

MENTOR EVALUATION PACKET

This packet has been exclusively designed for the Mentor as it details the responsibilities and expectations set forth on both the Mentor and Mentee.

MIDDLE TENNESSEE VOLLEYBALL ASSOCIATION

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MTVA Volleyball Mentor,

I want to thank you for participating in the Mentor Training Program. We are pleased to continue our training program again this year and each official in MTVA will have a chance to participate as a Mentor, Mentee or in the Veteran Officials Advancement Program. You have been selected to be a Mentor because of your dedication and commitment to officiating volleyball, as well as your skill level.

We want the Mentoring Program to be a positive experience for everyone involved. With that in mind we have come up with three purposes for the program:

- 1) Tap into the knowledge and experience that our seasoned officials have gained throughout their officiating career.
- 2) Provide sufficient training for Mentees and assist them in reaching their officiating career goals.
- 3) Develop camaraderie within the association, as we share our gifts and talents with one another

Once again I want to thank you for being a part of the Mentor Program. I believe in this program and hope that it will challenge each of us to improve our officiating skills. Thank you for all your help. I look forward to a great Volleyball Season!! Please contact me at dianachalfant@yahoo.com if you have any questions.

Sincerely, **Díana Chalfant**T.S.S.A.A. Co-Assigner

MTVA VOLLEYBALL OFFICIAL EVALUAT	ION CHECK-LIST FOR	? <i>R1</i>		
Official Name:		Match Date:	Match Date:	
Match Site:		Teams:	VS.	
Match Time:	Match Time:		ival Time:	
Report To Host Management: Yes / No		Evaluator :		
UNIFORM	APPEARANC.	E		
Shirt - Clean / White / Unwrinkled / Collare	irt - Clean / White / Unwrinkled / Collared Polo Shirt G		General Appearance:	
TSSAA Patch – Right Side of Chest at Prop	TSSAA Patch – Right Side of Chest at Proper Height			
Pants – Black Slacks Or Shorts, Clean/ Not	faded / Unwrinkled			
Belt - If Pants Have Belt Loops, Black Belt Must Be Worn				
Socks & Shoes, Clean / All black – Or - All White				
EQUIPMENT				
☐ Whistle (At least 2)	Black & Red Pen		☐ Watch Or Timing Device	
Coin	Set Of Red and Yell	ow Cards	☐ Score Sheets	
Lanyard	☐ Net Measuring Devi	ce	☐ Lineup Sheets	
R2 Lineup Card (Recommended)	☐ Ball Gauge		Libero Tracking Sheets	
PRE-MATCH DUTIES				
☐ Inspect The Court Markings, Net Supports, A	nd R1 Stand		The Official Scorer, Libero Tracker, Timer	
☐ Measure Net Height		And Line		
Examine The Competition Volleyball and Make Final Decision On The Competition Volleyball To Be Used		Review Specific Duties With The R2 and Line Judges Assign Line Judges To Their Positions		
PRE-MATCH CONFERENCE		'		
Call Captain And Head Coach From Each Te	am For Pre-Match Conf	erence		
Check Players For Open Wounds, Bleeding C	Or Any Blood On Uniform	n		
☐ Verify With Each Head Coach That All Playe	ers Are Wearing Legal U	niforms and Eq	uipment	
Conduct The Coin Toss To See Which Team	Shall Have The Choice (Of Serving Or R	eceiving For The First Set	
☐ Inform The Scorer Which Team Will Serve F	irst			
DURING MATCH				
Blow The Whistle For Each Serve And Dead	Ball		☐ Judgment Calls	
Make Eye Contact With R2 Before Each Serv	/e		Mechanics	
Communicate with Line Judges and Officials' Table			Rules	
☐ Displayed Professional Courtesy to coaches/players			Consistency of Calls	
AFTER MATCH				
☐ Initial Score sheets				
R1 Leaves The Court With R2				

MTVA VOLLEYBALL OFFICIAL EVALUAT	ION CHECK-LIST FOR	R R2		
Official Name:		Match Date:		
Match Site:		Teams:	VS.	
Match Time:		Official Arr	ival Time:	
		Evaluator :		
UNIFORM	APPEARANC	E		
☐ Shirt - Clean / White / Unwrinkled / Collare ☐ TSSAA Patch — Right Side of Chest at Prop ☐ Pants — Black Slacks Or Shorts, Clean/ Not ☐ Belt - If Pants Have Belt Loops, Black Belt ☐ Socks & Shoes, Clean / All black — Or - All	er Height faded / Unwrinkled Must Be Worn	General Appe	arance:	
EQUIPMENT	Disals & Dad Day		Wetch On Timin a Desire	
Whistle (At least 2)	☐ Black & Red Pen	G 1	Watch Or Timing Device	
Coin	Set Of Red and Yello		Score Sheets	
Lanyard	☐ Net Measuring Devi	ce	Lineup Sheets	
R2 Lineup Card (Recommended)	☐ Ball Gauge		Libero Tracking Sheets	
PRE-MATCH DUTIES		T		
Be in uniform at the site no less than 30 minu	tes before start time		Face the court and stand next to the R1 for captains' meeting	
Assist the R1 in pre-match duties		Verify the	e lineup has been entered correctly on the official	
Supervise the placement of the officials' table	and team benches	_		
Review specific duties and responsibilities will libero tracker and timer	Review specific duties and responsibilities with the scorer, libero tracker and timer		Identify each team's first server and place those numbers as the first player's number on the score sheet	
CHECKING THE LINEUPS				
With competition volleyball in hand move to	•		•	
The R2 shall check the receiving team player team's side to check their positions	s' positions against the lin	neup card, by lo	poking through the net, then look to the serving	
☐ Following the lineup check of both teams, the ☐ The R2 then assumes the proper position on t			I signals readiness for the Set to begin to the R1	
DURING MATCH				
Prior to each signal for serve, the R1 and the readiness	R2 should make eye cor	ntact to ensure	Judgment Calls	
During the serve the R2 stands outside the st	ideline back from the sta	ndard	Mechanics	
square to the court on the receiving team's si		maru,	Working Knowledge of NFHS Rules	
On each serve R2 looks for possible illegal a	lignment while listening	for the	Consistency of Calls	
contact of the serve			Resist the temptation to follow the ball	
R2 transitions to the defensive side of the net	quickly		Time Out procedures followed	
R2 focuses on the center line and net area by touches on the block, down the net and back		o the net,	☐ Substitution procedures followed ☐ Time Management regarding clock	
AFTER SET/MATCH				
R2 initials score sheets between sets				
R2 reminds coaches to submit their lineups w	ithin two minutes after ea	ach set		
R2 leaves the court with the R1				

MTVA VOLLEYBALL OFFICIAL EVALUATION CHECK-LIST FOR R2				
Official Name:		Match Date:		
Match Site:		Teams:	Teams: vs.	
Match Time:		Official Arri	ival Time:	
		Evaluator :		
UNIFORM	APPEARANC	E		
 □ Shirt - Clean / White / Unwrinkled / Collared Polo Shirt □ TSSAA Patch - Right Side of Chest at Proper Height □ Pants - Black Slacks Or Shorts, Clean/ Not faded / Unwrinkled □ Belt - If Pants Have Belt Loops, Black Belt Must Be Worn □ Socks & Shoes, Clean / All black - Or - All White 		General Appe	arance:	
EQUIPMENT				
□ Whistle (At least 2) □ □ Coin □ □ Lanyard □ □ R2 Lineup Card (Recommended) □	☐ Black & Red Pen ☐ Set Of Red and Yello ☐ Net Measuring Device ☐ Ball Gauge			
PRE-MATCH DUTIES				
☐ Be in uniform at the site no less than 30 minute ☐ Assist the R1 in pre-match duties ☐ Supervise the placement of the officials' table a ☐ Review specific duties and responsibilities with libero tracker and timer	and team benches	☐ Verify the score shed	court and stand next to the R1 for captains' meeting to lineup has been entered correctly on the official et ach team's first server and place those numbers at player's number on the score sheet	
CHECKING THE LINEUPS		'		
☐ With competition volleyball in hand move to th	ne serving side of the co	urt to check tea	nm lineups	
 ☐ The R2 shall check the receiving team players' team's side to check their positions ☐ Following the lineup check of both teams, the F ☐ The R2 then assumes the proper position on the 	R2 rolls the ball to the fi	irst server		
DURING MATCH				
readiness During the serve the R2 stands outside the sideline, back from the standard, Working Kr		☐ Judgment Calls ☐ Mechanics ☐ Working Knowledge of NFHS Rules		
square to the court on the receiving team's side On each serve R2 looks for possible illegal alignment while listening for the contact of the serve		for the	☐ Consistency of Calls ☐ Resist the temptation to follow the ball	
R2 transitions to the defensive side of the net quickly			☐ Time Out procedures followed	
R2 focuses on the center line and net area by watching the floor, up to the net, touches on the block, down the net and back to the center line		the net,	☐ Substitution procedures followed ☐ Time Management regarding clock	
AFTER SET/MATCH				
R2 initials score sheets between sets R2 leaves the court with the R1	R2 reminds coaches	to submit their	lineups within two minutes after each set	

Volleyball Official Line Judge Evaluation Checklist

Official Name:		Match Date:
Match Site:	Teams:	VS
Match Time:	О	Official Arrival Time::
Evaluator:		
Line Judge Yes No		
Line Judge reported to first reference starting time of the match	eree no less thar	n 20 minutes before the scheduled
Line Judge is standing near the moves so they have a clear view		f the left sideline with the end line, and and line and the sideline
During Timeouts the Line Judg side of the court nearest the first	•	ear the intersection of the attack line and
☐ Line Judge was quick and decis	sive using corre	ect signals
☐ ☐ Line Judge on serving team sid	e holds the ball	l during timeouts
☐ ☐ Line Judge moved to designate	d neutral area b	between sets
☐ Line Judge used flags (optional	1)	
Line Judges	are not to Coac	ach or Cheer for Players
Evaluator Signature:		
Official's Signature:		
Comments:		

Volleyball Official Scorekeeping Evaluation Checklist

Match Date:
vs:vs
Official Arrival Time::
than 20 minutes before the starting time
cials' table between the libero tracker and
oring, and supervise the operation of the
on the score sheet
which list the players'numbers and the serving s also made available to the libero tracker
core sheet
heet
feree's names on the score sheet
o each team, and notifies the second referee ed at the completion of each team time-out
m reaches set point

Rating Scale for Mentor Program

900 Referee will exhibit

- a. poor/no understanding of rules,
- b. failure to forcefully whistle,
- c. poor/no ability in hand signals,
- d. unable to convey a "presence" as an official.
- e. unable to communicate professionally to scorers, coaches, teams and spectators

Note: This official needs continued supervision/mentorship and further study of all NFHS rules.

Referee will exhibit

- a. weak understanding of the Rules;
- b. intermittent confidence in whistling:
- c. hand signals which frequently beg a question rather than making a declaration
- d. a basic understanding of the game of volleyball.
- e. a more comfortable communication between scorers, coaches, teams and spectators

Note: This official is able to be utilized on a limited basis in the lowest level Middle School matches.

700 Referee will exhibit:

- a. a basic understanding of the NFHS rules;
- b. whistle is consistent in force and may exhibit timing issues;
- c. hand signals are substantially correct but may exhibit timing issues;
- d. proper uniform, posture and presence on court.
- e. an understanding of the court, substitution and time-out procedures
- f. communication is proactive and timely
- g. official conservatively calls ball handling

Note: This official is adequately suited for Middle School play and should be encouraged to further develop his/her skills for higher levels of play.

Referee will exhibit:

- . a good working knowledge of the rules;
- b. whistle is blown consistently with appropriate force and timely;
- c. hand signals are prompt and confident and correctly administered;
- d. understanding of rotation, substitution, libero, and time outs;
- e. basic understanding in identifying and calling ball handling;
- f. interest in calling alignment and back row/net violations;
- g. official is consistent in calling ball handling;

Note: This official is well suited for Middle School and High School Freshman level of play.

MENTEE CERTIFICATE OF COMPLETION Training Date 1 – OBSERVATION OF MENTOR as LINE JUDGE		
Mentee Name:	Match Date:	
Match Site:	Teams: vs.	
Match Time:	Official Arrival Time:	
Mentor Name:	Mentor Signature:	
	OF COMPLETION MENTEE As R2 and SCOREKEEPER	
Mentee Name:	Match Date:	
Match Site:	Teams: vs.	
Match Time:	Official Arrival Time:	
Mentor Name:	Mentor Signature:	

CERTIFICATE OF COMPLETION Training Date 3 – OBSERVATION OF MENTEE As R1 and R2		
Mentee Name:	Match Date:	
Match Site:	Teams: vs.	
Match Time:	Official Arrival Time:	
Mentor Name:	Mentor Signature:	

The above referenced individual has satisfactorily completed the requirements of the Mentee Official Evaluation Program.

On a scale of 600 to 999, wherein a 600 reflects a referee prepared for Freshman level play and 999 reflects a novice official, at this time I would rate this official a/an	
MENTOR	

MENTEE, Please return this page to the Mentor.