

CITY OF MERIDIAN
 Planning Department
 33 E. Broadway Avenue, Suite 210, Meridian, ID 83642
 (208)884-5533 Phone / (208)888-6854 Fax

PRE-APPLICATION MEETING REQUEST FORM

***Information:** Pre-application meetings are required prior to the submittal of any application that requires a public hearing. This completed form must be submitted to the Planning Department at least 48 hours before your requested meeting time. An Associate City Planner will confirm the meeting by either phone or e-mail.*

Project/Subdivision Name:

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Applicant / Contact (if different):

Name:		
Address:		
Phone Number:	Fax Number:	E-mail Address:

Site Information:

Location:	
Number of Lots:	Total Acres:
Tax Parcel Number(s):	Current/Proposed Zoning:

Type of Application(s):

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Preliminary Plat (Bring draft plat) 2. Conditional Use Permit (Bring site plan) 3. Annexation and/or Rezone 4. Planned Unit Development (bring site plan) | <ol style="list-style-type: none"> 5. Unified Development Code Amendment 6. Comprehensive Plan Amendment 7. Variance 8. Other (e.g. City Council reviews) |
|---|---|

Please list all persons who will attend the pre-application meeting:

Specific Questions/Issues: _____

Check here if your proposed development includes a potential public park, pathway, or school. Pre-application meetings are held every Monday and Wednesday. Please check your preferred meeting time below.

Monday (except Holidays)

	1:15
	2:00
	2:45
	3:30

Wednesday

	1:15
	2:00
	2:45

****We strongly suggest that you bring a conceptual layout of the proposed project to the meeting. Otherwise, staff may require additional pre-application meetings.****

For Staff Use Only:

Notify affected agency, if applicable.

- ITD (Pam Golden, 334-8377)
 MDC (Ashley Ford, 287-2199)
 MFD (Kenny Bowers, 888-1234)