riederer with the Washburn Tri-County Challenge met with the Commission to invite them to a luncheon on April 1<sup>st</sup>. The Commissioners can see the projects and pitches of the students at this luncheon.

1:05 Dean Hiegert and Fred Cobble from Foley Equipment met with the Commission to discuss the County's interest in purchasing the 2012 Cat motor grader. Dean stated that Foley will subtract the rental fee of the motor grader that Jackson County has been renting due to one of the county's being under repair. The rental fee totaled to \$5,440. ***A motion was made by Elmer and seconded by Ladner to accept the bid from Foley Equipment for a 2012 12M2 Motor Grader with 658 hours and a 4 ½ year warranty for \$205,100. With the Volvo trade in of \$50,000 minus the rental fee of \$5,440, the total cost of the equipment is \$149,660. This purchase will be taken out of the Special Equipment Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

1:15 Jason Claycamp from the Appraiser's Office met with the Commission to discuss a current zoning violation of a business of Jackson County.

1:23 Rich Eckert the Shawnee County Counselor met with the Commission to discuss the NW Carlson Road (Willard) Bridge which serves as a vital transportation link between Interstate 70 and U.S. Highway 24. The bridge is estimated to cost \$24.5 million. Rich is asking KDOT and Kansas' Senators for help to pay for the bridge. The Federal Government allocates a specified amount of money for each state for highways and bridges. Shawnee County is asking for the County's nonfinancial support through a Resolution supporting the replacement of the bridge. This resolution states that the Jackson County Commission Board asks the U.S. Congress and/or Kansas State Legislature to provide funding to assist Shawnee County in commencing with the replacement of the NW Carlson Road (Willard) Bridge over the Kansas River. ***A motion was made by Elmer and seconded by Ladner to adopt Resolution No. 2015-10 to show support for Shawnee County for the replacement of the NW Carlson Rd (Willard) Bridge. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

1:35 Kerwin McKee and Brett Bauer met with the Commission to discuss the possibility for renovation of the south end of the Courthouse circle drive that connects to the city streets. The current driveway scrapes the bottom of cars when used. Brett will have Rex Cameron contact Terry Mick to work out the details.

2:10 Pat Korte met with the Commission to discuss the testing of the sirens for National Storm Spotter Month. It will start at 1:30 on March 3, 2015.

2:18 The Commission discussed the revision of a form for the county that stands as a request for open records. This form would charge the recipients with a fee to access such open records and would uniformly add that information obtained could not be sold or used in any way other than the stated purpose for request.

2:42 Custodian Chad Phillips met with the Commission to discuss light fixtures.

3:21 Ralph Cronkite with Jackson/Nemaha County Bullmasters Shooting group brought the contestants for the 7<sup>th</sup> week for the Gun-O-Rama drawing. This week's winner is Glen Thowe.

3:35 The Commissioners are rescinding Resolution 2014-18 and 2015-05 to adopt the Resolution 2015-10 for the current dog resolution.

***A motion was made by Elmer and seconded by Ladner to adopt Resolution No. 2015-07 to rescind Resolution No. 2014-18, a Resolution that Prohibited the Ownership, Possessing, Keeping, or Harboring of Certain Animals. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to adopt Resolution No. 2015-08 to rescind Resolution No. 2015-05, a Resolution Prohibiting the Ownership, Possessing, Keeping, or Harboring of Certain Animals. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to adopt Resolution No. 2015-09, A Resolution Dealing with the Ownership, Possessing or Keeping of Dogs. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

3:40 County Counselor Alex Morrissey met with the Commission to discuss the agreement she is writing between the Appraiser's Office and the 911 Department for the payment of training for the new GIS system that will update the County's 911 addresses from 911 funds as state mandated.

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 3:43. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:48. No decision was made.***

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 15 minutes at 4:01. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:16. No decision was made.***

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Noxious Weed	Mixie Schafer	13.55	14.07	1 year raise	02/25/15
Dispatcher	Verle Creek			Resignation	02/19/15
Youth Services	Kellie Hundley	200.00	00.00	No longer on-call	3/2/15
Youth Services	Danielle Alley	100.00	00.00	No longer on-call	3/2/15
Youth Services	Sharon Wilhelm	12.79	13.00	Introduct. Period complete	3/2/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be March 9, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of March 9, 2015*

The Board of County Commissioners met in regular session on Monday, March 9, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:11 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- The Directors gave the Commission the Summary Report for 2014 Annual Engineer's report of the large budget projects from 2014 – this is not the .4% sales tax projects
- 9:18 Earl showed the Commissioners a traffic counting pamphlet
  - This specific counter showed
    - Speed
    - Axles
    - Which lane the car was in
  - One coming in the mail for 30 day trial
  - Jefferson Co uses three sets manufactured from same company
- 9:28 W and 318 – there was a citizen's complaint of a hole in the road
  - Shoulder, concrete pipe is separated. We dumped a load of dirt there.
  - Minimum maintenance road begins at W road North of 310.
    - Citizen asked about blading it.
- 9:31 Janet asked if the Commission was ready to approve chip and seal plan as submitted by Road and Bridge Directors.

9:34 Harold Lamberson from the Hornet's Nest met with the Commission to discuss proposals for gym fees for the County. They offered one on one, personal training, and sports programs for kids. Right now they are offering a six week weight loss program. The Commissioners wanted to hear his pitch to decide whether the county would want to negotiate gym memberships for county employees at a discounted rate. Employees would pay for their memberships.

- The Commission briefly discussed chip and seal projects
  - They stated they would drive the roads on Friday when they come in to pay the bills
- 9:42 Eric presented oil bids
  - Ergon Asphalt and Emulsions
    - \$1.99/gallon
    - Includes a pump charge of \$60
    - And an Environmental fee of \$.00133/gallon
  - Vance Brothers
    - \$1.90/gallon

***A motion was made by Ladner and seconded by Elmer to accept the oil bid from Vance Brothers. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

9:54 Guy Cameron and Tim O'Bryne met with the Commission to discuss an event called Impact World Tour from the 14<sup>th</sup> to the 18<sup>th</sup> of April. They are putting on programs at Royal Valley, Holton High, and possibly Jackson Heights. At this event an extreme team performs. There are many groups working in Jackson County to bring this event to Jackson County. Both groups have about 60 people that perform or do the production side. There has been a launch banquet to show the County what kind of event is coming. Janet asked whether the events will be held in the schools during the evening. These events will start at 7:00 p.m. and will last about an hour and a half. They stated that the money donated by the County would go toward the food and materials that promote healthy teen lifestyles and discourages drinking and other unhealthy and poor decisions. None of the donated money goes to salary because they are all not-for-profit workers. The Commission decided they would discuss the possibility of a donation. They asked for his contact information to contact them later per their decision.

10:06 County Counselor Alex Morrissey met with the Commission to discuss whether the Commission will be in the office all day. She gave them the draft of the resolution calling for election in case the petition for the Charter Resolution 8 is filed by 4:30 today. She gave them a retyped form for a request of information with a required fee for use.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 10:12. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 10:31. No decision was made.***



10:33 County Counselor Alex Morrissey gave the Commission a resolution calling for the changing of landfill rates. Bill stated that the County is looking into traffic counters and wanted Alex to look into whether or not there are any legal ramifications or requirements for using said counters.

10:50 Landfill Director Dan Robinson discussed the following:

- The Commissioners gave Dan the newest resolution raising landfill rates for review.

10:53 The Commission discussed the cleaning bill received by the County for the Multi-County Health Agency. Janet called the Health Department to inquire about the bill and get more information on the details.

10:59 Robert Knisler, 3<sup>rd</sup> district, met with the Commission to discuss pasture burning. He stated that he called the Holton Fire Department at 3:00 in the afternoon on Saturday. They told him they couldn't let any more people burn until some of their trucks came back.

- 11:15 Landfill Director Dan stated that there needs to be a part of the resolution that states that they do not accept anything with freon. Dan stated that he had a person ask him about volunteer work down there. In the past he has turned them away for liability issues. Janet didn't think that there was any reason not to have a volunteer at the Landfill. She thought that a volunteer would be a great addition to the county.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 11:12. Dan Robinson was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 11:15. No decision was made.***

***A motion was made by Elmer and seconded by Ladner to approve the liquor license for the Prairie Band Pottawatomie Nation FireKeeper Golf Course and Casino. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:21. Jackson County Sheriff Tim Morse and Under-Sheriff Darrell Chapman were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting extended ten minutes. Extended fifteen minutes. Earl Bahret joined the meeting. Meeting extended 10 minutes. County Clerk Kathy Mick joined the meeting. The meeting reopened at 12:18. No decision was made.***

Recessed for lunch at 12:18. Reconvened at 1:21.

1:21 Anna Wilhelm met with the Commission to update them on Jackson County Tourism. They approved a grant application for Circleville Saddle Club for \$600. They are printing 7,000 brochures with Second Saturday inserts to hand to the surrounding counties in Kansas. 5,000 brochures would go to Central Brochure Distribution who has information racks around the state. The total for the brochures is \$2850.

They paid \$222 for a booth fee for the Kansas Sampler in Wamego of May 2<sup>nd</sup> and 3<sup>rd</sup> and \$175 to Audrey Oliverius for an audit of the council.

***A motion was made by Elmer and seconded by Ladner to approve the expenditures on the Jackson County Tourism report. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to appropriate \$1,000 from the Alcohol Tax Fund for the support of the positive youth impact program that will be in Jackson County April 14<sup>th</sup> through the 18<sup>th</sup>. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Zwonitzer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 1:39. Twila White was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 1:43. No decision was made.***

***A motion was made by Elmer and seconded by Ladner to accept the 2015 Chip and Seal Project list as presented by the Road and Bridge Co-Directors. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

1:56 Brent Teeter and Jay Watkins from Jackson County EMS met with the Commission to give them some general updates of the system. They brought some informational packets about the current state of the EMS and how they operate within the county. Kurt Johnson was recognized as employee of the year.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 5 minutes at 2:25. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:30. No decision was made.***

2:34 Kelly Long from Long Lighting met with the Commission to discuss any questions they might have about the bid they received. They decided that on the bigger fixtures of 48 inches and the mid-sized of 36 inches.

2:59 The Commission took a tour of the courthouse lawn with Head Custodian Chad Phillips.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 3:34. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:46. A motion was made by Elmer and seconded by Ladner to sign the letter to move the Meadowlark Extension to an offsite location. The County will pay the rent for the office until the lease is up in March of 2016. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to approve the minutes of February 23, 2015 as corrected.***

***Motion carried 3/0.***

3:50 The Commission agreed to open Facebook for the County to use for elections and other county information.

3:55 Jody Holthaus and Nancy Nelson from the Meadowlark Extension office met with the Commission to discuss the moving of their office per the Commissioner’s request. They have been offered two suites that Dennis White owns on the north side of the square. The open office space on the first floor of the

Department	Name	From	To	Reason	Date / /
Youth Services	Julie Myers			Resigned due to illness	3/9/15
Dispatch	Morgan Cashier	13.56	14.34	1 year	3/9/15

courthouse will be used by the county as a meeting space and for county events, safety meetings, tax roll time, and appraiser meetings as it was originally written for in the blueprints when the building was built. The Commission Chambers will be moved to free up space for election.

4:15 The Commission discussed that they would pay the donated \$1,000 from the Alcohol Tax Fund to the Holton representatives for the Impact World Tour coming to Jackson County in April.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 4:23. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. No decision was made.***

***Adjourned at 4:30.***

***Reconvened at 4:31***

***A motion was made by Elmer and seconded by Ladner to appoint Michelle McClintock-Ramage to the NE KS Multi County Health board to fill the vacancy of the position recently held by Julie Bahret. Motion carried 2/0. Janet was absent.***

Signed the following Payroll Notices:

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6081	Foley	12M2 motor grader w/ Volvo trade in	\$149,660.00
Road and Bridge	6082	Foley	Rental of 12M2 motor grader (applied to purchase price of grader)	\$5,440.00

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Friday, March 13 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of March 13, 2015*

The Board of County Commissioners met in session on Monday, March 13, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 9:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:05.***

***A motion was made by Ladner and seconded by Elmer to approve the minutes of February 27, 2015 as read.***

***Motion carried 3/0.***

The Commission briefly discussed more issues on the Meadowlark Extension District.

The Commission signed abatement 2014 3-15085.

9:30 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- They stated that a John Deere motor grader was being delivered for a trial run.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 30 minutes at 10:26. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 20 minutes. The meeting reopened at 11:13.***

***A motion was made by Ladner and seconded by Elmer to waive the septic fee for the Hindman that burned in 2014. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Zwonitzer to adjourn for the day at 11:15. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

The meeting adjourned at 11:15 a.m. The next Commission meeting will be Monday, March 16, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District



## *Minutes of March 16, 2015*

The Board of County Commissioners met in regular session on Monday, March 16, 2015 at 9 a.m. Chairwoman Zwonitzer and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:10 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric discussed a conversation he has had with a citizen of the county about fixing a ditch. This citizen has also explained his interest in chip and seal on his road.
- The Commission told the Co-Directors to put the ad for the motor grader driver position in the Topeka Capitol Journal for one Sunday and online until the end of March.

9:14 Bridge Manager Terry Mick discussed the following:

- Terry gave the Commission a purchase order for the yearly stock pile of culverts.
- Presented a contract for the inspection of the fractured critical bridges in Jackson County with Elite Engineering. County Clerk Kathy Mick will have County Counselor Alex Morrissey review the contract.
- Informed the Commission that County Counselor Alex Morrissey's secretary called him on Friday and informed him not to stockpile material on the old railroad right of way because of the appeal.
- Put in a 6 ft. pipe at 198<sup>th</sup> and I.
- County Clerk Kathy Mick stated that the watershed dam previously owned by Griffiths at Banner Creek Lake needs trees removed, according to the inspection done by Watershed #10. It was stated that Bridge Manager Terry Mick would fix the problems found during the inspection.

***A motion was made by Zwonitzer and seconded by Elmer to go into executive session for matters of real estate for 10 minutes at 9:29. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Commissioner Ladner joined the meeting at 9:41 a.m. Extended 10 minutes. The meeting reopened at 9:54. No decision was made.***

10:00 David Keys, Jeri & Corky Albright, Carolyn Kennedy, Bruce Yonke, Cara Robinson, Jody Holthaus, and Nancy Nelson met with the Commission to discuss the recent decision to move the Meadowlark Extension District office from the courthouse. David Key reported that the Meadowlark Extension District Board has a regular meeting tomorrow (March 17) night at the new fairgrounds. This group has discussed the stipulations of the letter and current agreement written between the Meadowlark Extension District and the county. David stated that looking at the letter; the group understands that the courthouse does need the space. It was noted by the Commissioners that the indicated space was originally a public meeting room. David stated that they toured the proposed space and that they appreciated the county taking the initiative to find and rent a space for them, but they have concerns with the new office space not being handicap accessible from the front entrance. It was pointed out that it is handicap accessible from the alley entrance. David stated that the space doesn't seem to be large enough in square footage for the

amount of inventory they own. The group asked for more time to move. Janet asked that David Key report back with a time frame that is adequate for the move.

Cara Robinson reported that the Livestock barn was to be completed by the first of May and the building at the new fair grounds would hold 40 plus people and is available to rent. A person would need to contact the Fair Board to rent the building.

10:30 Chad Phillips, Brenda Adkins, Jana Lutz, and Lynn Mulroy from Holton Main Street met with the Commission to discuss the Southwest corner of the courthouse lawn drawing plans. The plans show a wall with pillars on each side. It will be lit and there will be extensive landscaping done to the corner. Main Street's contribution would be \$22,000 toward this project. The other 1/3 of the project price would be at county expense. Lynn stated that they visited with the city and she asked if they would donate bricks for the front area. Bret Bauer took down her information and stated that they had a surplus of bricks and that he would get back to her. Brenda stated that they need 400 square feet of bricks. Chad stated that the flag pole could be replaced with a more sustainable flag pole.

10:47 Custodian Chad Phillips met with the Commission to give them the final proposal for the lobby lights for the 1, 2 & 3 floor. ***A motion was made by Ladner and seconded by Elmer to approve the Long Lighting bid for the courthouse lighting at \$18,459.69. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.*** The light fixtures will be purchased out of the General Fund. Custodian Chad Phillips stated that Kellie Long from Long Lighting requires 50% of the total cost, in advance, to send to the manufacturer.

11:25 Chad asked if Quilting on the Square can be open the courthouse for a Second Saturday event to serve food in the lobby if the weather is inclement. The Commissioners agreed.

11:31 Noxious Weed Director Dan Robinson discussed the following:

- Dan brought three bids for chemicals
  - Red River Specialties
    - \$334,289.10
  - Van Diest Supply Company
    - \$341,597.80
  - CPS
    - \$334,605.25

***A motion was made by Elmer and seconded by Ladner to accept the bid from Red River Specialties for chemicals for Noxious Weed. The purchase will be for \$334,289.10 and paid out of the Noxious Weed Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

11:50 The Commission discussed the Main Street landscaping project. Janet stated she would like to go with the less expensive and durable lettering presented by the Main Street committee. Bill had reservations about the tree that the landscaper had placed in the bid. It was decided to table the project until next week.

Recessed for lunch at 12:00. Reconvened at 1:00.

1:00 Bridge Manager Terry Mick, Tom Bennett and Moni El-Aasar from BG Consultants met with the Commission to discuss estimates on repairing fracture critical bridge Q.4-275. Tom Bennett presented two options.

- Total Construction – KDOT let \$802,125.00
- Deck Replacement – County Let using existing retaining wall \$434,320.

It was the recommendations of Moni El-Aasar with B & G Consultants to use the existing retaining wall with a deck replacement because the wall were in very good shape. The Commissioners decided to take the recommendation. Tom Bennett will be back next week with a contract.

1:27 County Counselor Alex Morrissey met with the Commission to discuss the bridge inspection agreement and landfill rates.

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 1:31. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 5 minutes. Extended 5 minutes. No decision was made.***

1:55 The Commission signed abatements 2014-95 to 2014-101.

2:00 Commissioner Zwonitzer left with Custodian Chad Phillips to attempt to locate a metal table that once belonged to the Courthouse. She returned at 2:20.

2:44 Paul Mills met with the Commission about some interest that a homeowner on 214<sup>th</sup> road and Gharst road has regarding the purchase of chip and seal materials and pay the county to do it. It was advised by County Counselor Alex Morrissey a couple years ago that this would not be a good business practice for the County. The county does not want to compete with private business.

2:50 Tony Rieschick met with the Commission to discuss the stipulations of pasture burning in the county.

3:03 Ralph Cronkite with the Bullmasters Shooting Sports had Kathy Mick draw for this week's gun-o-rama winner. Greg Dunn from Holton won this week. He also introduced Kayla Meggison, a current shooter in the program. The kids of the Bullmasters program participated at the Northeast Kansas 4-H Shooting Sports Events in Wyandotte on March 14<sup>th</sup> and 15<sup>th</sup> and received 3<sup>rd</sup> place as a team. Their BB team placed 4<sup>th</sup>.

3:36 County Counselor Alex Morrissey met with the Commission to discuss the draft she wrote for a dirt/hauling agreement with a business in Jackson County. The business is giving the County rock and dirt, so the county will in turn help haul the donated rock and dirt.



**A motion was made by Elmer and seconded by Ladner to approve the minutes of March 13, 2015 as corrected.**

**Motion carried 3/0.**

**A motion was made by Elmer and seconded by Ladner to approve the minutes of March 2, 2015 as corrected.**

**Motion carried 3/0.**

**A motion was made by Elmer and seconded by Ladner to approve the minutes of March 9, 2015 as corrected.**

**Motion carried 3/0.**

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Road and Bridge	6096	Welborn Sales Inc	98 pipes and 93 bands	\$25,657.28
County Misc- Gen	6482	Long Lighting	Lights for Courthouse amount 50% upfront	\$9,230.00

The meeting adjourned at 4:37 p.m. The next Commission meeting will be Monday, March 23<sup>rd</sup>, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of March 23, 2015*

The Board of County Commissioners met in regular session on Monday, March 23, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Earl presented a bid from Murphy Tractor for a John Deere 770G Motor Grader 2011 model with 2,470 hours for \$115,000.
- The Commission discussed in detail whether or not they wanted to purchase this grader.
- Earl discussed hauling rock to E road for the chip and seal project.

9:30 Bridge Manager Terry Mick discussed the following:

- Tom Bennett from BG Consultants presented an agreement to the Commissioners for the fracture critical bridge Q.4 – 275.
- ***A motion was made by Ladner and seconded by Elmer to go into an agreement with BG Consultants for the design and construction of Bridge Q.4 – 275 over Straight Creek. The project is to cost \$55,000 for Preliminary Engineering and \$35,000 for Construction Observation. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-A3.***

10:00 Judge Michael Ireland stopped by to express his support for KANZA Mental Health Center's CEO David Ellsbury's plan for reform.

***A motion was made by Elmer and seconded by Ladner to break at 10:06 to attend the funeral service of previous third district Commissioner, Roy Ogden. They will reconvene after the service. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reconvened at 11:28.***

11:35 The Commission received a letter from Helen Plankinton, resident of Jackson County, stating her request to leave the extension office where it is.

11:40 The Commission discussed a letter received from the Meadowlark Extension District #7 office concerning the move of their office and the requests they have. They had found office space that they considered satisfactory to their needs. They requested the county pay rent and utilities for one year.

Recessed for lunch at 12:00. Reconvened at 1:00.

1:00 Road and Bridge employee Nancy Schlodder presented fuel bids for 3,000 gallons Gas and 5,000 gallons of diesel to the Commissioners; Knotty pine - \$17,025.90 & Haag Oil - \$16,800.60. ***A motion was made by Elmer and seconded by Ladner to accept the bid from Haag Oil for fuel at a total of \$16,800.60. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

1:10 Emergency Management Director Pat Korte met with the Commission to state that the Firefighters Association meeting is Wednesday, March 25<sup>th</sup> at 7:00. The Commission signed emergency vehicle designation applications for Ryan Hermreck, Jacob Davidson, Gary Fontaine and M. Bryce Carpenter. She also discussed burn permits being ordered through Bell Graphics. She then stated that the Whiting siren was repaired and that there is a table top discussion over Ebola from 9 am to 12 pm on the April 28<sup>th</sup>.

1:23 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the recent motor grader bid from Murphy Tractor. It was discussed that the current bid is for a good price. ***A motion was made by Elmer and seconded by Ladner to approve the purchase of a 2011 John Deere 770G Motor Grader with 2,470 hours at a sale of price of \$182,000, minus the trade in of the 2006 John Deere 770D for \$67,000. This comes to a total of \$115,000. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-A5. The County will purchase the grader out of the Commissioners Capital Outlay and then Road and Bridge will repay the fund over the next few years.***

1:35 County Counselor Alex Morrissey met with the Commission to discuss the current draft of the agreement between the County Appraiser's office and the 911 Public Answering Point for GSI training.

***A motion was made by Ladner and seconded by Elmer to approve raising landfill rates for the County with Resolution 2015-11. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-11.***

1:38 The Commission decided to put information about Legacy Fitness in Netawaka and LifeCare Fitness Center in Holton in the next pay stub for all county employees. This information will include details about a discount the employees can receive at either gym.

1:40 Dan Degenhart from Banner Creek Animal Hospital met with the Commission to discuss renewing the ***"Stray, At-Large, Abandoned, Dangerous or Vicious Dog Housing Agreement"*** between Dan and the County. ***The Agreement was signed by both parties. The Contract price remains at \$600 a month for a one year period.***

1:57 David Ellsbury, Virginia Freece, and Karen Stous from KANZA Mental Health met with the Commission to discuss a presentation about the renovation proposal of the Moser building. He stated that the KANZA building on Idaho Street in Holton was not big enough. He stated that last year 1,369 unduplicated people were treated at this facility. The total cost for renovation is estimated at \$732,832. KANZA seeks the support of Jackson County to secure funding in the form of a Community Development Block Grant through the Kansas Department of Commerce to fund up to 50% of the cost of renovation of the Moser Building structure. Janet asked if, with the new floor plans, KANZA would hire more employees to serve the residents of Jackson County. Ellsbury stated that was not currently the plan. Karen Stous stated that the total KANZA board has recognized the need for a better facility in Jackson County. She stated that the board recommended for David to propose this plan to the Commission. David stated KNZA would be asking Jackson County for more money if the sale goes through. Janet asked David how much more than the \$64,000 that the county already gives KANZA, would they need due to the larger facility. David mentioned that he would bring the Commission an estimate of how much growth the new facility

would experience after being completed and how much on top of the current funds paid to them, would they need. It was questioned if the County could be the grant sponsoring agency to a building the county does not own. Virginia Freece and David Elsbury will check on this and get back with the Commissioners on April 13, 2015 at 1:00 p.m. No decision was made at this time.

2:57 Jason Claycamp with the Appraiser's office met with the Commission to discuss a citizen of Jackson County that owns property that is currently noncompliant with the stipulations of his zoning regulations.

The Commission signed abatement 2014-102.

3:23 Luther Braun from Murphy Tractor met with the Commission to sign the agreement for the 2011 John Deere 770G Motor Grader. The document was signed by both parties. **2015-A5.**

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:28. County Counselor Alex Morrissey and County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:42.***

***It was determined a couple of weeks ago that an order of attachment of land for RWD #1 was never signed on December 29, 2014 following a published hearing. Stumbo Law has provided an order attaching the land in Jefferson County. A motion was made by Elmer and seconded by Zwonitzer to adopt the order on application resolution for attachment of lands in Jefferson County to Rural Water District #1 as per mentioned in the December 29, 2014 minutes. Chairwoman Zwonitzer called for a vote. Motion carried 2/0. Commissioner Ladner abstained from voting because he was not a Commissioner at the time of the hearing. 2015-12***

***A motion was made by Ladner and seconded by Elmer to approve the agreement at the cost of \$3,800 to ESS, a limited liability company, for the inspection of bridges Q.4 – 275 and R-324. It is verbally agreed that if the Q.4-275 Bridge is replaced before the inspection, the county is not liable for payment of inspection of such bridge. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-A6.***

***A motion was made by Ladner and seconded by Zwonitzer to approve the appropriation to Holton Main Street's project with Topeka Landscape for the new Holton sign on the corner of the courthouse for \$35,190 with the county's share being \$12,885. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

4:10 Custodian Chad Phillips met with the Commission to discuss options for getting rid of the old florescent lights.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 5 minutes at 4:22. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:28.***

***A motion was made by Elmer and seconded by Ladner to approve the minutes of March 16, 2015 as corrected.***

***Motion carried 3/0.***

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Centurylink	Bore 118 rd to provide telephone service to 4583 118 <sup>th</sup> rd	23/95/13E	4583 118 <sup>th</sup> rd	3/13/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Wednesday, March 25, 2015 for interviews for the Banner Creek Lake Director position.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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***Minutes of March 25, 2015***

The Board of County Commissioners met in regular session on Wednesday, March 25, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners were in closed session from 9:00-10:00 for personnel. No decision was made.

The Commissioners were in closed session from 10:00-11:00 for personnel. No decision was made.

The Commissioners were in closed session from 11:00-12:00 for personnel. No decision was made.

The Commission approved the Courthouse Lawn Use Request for Jackson County Community Band to hold a concert on Sunday, June 14<sup>th</sup>. They have invited the 35<sup>th</sup> Infantry Division Band from Olathe.

The Commission recessed for lunch at 11:00. They reconvened at 1:00.

The Commissioners were in closed session from 1:00-2:00 for personnel. No decision was made.

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 17 minutes at 1:53. Earl Bahret was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 7 minutes. Meeting extended 3 minutes. Meeting extended 10 minutes. The meeting reopened at 2:26.***

The meeting adjourned at 2:47 p.m. The next Commission meeting will be Thursday, March 26, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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## ***Minutes of March 26, 2015***

The Board of County Commissioners met in regular session on Thursday, March 26, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners went into closed session from 9:00-10:00.

The Commissioners went into closed session from 10:00-10:50.

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 10:50. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

The Commissioners went into closed session from 11:00-12:00.

Recessed for lunch at 12:00. Reconvened at 1:00.

The Commissioners went into closed session from 1:00-2:00.

2:15 The Commission signed the letter replying to the Meadowlark Extension District #7's concern with moving out of the courthouse. The Commissioners decided to withdraw request for the Extension District to move by May 1, 2015. The County will not renew the agreement entered into in March of 2006 and the agreement will end at the close of the business day on February 29, 2016 at which time the Meadowlark Extension District #7 will relocate.

2:50 Sheriff Tim Morse met with the Commission to discuss compliments to the Youth Services Director Brooke Smith.

3:00 The Commission discussed with County Counselor Alex Morrissey and Sheriff Tim Morse the board of KANZA and when it was established.

4:07 Sheriff Tim Morse discussed security procedures for county buildings.

***A motion was made by Ladner and seconded by Elmer to adjourn for the day at 4:25. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

The meeting adjourned at 4:25 p.m. The next Commission meeting will be Monday, March 30, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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***Minutes of March 30, 2015***

The Board of County Commissioners met in regular session on Monday, March 30, 2015 at 9:00 a.m. Chairwoman Zwonitzer, Commissioner William Elmer and Commissioner Rob Ladner were present. County Clerk Kathy Mick recorded the minutes.

Larry Holiday called and offered to un-winterize the restroom, bathhouse & fish cleaning station at Banner Creek Reservoir. The Commissioners accepted Larry's offer and instructed him to keep track of the hours.

Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Reviewed the Call-In Log
- Eric discussed dust control.
- Bill reported taxpayers concerns at 150th and 158th & a hole in the road on Spring Road.
- Twila submitted the 2014 Annual report generated from the 'Star Program' and the County Engineer's/Road Supervisor's Annual Report that is filed with the state.
- Bill discussed a tube by Delia west of 110th and N. Earl said they cleaned the ditch and cleaned out around the existing tube.
- Bill asked about the traffic counter. Earl is having problems with downloading data to the computer. He will make a call this week to help figure out the connection problem.

Bret Bauer and Kerwin McKee discussed the south entrance of the east circle drive. Rex Cameron was instructed to meet with Terry Mick concerning this issue. Terry has visited with Rex but has not reported yet to the Commissioners.

Bret informed Janet that the bricks for streets are different than the bricks for the sidewalk. The Commission understands that the pavers will be fine.

Diane and Rob Levick met at the Commissioners request to discuss the operations at Banner Creek Reservoir to see if anything needs to be changed in the park host contract.

- Concerns were:
  - Possible extension to the camping season to Oct 31, 2015
  - Hours worked in winter month, checking on the drop box and water hydrants
  - Who gets money during the week at the drop box.
  - Wants to use the grey truck to pick up trash.
    - County Counselor Alex Morrissey was instructed to write a draft park host contract.

A motion was made by Rob Ladner to go into executive session for a period of 10 minutes to discuss attorney/client privileges. The motion was seconded by Elmer and Chairperson Zwonitzer called for a vote. Motion carried 3/0. The meeting closed at 10:20 and opened at 10:30. County Counselor Alex Morrissey, County Clerk Kathy Mick and JJA Director Brooke Smith were also present. No decision was made.

How much of the following do you want in the minutes?

911 Administrator Sherri Ladner, Appraiser Larry Reynolds, Mapper Janelle Welliever and County Counselor Alex Morrissey were present for a discussion on the draft agreement between 911 and the County Appraisers office. The initial project requires mapping data points for addresses. The State system will be a couple of years before it is online. Century Link can upload data for Jackson County into the Next



Generation 911 system. This contract will be for the initial data set and then ongoing maintenance as necessary to remain compliant. The Appraiser's Office department will be responsible for the research that needs done. Roads will need to be named at Banner Creek Reservoir Lake with lot numbers issued to camp sites to be more accurate. Upstairs apartment will also require research and addressing. Appraiser will need to develop a working relationship with Holton City, the reservation and the BIA. BIA ownership (The County does not assign the address for their housing.) There will need to be communication between jurisdictions to accomplish this new task. Larry Reynolds questioned the process if an address is found to be wrong. Individual will be notified that it is necessary to change their address.

ESRY software. Janelle said it is all in the software. Larry also talked about the data that need to be added to the different layers. Rodney Sanders will also need to be consulted with to work with the software. Larry has sum funding for this cost. 911 could assist with funding if it directly relates to 911 addresses. Janelle reported that her training in Colorado has been confirmed.

Larry plans on cross training Kate on the 911 addressing. Road assignments in park areas. Sherri wants it done in 5-6 months. . An excel document can be uploaded to the system. RMS has been contracted for the initial data centerlines. Janelle has talked to Bruce and she is 99% caught up. Janelle will sent all the information again and that will be the starting data.

Sherri doesn't want an end date to the agreement. This service contract is needed for 911 to assist in paying for training to keep mapping in compliance with the program. Larry will put together a letter of general training form that will be approved by the Appraiser, 911 and Commissioner to qualify for 911 funding assistance.

Susan Rollins met with the Commissioners with some questions concerning Banner Creek Reservoir. Janet made the motion to go into executive session for a period of 15 minutes for matters of personnel. Elmer seconded and the motion carried 3/0. The meeting closed at 11:25 with County Clerk Kathy Mick and Banner Creek Reservoir Clerk Susan Rollins present. Extended 5 Minutes. Opened at 11:45 and no decision was made. Susan was instructed to contact Grass Roots to get a contract for the same services as last year. She is to have the grey truck removed from storage so the north side trash can be picked up. She was instructed to contact gate keepers and start setting up a schedule.

Recessed for lunch at noon and reconvened at 1:00 p.m.

Brooke Smith, with Juvenile Intake, discussed the proposed office space if KANZA were to purchase and remodel the Moser building. She stated her department would have 25% less space with the possibility of rent increase. Even with possible additional space that has been discussed, it will be a 9% reduction of space.

Brook reported that she has a vacant intake position, but at this time she is not advertising the position until later this year.

The Commissioners left the Commissioners Chamber at 1:50 p.m. to view the improvements happening at the new fair grounds. Aaron Allen met the Commissioners at 2:00 p.m. to tour the facilities. The Commissioners then viewed Banner Creek Reservoir. They returned to the chambers at 3:20 p.m.

Signed designations of Emergency Vehicles for Michael F. Rash for two vehicles. Authorized by the Holton Rural Fire #4 Circleville Volunteer.

Signed off on the payment on 3/24/2015 to Deggingers Foundry in the amount of \$498.75.

Chairwoman Zwonitzer signed the ESRI (Mapping Software) Annual Agreement in the amount of \$2,400.

The Commissioners, Appraiser Lawrence Reynolds and 911 Administrator Sherri Ladner signed an Agreement between Jackson County 911 Public Safety Answering Point and the Jackson County Appraiser's Office concerning the New Generation 911 GIS Data Model mapping service. This agreement will allow 911 funds to use for training of appraiser's office personnel who are responsible for issuing and maintaining 911 addressing.

The Commissioners made the decision to omit Life Time Fitness corporate county rate from the personnel Fitness option because their proposal stated that the memberships and payments would be issued through the county.

The Commission decided to Extend the Dog Registration due date to May 1st. A 2x4 advertisement will be placed in the Holton Recorder and the Shopper.

Janet discussed writing an article concerning the facts and history about the Extension Office and Meadowlark Extension District.

County Clerk Kathy Mick informed the Commissioners that County Counselor Alex Morrissey checked with the Department of Revenue and the earliest date to implement the new Bed Tax of 5% will be July 1, 2015.

Appraiser Larry Reynolds reviewed and explained to the Commissioners an e-mail from Stafford County Clerk requesting the Commissioners' opinion on a bill exempting low producing oil wells from the tax rolls. Larry stated he could not find a bill that referred to this. The Commissioners had no comment.

The Commissioners agreed to allow the Jackson County Community Band as well as the 35th Division Band to perform in the courtyard on June 14th starting around 2:00 p.m.

The Commission received a 'thank you' for supporting the Holton Post Prom.

The Commissioners agreed to issue one \$300 scholarship from the Van Sweringen Scholarship Fund to a student that shows intent to attend Kansas State University.

The Commissioners discussed the increase in postage for the attorney/district court office for child welfare. It was determined to make a separate line item so the amount can be determined for budgeting purposes in 2016.

The Commission will meet again Wednesday morning at 9:00 a.m. to work on hiring a Banner Creek Reservoir Director, set up a meeting with the Tribal Council, and tour Banner Creek Reservoir.

The meeting adjourned at 4:30 p.m.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1st District

Attest:

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Janet Zwonitzer, 2nd District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

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William Elmer, 3rd District



## *Minutes of April 1, 2015*

The Board of County Commissioners met in regular session on Wednesday, April 1, 2015 at 9 a.m. to approve bills. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:30 Emergency Manager Director Pat Korte met with the Commission to discuss burning regulations for the County. It was also discussed how to get county residents to comply with rules and regulations and “No Burn Day” designations. They discussed trying to find a compromise between the fire departments and the residents of the County.

10:25 Banner Creek Reservoir Employee Larry Holliday discussed the following:

- He checked on the boat ramps at the lake to make sure they are where they need to be.
  - The main ramp on the north side is still usable to launch boats
- He discussed opening and turning on the facilities of the bath house in the campground, the fish cleaning station and the North side.

- He discussed the grant for a floating boat dock.
  - The current dock being used is on poles and is semi-floating and is slanted and is not as safe as a floating dock would be at this location.
  - The grant is through Kansas Wildlife and Parks.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 10:34. Janelle Welliver was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for five minutes. Meeting reopened at 10:49. No decision was made.***

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 30 minutes at 10:51. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 10 minutes. Reopened at 11:31.***

***A motion was made by Elmer and seconded by Ladner to offer the position of Banner Lake Reservoir Director to John Kennedy. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 11:33. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to approve the minutes of March 23, 2015 as corrected.***

***Motion carried 3/0.***

12:06 Emergency Management Director Pat Korte told the Commission that a meeting has been set up for next Wednesday, April 8, 2015 at 7:00 for the fire departments of the County to further discuss burning regulations and permits.

The Commission received a Thank You from Roy Ogden’s family for the gift that was given for Roy’s funeral service last week.

***A motion was made by Ladner and seconded by Elmer to adjourn for the day at 12:16. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

The meeting adjourned at 12:16 p.m. The next Commission meeting will be April 6, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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## *Minutes of April 6, 2015*

The Board of County Commissioners met in regular session on Monday, April 06, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

The Commissioners reviewed a 1915 Kansas map that Darin Martin would donate to the County if the Commissioners want to display it. The Commissioners agreed that they would like the map to be on display. The Commissioners will have an agreement drafted that if the County no longer wanted the map it would be returned to Mr. Martin.

9:05 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric passed out the county request call-logs.
- Rob inquired about the traffic counter
  - Earl stated that it was currently at 214<sup>th</sup> and Q.1
- Eric and Earl discussed the Safety Training Video that they would have Deputy Kasie Robbins order for training for their employees.
  - They chose Driving Risk Control

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:45. Earl Bahret and Eric Fritz were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10. Extended 10. Extended 15. Extended 5. The meeting was reopened at 10:35. No decision was made.***

10:45 The Commission left the quarters to view Banner Creek's office building and speak with secretary Susan Rollins about any requests that she had. They returned at 11:30.

11:40 County Counselor Alex Morrissey met with the Commission to discuss the drafts of the Park Host Contract and the contract between the county and Brahma Excavating for donation of rock foundation/soil/dirt.

***A motion was made by Elmer and seconded by Ladner to adopt the agreement for donation of dirt/soil and/or foundation rock with Donald Wischmeier doing business as Brahma Excavating, regarding the USD 336 renovation. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. 2015-A08.***

Recessed for lunch at 12:05. Reconvened at 1:03.

1:04 The Commission signed a vacation request.

1:05 The Commission briefly discussed burning permits.

1:18 Anna Wilhelm and Carolyn McKee from the Tourism Council met with the Commission to discuss the appropriations from their funds for the Calico Garden Quilt Guild on June 13 and the Whiting Fire Department Fire Festival on September 26.

***A motion was made by Elmer and seconded by Ladner to accept the appropriations for the grants of the Calico Garden Quilt Guild for \$750 and the Whiting Fire Festival for \$500. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

1:26 Carolyn McKee and the Commissioners discussed the current “dry county” status of Jackson County.

***A motion was made by Ladner and seconded by Elmer to go into executive session for matters of real estate for 10 minutes at 1:29. Carolyn McKee was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey joined the Commissioners and the meeting was extended for 5 minutes. No decision was made.***

1:53 County Counselor Alex Morrissey met with the Commission to discuss the Rock It-Fest Music Festival that the Banner Creek Science Center will be holding at Banner Creek Reservoir and the ability to have a cereal malt beverage Beer Garden at this event.

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 10 minutes at 1:56. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 2:15. No decision was made.***

2:19 Sheriff Tim Morse met with the Commission to discuss some concerns he has with the procedures of handling potentially dangerous defendants who are awaiting jury decisions.

2:30 Sheriff Tim Morse and the Commissioners went to the old jail on the fourth floor to see about finding an area to hold defendants for emergency situations per the Judge’s request.

***A motion was made by Ladner and seconded by Elmer to approve Resolution No. 2015-13, a resolution granting a temporary exemption from the provisions of K.S.A. 41-719 (C) to allow the consumption of alcohol on the property owned by Jackson County known as Banner Creek Reservoir. Chairwoman Zwonitzer called for a vote. Motion carried 2/0. Janet abstained from the vote because she is the Vice Chairperson of the Board of Directors for the Banner Creek Science Center.***

3:10 Commissioner Elmer left for the day.

***A motion was made by Ladner and seconded by Zwonitzer to approve the minutes of March 25, 2015 as corrected.***

***Motion carried 2/0.***

***A motion was made by Ladner and seconded by Zwonitzer to approve the minutes of March 26, 2015 as corrected.***

***Motion carried 2/0.***

3:27 Jason Claycamp met with the Commission to discuss the regulations on splitting land among family members. A split of the acreage has to have an average of 20 acres. In this particular situation, there are less than 40 acres so splitting the acreage is not an option. The regulations indicate that there must be only one resident per 20 acres. They also discussed a homeowner in the county that is technically in compliance but Janet inquired about whether the county can require him to put up a fence.

3:35 Commissioner Zwonitzer picked a winner for the Nemaha/Jackson County BullMasters Shooting Sports Gun-O-Rama drawing. The winner is Wes Holthaus.

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Monday, April 13, 2015.

Board of County Commissioners  
Jackson County, Kansas

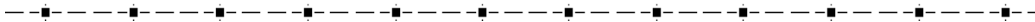
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Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District



## ***Minutes of April 8, 2015***

The Board of County Commissioners met in session on Wednesday, April 8th, 2015 at 7:00 p.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. Also present were David Ent, Kevin Ingels, Ed Kester, Steve Banaka, Brent Teter, Jay Watkins, James House, Todd Stauffer, Tim Morse, Doug Schreiner, Pat Korte. Deputy County Clerk Kasie Robbins recorded the minutes.

Emergency Director Pat Korte started the meeting with a small introduction to those attending about what was going to be the topic of discussion , open burning resolution and the open burning permits.

It was noted that currently, when a person is found to have violated the Resolution 2008-01, they are considered to have a Class A misdemeanor and are subject to fines of no less than \$100 and no more than \$500 on their first conviction. A second conviction holds a fine not less than \$500 and not more than \$1,000. A third conviction holds a minimum of \$1,000 and not more than \$2,500.

It was noted that the Fire Departments are not getting their money from the courts over the convictions. It was then noted that the violators are getting a diversion instead of being truly “convicted” of the crime so the money is going into the County Diversion Fund. It was then stated by Director Korte that she would like to see the wording changed, if it would help the Fire Departments get their money. There was a comment that maybe it needed to be so that violators do not get the option of a diversion. Several of those present were in favor of making \$500 the minimum fine, payable to the Fire District that the violator resides in. It was also noted that it costs more than \$500 every time a truck is called out to a fire. It was also discussed making this a class C Misdemeanor.

Mr. Schreiner and Mr. Kester both requested the reclassification of burn days according to the wind and the Fire Range Index. Kester wanted to place a 15 mph wind speed limit on low, moderate and high classifications. Ent stated he would like to see that for year round conditions. It was stated that several of the men would like to redefine category days and that would like to differentiate “wind” as either “sustained winds” or “gusts.” All citizens will continue to call into Holton Fire Department number for permission to burn and all departments agreed that all fire departments in the county will stay uniform on Burn and No Burn Days. No department shall make exceptions for their own districts.

Kester suggested using the Recoverable Expenses from a Hazard Material Resolution from FEMA. The Commission wants the same Recoverable Expenses for the EMS.

Commissioner Zwonitzer suggested the Fire Department heads mail current permit-holders new permits at their next fire association meeting.

It was discussed that burn permits should be renewed every 2-3 years.



## *Minutes of April 13, 2015*

The Board of County Commissioners met in regular session on Monday, April 13, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:07 Road and Bridge Director Eric Fritz, Custodian Chad Phillips and Bridge Manager Terry Mick met with the Commission to discuss the following:

- Eric handed out the call-log of requests in the county.



- Terry discussed the removal of the concrete from the southwest corner sign on the courthouse lawn.
  - He stated it would be \$175 per day to rent a jackhammer.
- Terry stated he had spoken to Rex Cameron about replacing the curb on the east side for the circle drive. This decision was made to table this project for now.
- Chad mentioned that he has spoken with the Eagle Scouts leader, Kenny Fox, about a concrete flag pole to be installed at the southwest corner of the courthouse lawn to replace the existing one.
- Chad said Harold Kennedy would like to donate Georgia Granite to the project. Chad mentioned it would not be large enough for the proposed sign.
- Chad asked about moving a bench to Banner Creek. The Commission agreed.
- Eric stated that Earl was training the new Road and Bridge employee, Ryan Hermreck.
- Terry brought the Commission an agreement for Advantage Metals Recycling, which the County sells scrap metal to.

9:30 Bridge Manager Terry Mick discussed repairs made to two bridges that were on the annual inspection list. He stated they may be taken off the annual inspection list.

9:33 Road and Bridge Director Eric Fritz discussed spreading rock. He also discussed 94<sup>th</sup> road having a large pothole that needs fixing.

9:36 Rob discussed that he had spoken with Travis Cattrell about the zoning regulations pertaining to splitting land, which was discussed last Monday.

9:40 County Counselor Alex Morrissey joined the meeting.

9:41 Banner Creek Reservoir Manager John Kennedy discussed the following:

- Janet spoke with him about his time slot on Mondays to visit with and update the Commission.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:41. John Kennedy and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:51. No decision was made.***

9:55 Commissioner Zwonitzer took Banner Reservoir Director John Kennedy to the Banner Creek office to meet the secretary Susan Rollins and introduced to his new job location and asked Susan to take him for a tour and introduce him to the park hosts.

10:00 The Canvass for the April 7, 2015 General City/School Election began. No discrepancies were found. Commissioner Zwonitzer drew names to break the ties for Delia City Council and Mayetta City Council. Names drawn were Shelley Ramage for Mayetta and Ernie Schmidt for Delia.

11:02 Noxious Weed Director Dan Robinson discussed the following:

- Spoke with the Commissioners about the NEKES Board meeting he is attending on the 16<sup>th</sup>.

11:05 County Counselor Alex Morrissey met with the Commission to discuss how to go about getting a special event cereal malt beverage license for the "Rock It Fest" festival, a fundraiser for the Banner Creek Science Center this summer at Banner Creek. The Commission has already signed a resolution for a one-time event for 3.2 beer and wine coolers on Banner Creek property last Monday.

11:51 County Clerk Kathy Mick discussed changing levies for specific areas of the county.

11:52 County Clerk Kathy Mick is in favor of doing away with Township Boards due to lack of finding citizens to fill the positions. This would not dissolve the townships, it would just transfer the duties to the Commissioners.

Recessed for lunch at 12:07. Reconvened at 1:04.

1:05 David Ellsburry, Karen Stous, Virginia Freese, Representative Randy Garber, Sheriff Tim Morse, Undersheriff Darrel Chapman, and County Counselor Alex Morrissey met with the Commission to further discuss KANZA's plan for the purchase and renovation of the Moser building. Lyle Peterson from the Kansas Department of Commerce informed David that Jackson County would not have to own the building to submit the grant to renovate it. David provided the Commission with a document that detailed his vision for the KANZA center in Jackson County. Currently, they open the KANZA office for four days a week and take every Wednesday for staff meetings. David plans to increase "Staff Days", as he defines as one psychiatrist working for 8 hours at a time, from 7, currently, to 18. For example, when there are three psychiatrists working an 8 hour shift in one day then that would constitute three Staff Days. Janet stated the Commission's concerns of the reduction of the space currently available for the Youth Services department of the County. Janet asked if KANZA would add additional therapists and extend the days of service to 5 days in Jackson County if they purchased the Moser Building. Ellsburry stated there are no plans to do either at this time. Bill stated that he was concerned with the extra amount of money that KANZA would ask for on top of the amount that is appropriated to them already. David commented that for the KANZA center in this area of the state, most of the psychiatrist turnover rate comes from employees leaving to take another job within the state. He stated that the KANZA Mental Health Organization Board is currently viewing and evaluating the exit interviews of said employees.

1:42 The Commission left the Chambers to view the Moser building.

2:25 The Commission returned to the Chambers.

2:25 David Ellsburry stated his intentions to be flexible with the County over the space for Juvenile Services within the building that is up for possible renovation.

2:33 Register of Deeds Tammy Moulden met with the Commission and inquired when the North East Kansas County Officials Meeting. The date has not been set, but will be in the fall.

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 2:36. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for 10 minutes. 10 minutes. 10 minutes. 10 minutes. 10 minutes. 10 minutes. The meeting reopened at 3:33. No decision was made.***

A winner was drawn for the Jackson/Nemaha Bullmasters Shooting 4-H group Gun-O-Rama drawing by John Kennedy, the current Banner Creek Reservoir Director. The winner was Vickie Galle of Morrill, Kansas.

***A motion was made by Zwonitzer and seconded by Elmer to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 3:41. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 3:52. No decision was made.***

3:52 Commissioner Elmer requested that Appraiser Larry Reynolds meet with the Commission. Larry brought the Commission regulations for the agricultural section of the county's zoning laws. The Commission wanted to talk specifically about mapping within the department and the new GIS system that an employee is training for. It was stated by Reynolds that this employee would spend 75% of their time for the initial implementation of the system for all state mandated mapping. Reynolds stated that cross-training was currently taking place in the Appraiser's office.

4:13 The Commission discussed requests for funds from the Community Core Book Mobile, requested by Angie Allen. It was noted that Commissioner Elmer would like to see the expansion of the book mobile to the Delia area. Commissioner Ladner stated he would call Angie Allen to get more information. Commissioner Zwonitzer and Commissioner Ladner were in favor of appropriating money to the Book Mobile.

4:16 The Commission discussed request for funds from Brenda K. Holliday-Stanton the Soldier Ball Club.

4:18 The Commission received a request to appoint Shelly Rickstrew to the Juvenile Corrections Advisory Board.***A motion was made by Elmer and seconded by Ladner to appoint Shelly Rickstrew, USD 320 Wamego, to the Educational Representative position on the Juvenile Corrections Advisory Board. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to appropriate \$2,500 to the Soldier Ball Club for 2015. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.*** It was also noted that Soldier Ball Club had not received any funding from the county since 2013.

**A motion was made by Ladner and seconded by Elmer to approve the minutes of April 6, 2015 as corrected.**

**Motion carried 3/0.**

**A motion was made by Elmer and seconded by Ladner Bill to approve the minutes of March 30, 2015 with corrections as noted.**

**Motion carried 3/0.**

**The Commission approved a dinner, put on by courthouse employees, for Juvenile diabetes on May 15, 2015 at the courthouse on the first floor.**

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Open cut R rd.	22/7S/15E	25261 94 <sup>th</sup>	4/13/15

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Banner Lake Director	John Kennedy		19.41	Hired	/ / 04/13/15
Road and Bridge	Ryan Hermreck		14.40	Hired	4/10/15

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Wednesday April 15, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District

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*Minutes of April 15, 2015*

The Board of County Commissioners met in session on Wednesday, April 15, 2015 at 9 a.m. Commissioner Ladner and Commissioner Elmer were present. Chairwoman Zwonitzer was absent due to a family health emergency. Deputy Kasie Robbins recorded the minutes.

***A motion was made by Elmer and seconded by Ladner to approve the minutes of April 1, 2015 as corrected.***

***Motion carried 2/0.***

9:10 The Commission reviewed and signed bills.

10:05 Banner Creek Reservoir Manager John Kennedy met with the Commission to discuss surplus equipment that doesn't run any longer and how to either sell or remove the equipment from the Reservoir. Elmer asked whether or not Kennedy has given consideration for summer help at the reservoir. Kennedy replied he had and that he was considering putting an advertisement in the Holton Recorder. The level of the water in the Reservoir was discussed. Kennedy asked what the class was on the dam at the reservoir. County Clerk Kathy Mick stated that it was a class C.

11:00 Elmer requested reports on rock fund allocation and tube projects for the county for 2015.

The meeting adjourned at 11:34 p.m. The next Commission meeting will be Monday, April 20, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of April 20, 2015*

The Board of County Commissioners met in regular session on Monday, April 20, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:16 Road and Bridge Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Capital trucking hauled again-will stop this week in a day or two
- Earl handed out traffic counter results
  - 214 has over two hundred cars a day

9:30 David Elsbury called in on the conference phone to speak with the Commission. The Commissioners voiced concern that there needs to be more mental health and additional therapists services provided if the renovation of the Moser building were to be considered.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel issues for a period of 15 minutes at 9:50. Eric Fritz, Earl Bahret and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting extended 10 minutes. Extended 15 minutes. Extended 10 minutes. Extended 30 minutes. The meeting reopened at 11:06. No decision was made.***

11:06 The Commission received fuel bids.

- Knotty Pine
  - 2,000 gas – \$2.2379 for \$4,475.80
  - 6,000 diesel- \$2.2251 for \$13,350.60
- Haag oil
  - 2,000 gas – \$1.9773 for \$3,954.60
  - 6000 diesel- \$2.1747 for \$13,048.20
    - Total \$17,002.80
- Jackson Farmers
  - 2,000 gas-2.23 – \$4,460.00
  - 6,000 diesel 2.215—\$13,290.00
    - \$17,750.00

***A motion was made by Elmer and seconded by Ladner to accept the bid from Haag Oil. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

11:12 Banner Creek Reservoir Manager John Kennedy discussed the following:

- He asked about using fisheries money for new docks
- He asked whether he could start filling out a grant for new boat docks
  - He mentioned he was impressed with the company EZ Docks
- He inquired about redesigning the flyers for Banner Creek. He was given the go-ahead.
- He asked if he could obtain a few bids for “on-call” plumber and electrician
- He’s had concerns about charging for parking and tent camping when they are technically only fishing after the hour of 10:30 p.m.
- He asked about calling Noxious Weed for spraying

- He stated he had already met with Mike Riechle, the director for Holton Parks and Recreation for future plans for the Reservoir.
- John stated his interested in joining the Kansas Recreation and Park Association
- Requested quiet hours extended to 11:00 p.m. (from 10:30) to 6:00 a.m.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 11:37. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 10 minutes. Opened at 12:03p.m. No decision was made***

Recessed for lunch at 12:05. Reconvened at 1:05.

1:06 Custodian Chad Phillips meet with the Commission to provide concrete flag pole bids. He stated that a local Eagle Scout is looking for a project.

1:10 Custodian Chad Phillips discussed that the Andy Gilliland, the landscaper for the courthouse southeast corner will be ready to begin landscaping tentatively in June.

1:14 Custodian Chad Phillips discussed epoxy bids for the front of the elevator entrances on three floors. He received a bid from ECS for \$5,500 and 4State for \$9,379.34. The Commission decided to wait on the epoxy. The Commission asked Chad to bring the bids back to the Commission in June.

1:24 Sheriff Tim Morse asked Custodian Chad Phillips about the jail situation upstairs on being available to hold a person awaiting verdict for hours at a time. The Commission toured the 4<sup>th</sup> floor and discussed cleaning out an old jail cell that is being used for storage to use for providing secure space in these instances.

1:29 County Counselor Alex Morrissey drew this week's winning name from the Nemaha/Jackson Bull Masters 4-H Shooting group's Gun-O-Rama drawing. The winner is Daniel Sterwerf from Cincinnati, Ohio.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 1:32. Sheriff Tim Morse, Captain Steven Buck, County Clerk Kathy Mick, and County Counselor Alex Morrissey were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 20. Extended 20 minutes. Extended for 20 minutes. Extended for 15 minutes. The meeting reopened at 3:01. No decision was made.***

3:02 Sheriff Tim Morse, Captain Steven Buck and County Counselor Alex Morrissey met with the Commission to discuss the requirements for the previous and current agreements with KANZA Mental Health and Guidance Center. The Commission was in agreement to provide David Elsbury with a list of concerns pertaining to KANZA Mental Health and Guidance.

3:24 The Commission signed the appointment letter of Shelly Rickstrew for the Educational Representative of the JCAB Board.

3:25 County Counselor Alex Morrissey discussed county burning issues.

3:25 County Counselor Alex Morrissey met with the Commission to discuss the issues regarding the county issuing a cereal malt beverage license.

3:32 The Commission received a quote from SecureTech for the security panic button system. The Commission decided to request information from Gary Thiessen on the current maintenance that he does on the system compared to the maintenance fee the company charges.

3:37 County Clerk Kathy Mick gave the Commission VanSweringen scholarship applications. There were 4 applicants.

3:38 County Clerk Kathy Mick gave the Commission a public notice regarding a proposed Kansas Water Pollution Control Permit for the cities of Holton, Whiting and Delia.

3:40 The Commission signed abatements 2014-142 to 2014-145.

3:42 County Clerk Kathy Mick discussed the price of a different website for the county from a website building company, Civics Plus. The smallest price that Civics Plus can offer is \$5,000.

4:28 The Commission decided to set September 25<sup>th</sup> as the tentative date for the Northeast Kansas County Officials Association meeting which will be hosted by Jackson County.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Mike Collier	14.93	0.00	Resignation	04/20/15

The meeting adjourned at 5:00 p.m. The next Commission meeting will be Monday, April 27, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick





## *Minutes of April 27, 2015*

The Board of County Commissioners met in regular session on Monday, April 27, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:08 Road and Bridge Director Eric Fritz met with the Commission to discuss the following:

- He handed out the log of requests by county citizens.
- He stated the project at 134 and S road was started this morning.
  - He stated he thought there were some buses using minimum maintenance roads.

9:40 The Commission signed an Emergency Application Designation for Larry D. O'Hare, Hoyt Fire and Rural Fire District #3, for a GMC Yukon.

9:50 The Commission discussed dust control. There is roughly \$2,000 in a line item in the county budget and discussed where to use it. No decision was made.

10:05 Chairwoman Zwonitzer stated she would like to consider to support the Community Core Book Mobile. Commission Ladner stated he agreed with Janet's statement. Commissioner Elmer stated his concern that Delia is not being given a chance to enjoy the book mobile. ***A motion was made by Ladner and seconded by Zwonitzer to donate \$2,500 from the Alcohol Fund to the Community Core Book Mobile as requested by Ange Allen for their summer program. Chairwoman Zwonitzer called for a vote. Motion carried 2/1.***

10:15 County Counselor Alex Morrissey met with the Commission.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 10:34. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting opened at 10:50. No decision was made.***

***A motion was made by Elmer and seconded by Ladner to go into executive session for client/attorney privileges for a period of 15 minutes at 10:51. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Meeting extended 15 minutes. The meeting reopened at 11:20. The Commission signed a letter to KANZA with their concerns.***

11:24 Landfill Director Dan Robinson discussed the following:

- Dan gave the Commission the Landfill Annual Report for KDHE.
- He mentioned that the 5 year Landfill plan is not up until 2017.
- He also gave the Commission his “thank you” Frog Mail letters from Mrs. Strube’s third grade class from Central Elementary School to read.

Banner Creek Reservoir Manager John Kennedy discussed the following:

- Gave the Commission his new business cards.
- Gave them a Grassroots contract to sign for pest control in Banner Creek Reservoir buildings.***A motion was made by Elmer and seconded by Ladner to accept the contract from Grassroots Pest Control for the continuance of pest control at Banner Creek. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Agreement 2015A-10.***
- Discussed the water level issues in the reservoir and asked if the County had water usage control.
- John brought up the purchase of a County cell phone for him.
- He discussed the quiet hours for the reservoir. The hours are currently 10:30 to 5:30. He is requesting changing the hours to 11:00 p.m. to 6:00 a.m.
- He asked about purchasing a small utility vehicle to move barrels around the reservoir. The Commission told him to receive bids and come back with them.
- He also discussed the use of golf carts on lake property. The Commission stated they saw no problems with letting campers use them on the property. No ATVs.
- He discussed people swimming in the non-designated swimming area.
- The John Deere mower was sent off for repairs under warranty.

Recessed for lunch at 12:05. Reconvened at 1:13.

1:18 County Counselor Alex Morrissey received noticed from Kansas Development Finance Authority for the Beginning Farmer Program Revenue Bond received for Jamie K. Kissel. The Commissioners have no objection to K.S.A. 74-8905(c), KDFA is required to give notice of its intent to issue the Bond at least thirty days prior to the issuance of the Bond. In the event that the County Commission objects to this transaction it has 15 days after the giving of such notice to pass a resolution or ordinance opposing the project.

1:22 Sheriff Tim Morse stopped in to discuss the update on the jail renovation and was also given a historic Jackson County Sheriff Posse platter that Commissioner Elmer had purchased.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 20 minutes at 1:26. County Counselor Alex Morrissey, Banner Creek Reservoir Director John Kennedy and County Counselor Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting was extended 10 minutes. The meeting reopened at 1:56. No decision was made.***

1:30 Banner Creek Reservoir Director John Kennedy spoke with the Commission about hiring a firm in the future to come in and develop a 5 year CIP (Capital Improvement Plan)

2:20 Sheriff Tim Morse met with the Commission to discuss what other sheriffs are doing in other counties pertaining to mental health. The mental health company that the Jackson County Sheriff's Department uses is called Advanced Correctional Healthcare. He stated that they quoted, on top of what the Sheriff already pays for them, \$7,800 to stand as the county's mental health care. This company would provide three hours a week of a professional mental health specialist. The county jail currently has a doctor and nurse on call to help see and doctor the prisoners.

2:57 Commissioner Zwonitzer took a call from Ron Ellis, a Jefferson County resident, who serves on their Economic Development Committee. He scheduled Thursday at 9 to meet with the Commission regarding the Jackson County Economic Development program.

4:16 The Commission received a public notice regarding a proposed Kansas Water Pollution Control Permit for USD #335 Jackson Heights Grade and High Schools Wastewater Treatment Facility.

4:35 The Commission chose to award the VanSweringen Scholarship in the amount of \$300 to Dean Klahr.

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
Westar	Install conduits	31/6S/15E	246 <sup>th</sup> Rd	04/27/15

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Patrol	Corey Schuetz	0.00	16.55	Hired – part time	04/27/15

The meeting adjourned at 4:55 p.m. The next Commission meeting will be Thursday, April 30, 2015.

Board of County Commissioners  
Jackson County, Kansas

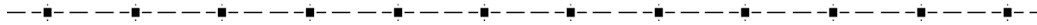
\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of April 30, 2015*

The Board of County Commissioners met in regular session on Thursday, April 30, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:00 Ron Ellis from Jefferson County Economic Development met with the Commission to discuss Jackson County Economic Development. The Commission explained to Ron that they have not had the adequate time to establish a current or future plans for economic development.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 9:22. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 9:32. No decision was made.***

9:30 Youth Services Director Brooke Smith and Jim Cyphers met with the Commission to discuss JCAB Grant Financial. Janet signed an agreement with the Kansas Department of Corrections. ***A motion was made by Elmer and seconded by Ladner to accept the Juvenile Justice Comprehensive Plan State Block Grant. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-11.*** Brooke further discussed the annual report with the Commission. Janet then signed the 2016 2<sup>nd</sup> Juvenile Justice Comprehensive Plan State Block Grant Workbook. ***A motion was made by Elmer and seconded by Ladner to accept the 2<sup>nd</sup> Judicial District Community Corrections Comprehensive Plan Grant Application. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-12.*** Janet also signed the Second Judicial District Community Corrections Comprehensive Plan Grant Application. Brooke also discussed that at the board meeting the Board discussed the extra funds left over for the year. The Board appropriated those funds toward the purchase of a new vehicle.

10:15 The Commission reviewed bills.

10:31 Sherri Ladner and Undersheriff Darrel Chapman met with the Commission to discuss replacing the server for the Sheriff that is no longer supported by the security system and could be easily penetrated if

not updated to a more current server than 2003. Sherri requested that the county would pay one-third of the purchase which is approximately \$5,000 of the \$15,627.47 bill. The cost is not set in stone, as there is one license to remove but something else will be added. ***A motion was made by Ladner and seconded by Elmer to appropriate \$5,000 toward a new server for Dispatch out of the 911 Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

10:41 The Commission signed bills.

10:45 The Commission signed the letters to the applicants of the VanSweringen Scholarships.

10:53 Deputy Kasie Robbins gave the Commission a mailed letter from Brandon Mann at KWORC stating the Defensive Driving class that he taught to county employees this month.

11:00 The Commission left to observe the Road and Bridge shop.

11:43 The Commission returned.

11:45 The Commission signed payroll.

11:46 The Commission signed the agreement for the Federal Fund Exchange with the Kansas Department of Transportation. ***A2015-13.***

11:50 The Commission discussed the rock budget.

The meeting adjourned at 12:00 p.m. The next Commission meeting will be Monday, May 4, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1st District

Attest:

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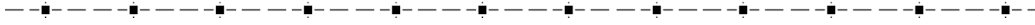
Janet Zwonitzer, 2nd District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3rd District



## *Minutes of May 4, 2015*

The Board of County Commissioners met in regular session on Monday, May 4, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- Discussed plugging in motor grader with Greg Drinovsky at the water tower located at 142<sup>nd</sup> and S road
- 9:07 Terry – Right of Way at U and 196<sup>th</sup> road. All landowners affected by project will be paid the same amount per acre.
  - Janet suggested offering \$2,000/acre to Anderson, Scheid, Kathrens for land needed to rebuild the bridge at U and 196<sup>th</sup> road.
  - Terry is working on the bridge of 278<sup>th</sup>-T.3 which has a 56 foot of piling. The pilings on the east side are complete. Pilings on the west side will begin shortly.
- Bill discussed informing the Road and Bridge Directors of an additional \$100,000 in Rock that was set aside at budget time.
  - They told the Co-Directors so that they can disperse the rest of the rock accordingly.
- Janet asked about 214<sup>th</sup> road.
  - Janet would like to see the road widened and start re-building a good base because the current base is not holding up and is deteriorating. This road is a possible chip and seal project in the future.
- Bill also discussed the possibility of building a new shop for the Road and Bridge employees.
  - The Commission had planned on roughly an 80 by 125 foot shop.
  - They want to have a tire changing station.
  - They discussed putting work pits and vehicle lifts in it to better work on equipment.
  - They also discussed building washing bays.
  - They discussed the possibility of taking the old shop and make that into the Sheriff's impounded car lot. The current Sheriff's lot is a small, fenced area that is not adequate.

9:25 Greg Drinovsky stated that Earl Bahret had come to him about using the Rural Water District building at 142<sup>nd</sup> and S road near Hoyt to park a motor grader. The Rural Water District Board said that the grader can park in there as long as the county has a padlock and key, an insurance rider, county employees are

responsible for any accidents or damages, and there should always be proper handling of the fuel tank that will be set with the grader. Earl will meet with Greg to discuss where to put the fuel tank on the lot. Bill had concerns that there needs to be a containment plan in case of a fuel leak.

9:35 Bill asked what company built the new Fair Building.

10:00 Custodian Chad Phillips met with the Commission to discuss Arnold's Refrigeration who is interested in servicing the county facilities. Chad asked whether we wanted to stay with McElroy's or go with this Arnold's Refrigeration. The County has chosen previously to contract with McElroy's because they installed the current air system. Chad had concerns over the current repairs made by McElroy's. The Commission mentioned receiving bids. Janet wanted to make sure that the County didn't break the contract/warranty changing companies and that all county refrigeration and air businesses have an opportunity to bid. Chad stated that McElroy's wants 45 days' notice if the contract is going to be discontinued.

10:07 Custodian Chad Phillips discussed epoxying the floor space in front of the elevator. Janet asked if he had bids. Chad has bids from Epoxy Coating Services (ECS) and 4State Maintenance. 4State uses ECS as a subcontractor. The bid is for \$5,500.00. Janet said she would take the epoxy out of the \$25,000 in the current courthouse maintenance budget.

10:08 Bill asked Chad if we had a bid for the installation of the new lights in the courthouse. Chad had stated he had not gathered any yet. Janet asked for an estimate of the installation of the lights. Janet asked how much we owe on the lights yet.

10:15 Bill asked what fund the money for the renovation of the southwest corner with Main Street was coming from. Janet stated she would like to see the \$12,000 out of the Parks and Rec Fund, which currently holds \$108,000.00.

***A motion was made by Ladner and seconded by Elmer to enter into an agreement with ESC to epoxy the areas in front of the elevators on each floor for a total of \$5,500.00 to be taken from the General Courthouse Repairs fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-14.***

10:20 Danny Curl met with the Commission to discuss a walking/biking trail to Banner Creek Reservoir from the City of Holton. He states that currently a person cannot get to the Reservoir unless they get a ride or walk on the Highway. He stated that a sidewalk was needed and that it would increase the number of people that would go to the lake. He suggested that the County apply to Wildlife and Parks for a grant to receive funding for the project. It was stated that the Banner Reservoir property line runs up to the Holton cemetery.

10:28 The Commission signed the agreement with ESC for the Courthouse elevator epoxy project.

10:43 County Counselor Alex Morrissey met with the Commission. She is working on zoning issues throughout the county. Bill discussed that Alex needs to draw up an agreement between the County and RWD #1 to house the motor grader on a water tower property.

Noxious Weed Director Dan Robinson discussed the following:

- Bill stated that the Commission are discussing putting up a new shop in the Road and Bridge yard which would be on the property directly behind the Noxious Weed/Recycling location.
- Gave the Commission a bid for a sprayer for the Banner Creek Reservoir to use for spraying weeds. It is from Fairbank Equipment in Wichita. The sprayer would be \$690.97.

11:09 County Counselor Alex Morrissey discussed the agreement that she will write for the storage of one motor grader and one fuel barrel and the accessible electricity for the motor grader with Rural Water District #1.

The Commission approved the Jackson County EMS request to use the Courthouse lawn on May 20<sup>th</sup>. They are promoting National EMS week, May 17<sup>th</sup>-23<sup>rd</sup>, and will be hosting a public BBQ that is free and open to all Jackson County Citizens. The barbecue would be from 5 p.m. to 8 p.m., weather permitting.

The Commission signed abatements 2014-146 and 2014-147.

11:20 Juvenile Intake Director Brooke Smith gave the Commission the Comprehensive Form of the Grant to sign.

11:22 County Counselor Alex Morrissey discussed briefly the County resolution stating that the county will charge a \$25 fee for a special event permit to sell Cereal Malt Beverages for fundraising events.

11:25 Banner Creek Reservoir Director John Kennedy discussed the following:

- He has started to fill out the application for the grant for the docks from Wildlife and Parks.
  - He applied for 6 new docks.
- He said that the State said that it was very competitive this year. If the County could go 50/50 on the Grant payment, the odds are much better than if you ask for the full funding.
- He stated that it would be roughly \$45,500.00 for the total grant.
- The most the state will provide is \$40,000.00.
- John is seeking approval from Commission to send the applicants to the biologist, Kirk Tjelmeland, designated to the Jackson County area of the State of Kansas to sign off on his grant.
- John is currently looking at three different styles
  - 2 are T type docks
    - \$17,500.00 for a T-Dock
  - 1 design is a straight dock style
- He is sending in pictures of the existing boat docks with the applications.



- If the County received funding for the 6 docks, he would be replacing all three current docks and then adding three more.
- John would like to put a low profile dock in the swimming area which is easier for swimmers to use.
- John discussed dragging the swim areas.
- Kirk Tjelmeland, the area biologist, and John and Larry Holliday's grandson, Ty Binkley, who is job shadowing Kirk, installed the fish feeders in the Reservoir.
- John discussed GIS mapping on all of the water and sewer lines on the campgrounds which would be for County use.
  - John would also GIS all the brush sites in the lake – info made available in office so anyone that wants to fish can get the info
- Smaller restroom has lost many shingles on the roof.
  - The commission stated they would rather put a metal roof on it.
  - John will gather some bids for roofing the restroom.
- Bill stated the large Maintenance building by the office needs a coat of paint.
  - John plans to rent a sprayer and do it himself this fall.
- John and Susan have made some suggestions for the current flyer for the Reservoir.
  - Janet wants better fonts
  - Asked the Commission to mark the corrections they would like to make and initial it so that he knows who specifically to talk to about the correction.
- John discussed purchasing padlocks for all gates, restrooms, and offices
- He made a special event request application that is free to fill out.
  - He will put it online.
  - There is a spot where the event needs to be described.
- He discussed the sprayer that Dan Robinson found for spraying weeds at the Reservoir.
- He asked the Commission whether we had a logo for the reservoir.
- He discussed that the Jackson County would be the co-insurer for special events after the applicant's initial insurance coverage. The applicant would need to state their special event insurance.
- John is looking into trading in the old ATV and purchasing a golf cart at Don's Cars in St. Mary's for \$1,800.00.

11:54 Noxious Weed Director Dan Robinson stated that the State, KDOT, will no longer reimburse us for spraying the weeds on the highways. It is a statewide policy for all counties except Wabaunsee County.

11:59 Cindy Hower from Kellermans Insurance brought a Statement of Value from One Beacon for the structures and contents on county property. The Commission signed the updated values sheet.

***A motion was made by Elmer and seconded by Ladner to approve the minutes of April 8<sup>th</sup>, 2015 as corrected.***

***Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to approve the minutes of April 13<sup>th</sup>, 2015 as corrected.***

***Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to approve the minutes of April 15<sup>th</sup>, 2015 as corrected.***

***Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to approve the minutes of April 20<sup>th</sup>, 2015 as corrected.***

***Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to approve the minutes of April 27<sup>th</sup>, 2015 as corrected.***

***Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to approve the minutes of April 30<sup>th</sup>, 2015 as corrected.***

***Motion carried 3/0.***

Adjourned for the day at 12:14 to attend the Kansas County Commissioners meeting in Wichita.

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Custodial	6484	ECS	Epoxy flooring	\$5,500.00

The meeting adjourned at 12:14 p.m. The next Commission meeting will be May 11, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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## *Minutes of May 11, 2015*

The Board of County Commissioners met in regular session on Monday, May 11, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:10 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- The crew is putting rock on the roads. Repairing bad spots from the rains last week.
- Bill reported he got a phone call from Pat Blosser from Hamm Company who is wanting to know why we weren't buying rock from them.
  - Bill told him that they couldn't compete with the price the other quarries are charging the county.
- Earl said that his crew was rolling/packing E Road, preparing it for "chip and seal".
  - Eric stated that there is an individual that has been "mudding" his pick-up on 270<sup>th</sup> road. College road and 286<sup>th</sup> off of the old Hwy is also used frequently for "mudding". Eric inquired if the County could implement a fine. County Counselor Alex Morrissey stated that the county would want restitution for the damage done to the road way. Eric stated that the long-term damage of vehicles driving off of the roads has made minimum maintenance roads very difficult to fix, specifically the ditches and drain pipes. The grass isn't holding the ditch anymore and farmers are needing to use these roads.

9:35 County Counselor Alex Morrissey gave the Commission a draft of the resolution for the special event retailers' permit to sell cereal malt beverage to inspect.

9:40 Bill stated his First Aid certification expired on May 1<sup>st</sup>. He is wanting to make sure the County Road and Bridge Employees are still certified and if not, he would like to set up a time to have a training session from Jackson County EMS.

9:41 John Stous brought the Commission a letter regarding the KANZA Mental Health Center, written by Karen Stous. She stated that she would regretfully miss the meeting.

***A motion was made by Elmer and seconded by Ladner to adopt Resolution 2015-14, a resolution for setting a special event retailers' permit to sell cereal malt beverages for consumption on un-licensed premises for a limited duration. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

9:48 Dennis Foster with NEK Environmental Services and John Hesston with Jefferson County Environmental Health met with the Commission to discuss their activities for the past year. He provided the Commissioners with a list of the permits issued for new septic systems. He also gave them a list of nuisances, which are the events and fixes that the county's allocation covers. Jackson County is the only county to inspect the sewage systems of any houses being sold. John does these inspections.

10:15 Brent Teter and Jay Watkins with Jackson County EMS met with the Commission concerning the renewal of the contract with Jackson County. They thanked the Commission for allowing them to use the Courthouse Lawn for their upcoming BBQ and Health Fair. Jackson County EMS' primary ambulance is ALS staffed with a paramedic and EMTs, when called out. The second truck is staffed by on-call EMTs. Brent stated that other counties our size have multiple units that are staffed full time. The second truck has always been a volunteer or on-call truck. The main problem across the state of Kansas is that the staffing for the second truck is getting more difficult to do. Brent and Jay currently have four trucks. The problem is having consistent staffing for the second truck. They are asking for suggestions on what the Commission might consider doing about staffing the second truck for quicker response times. Janet asked additionally, how much they would need to fully staff the second truck. Brent stated that it would cost the county roughly an additional \$350,000. Bill asked how many times the second truck was being called out. Brent stated he would have to get the number, but he is estimating several hundred times. Rob asked where they would keep the two trucks. Brent said that it would be more fiscally responsible to hold both trucks in Holton since it is more centrally located in the county. Brent said he thinks Holton is over half of the call load. Hoyt and Mayetta would be the second highest calls. Brent and Jay thanked them for their time and will report back with the requested information.

11:03 LeRoy Koehn, Area Engineer from the Kansas Department of Transportation, and Terry Smith, Horton KDOT, met with the Commission to discuss the "mixing strip" north of Hoyt that is owned by the State. LeRoy stated that KDOT has gone through some restructuring of the districts in Kansas. They eliminated an area office Osage City. The sub-area office in Holton is now under the first district, along with the rest of Jackson County. Horton is now the voice of KDOT for Jackson County for the State. A mixing strip is a place where the state typically stores highway materials. LeRoy stated that KDOT is storing very minimal materials at the 75 Highway and 214<sup>th</sup> location and KDOT has allowed the county to store equipment there and pile rock. He stated that the State of Kansas has decided to discontinue their use of that strip as they also have a mixing strip farther north on highway 75. Terry stated their main goal was to simply find out whether or not the County was interested in purchasing the mixing strip. Janet stated on behalf of the County that they were interested and would like to know a price.

Banner Creek Reservoir Director John Kennedy discussed the following:

- The Reservoir is co-hosting a 5k run/1k walk with Life Care Fitness Center on June 21<sup>st</sup>.
- A Water Festival will be held Wednesday, May 13<sup>th</sup> 8:30-2:30.
- He asked if the Commission had a chance to review the flyer he gave them last week. They had not, because they were in conferences last week.

- John asked for rock in the parking areas, roads and RV hookup spots and sand at the swim beaches. The Commission advised him to speak with Road and Bridge.
- He stated that Terry Mick is helping him with a dock that is stuck because the poles are bent. They used a tow truck to pull the dock out on the south side.
- Discussed tents for the stage area at shelter house #1. They could pay \$450 for a tent delivery setup and take down system or they can buy two nice sized pop ups on a heavy duty frame that weigh 65 pounds apiece (or a bigger one).
- John stated the current 1996 Polaris ATV has no value and repairs to make the vehicle safe would be \$4,000, if they could even find all the parts. He went to Heritage Tractor to see if they would consider the Polaris to be used as a partial trade for a gator or a golf cart.
- He received two lighting quote for florescent shop lighting.

- Joe Montgomery \$1,860
- Riley Electric \$1,737

***A motion was made by Ladner and seconded by Elmer to accept the lighting bid from Riley Electric for the Banner Creek Reservoir Shop Building in the amount of \$1,737. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

- John also stated his interest in holding a mountain bike tournament on the trails. Kansas City Mountain Bike Club would come in and set up. They would have to shut down the trails for this event for two days.

11:47 Kent Saylor, Margie Ross, Virginia Freece, and David Elsbury from KANZA Mental Health to discuss the current concerns regarding the request for Jackson County to act as the governmental agency for the Community Development Block Grant. David stated that they are honored to be the mental health care facility for Jackson County. He provided some background information that in 2009 he decided to end the Alcohol and Drug Counseling Program. He stated that they moved to televideo screenings for three reasons. The first reason was because of the high turnover rate within the facility. The number one reason that people were leaving this agency was because they didn't like being on call and they didn't like all of the traveling for crisis situations. They are currently having to cancel regular appointments for emergency screenings. They were looking into a full time, night time crisis person. However, the volume at night is not large enough to justify a \$40,000 expenditure. From January of 2014 to May of 2015, the number of screenings for the Sheriff's department was 19 but they've done 82 screenings overall. Margie stated that they currently have 7 inmates that they are mental health assessing face to face. In February they hired a crisis service coordinator who stays in Brown County to help coordinate the efforts of keeping appointments with clients. David states that his idea of expansion in Jackson County is to get a couple people who are full time that will not leave Jackson County. Margie stated that she met with every medical staff in the five counties. When she met with Nemaha County, they were also concerned about response time. When she explained the situation and how it works, they were surprised. Margie stated that Nemaha County really liked the televideo because it helped with response time, tying up ER hours, tying up Law enforcement staff, wouldn't have to council therapy, and the people could keep their same therapists. Her vision for Jackson County is that the office will be open five days a week and there will be

a mid-level management person full time. David stated that he spoke to the Jackson County Sheriff who has many concerns with televideo. The Sheriff, Tim Morse, was concerned that the screener might not notice something on televideo that they would have noticed if they saw them in person. KANZA has televideo therapists contracted with Aaron East of LSCS of Hutchinson from Sunday through Thursday 8 p.m. to 8 a.m. This company is paid \$100 a day for 250 days. Margie stated that her therapists are 6 pm to 6am Friday to Sunday. These therapists are on-call and speak with inmates through video camera.

David then stated the County's concern of having to appropriate more money. If KANZA were to renovate the entire building, there would not be enough space for the Youth Services for what they are currently paying in rent. David stated he would not raise their rent the moment they would purchase the building. David wants to renovate the whole building and maintain relationships with the Youth Services. If they couldn't do the whole thing, then they would want to do it in steps but it might not be enough to keep them in the building. Same day access means that people can call, at whatever level of emergency presentation there is, they can walk in to get assessed. This is not the same as an urgent or emergent presentation. An urgent presentation is somebody who has a significant problem that is not life threatening that can be seen in 48 hours. Janet stated she wanted to confirm that appear suicidal, homicidal, or extremely distraught receive same-day care. CAPS, Community Alternative Program for Success, is currently in Wetmore. CAPS is a separate standalone alternative classroom for misbehaved youth. Janet asked about the entire day of Wednesday being closed for staff meeting. The meetings are currently from 12:00 to 2:00. Margie wants to change it to from 8:00 to 10:00 switching from one week in Holton and one week in Brown County the Commissioners want to see the KANZA Therapy Office opened 5 days a week, not 4. KANZA has previously had therapists 1 and a half days a week in the schools. When KANZA began to have the turnovers of the therapists, they had to pull them out of the schools to get them in the offices. They are still making appointments to see the children there. Jackson County has four full time general case managers for children. They are budgeted for a crisis case manager for Jackson County. David stated that by providing a better building that the services would expand.

David stated that there were conflicts of interest concerns regarding some members of the Board of KANZA. Janet stated that the Commission doesn't want KANZA seen as making compromised decisions because David is not following KANZA Bi-Laws and putting Board Members in the position of appearing to possibly have a conflict of interest. Janet stated that she doesn't believe anyone on the board is profiting from being on the KANZA board, she wants to make sure that others cannot make these accusations.

Janet stated as a Commission that they would like to meet with Jackson County KANZA Board members quarterly and receive updates and the minutes of their Board meetings. David mentioned he would still like to talk about the Community Development Grant.

1:15 The Jackson County Communities that Care Coalition (JCCTCC) met with the Commissioners to report on how the alcohol prevention funds have been spent at the three local schools. Sponsors present were Adrienne Walsh (USD 335), Rod Wittmer (USD 336), Sheri Dibbern (USD 335), Michelle Finnegan (USD 337) and Nancy Nelson (Meadowlark Extension District). Deanne Armstrong DCCCA. R. PC was also present. The following students reported on training they have received, meetings and

activities they have at school to promote drug/alcohol free students: Cassidy Dahl, Jenna Thurman, Blake Harris, Maggie Pruitt and Lyndie Copeland. Some of their activities include SAFE (Seatbelts Are For Everyone), Sticker Shock (a message at New Years on alcohol boxes stating that you can go to jail if you provide alcohol to minors), Red Ribbon Week and the Grim Reaper demonstration. Regional Director Deanne Armstrong presented a scrapbook for the Commissioners to see and some of the posters that are used in their campaign. Rob Witmer commented that this program brings the county's students together under one umbrella and without the county's support this wouldn't happen.

1:42 The Commission signed a Courthouse Lawn Use Request for the Jackson County Community Band who will be performing on June 27<sup>th</sup>, July 11<sup>th</sup>, and July 19<sup>th</sup> at 7:00, 6:00, and 7:00, respectively.

1:45 The County received notice from Blue Cross Blue Shield that their rates for the coming year will increase 58%. The Commission met with Stacy Elersic from the State Health Insurance group to discuss insurance options for the County's renewal process. She showed them the State Employee Health Plan for a New Non State Group. As a self-funded pool, the benefits covered are medical, dental, prescription drugs and an optional vision plan, an award winning health and wellness program, and an Employee Assistance program. The Commission thanked her for her time and stated they would discuss it and let her know.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:34. County Attorney Shawna Miller was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting was extended for 10 minutes. The meeting reopened at 3:50. No decision was made.***

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 30 minutes at 3:56. Sheriff Tim Morse and County Attorney Shawna Miller was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. The meeting reopened at 4:26. No decision was made.***

4:29 The Commission received a request from the Hoyt Firefighters Association for funds for fireworks for the Hoyt Fourth of July festival. ***A motion was made by Elmer and seconded by Ladner to appropriate \$500 to Hoyt Fire for their 4<sup>th</sup> of July festival. This money will come from the Parks and Recreation Fund. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

4:30 Sally Alley, Payroll Clerk, met with the Commission to discuss insurance premiums and the out-of-pocket expenses that the county would be paying if they went with the State Employee Health Plan for Non-State Employers Insurance group in comparison to the current insurance company of Blue Cross Blue Shield.

***A motion was made by Ladner and seconded by Elmer to enter into a three year contract with the State Employee Health Plan's Non-State Employers Program. They decided to change groups in light of the 58% increase of the current insurance plan. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Senior	Ryann Bowser	0.00	11.59	Temp hire	05/11/15
Sheriff	Debbie Bedigrew	Full-time dispatcher	-----	Resignation	05/11/15

The meeting adjourned at 5:10 p.m. The next Commission meeting will be Friday, May 15, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of May 15, 2015*

The Board of County Commissioners met in regular session on Friday, May 15, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:14 The Commission received a signed Thank You from Holton High School After-Prom.

9:15 The Commission signed a Courthouse Lawn Use Request for the 22<sup>nd</sup> of May for the Glory Days celebration for the 22<sup>nd</sup> event and the 23<sup>rd</sup> event.

9:30 Janelle Welliver from the Appraiser's office asked the Commission about vacating a road near 214<sup>th</sup> and U road. The Commission told her to contact the landowner to the north.



9:36 The Commission discussed Health insurance options with County Clerk Kathy Mick.

9:54 Payroll and Insurance Clerk, Sally Alley met with the Commission to discuss Health insurance.

10:30 Banner Creek Reservoir Director John Kennedy met with the Commission to discuss looking into putting either a trail or a sidewalk to Banner Creek from the City of Holton.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss personnel for a period of 10 minutes at 11:00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 5 minutes. Meeting reopened at 11:15. No decision was made.***

11:20 The Commission discussed bills.

***A motion was made by Elmer and seconded by Ladner to leave the employee's rate the same plus \$40 for the July 1 to December 31<sup>st</sup> and then the Commission will reevaluate in January when the new State insurance fees come in. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

Recessed for lunch at 12:00. Reconvened at 12:40.

***A motion was made by Ladner and seconded by Elmer to go into executive session to discuss personnel for a period of 15 minutes at 12:42. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 15 minutes. Extended 10 minutes. The meeting reopened at 1:20. No decision was made.***

1:21 The Commission received a request for funds from Whiting Ball Association for \$2,500 for utilities, equipment and upkeep of the facilities.

***A motion was made by Elmer and seconded by Ladner to give the Whiting Ball Association \$2,500 to use for upkeep for the facilities, utilities, replace equipment and other items necessary to have a successful ball season. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

The meeting adjourned at 2:00 p.m. The next Commission meeting will be Monday, May 18, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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## *Minutes of May 18, 2015*

The Board of County Commissioners met in regular session on Monday, May 18, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:05 Road and Bridge Co-Director Earl Bahret met with the Commission to discuss the following:

- The Commission reviewed fuel bids for 1,500 gallons of gas and 6,500 gallons of diesel.
  - Haag Oil - Total of \$18,650.00
  - Knotty Pine - Total of \$19,032.45
  - Jackson Farmers - Total of \$18,979.00

***A motion was made by Ladner and seconded by Elmer to accept the fuel bid from Haag Oil for \$18,650.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***
- Earl and the Commission discussed the call-log of concerns/requests from residents in the county.
- Earl stated that they are hauling rock to the stockpile.
- Earl stated he will check with the Potawatomi Tribe concerning the parking lot at 190<sup>th</sup> and 75 highway as a possible location to stockpile rock.
- Bill asked about the Hoyt strip and asked if the State had gotten back to him on.
  - Earl stated that they would have to see if they needed to put it up for auction first and then he would let us know.
  - The Commission discussed the minimum acreage needed to build a house in specific zoning areas in the County.

9:40 The Commission received a letter from J. Richard Lake regarding the future courthouse sign on the southwest corner. Mr. Lake's opinion was that the sign should say 'Jackson County' instead of 'Holton'.

10:03 The Commission discussed finding a caterer for a buffet style lunch for the North East Kansas Officials Fall Conference. No action was taken.

10:30 Deputy Appraiser Jason Claycamp met at the Commission request to discuss permits for the proposed shop building for Road and Bridge and the extension of water and sewage. Jason stated he didn't think it would be an issue and that he would just have to issue a building permit.

Janet asked whether there was a map that showed different zoning areas. Jason will have a map printed. Jason stated that the bare minimum of land to build a residence is three acres.

Jason stated that he sent violation letters to a couple residents about cleaning up their property.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss non-elected personnel for a period of 15 minutes at 10:53. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended for five minutes. The meeting reopened at 11:13. No decision was made.***

11:13 Noxious Weed Director Dan Robinson discussed the following:

- The County has been authorized, by the State to “spot spray” noxious weeds on the State Right of Way. The County will then be reimbursed for the expense.
- Dan asked about whether Road and Bridge was going to hire a seasonal employee to spray this summer.
- Dan stated that Road and Bridge put gravel on 166<sup>th</sup> road. Dan also stated that when you drive out of the landfill, the hill east of the landfill, is very difficult to drive on because the rock dissolved after the rain. He stated a resident in a two-wheel-drive pickup hauling a 16 foot trailer could not make it up the hill last Friday. He has informed Earl Bahret.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss non-elected personnel for a period of 10 minutes at 11:26. County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. No decision was made.***

Banner Creek Reservoir Director John Kennedy discussed the following:

- John said the Reservoir water level raised another foot.
- He is worried about the Reservoir’s revenue. Campers have been rained out two weekends in a row and this upcoming weekend is supposed to bring bad storms also. Bill stated that Memorial Day/Weekend usually kicks off the summer of campers for the Reservoir.
- John stated that the new T-shirts for Banner Creek are in the office.
- John inquired whether they were still meeting tomorrow at 2:30 at Banner Creek Reservoir to go over Rock-It Fest. The Commissioners agreed.
- John stated that the backyard playground set in campground C, which was donated by a family, needs replaced. He stated the slide, the glider, and the spinning top are broken. Chairwoman Zwonitzer informed John to get rid of it.
- John gave an update on his search for a utility vehicle. He stated it is estimated at \$2,025 to buy a golf cart that has a utility bed. He stated it is either going to be a gas engine or battery operated. Bill stated he would suggest buying one ran by a gas engine due to the work the County needs it to do.

- Brett Bauer and Kerwin McKee from the City of Holton came to discuss with John and the Commissioners the possibility of building a trail that would start in Holton and end up at Banner Creek Reservoir.
  - John stated that it can be placed in several different locations and wants it to tie in with Banner Creek's current trail system
  - Brett asked where John proposed he would start it. John thought possibly the old Wal-Mart, whenever the new one is built. Brett stated he would like a potential starting point at Countryside Park (Soccer Fields). The trail would have to cross 75 highway. It would run parallel to Banner Road. However, there would be several landowners to contact to get to Banner Creek Reservoir.
  - Brett asked what type of path John would suggest.
    - John said the Department of Transportation recommends a hard surface with 10 feet in width with a clear space of 2 feet on each side. This sidewalk would have to follow Americans with Disabilities Act (ADA) guidelines.
    - He also said it was a Multi-use, bicycle/pedestrian type path and that the large space was ideal.
  - Brett asked John how he anticipated to fund the sidewalk project.
    - John stated that the Recreational Trails Grant Program helps with these projects. He also stated that the Land/Water Conservation Fund, which is a Federal Program, could also be explored.
  - Brett asked how they propose the residents would cross 75 highway.
    - John stated that a stop light would be ideal there. Brett stated that a stop light will be put in but there is no guarantee the State will provide a crosswalk with it. The City has no say on the type of stoplight that will be provided.
    - Bill stated that district engineer LeRoy Koehne from the Horton KDOT office, which is currently Jackson County's base office, would be the person to contact and request a crosswalk.
  - Kerwin asked if the trail came from the Wal-Mart store, where would John take the trail to connect with the existing trails over the damn.
    - John stated he would assume you would angle toward the north where it flattens out.
    - John stated the county would need to obtain easements with the landowners of the area that the sidewalk would go.

Recessed for lunch at 12:00. Reconvened at 1:00.

1:03 The Commission signed letters and contracts with the State Employee Health Plan for a New Non State Insurance Group for a five year period starting July 1, 2015. **A2015-16.**

1:03 Emergency Director Pat Korte met with the Commission to discuss the Whiting Siren being out of commission. She has contacted the siren vendor Blue Valley Public Safety out of Missouri to repair it.

1:07 County Counselor Alex Morrissey met with the Commission to discuss the Giant Communication Contract. She stated that there cannot be a confidentiality clause because the County's records are considered "open."

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss attorney/client privileges for a period of 20 minutes at 1:10. County Counselor Alex Morrissey was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. The meeting reopened at 1:36. No decision was made.***

1:37 Ramona Ward-Broxterman met with the Commission to discuss the condition of the Stewart/Point Pleasant Cemetery. She stated it is not being maintained. The ownership of the Cemetery is in question. Ramona would like the Commission to write the Steward Muddy Creek cemetery Board, a letter, informing them it is their responsibility to see that the cemetery is maintained because it is in their district. County Counselor Alex Morrissey was present and will research her documents on the cemetery and contact the Cemetery Board.

Cheryl Hamlin joined the meeting.

Rob asked about the Denison Meal site he wondered why they had a meal site and other small towns did not have one. Cheryl explained that back in the 1970's the Denison people got a grant from the federal government to start their meal site. When the grant ran out they then asked Jackson County Senior Citizens if they could help to fund their meal site. Rita Jenkins was the Director at that time and she talked with the Northeast Kansas Area Agency on Aging and they decided to help fund them.

Cheryl would like for someone to be hired by Sept 1, 2015 so that they can work the end of a fiscal year with her and the start of a new fiscal year on Oct. 1st. The month of November would be used to finalize fiscal year 2015. Cheryl will be on payroll through December but will use vacation days and will not work in December.

Cheryl said that she would not encourage opening of any new centers at this time, due to the costs, number of employees and funding that it would take to open one. We are having problems with our head count at Denison as it is and she just doesn't see how we could afford another site.

2:11 Brent Teter and Jay Watkins of Jackson County EMS met with the Commission to bring them a snack for EMS Week.

2:21 County Counselor Alex Morrissey gave the Commission a draft of an agreement between the County and RWD #1 for use of premises for the storage of Road and Bridge equipment. Bill stated he would like added into the agreement the liability of parking the employee vehicle within the facility.

2:34 The Commission received copies of letters from KANZA sent to Brown, Doniphan and Nemaha County Commissioners stating that KANZA had a "very productive" meeting last week with the Jackson County Commissioners and that KANZA is moving forward to address Jackson County's concerns and plan for the future.

2:34 The Commission received a "Thank You" from the Royal Valley Post Prom program.

2:35 The Commission received a copy of a letter from Kansas Department of Health and Environment sent to Dan Robinson to notify the County that Permit No. 0257 for a Transfer Station and Construction/Demolition must be renewed by July 1, 2015.

2:37 County Counselor Alex Morrissey gave the Commission a copy of the letter sent to Ms. Carol Gilliam Green concerning the Sharron Jenkins vs. Chicago Pacific Corporation, Case No. 113,104.

2:38 Road and Bridge Co-Director Earl Bahret discussed with the Commission about hiring Don Butler seasonally to spray the county roads for Road and Bridge. The Commissioners agreed.

2:50 Bridge Manager Terry Mick met with the Commission to discuss the agreement with Kansas for the 43 C-4689-01 Signing project. The Force Account Actual Costs agreement will be delivered in June. The 'Force Account' will allow the county forces to put up the signs. The Commission signed the agreement with the Secretary of Transportation of KDOT for the Signing Construction project. **A2015-17.**

Concerning Bridge project at U-195 Mrs. Anderson has signed the permanent easement agreement for .24 acres and has agreed to accept \$480.00 as full compensation for the permanent easement.

Terry has also sent paperwork to Attorney, Tom Barnes (Scheid's Attorney) will be the one to sign the paperwork for their easement agreement. Russell Scheid has agreed to the offer.

Larry Kathrens agreed to the offer and has also been given an easement agreement.

Terry stated the State has a new off-system bridge program and a Low Cost Bridge Option for smaller bridges like the one at N-304. It's an 80/20 bridge program where the State would pay 80% and the County would pay 20%.The County could be awarded one bridge. Terry stated he would like to apply for the programs. Bill asked which bridge Terry would consider for the other bridge programs. Terry stated that he would consider applying for B.3-126 or D.1-134 Bridges.

Tom Bennett and Moni El-Sasar with BG Consultants along with Terry did the field check on the N-304 Bridge today.

Terry then requested to purchase more piling for his stockpile for emergency situations. He received permission to purchase 10 piling for \$3,500 from Husker Steel. Terry informed the Commissioners that there is no money in the steel line-item budget. The Commissioners agreed to pay for this out of the 4% Sales Tax Fund.

John Kennedy provided draft 'Specifications and Bid Documents for Banner Creek Reservoir' for park hosts.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 10 minutes at 3:02. County Counselor Alex Morrissey, Banner Creek Reservoir John Kennedy, and County Clerk Kathy Mick was present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 10 minutes. Extended 10 minutes. Extended 10 minutes. Extended 15 minutes. Extended 30 minutes. The meeting reopened at 4:12. No decision was made.***

County Counselor Alex Morrissey will revise the park host contracts.

4:25 The Commission signed Abatement's 2014-148 to 2014-151.

Signed the following payroll change notices:

<u>Department</u>	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>	<u>Date</u>
Banner Creek	Korby Strube	0.00	8.54	New Hire - Laborer	/ / 05/12/15
Banner Creek	Keri Miller	0	8.54	Re-hire gate attendant	05/12/15
Banner Creek	Kyrstie Miller	00.00	8.54	Re-hire gate attendant	05/12/15
Banner Creek	Susan Rhule	00.00	8.54	Re-hire gate attendant	05/12/15

Signed the following Purchase Orders:

<u>Department</u>	<u>PO #</u>	<u>To</u>	<u>For</u>	<u>Amount</u>
Bridge Department	6487	Husker Steel	Pilings	\$3,491.04

The meeting adjourned at 4:30 p.m. The next Commission meeting will be May 19, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District



## *Minutes of May 19, 2015*

The Board of County Commissioners met in special session on Tuesday, May 19, 2015 at 9:53 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:50 Janet stated there is an issue with a dog that was impounded recently at Banner Creek Animal Hospital. The dog was quarantined, even though the owner of the dog showed proof of vaccinations. The owner does not want to be responsible for the cost of quarantining the dog. This situation will now go to court. Janet wants the Commission to speak with the Sheriff on the restitution issue for the cost of boarding the dog until the court case is resolved.

***10:30 The Commission reviewed the State Employee Health Plan for a New Non-State Group and made the decision to not make any full time employee pay more for the Blue Cross Plan than they are currently paying.***

***A motion was made by Elmer and seconded by Ladner to approve the minutes of May 4, 2015 as corrected. Motion carried 3/0.***

The Commission recessed for lunch with Prairie Band Potawatomi Nation at Trails Café from 11:00 to 1:00. Those present for the luncheon was Liana Onnen, Joyce Guerrero, Jr. Wahweotten, Thomas Wabnum, Rob Ladner, Bill Elmer, Janet Zwonitzer and Kathy Mick.

1:00 The Commission reconvened.

1:24 The Commission received an email from Brent Teter with answers to their questions from May 11 about the number of times the second ambulance unit is sent out. Brett compiled the following stats from the most recent EMS data of 2015.

On average, annually, the number of times the second ambulance is utilized is 200 times per year. This includes independent second unit calls, car accidents and critical patient assists with the primary ambulance. It does not include the number of times the primary ambulance was on a standby and was called away. (If there was an on duty second ambulance crew, they would have taken these responses.) So 200-250 times annually would be an appropriate number for second ambulance responses.

The service averages around 1400-1500 calls annually. When the primary ambulance is on a call, adequate resources are needed for the next out ambulance.

2:30 The Commission left the chambers to go to Banner Creek Reservoir to go over the plans for Rock-It Fest and the proposed bike trail with John Kennedy. County Clerk Kathy Mick also attended. Janet informed John of the location of the beer garden, travel trailer, parking, picnic tables, entrance gate and audience area. Janet stated that the hay ground in the area will need to be baled and removed before the event. Commissioner Elmer has a tent that will provide some protection for the band.



The Commissioners viewed the proposed area for a bike/walking trail if a grant was submitted and approved. The trail was proposed to meet up with the current trails and Banner Creek on the east side of the spillway. The Commissioners then went to the south side of the Holton Cemetery where the trail ends. They viewed the area for possible options to connect to P Road and then to the City of Holton.

The Commissioner's returned to the chambers.

***A motion was made by Elmer and seconded by Ladner to approve the minutes of May 11, 2015 as corrected. Motion carried 3/0.***

***A motion was made by Ladner and seconded by Elmer to approve the minutes of May 15, 2015 as corrected. Motion carried 3/0.***

The meeting adjourned at 4:20 p.m. The next Commission meeting will be Tuesday, May 26, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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## *Minutes of May 26, 2015*

The Board of County Commissioners met in regular session on Tuesday, May 26, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:10 Commissioner Ladner reported on his meeting with NEK-CAP and provided the Commission with a pamphlet of information.

9:14 The Commission was given copies of two letters that County Counselor Alex Morrissey sent regarding the Sharron Jenkins vs. Chicago Pacific Corporation, Case No. 113,104. Sharon Jenkins' attorney is asking for an extension to file their briefs.

9:38 Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric handed out the contact sheet of concerns/requests of county residents for the Road and Bridge crews.
- The Commission discussed the lots that the County own in the City of Denison. One of the lots has a house on it. The County Road and Bridge crew has mowed two of the lots and Earl is concerned with the condition of the house. County Counselor Alex Morrissey will be instructed to determine how the property can be sold.

10:40 County Counselor Alex Morrissey's legal assistant Cheryl Klahr brought a draft for the park host contract.

10:42 Banner Creek Reservoir Director John Kennedy discussed the following:

- John stated that the sewer pump for the first shelter house bathroom broke down over the weekend due to a broken fitting in the pump well. Honey Do Plumbing pumped the sewer pit three times and was able to keep the restrooms and showers open until the pump truck got stuck. They were pulled out by the County tractor, but was not able to return to pump the pit. Two Port-a-Potties were delivered to the site.
- Bill stated the urgency for trail cameras. There seems to be vandalism issues. John and Janet stated the need for a gate in that area that is designated as a "Do Not Enter" area. They gave John the okay to lock the Boy Scout area of the Reservoir. Janet stated if there is not a better purpose for the entrance, they would request that John put up a fence and gate. John stated that he would call the Banner Creek Science Center Board and make sure that they are not using the entrance before he locks it.
- John stated that the Fritz/Dillner fundraiser breakfast went well and they had good food.
- He stated that shelter house #4 was used for the fundraiser and that they had to bring a generator. John would like to have an electrician inspect the shelter so it can provide more adequate electricity.
- John stated that he spoke with a man in St. Mary's who sells recreational vehicle John stated that the best deal he found is on a 2011, E-Z Go, gas-powered golf cart for \$3,500.
- Janet gave John the newest draft of the Park Host bid contract.
- John provided a bid from Charles Renfro who has roofed other buildings at the Reservoir. John stated that the small restroom by the main loading ramp is in need of roof repairs. The Commission requested that he receive more bids for the roofing work.
- John discussed the proposed trail from Holton to the Reservoir. Bill stated that the strip of land to the east of the cemetery is owned by the Onaga Hospital. Bill stated that it would either start at the new Wal-Mart, the old Wal-Mart, or the Red Roof Inn.
- John stated his interest in putting a pop-machine at the Banner Creek Reservoir office and possibly at one of the restrooms.
- Events scheduled include:
  - Tractor Ride on Saturday, May 30<sup>th</sup>

- 5K/1K Run/Walk on Saturday, June 13<sup>th</sup>
- Rock-It Fest on Saturday, June 20<sup>th</sup>
- July 4<sup>th</sup> Celebration, Saturday, July 4<sup>th</sup>

11:06 Landfill Director Dan Robinson discussed the following:

- Dan gave the Commission the blueprints of the Landfill Area, showing the 'Capacity and History Table' and future Construction and Demolition (C & D) areas and cells.
- Dan stated there will be an annual estimated cost of \$500 to hire a licensed engineer to estimate closing costs for the landfill as required by KDHE.

11:16 Chairwoman Zwonitzer commented on the letter she wrote to legislature concerning the HB 2435 and HB 2109 bills that would constitute a budget cut and property tax increases on the county's part to cover the decrease in revenue that would result from such bills passing.

11:30 Sheriff Tim Morse met with the Commission to discuss the budget line item on employee benefits. Tim would like to remove employee benefits from his budget and have an employee benefit fund. It is difficult to check the budget and cash balances in a fund because it includes employee benefits. The Employee benefit line item is budgeted within the department and it is understood that if any funds remain in that line item at the end of the year the department head cannot spend it and if it runs short the difference will be added to the department's budget so this can throw the percentages spent off on a department budget. County Clerk Kathy Mick is in favor of changing the employee benefits budget to make one line item for the entire county. It would simplify the budgeting process. The Commissioners agreed to change the way employee benefits are budgeted for 2016.

11:38 Bill stated the interest of the Commissioners in trail cameras for monitoring activity in the County. Sheriff Morse stated that there are types of camera systems that a county employee would be able to control with a smart phone or by computer. The Commission indicated their interest in monitoring possible illegal activity.

Recessed for lunch at 12:03. Reconvened at 1:00.

1:00 p.m. The commissioners left the Chambers to view county roads and the following:

- Stewart/Pt. Pleasant Cemetery
- South Cedar Cemetery
- Lots in Denison City that the County owns
- 238<sup>th</sup> and T Roads tubes that replaced a bridge in 2014
- The Construction of a bridge at 278 and T3

Returned to the chambers at 4:00 p.m.

4:10 Banner Creek Reservoir John Kennedy met with the Commission to discuss the current draft of the Park Host contract that County Counselor Alex Morrissey had written up. He had a few discrepancies. He wanted to omit the references to the “dual” contract because he does not feel it is in the County’s best interest to provide dual contracts for park hosts at this time.

***A motion was made by Elmer and seconded by Ladner to enter into agreement with RWD #3 for the use of the Water Tower area to park a county motor grader. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-18. The agreement will need to be signed by the RWD #3.***

***A motion was made by Ladner and seconded by Bill to approve the minutes of May 18th and 19th as amended. Motion carried 3/0.***

Signed the following Occupy County Right of Way petitions:

Company	To	Sec/Twp/Rng	Address	Date
RWD #3	Bore W rd with 4 in HDPE	27/6S/16E	25261 94 <sup>th</sup>	5/26/15
RWD #3	4 in main in N rd ditch	28/6S/16E	17080 246 <sup>th</sup>	5/26/15

Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Banner Creek Reservoir	6488	Car Center – St. Mary’s	EZ-Go Golf Cart	\$3,500

The meeting adjourned at 4:30 p.m. The next Commission meeting will be Friday, May 29, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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***Minutes of May 29, 2015***

The Board of County Commissioners met in regular session on Friday, May 29, 2015 at 8:34 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. Deputy County Clerk Kasie Robbins recorded the minutes.

8:36 County Clerk Kathy Mick and the Commission discussed the premiums of the new insurance. The new health insurance has an option of reducing the premiums \$40 a month if the employee will participate in their wellness program and earn 30 points. The Commissioners will pay the \$40 premium for three months, after that the employee should have had time to earn 30 points. If the employee decides not to participate in the wellness plan they will then be responsible for the additional \$40. It was also decided that the employer/employee share of health insurance for a part-time employee will follow the Non-State Insurance plan, which will result in higher out of pocket cost for part-time employees that select to purchase health insurance.

9:02 Commissioner Zwonitzer signed a letter to VSP indicating the cancelation of our vision insurance contract. The County's new Health Insurance will have a different vision insurance carrier that will start January 1, 2016. County Employees will be without vision insurance from July 1- Dec 31, 2015.

9:15 The Commission reviewed and signed bills and payroll.

9:30 Banner Creek Reservoir Director John Kennedy met with the Commission to discuss the new draft of the Park Host Contract. Bill asked whether he had ordered the golf cart yet. John stated that he has and will pick it up from the Car Center in St. Mary's when it's delivered.

***A motion was made by Ladner and seconded by Elmer to enter into an agreement between Waste Management and Jackson County/Road and Bridge with the added Non-Appropriation Clause. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. A2015-19.***

10:00 Bridge Manager Terry Mick met with the Commission to inform them of a concrete box that he had to close at Q.4 and 146th. Ladner asked if we had the material to fix it. Terry said no, it would take a month to get it and would cost \$12,000. Terry said he would have it replaced with a tube before school starts. This expense will come out of the Bridge fund.

Terry informed the Commissioners that BG Consultants has changed the type of stringers in the plans for the cement bridge on Old Hwy 75 north. It will be a reduction in cost and allow the bridge to be 24 feet wide.

Janet reported that Tim Schlodder stated on Facebook that the bridge south of 26662 and P road is 13'10" wide and he has to drive around 4 miles to get equipment to the other side of the bridge. He also stated it was discussed a couple of years ago. Terry stated he would also like to have the bridge replaced because of the danger of it being on a curve and narrow, but there are other bridges in the county that have a lower sufficiency rating and have a higher need of being replaced.

The bridge at T7 and 218 efficiency rating is down around 40. It jams up with brush, the county removed a pier thirty years ago and it is a long bridge.

Terry wants to apply for small bridge grant for the bridge at D1 and 134<sup>th</sup>

The meeting adjourned at 10:28 a.m. The next Commission meeting will be Monday, June 1, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

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William Elmer, 3<sup>rd</sup> District

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## *Minutes of June 1, 2015*

The Board of County Commissioners met in regular session on Monday, June 1, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

9:13 A couple discussed with the Commission about purchasing a vacant lot in Denison that is owned by the county. County Clerk Kathy Mick stated that the Commission is waiting for an answer from County Counselor Alex Morrissey on the proper way to dispose of property owned by the county.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Eric handed out call log of requests
- Twila White met with the Commission to discuss the Federal Funding Exchange Reimbursement. She was going to use one of Terry's projects. Then she was going to use the chip and seal project on E road but it's not done yet. Bill stated that it was built; it was only waiting for the chip and seal to be laid down. She stated that she used the bridge at 158<sup>th</sup> and B6, at a cost of \$97,077.55 and a bridge at 238<sup>th</sup> and S.6 estimated at \$35,262.81. She added stockpiled rock, bridge sheeting, and in-stock brome seed. She did not have invoices for these purchases. The Commission told Twila to put only the bridge at 158<sup>th</sup> and B.6 and 238<sup>th</sup> and S.6. The Commission wanted her to take off the sheeting and stockpiled rock.
- Bill asked if we put the tubes in on 214<sup>th</sup>. Eric stated yes.
- Earl gave the Commission unsolicited proposals from Murphy Tractor on a 2011 John Deere 770G motor grader with 2034 hours for \$123,000 with the 2004 12H Cat trade or \$140,000 with 2008 Komatsu trade. He also gave them a bid for a John Deere 130G Hydraulic Excavator, 2012 Model with 1039 hours for a less trade of the 1994 Cat 312 for \$106,106. County Counselor Alex Morrissey joined the meeting. The Commission discussed comparing prices on used equipment

and the difficulty in doing so. The Commission discussed the funding options or the equipment and what would be left in the special equipment fund. Chairwoman Zwonitzer called Luther Braun at Murphy Tractor for extension of the warranty on the motor grader in the bid. Zwonitzer stated that before the County would decide on the purchase, she would like to know that they were getting an adequate warranty.

10:12 The couple interested in the vacant lot in Denison returned to the Commission's chambers to speak with County Counselor Alex Morrissey about the proper way of purchasing the lot. County Counselor Alex Morrissey stated that State statute requires for a property worth less than \$50,000, the county will need to publish a request for sealed bids for the property for two consecutive weeks and then they can choose the bid that best suits the county.

10:20 County Clerk Kathy Mick stated that the Commission should review the safety training that the County employees have taken this year, so far and how much they would like them to complete by the end of the year.

10:25 Ali from the Recorder joined the meeting.

10:36 Luther Braun from Murphy Tractor met with the Commission to discuss the bids that Earl brought the Commission. He stated that the Commission could get the Commission a 2 year and 4 month warranty on this piece of equipment. ***A motion was made by Ladner and seconded by Elmer to accept the bids from Murphy Tractor for a 2011 John Deere 770G motor grader with 2,034 hours for \$123,000 minus the 2004 12H Cat Trade of \$140,000 (A2015-20) and a 2012 John Deere 130G Hydraulic Excavator with 1,039 hours for \$106,106 minus the 1994 Cat 312 trade (A2015-21). Chairwoman Zwonitzer called for a vote. Motion carried 3/0. These purchases will be paid out of the current Road and Bridge budget.***

10:40 Eric Fritz complimented Ali on her article about the roads being torn up after a heavy rain.

10:56 Custodian Chad Phillips showed the Commission the new light fixtures that the Courthouse received last Friday.

11:02 County Clerk Kathy Mick discussed cell phone stipends with the Commission. John Kennedy wants to use his personnel sell phone and be paid a stipend. The Commission agreed to a \$45 stipend for John.

11:10 County Appraiser employee Jason Claycamp provided the Commission with a list of county owned properties.

11:21 Banner Creek Reservoir Director John Kennedy discussed the following:

- He stated that Ralph Ortega has requested to perform an Eagle Scout project for the swim beach area. He and John have decided to build a shade structure at the swim beach located on the north side. Ralph will have to formally present the project to the Commission.
- John brought three bids for roofing for the restroom located on the north side of the Reservoir-
  - Dovetail Construction - \$2,147.80

- Tracy Harris Construction - \$1,792.16
- Chris Gross Construction- \$1,925.00

***A motion was made by Elmer and seconded by Ladner to accept Tracy Harris's bid in the amount of \$1,792.16 to repair the roof of a restroom located on the north side of the Reservoir. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.*** It was stated that Tracy's bid meets all the specifications for the replacement of the three tab single roof with a standing seam metal roof.

- John reported Kirk Tjelmeland from Kansas Wildlife and Parks conducted an electro shock fish survey of Banner Creek Reservoir. Crappie, bass, catfish, and walleye were well within the acceptable recommendations. The Biologist also reported that expectations are that the population will see substantial growth and larger species of game fish are expected due to the higher water levels and the washing in of nutrients to the lake.
- Banner Creek Reservoir has a number of smaller inoperable items that staff would like to place on Craig's list to sell to the general public. These items include:
  - Pull behind mower
  - Pull behind sprayer
  - 4 chain saws
  - Edger
  - 4 weed eaters
  - Leaf blower
  - Power washer
  - Ice machine
  - Boat, motor and trailer
- County Counselor Alex Morrissey stated that these pieces of property could be sold on Craig's List because they are all worth under the statutory amount.

***A motion was made by Ladner and seconded by Elmer to sell the several inoperable items listed on Banner Creek Reservoir Director John Kennedy's agenda. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

- The Banner Creek Reservoir staff has had discussion with Eric Bjelland, Administrator for the Onaga Hospital about the possibility of developing a trail between Banner Creek Reservoir and the City of Holton. Mr. Bjelland was very supportive of the project and would be willing to meet with representatives from the County and the City as the project develops. Janet stated she would call the Holton Cemetery Board about the section of the sidewalk that would run through the cemetery property.

Recessed for lunch at 12:00. Reconvened at 1:30.

1:36 David Elsbury and Karen Stous from KANZA Mental Health Center met with the Commission to discuss the Osawatomie Mental Hospital. The census was to not be any greater than 206 and at one point was up



just above 250. The optimum census is 185 persons. They are currently only allowing involuntary admissions. When the census is below 131 they will take voluntary admissions. Rob asked where we would hold a person that is deemed mentally ill when there is no room in the Osawatomie Mental Health center and Law Enforcement cannot hold them either. David stated that currently, there was no place for that person to go.

David did also increase the facility by 2 new staff days. Two new individuals each has one day they spend in Holton. The KANZA Board approved the new years' budget. They budgeted a full-time therapist position in Jackson County, a half-time psychiatrist budgeted for all counties associated with KANZA, a full-time adult crisis case manager and a full-time children's crisis case manager in Jackson County. The KANZA Board wanted the Commissioner to know about these position additions. David stated that the clinic on Idaho is going to be open 5 days a week.

The Commission scheduled David to come back on June 15<sup>th</sup> at 1:30.

2:10 Luther Braun from Murphy Tractor met with the Commission to discuss the purchase of the above mentioned 2012 John Deere grader and 2011 Excavator. Luther gave detail on a thumb for the excavator. ***A motion was made by Ladner and seconded by Elmer to add the Hydraulic Thumb in the amount of \$7,975 to the Excavator. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

2:20 Dan Barrow met with the Commission to discuss his concerns with the county roads, in particular, W Road past his house, which is chip and seal.

2:52 Emergency Director Pat Korte met with the Commission to sign her Application for Emergency Management Performance Grant Funds. ***A2015-22.***

2:55 Twila White from the Road and Bridge office met with the Commission to show them the changes she made on the Funds request. She stated she took out the information on the bridge sheeting on the request. She stated she explained her requests on the cover sheet of her letter to the federal funds exchange program. She added a culvert on V and 291. She requested \$1,296 on this project.

3:05 Brent Teter and Jay Watkins from Jackson County EMS met with the Commission to discuss EMS week and their employee appreciation dinner and their recent training. They also stated that if the Commission had any questions or requests for information on the second unit staffing, to give them a call.

3:24 County Counselor Alex Morrissey met with the Commission to discuss the steps to take to put the county owned property out for bids. They discussed each piece of property owned by the county from the list that Jason Claycamp provided for them earlier.

3:38 The Commission decided to change the date of the North East Kansas Officials Association to October 2<sup>nd</sup> because September 25<sup>th</sup> is already reserved at Penny's on New York Avenue.

***A motion was made by Elmer and seconded by Ladner to go into executive session to discuss client/attorney privileges for a period of 15 minutes at 3:46. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. Extended 15 minutes. The meeting reopened at 4:18. No decision was made.***

4:25 The Commission requested Deputy Kasie Robbins send information about the North East County Officials meeting to businesses that would like to help sponsor.

Review a letter from the US Department of the Interior notifying the Commissioners that a piece of real estate on the Reservation will be acquired into trust. The Commissioners had no objection.

The Commission received a Thank You from Rossville Junior Class for the After Prom Donation.

The Commission received notice of Calendar Year 2016 Holidays, an amended annual budget from the 2<sup>nd</sup> Judicial District, and a "local cash match" from Northeast Kansas Area Agency on Aging of \$2,102.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Patrol	Tyler Caudle	17.99	18.65	Promotion to Patrol Sergeant	05/26/15
Patrol	Bradley Hanika			Classification change	05/19/15
Jail	Kristopher Pope	14.30	14.56	Full time 28 day cycle	05/13/15

The meeting adjourned at 4:45 p.m. The next Commission meeting will be Monday, June 8, 2015.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

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Janet Zwonitzer, 2<sup>nd</sup> District

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Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of June 5, 2015*

The Board of County Commissioners met in emergency session on Friday, June 5, 2015 at 11:00 a.m. Chairwoman Zwonitzer and Commissioner Ladner were present.

Chairwoman Zwonitzer signed Resolution number 2015-16 declaring a proclamation of a State of Local Disaster Emergency for Jackson County.

The meeting adjourned at 12:00.

The next regular session will be Monday, June 8, 2015 at 9:00 a.m.

## *Minutes of June 8, 2015*

The Board of County Commissioners met in regular session on Monday, June 8, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret and Bridge Manager Terry Mick met with the Commission to discuss the following:

- The call-log of requests.
- The many issues around the county from the recurring rains
- The Commission is interested in purchasing cameras for the road grader operators and bridge crew so they can document the process of repairing the damaged areas of the county.

Emergency Management Director Pat Korte joined the meeting.

- Pat stated she is not sure whether the recent rain storms will be declared a FEMA Disaster Reimbursement but extensive paperwork needs to be done.
  - Everyone needs to log their information
  - Keep track of all information about fixing these spots
  - Need to document equipment usage at each site.
  - 6 counties sent in disaster proclamations Friday, including Jackson County.
  - Pictures need to document the before and after repairs
- Terry stated that a wing wall collapsed at 318<sup>th</sup> and W causing the road to be unusable. The bridge has been closed because it is unsafe to cross. Discussed alternate route for residents that can no longer cross the bridge. No decision was made at this time.

- Eric provided the timesheet log of the overtime hours of the road and bridge crews that will be converted to comp time for Friday and employees will be instructed go home early for Sunday's hours.
- Each road closing is documented at the time of closure so if people drive through the water, it is at their own risk
- Earl asked if part time help that is spraying road right-of-ways for the road and bridge department is entitled to the 5% raise that the other county employees received from the Commission at the first of the year. The Commissioners stated that decision was left up to the department heads.
- Pat Korte showed the Commissioners the information log used by the Road and Bridge office to document sites that may qualify for a FEMA disaster.
- Chairwoman Zwonitzer showed Terry pictures of the roads she traveled this weekend, inspecting damage.
- Pat requested that the Commissioners approve an upgrade to smart phones for Earl Bahret, Eric Fritz and Terry Mick so they can check the weather and communicate with her during this type of situation. The Commissioners informed them to go to the Verizon store in Holton and order new phones with otterbox cases for protection.

Janet and Bill left the Chamber along with Kasie Robbins to go to Wal-Mart to check on purchasing cameras. Wal-Mart didn't have the quantity needed so they sent Kasie to Topeka. Kasie ordered camera at Best Buy as instructed by the Commissioners. The Commissioners informed the Directors that they ordered 16 cameras for the employees to document the damages done by the flooding.

Road and Bridge Office employee Nancy Schlodder showed Rob Ladner the timesheets used by Road and Bridge employees and explained how information is documented on the forms for data collection for a possible FEMA disaster reimbursement.

County Counselor Alex Morrissey provided the draft documents to sell county real estate. Rob reviewed the real estate descriptions of the property to be sold and found a couple of corrections. Elmer made the motion to adopt resolution 2015-17 stating that certain tracts of real estate remain unsold from tax foreclosure sales of Jackson County. The property will be advertised for sealed bids in the Holton Recorder on June 10<sup>th</sup>, 17<sup>th</sup>, and 24<sup>th</sup>. The deadline to have the sealed bids to the Jackson County Clerk is set for June 26<sup>th</sup> at noon. The Commissioners will open the sealed bids on June 29<sup>th</sup> at 10:00 a.m.

Dan Robinson reported that the Noxious Weed office has water damage; sheet rock and carpet. Dan dug a hole outside the door to pump the water away from the building's foundation. Water also was a problem at the recycling center

***A motion was made by Elmer and seconded by Ladner to go into executive session for a period of 5 minutes for client/attorney privileges. Chairwoman Zwonitzer called for a vote. Motion carried 3/0. County Counselor Alex Morrissey and County Clerk Kathy Mick were present. The meeting closed at***

**11:12. It was extended for 10 minutes, extended 10 minutes and opened at 11:30. No decision was made.**

Banner Creek Reservoir Director John Kennedy met with the Commissioners to discuss the following:

- He stated that the water level has crested and is going back down.
- Camp Host Contract is completed and been reviewed by both of the Camp Hosts. There was one change. The date of payment will be on the 15<sup>th</sup> of the month.
- 1988 Ford Ranger Pick-up has blown a head gasket and the main bearings are bad. It is likely to cost more to repair the truck than its current value. The Commissioners discussed options of where to find a used truck.
- Boat motor has stranded staff out on the lake twice in the last 2 weeks. The boat and motor are essential to lake maintenance. John requested permission to trade the current motor for a new 25hp boat motor. John provided the Commissioners with proposals for a Mercury motor. **A motion was made by Ladner and seconded by Elmer to purchase a motor for \$3,780 from Arnie's Marine out of the Capital Outlay fund. The current motor will be sold on 'Craig's List'. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.**
- 5K run – 1K walk Race is scheduled for Saturday, June 13, 8:00 a.m. There are 20 pre-registered participants and we expect a good walk-up registration.
- The Banner Creek Science Center Benefit Concert 'Rock-It Fest' is Saturday, June 20 at 4:00 p.m. Banner Creek staff has tested all the electrical and it is in good working order. John requested a list of all items needed for the event. Commissioner Elmer has volunteered his tent. Janet stated the set up will begin Friday (June 19) afternoon.
- Discussed if there is a need for a culver tube in the ditch to the parking area.
- Cleaning up the debris on the shorelines.

Signed a letter to the Steward/Muddy Creek Cemetery District Board asking them to meet with the Jackson County Commissioners at one of their regular meeting in the near future.

Recessed for lunch at 12:17p.m. Reconvened at 1:00 p.m.

Health Nurse Angie Reith, Kristin Watkins CEO and Cindy Cluck CFO with N/E.K. Multi-County Health Department, Inc. met with the Commissioners and provided data and asked for a 5% increase (\$3,365.50) for a total of \$70,676 for 2016. No decision was made at this time. The Commissioners will consider the request at budget time.

Cheryl Hamlin requested that a new contract with Cintas for rugs and mats be signed. The 5 year contract is up. The old rate was \$43 and the new rate will be \$44.86 per month. The Commissioners approved the new contract. Chairwoman Zwonitzer sign the three year contract. **A2015-23.**

Cheryl Hamlin gave official notification of her intent to retire December 31 of 2015. She provided a list of duties but stated you never know what it is that comes up and you just have to deal with it. Cheryl has been employed with Jackson County since 1979.

County Counselor Alex Morrissey provided the Commissioners with the corrected publication to sell the real estate parcels. Alex will take the publication to the Holton Recorder.

Discussed the 'Burn Permit' issues and if the County needs to have individuals reapply for a burn permit every year or two. A discuss was also held on where to check wind speed.

Chairwoman Zwonitzer texted Representative Hutchins requesting that she votes against the property tax lid and the sales tax exemption and please do not vote on anything that hurts the funding sources for County Government. It was noted that Senator Pyle voted against this bill.

Bob Martin called to discuss setting up a meeting time with the Commission and the Stewart/Muddy Creek Cemetery. A meeting is needed to discuss the title and deed to the land where the abandoned cemetery of Stuard/Pt. Pleasant is located.

The Commission agreed to let Dean Hiegert from Foley Equipment display a motor grader and backhoe in the Courthouse parking lot during the NEK County Officials Association meeting on October 2<sup>nd</sup>. Foley has agreed to sponsor the breakfast at the NEK County Official's Meeting.

***A motion was made by Elmer and seconded by Ladner to approve of the May 26<sup>th</sup> and 29<sup>th</sup> minutes as corrected. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

***A motion was made by Elmer and seconded by Ladner to approve the June 1<sup>st</sup>, 2015 minutes with corrections. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date / /
Road and Bridge	Pat Kennedy		10.66	Seasonal employee	06/08/15
Road and Bridge	Don Butler		10.66	Seasonal employee	06/08/15

The meeting adjourned at 4:45 p.m. The next Commission meeting will be June 15<sup>th</sup> at 9:00 a.m.

Board of County Commissioners  
Jackson County, Kansas

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Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District



## *Minutes of June 15, 2015*

The Board of County Commissioners met in regular session on Monday, June 15, 2015 at 9 a.m. Chairwoman Zwonitzer, Commissioner Ladner and Commissioner Elmer were present. County Clerk Kathy Mick and Deputy Kasie Robbins recorded the minutes.

***A motion was made by Ladner and seconded by Zwonitzer to approve the minutes of June 5, 2015. Chairwoman Zwonitzer called for a vote. Motion carried 2/0. Commissioner Elmer was not present for this emergency meeting so refrained from comment and vote.***

Twila White brought fuel bids for 2,000 gallons of gas and 6,000 gallons of diesel

- Jackson Farmers total bid is \$18,222.00
- Knotty Pine total bid is \$18,168.00
- Haag Oil total bid is \$17,873.00

***A motion was made by Elmer and seconded by Ladner to accept the fuel bid from Haag Oil for a total of \$17,873.00. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

Twila asked if she could return some of the digital cameras that the Commission had purchased for the Road and Bridge grader operators to document the road condition for possible FEMA reimbursement. The Commissioners denied the request. Janet stated that the Commission is requesting/requiring that Road and Bridge employees document the damaged areas before they begin the repairs. They purchased enough cameras for all of the motor grader operators, for the bridge crew and the three Commissioners for the Road and Bridge department heads.

Willy Wilson met with the Commission and stated his concerns with water running down driveways and cutting ruts across gravel roads. The Road and Bridge employees are forced to repair this problem. He had suggestions about crowning the road and making sure the water doesn't cut across the roads. Willy asked whether there were regulations in the county about the size of tube a person can put under their driveway. Commissioner Elmer stated that no tube with a diameter of less than 15 inches can be used.

Ralph Konkrite from Nemaha/Jackson County Bullmasters Shooting Sports group let Janet draw for the weekly winner of their Gun-O-Rama drawing. The winner was Ron Pase.

The Commission signed the Special Event Cereal Malt Beverage License for James Myers for the Rock-It Fest event on June 20<sup>th</sup>, 2015 to be held at Banner Creek Reservoir.

An individual met with the Commission to request monetary aid from the VanSweringen Needy Fund. The Commission decided to loan her \$150.00 so she can pay her utility bill. The Commission granted her request with the agreement that she reimbursed the County with payments each month.

Holton Recorder Reporter Ali Holcomb and Road and Bridge Co-Directors Eric Fritz and Earl Bahret joined the meeting.

The Commission received a copy of a letter to the Holton Chamber of Commerce from Brian West from Palm City, Florida with his concerns about the Holton Recorder. He stated that he felt the newspaper was improper toward him when he presented a business advertisement to run in the paper. He was told that the Recorder was not interested in promoting scams and would not be running the ad. Mr. West felt like he was not given the fair chance for the advertisement and wrote the Mayor, the City of Holton Chamber of Commerce, the City Commissioners and the County Commissioners a letter explaining his grievance.

The Commission was also given an email that was sent to Deputy Clerk Kasie Robbins from Mr. David Powls, Editor of the Holton Recorder. David is concerned about the Commission meeting minutes not being approved in a timely manner. He would like the minutes before they are approved by the Commission. The Commissioners stated they would try to do better about getting the minutes approved.

Road and Bridge Co-Directors Eric Fritz and Earl Bahret met with the Commission to discuss the following:

- Commissioner Elmer stated he had received many compliments on the condition of the roads after all the rain.
- Commissioner Ladner stated that he received a request for a "Children at Play" sign for a constituent and was asked to talk to Terry Mick when he came in.
- Eric stated that the Road and Bridge crew is close to having all of the problem areas documented from the hard rains since May 1<sup>st</sup>.
- Earl stated that the recently purchased used track-hoe and used motor grader should be received tomorrow
- Eric said dust control was due to be put down on Tuesday. Bill stated that he received a letter stating that this would be the last year for the dust control from the current supplier.
- Bill asked if John Kennedy, Banner Creek Reservoir Director had contacted the co-directors about a vehicle he could use for reservoir maintenance. The directors reported they had no extras.

Bridge Manager Terry Mick discussed the following:

- Tom Bennett from BG Consultants met with the Commission to discuss the 2017 Off-System Bridge Program. The applications are due in July. One of the programs is 80/20 funded. The state government would pay 80% and the County would pay 20%. This would cover costs of the construction and inspection. The most probable bridge that Terry has picked for the program is



the bridge at T.7 -218<sup>th</sup> rd. He has also considered the bridge at D.1-134<sup>th</sup> rd. Terry recommends sending in two bridges to the Off-System bridge program, a large one and a small one in hopes of one being funded.

- Bill asked how many signs the county would need to lower the speed limit to 45 mph on county roads. Terry stated a resolution would need to be passed stating what the speed limit is throughout the entire county unless otherwise posted. This will be discussed with Alex.
- Rob Ladner asked if a “children playing” sign could be put up. Terry replied that when he attends sign-training these signs are not in the MUTCD manual and most counties will not put them up because then it appears that it is okay to play in the road.

Noxious Weed Director Dan Robinson discussed the following:

- He has spoken to Earl Bahret about digging a hole and putting in a sump pump, to pump runoff water away from the Noxious Weed building. Earl informed him there is a tube already there that has probably collapsed and may be able to be replaced or cleaned.
- Dan stated there is damage to the sheetrock walls and the carpeting. He stated the carpet should be replaced with linoleum.
- The weed sprayer that Dan found for Banner Creek was delivered the reservoir.
- He stated the landfill needs larger rock and he has contacted Earl about it. He needs more concrete or a better rock base for the trucks that haul the roll off containers in order to load them.

***A motion was made by Elmer and seconded by Ladner to approve the minutes of June 8, 2015 as corrected. Chairwoman Zwonitzer called for a vote. Motion carried 3/0.***

Banner Creek Reservoir Director John Kennedy discussed the following:

- Deputy Clerk Kasie Robbins provided John with a letter from the Delaware Watershed Joint District No 10 stating that if he needs any help with repairing erosion or wave action or other damages to the dam, to contact them.
- John stated that he met with Ralph Ortega with the Eagle Scouts to build a shade structure at the swim beach. He will be meeting with an engineer or an architect to develop plans for the structure and do a cost estimate for materials.
- The Appraiser’s Office has assisted in furnishing a map to show the preliminary route for the trail connecting Banner Creek trails to the City of Holton.
- Met with Mike McManigal to lay out the perimeter fencing for the “Rock-It Fest” event. Staff will be placing a temporary drainage tube in the ditch to the parking area.
- He spoke with Pat Korte about damage from recent heavy rains. The Reservoir has not had any significant damage. The staff has spent approximately 20 hours cleaning up debris.
- The staff has received a quote from a Topeka Architectural firm for a Master Plan for the future advancement of the Banner Creek Reservoir. A plan of this magnitude would cost anywhere from \$18,000 to \$20,000. No decision was made.
- Bill asked about the items he put on craigslist to sell. John stated they had put them online but were going to add some preliminary prices to get more interested parties.

- The 5K/1K Run/Walk has been rescheduled for this Saturday, June 20, 2015.
- Staff has received a quote for the electrical upgrade of Shelter #2 (Shelter in main RV area). The Commissioners will try to work this project into the 2016 budget.
- Projects
  - Staff will be painting restrooms inside and out.
  - Staff will be painting picnic tables.
  - Staff will be installing a drain tile in the sidewalk to Shelter #3.
  - Staff will be spraying vegetation in the RV spots, trails and parking areas.

Road and Bridge Co-Director Eric Fritz met with the Commission to discuss the process of taking photographs of the damage from the heavy rains. He stated that long range pictures are the best for determining damage rather than close-ups.

County Clerk Kathy Mick gave the Commission a purchase order from May 18 that needed corrected for the 10 H-beams that Bridge Manager Terry Mick needed to purchase from Husker Steele. Husker put the incorrect amount on the proposal that was submitted earlier. The Commission decided to cross out the incorrect amount and replace it with the correct one. They decided to pay for five of the H-beams out of the .04% and five out of County General. Two more of the stockpile of H beams are being used for bridge damage repairs due to flooding.

County Counselor Alex Morrissey met with the Commission and gave them a draft of a new open burning resolution.

Janet inquired about the steps about changing the county speed limit to 45 mph. Alex stated a resolution would need to be passed and said she would check into other counties.

Recessed for lunch at 12:02. Reconvened at 1:07.

Carolyn McKee Chamber of Commerce Director, Teresa McAnarny from Northeast Kansas Enterprise Facilitators and Mary Anne Reiderer met with the Commission to discuss business solutions. The Enterprise facilitator services five counties; Atchison, Brown, Doniphan, Nemaha, and Jackson. In the past they asked for \$9,765. The state has dropped their portion of the funding. They are requesting \$10,740. They have raised their request from each county. Also, every year they hold an entrepreneurship academy for teenagers at a cost of \$100/person. Janet called later to find out what other counties were paying for their service. Teresa stated that Atchison paid roughly \$14,700, Nemaha pays roughly \$13,000, and that the average that the five counties are giving are between \$10,000 and \$14,700. County Clerk Kathy Mick received a letter of support for this service from Stacy Woltje and Lois Pelton.

Kristi Roush met with the Commission to discuss developing a new county website. She will build a demo for the Commission and they will meet again on Wednesday, July 1, at 1 o'clock to discuss the website services she can provide.

County Counselor Alex Morrissey stated that she was going to send the draft of the new open burning resolution to Emergency Director Pat Korte. Commissioner Elmer noted he had a few changes he wanted done to the resolution. Alex was going to make changes then send it to Pat.

The Commission stated they would pay the budgeted \$4,500 to Enterprise Facilitation Support for 2015.

Ron Karns met with the Commission to discuss an issue with a motor grader operator. He was unhappy with the work that the operator was doing on his road. He stated the operator drove on by without the blade down. The Commission stated the grader operators had been told to take pictures of the roads before they repaired them for documentation required for possible FEMA reimbursement.

The Commission discussed how to appropriate the 'Health Savings Plan' that some employees are choosing from the new health insurance options. The Commission decided to pay out semi-annually the same as the state does for their employees.

County Counselor Alex Morrissey met with the Commission to discuss further changes to the new open burning resolution. It was discussed that a person convicted of violating the agreement to burn could result in the suspension of the permit.

The Commission signed and reviewed invoices and payroll for payment on June 15, 2015.

Commissioner Elmer left the Chambers to take his canopy tent to Banner Creek Reservoir for the Rock-It-Fest event.

County Appraiser Lawrence Reynolds met with the Commission to discuss new property valuations regulations. He stated that the most notable increase was crop ground.

He also mentioned that County Appraiser employee Jason Claycamp received his Appraiser certification for Mass Appraisals. This certificate requires 6,000 hours of experience, 200 hours classroom hours and 3 major tests.

Larry Reynolds also submitted his letter of retirement/resignation. It is his intention that his last work day will be on August 24, 2015.

Signed the following payroll change notices:

Department	Name	From	To	Reason	Date
Youth Services	Gina Durkes		12.79	\$200.00 stipend	/ / 6/2/15
Youth Services	Lisa Blaha		12.79	\$200.00 stipend	6/2/15

Dispatch	Justin Fitzhenry	13.56	Hire	6/10/15
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Signed the following Purchase Orders:

Department	PO #	To	For	Amount
Bridge Yard	6487	Husker Steel	H beams	\$8,312.00 (correction)

The meeting adjourned at 4:25 p.m. The next Commission meeting will be Monday, June 22, 2015.

Board of County Commissioners  
Jackson County, Kansas

\_\_\_\_\_  
Rob Ladner, 1<sup>st</sup> District

Attest:

\_\_\_\_\_  
Janet Zwonitzer, 2<sup>nd</sup> District

\_\_\_\_\_  
Kathy Mick  
Jackson County Clerk

\_\_\_\_\_  
William Elmer, 3<sup>rd</sup> District

