



2012 Indoor Facility Rental Application – Tournament and Summer Camp

Last Season's Contact Person

Organization/Group

Contact Person

Address

Postal Code

Home Phone

Business Phone

Fax Number

Email

2nd Contact Person

Phone/Email

Name & Phone of Convener(s)

Name of Tournament/Camp

Type of Tournament/Camp (please ✓ all that apply)

Ice

Adult

☐

Minor Hockey

☐

Ringette

☐

Other

☐

Arena Floor

Ball Hockey

☐

In-Line Hockey

☐

Lacrosse

☐

Other

☐

Fieldhouse

Football

☐

Soccer

☐

Ultimate Frisbee

☐

Other

☐

Gymnasium

Ball Hockey

☐

Basketball

☐

Field Hockey

☐

Volleyball

☐

Other

☐

Participant Breakdown (please ✓ all that apply)

☐ Co-ed

☐ Male

☐ Female

☐ Adult

☐ Youth

Is there an admittance charge?

Yes ☐

No ☐

Number of Teams

Additional Requirements (please ✓ all that apply)

Concession

☐

Cordless Mic*

☐

Dressing Rooms

☐

Lunch Room

☐

PA System/Corded Mic

☐

Score Clock

☐

Shot Clock

☐

Telephone*

☐

TV/VCR*

☐

Tournament Office

☐

Registration Table(s)

☐

How many? _____

Other

☐

* Applicable charges will apply



2012 Indoor Facility Rental Application – Tournament and Summer Camp

Please list the following by choice

	Location	Day(s)	Start Time	Finish Time
1.				
2.				
3.				

*Please remember to add 1 hour on to each facility each day to act as a buffer in case of delays etc. We require all rentals to remain on schedule.

Do you require any additional rooms?

Yes ☐

No ☐

	Location	Day(s)	Start Time	Finish Time
1.				
2.				

Insurance

☐ Will purchase insurance through my own insurance provider and provide the City of Waterloo a certificate of insurance naming the City of Waterloo as an additional insured.

☐ Will purchase insurance through Pearson & Dunn Insurance via the City of Waterloo Facility Booking Office.

Payment

All tournaments are required to submit a non-refundable payment of 20% to secure the rental.

Please choose which credit card will be used to pay the deposit.

☐ Visa

☐ MasterCard

☐ American Express

Name of cardholder (please print): _____

Card No: _____ Expiry Date: _____ / _____

I have read and agreed to the terms and conditions outlined in the Facility Rental Handbook and please accept this form as my application for the request as indicated above for the upcoming season.

Applicant's Signature

Date

PLEASE RETURN PAGES 1 & 2 TO:

Facility Allocation and Booking

Waterloo Memorial Recreation Complex

101 Father David Bauer Drive

Waterloo, ON N2J 4A8

Ph: 519-886-1177 x 235

Fax: 519-886-1106 for Fieldhouse

Ph: 519-886-1177 x 246

Fax: 519-886-1106 for Ice

Ph: 519-884-5363 x 230

Fax: 519-884-7467 for Gyms

Email: fab@waterloo.ca

All requests MUST be submitted by:

December 15 – Arena Floor & Summer Ice

March 15 - Winter Ice

April 15 - Fieldhouse & Gymnasium

Please keep a copy for your records



2012 Indoor Facility Rental Application – Tournament and Summer Camp

2012 Indoor Facility Inventory

LOCATION	FACILITY	SIZE	SEATING FOR...	AMENITIES
ICE				
Albert McCormick Community Centre	East Arena	185'x85'	300	9 dressing rooms
	West Arena	185'x85'	400	
Moses Springer Community Centre		185'x85'	250	4 dressing rooms
RIM Park and Manulife Financial Sportsplex	Pillers Arena	100'x200'	500	18 large dressing rooms 6 official rooms Press box in Pillars
	Optimist Arena	100'x200'	250	
	Lion's Arena	100'x200'	250	
Waterloo Memorial Recreation Complex	Sunlife Financial Sportsplex	100'x200'	3400	7 dressing rooms Press box
ARENA FLOOR				
Albert McCormick Community Centre	East Arena	Same as above		
	West Arena	Same as above		
Moses Springer Community Centre		Same as above		
Waterloo Memorial Recreation Complex	Sunlife Financial Sportsplex	Same as above		
INDOOR FIELDHOUSE				
Manulife Financial Soccer & Sports Centre (Bechtel Park)	1/3 Field	100'x54'	n/a	2 dressing rooms
	2/3 Field	100'x121'		
	Full Field	100'x188'		
RIM Park and Manulife Financial Sportsplex	1/3 Field	132'x73'	Bleacher seating	4 dressing rooms
	2/3 Field	132'x146'		
	Full Field	132'x247'		
GYMNASIUM				
RIM Park and Manulife Financial Sportsplex	Single Gym	65'x89'	Bleacher seating	9 dressing rooms
	Double Gym	129'x89'		
	Full Gym	279'x89'		

2012 Indoor Facility Rental Application – Tournament and Summer Camp

2012 Fees *subject to Council approval

	2012 Total (HST not incl.)	2012 Category #1 Affiliated Group Rate Total (HST not incl.)
ARENA FLOOR		
All Arenas – Arena Floor	\$52.38	\$26.19
ARENA - ICE		
Prime Time Ice*		
AMCC Ice	\$199.40	\$99.70
Moses Springer Ice	\$199.40	\$99.70
RIM Park SUMMER Ice – Pillers, Optimist & Lions	\$196.00	\$98.00
RIM Park Ice – Pillers, Optimist & Lions	\$199.40	\$99.70
WMRC Ice – Sunlife Financial Arena	\$215.68	\$107.84
Ice - Non Prime (all other times, all arenas)	\$122.08	N/A
GYMNASIUM		
RIM Park Gymnasium - Single Gym	\$54.32	\$27.16
RIM Park Gymnasium - Double Gym	\$107.66	\$53.83
RIM Park Gymnasium - Full Gym	\$213.34	\$106.67
RIM Park Gymnasium - Full Day – Full Gym	\$3,363.17	\$1,681.59
RIM Park Gymnasium - ½ Day – Full Gym	\$1,683.07	\$841.53
FIELDHOUSE		
RIM Park Fieldhouse - Full Field	\$129.39	\$64.69
RIM Park Fieldhouse - 1/3 Field	\$43.45	\$21.73
RIM Park Fieldhouse - Full Day – Full Field	\$2,069.26	\$1,034.63
RIM Park Fieldhouse - ½ Day – Full Field	\$1,035.13	\$517.56
RIM Park Fieldhouse - Baseball Pkg (includes back 1/3 of field)	\$131.37	\$65.68
MFSSC Fieldhouse - Full Field	\$114.58	\$57.29
MFSSC Fieldhouse - 2/3 Field	\$77.05	\$38.52
MFSSC Fieldhouse - 1/3 Field	\$38.52	\$19.26
PLEASE NOTE: Community, Culture and Recreation Services has committed to reviewing fees in the early spring of each year. The currently approved fee guide may be updated at that time and changes in fees are expected to have an effective date of September 1st.		
Miscellaneous		
Telephone/Day	\$18.40	\$9.20
*Prime Time Ice = Monday – Friday: 5pm-11pm and Sat & Sun: 6am-11pm and Summer Ice		