

CO-CURRICULAR CODE OF CONDUCT GUIDELINES/PROCEDURES

Cross Reference: Policy No. 542.4 - Student Activities

(A) 8-11-97

(R) 7-9-01

(R) 7-14-03

I. **Student Activities:**

A. **Definition**

The School District of Lodi defines student activities as those co-curricular opportunities available to middle/high level students which are not required as a part of the regular instructional program and do not receive academic credit. Participation in student activities is a privilege accorded to our students. Student activities may meet after school, during the school day, or at times when regular classes are not in session. Student activities include all interscholastic activities, and other school sanctioned organizations and groups that students are selected for or choose to join.

B. **Mission Statements:**

The School District of Lodi Co-Curricular Activities Program is designed to afford the students of our school district with the opportunity to participate in a variety of academic, athletic, vocational, social and civic activities beyond the regular curriculum. These activities and programs are an extension of and work in partnership with the regular academic curriculum. The goals of these activities are identical to those of the general academic program of our school.

Co-curricular activities provide students the opportunity to apply academic and cognitive learning in a setting outside the classroom. In these activities, the physical development, individual creativity, social interaction, self-esteem, and personal enjoyment of the student are further developed and enhanced. Because this development is crucial in preparing students to live successful and fulfilling lives, we encourage participation in the co-curricular program.

C. **Program Goals:**

1. Foster communication, athletic, artistic, leadership, vocational, social, and academic skills students can apply throughout their lives.
2. Actively involve students in positive activities to enrich and reinforce what is being taught in the classroom.
3. Encourage self-discipline and a work ethic in order to achieve the students' goals and experience success.
4. Achieve positive self-image.
5. Promote a positive attitude toward school.
6. Provide students a chance to experience a variety of leisure and social activities which may lead to the development of well-rounded individuals.
7. Promote a positive attitude toward cooperative effort and competition.
8. Provide an environment in which to learn sportsmanship and ability to cope with life's challenges.
9. Develop personal responsibility for his/her decision and actions.
10. Gain appreciation, understanding, and respect for cultural and social differences.
11. Provide equal opportunity to participate regardless of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, emotional or learning disability or handicap.

II. Code of Conduct

A. Academic Eligibility

Participation in co-curricular activities is a PRIVILEGE, not a right, by which students may apply skills and knowledge acquired through the curriculum as well as enhance their abilities through specialized individual and group activities.

All participants must fulfill the requirements of a full-time student as required by the Board of Education. Students MUST have a passing grade in ALL SUBJECTS EACH grading period. All incompletes must be made up within two weeks after the grading period has ended.

1. Lodi Area Middle School

Academic Eligibility for co-curricular participation at Lodi Area Middle School is determined on the following basis:

Eligibility For:	Determined By:
First Quarter	Second semester grades and grades from the last quarter of the previous school year. If either one is an “F”, the student is ineligible for interscholastic competition.
Second Quarter	Grades from first quarter. If any grade is an “F”, the student is ineligible for interscholastic competition.
Third Quarter	First semester grades and grades from the second quarter. If either one is an “F”, the student is ineligible for interscholastic competition.
Fourth Quarter	Grades from third quarter. If any grade is an “F”, the student is ineligible for interscholastic competition.

A student with an “F” in one (1) course can practice with his/her activity *until* the mid-point of the next grading period. The student may regain eligibility if he/she is passing all courses at that time. This is verified by a grade sheet which must be signed by ALL the student’s teachers. It is the student’s responsibility to pick up the appropriate form and have it signed by his/her teachers, and turn it in to the building principal for final approval. A student who still has an “F” at the mid-point can no longer practice with his/her team. A student with two “F’s” can not participate at any time during the grading period suspension. A student who has earned two or more failing grades will be suspended from participation beginning on the first school day after grades are due in the office at the end of the grading period.

Eligibility for grade 9 students shall be determined by the second semester grades and the grades from the last marking period of the student's 8th grade year.

Fall Sports – Academic Ineligibility

A reminder: When the earliest allowed WIAA game/meet takes place before the first day of classes at a member school, *“the maximum ineligibility period shall be the lesser of:*
a). 21 consecutive calendar days beginning with the date of the earliest allowed competition in a sport: or b). one third of the maximum number of games/meets allowed in a sport (rounded up if one third results in a fraction).”

2. **Lodi High School**

Grading periods at Lodi High School are defined as follows: Term grade for Terms 1, 2, 3, and 4 and the semester grade for terms 2 and 4. A student with an “F” can practice with his/her activity up to the review point (15 scheduled school days and nights of ineligibility) in the term, but can not participate in events/contests. If they still have an “F” at the review point of the next grading period they can NO longer practice. A student with two “F’s” cannot practice/participate at any time during the grading period suspension. A student who has earned two or more failing grades will be suspended from participation beginning on the first day of school after grades are due in the office at the end of the grading period. For fine arts participation in performances, the principal, or a designee, may review involvement in the activity based on the timing of the event.

A student who has acquired all necessary credits toward graduation IS NOT exempt from this rule. (W.I.A.A. Official High School Handbook) Students with Individualized Learning Plans may be eligible for activities as long as they are making satisfactory progress toward meeting their learning goals.

B. Attendance/Curfew

Students participating in an activity are expected to commit to regular attendance at the events scheduled for the activity, both during school and non-school hours in which the activity functions.

1. Students who are absent any period on the day of scheduled rehearsals/practices and/or scheduled activities are not eligible to participate. Any exceptions regarding attendance/participation must be reviewed by the principal or his/her designee prior to the activity in question being held. Nevertheless, current practice for a medical appointment includes a pre-approved absence (48 hours advance notice) and the student providing the office with a doctor’s note in order to practice/perform that evening.
2. A student placed in detention may attend practice/participate only after completion of the detention for that day. If more than one detention is assigned, a student may practice/participate after completion of detention that day. Coaches and directors for specific activities may stipulate additional attendance and curfew requirements.

C. Dress/Grooming

Advisors and coaches reserve the right to prescribe dress/grooming requirements appropriate to each activity on the basis of considerations of students’ safety and positive school image.

D. Use and Care of Equipment

Participants are expected to take excellent care of equipment provided by the school. Student activities participants will be held financially responsible for any lost or misplaced equipment. Misuse and destruction of school property will also be charged to the student. Parents/guardians are asked to see that students return to school any equipment provided by the school.

E. Standards of Conduct

1. Participants in all activities sponsored by the School District of Lodi will uphold standards of conduct which reflect:
 - a. understanding the purpose of all student activities is educational.
 - b. understanding that participation in school activities is a privilege which constitutes an opportunity to apply acquired skills and knowledge and to enhance abilities through showcased individual and group performances.
 - c. good grooming and hygiene.
 - d. respect and cooperation, especially for those activities in which competition occurs.

- e. understanding and valuing of diversity of others and their perspectives and performances.
- f. contributions to the activity and school spirit.
- g. respect for authority and judgments within each activity as well as for those who make them.
- h. selfless sharing of time and talent for the sake of others and the activity itself.

F. Misconduct/Illegal Acts

It is expected that within 30 days of an occurrence, students, parents, or other community members will report to school officials the misconduct and/or any court action/police citation. These occurrences include (but are not limited to):

- a. tobacco use.
- b. alcohol and other drug use.
- c. driving while intoxicated.
- d. disorderly conduct.
- e. crimes against property.
- f. crimes against persons.

Upon receiving this report, the principal or his/her designee shall notify the student and his/her parents of the alleged infraction and inform them of the consequences. The range of action which may be taken includes, but is not limited to:

- suspension from any activity for a determinate length of time.
- withholding of awards/recognition.¹
- removal from roles of leadership.¹
- suspension from the activity for one year.
- suspension from the activity altogether.
- community/school service.
- recommendations for treatment options.

G. Adherence to All School Policies

1. **All School District of Lodi regulations and policies as stipulated in the Lodi High School Parent/Student Handbook apply to infractions which occur while the student is participating directly in an activity or during the school day. Provisions in the Code of Conduct may then be applied in addition to those prescribed.**
2. Any conduct unbecoming of a student participant may result in a code violation. Examples include, but are not limited to: cheating/plagiarism, repeat violations of any school rule (e.g., dress code, backpacks, absences, even out of season, general belligerence).

¹Although students may receive recognition, awards, or leadership roles for achievement or performance in activities, the district recognizes the importance of character and therefore reserves the right to recall these awards or positions if aberrant behavior warrants.

- H. Travel
Student participants understand that the School District of Lodi is held legally responsible (liable) for all school-sponsored activities which students attend. Therefore, student participants will utilize school-provided transportation. Any deviation must be arranged by prior written agreement of the activity leader/advisor and the principal.
- I. Awards/Recognition
To qualify for an award, participants must complete the activity season in good standing.

III. Due Process

- A. Decision concerning ineligibility may be appealed. Students who file an appeal are ineligible to compete or perform until the initial decision is overruled in the appeal process.
 - 1. Level One
 - a. The suspended participant within five (5) school days of the beginning date of suspension may file in writing a grievance/appeal to the school principal (or designee) by himself/herself or with a representative of his/her choice in an attempt to resolve the conflict informally.
 - 2. Level Two
 - a. Participants may file in writing within five (5) school days of principal's decision for reconsideration to the Code Panel. The Code Panel shall render a decision within five (5) school days. The Code Panel will be comprised of: co-curricular advisor, athletic coach, parent, student, and assistant principal (chairperson). Representatives for the Code Panel will be appointed by the high school principal on an annual basis.
 - 3. Level Three
 - a. If the suspended participant is not satisfied with the disposition at Level Two, or if no decision has been rendered within five (5) school days after meeting with the Code Panel, the participant may file in writing a grievance/appeal with the District Administrator within five (5) school days after the grievance/appeal was presented, whichever is sooner.
 - b. Within five (5) school days after the receipt of the written grievance/appeal, the District Administrator will meet with the aggrieved and/or his/her representative to attempt to resolve it and shall communicate a decision in writing together with the supporting reasons.
 - 4. Level Four
 - a. If the participant is not satisfied with the disposition of his grievance/appeal at Level Three, or if no decision has been rendered within five (5) school days after he/she has first met with the District Administrator, he/she may file a grievance/appeal with the President of the Board of Education.
 - b. The Board of Education will meet in executive session to consider all grievances/appeals which have been submitted since its last meeting. The aggrieved has a right to appeal before the Board of Education with his/her representative and be heard. The Board will state its decision in writing within ten (10) days of said meeting.

NOTE: The procedural provisions as outlined above shall be the sole and exclusive remedy for appeal from the initial ruling.

RANGE OF CONSEQUENCES OF MISCONDUCT	
1.	Notify student's Parent/Guardian
2.	Suspension from any activity for a determinate length of time
3.	Withholding of awards/recognition
4.	Removal from roles of leadership
5.	Suspension from the activity for one year
6.	Suspension from the activity
7.	Community/school service
8.	Recommendations for treatment options

SPECIFIC CONSEQUENCES FOR STUDENT ACTIVITIES CODE OF CONDUCT VIOLATIONS	
Class Clubs / Social and Civic / Student Government	Athletics/ Fine Arts
<p>FIRST OFFENSE:</p> <p>a. Participant shall be suspended from any elected, appointed or selected leadership position for 22% of the school year and will be placed on probation for the rest of his/her high school career.</p> <p>1. If participant turns himself/herself in for a violation by the end of the next regular scheduled school day after the occurrence of the violation, and agrees to participate in an AODA program, the suspension is reduced to 11% of the school year and he/she is placed on probation for the remainder of his/her high school career</p>	<p>FIRST OFFENSE:</p> <p>a. Participant shall be suspended from 22% of his/her scheduled competitions for the season/scheduled performances and will be placed on probation for the rest of his/her high school career.</p> <p>1. If participant turns himself/herself in for a violation by the end of the next regular scheduled school day after the occurrence of the violation, and agrees to participate in an AODA program, the suspension is reduced to 11% of his/her scheduled competitions/scheduled performances and placed on probation for the remainder of his/her high school career.</p>

<p>SECOND OFFENSE: a. Suspension from activity for one (1) year b. Suspension from any leadership position for one (1) year</p> <p>*Second offense consequence can be reduced if participant completes a educational/treatment AODA program</p>	<p>SECOND OFFENSE: a. Option One - to be suspended from participation for one (1) calendar year. b. Option Two - to be suspended from 50% of competitions for one (1) season. Any participant whose suspension is carried over to another sport must complete the sport in its entirety. The participant must participate in all team practices during the time of suspension. The participant must participate in an AODA screening by a qualified professional. Following this screening, there shall be a consultation with the participant and his/her parent/guardian. The purpose of the meeting will be to discuss the implications of the screening.</p>
<p>THIRD OFFENSE: a. Permanent suspension from all activities</p>	<p>THIRD OFFENSE: a. The participant is ineligible for the remainder of his/her high school career.</p>

**The WIAA stipulates that the minimum penalty for code of conduct violations, which results in a student being suspended for one or more WIAA tournament competitions, is immediate disqualification of the student for the remainder of the total tournament series in that sport.

***See Article II - Residence and Transfer - Page 32, Section 2 - Transfers of WIAA Amendments to the Constitution, Bylaws, or Rules of Eligibility Annual Meeting - 4/25/2001*

STUDENT ACTIVITIES REFERENCE					
Area	Athletics	Fine Arts	Social/Civic	Class Clubs	Student Govt.
Specific Activities	Baseball Boys Basketball Cheerleading Cross Country Football Girls Basketball Golf (Boys/Girls) Pom Poms Soccer Softball Tennis Track & Field Volleyball Wrestling	Forensics Musical Three Act Play	National Honor Society Upham Woods Math Team Prom Court Homecoming Court Honors Choir Honors Band Capitol Conference Leadership Conference Academic Decathlon Mock Trial	FBLA FFA SADD	Class Officers Student Council
Enforcement Period	WIAA eligibility requirements stipulate 12-month enforcement	Academic Term	Academic Term	Academic Term	Academic Term
Academic Eligibility	Full-time Student Status	Full-time Student Status	Full-time Student Status	Full-time Student Status	Full-time Student Status
Use/Care of Equipment	Section II.D.	Section II.D.	Section II.D.	Section II.D.	Section II.D.
Awards/Recognition	Completion of Season in good standing	Completion of Season in good standing	Completion of Season in good standing	Completion of Season in good standing	Completion of Season in good standing
Standards of Conduct	Section II.E.	Section II.E.	Section II.E.	Section II.E.	Section II.E.

SCHOOL DISTRICT OF LODI

Student Activities Code of Conduct

STUDENT - PARENT AGREEMENT:

A student may not participate in School District of Lodi student activities until the school has received a signed Student-Parent Agreement concerning the School District of Lodi Student Activities Code of Conduct.

I hereby grant my permission for my son/daughter to participate in activities sponsored by the School District of Lodi. I understand that participation in student activities is a privilege not a right. I agree to be financially responsible for the safe return of any equipment/supplies issued to him/her, and further, grant permission to school personnel, in an emergency situation, to provide immediate emergency care or to secure ambulance service in the case of illness or injury that may occur during participation. I recognize that risk of being injured --even severely-- is inherent in all activities.

I have read a copy of the School District of Lodi Student Activities Code of Conduct and understand its contents. I agree to abide by the code as adopted by the Board of Education, and acknowledge that failure to abide by this code can result in loss or limitation of the privilege of participation in School District of Lodi student activities.

Print Student Name:	Student Grade:
Student Signature:	Date:
Parent/Guardian Signature:	Date:

INSURANCE WAIVER	
<p>The undersigned parent/guardian of above mentioned student hereby informs the School District of Lodi that we have adequate insurance for protection of our student participating in student activities. We hereby assume responsibility for all injuries incurred by said student while participating in student activities, and do hereby waive any claim against the School District of Lodi and do further hold the said School District of Lodi harmless from any claims, actions, or damages he/she might incur as a result of the participation of said student in student activities.</p>	
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Signature of Parent/Guardian	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Date signed