

INCIDENT REPORT FORM

Student:	Grade:	Date of Incident Time of Incident SWIS Only Student injury Reasonable force	law enforcement Staff injury
student.	_ Grade	ILF IVIAIIAGEI	
917 Program:	Site:		
A. SETTING 1. Time Frame: am/pm to: am/pm	2. Location:		
3. People Involved:	_ 4. Person comple	ting the report:	
Problem Behavior Abusive Language/ Disrespect	Obtain	Motivation of Problem Behavior Peer Attention	
Physical Aggression/Fighting Defiance/Non Compliance Harassment/Bullying Inappropriate Location/Out of Bounds Electronic Violation (Technology) Truant in the Building (Skipping Class) Property Damage/Vandalism Dress Code Violation Inappropriate Display of affection Gang Affiliation Use/Possession of weapon	Obtain Obtain Avoid F Avoid A Other: Unknow	Adult Attention Items/Activities Peer(s) Adult Attention Fask or Activity wn Administrative Decision Privileges I Study	
Use/Under Influence/Possession of Drugs/Alcoho Other: 5. Disruption: Describe the situation:	Other:	sed/Conference With Student	

Vas a physical holding use				te table below.	
Procedure	Start time	End time	Total time	Staff involved and role	Behavioral/Physical Status
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Was room for seclusion us Door Locked or Door Op				te table below. Staff involved	Behavioral/Physical Status
Door Locked or Door Op	en Start time	End time	Total time	Staff involved	benavioral/Physical Status
DUTCOME OF INTERVENT				,	•
Concerns/Comment	s. <u> </u>				
Why was a less restr	ictive measure det	ermined to b	e impractical h	v staff·	
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Location ACTION TAKEN	St			Total time	Staff monitoring and role
Location	Standard Sta	red) □ Yes	□ No		Staff monitoring and role
Location ACTION TAKEN Administration notified im Parent/guardian contacte	mediately. (Requi	red) □ Yes owing procedo	□ No ure. (Required		Staff monitoring and role
ACTION TAKEN Administration notified im Parent/guardian contacte	mediately. (Requi	red) □ Yes owing procedo b. Time	□ No ure. (Required		
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