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[nursesinaidscare.org](http://nursesinaidscare.org)

**Membership  
Guide**

## Who is ANAC?

The Association of Nurses in AIDS Care (ANAC) is a membership organization that provides valuable educational, networking and career support to nursing professionals working in HIV/AIDS care.

ANAC is the only professional nursing association in the United States that is specifically for nurses working in any aspect of HIV. Our members are a diverse group of nurse clinicians, nurse educators, nurse researchers and nursing students. We also welcome non-nurse members who care about, and are interested in issues related to HIV nursing.

## Benefits of membership

ANAC connects members to a network of professional nurses on the front lines of HIV work. In addition to joining this impressive network of more than 2,200 professionals with similar goals and interests, members receive the following benefits:

- Automatic subscription to **JANAC** (the Journal of ANAC, published by **Elsevier**).
- Discounted rate for the ANAC Annual Conference
- Discounted rate on the HIV/AIDS certification exam
- Reduced rate on ANAC's core curriculum on HIV nursing
- Eligibility for **ANAC Clinical Achievement Awards**
- The opportunity to participate on the national and local levels in activities which help shape the response of nurses to the HIV epidemic through membership in one of many local ANAC chapters.

## Membership levels

Membership Type	Description
Active	Licensed registered professional nurses or licensed practical/vocational nurses or the international equivalent.
Associate	Students enrolled full time in an accredited school of nursing (proof of enrollment required)
Affiliate	Persons affiliated with the healthcare industry who support the goals of ANAC but do not meet the requirements for another category of membership
Disabled	Individual nurses who are disabled
Retired	Licensed registered nurses or licensed practical/vocational nurses or the international equivalent. To qualify for retired dues, you must have been an ANAC member for at least five (5) years prior to your application for retired dues. Proof of age over the federal retirement age is required.
Electronic	Only available to nurses residing and working in a low or lower middle income country, as classified by the World Bank.

Individuals choosing two- or three-year membership options receive a reduced membership rate. All rates are posted online at [nursesinaids.org](http://nursesinaids.org). Memberships will become effective the day you join and expire on your anniversary date.

## Recruit members to ANAC

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We encourage chapters to recruit new ANAC members at their events. There are often non-ANAC members who attend your chapter events that may benefit greatly from being a national member. Becoming a member is simple:

- Apply securely on-line at [nursesinaidscares.org](http://nursesinaidscares.org)
- Download a membership application from our website and send with a check, money order or credit card payment to ANAC 3538 Ridgewood Road, Akron, OH 44333.
- Download a membership application from our website and fax the completed form with credit card payment information to ANAC at 330-670-0109.

## Encourage event attendees to join your local ANAC chapter

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Individuals may attend There are more than 40 active ANAC chapters and special interest groups in the United States around the United Many ANAC members also choose to join a local ANAC chapter. ANAC has 44 Active Chapters, 2 Special Interest Groups, and one Chapter-In-Formation that provide members support through:

- educational programs
- networking with colleagues
- socialization with peers
- ACRN study groups
- volunteer and leadership opportunities

## Promote ANAC at your meetings – Tips for starting your meeting talking about ANAC

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The best way to recruit members to your chapter and to ANAC is to talk about the organization at every meeting. ANAC recommends the following format to start all of your meetings. This should take about five minutes.

1. Welcome everyone to the meeting.
2. Thank event/venue sponsor if appropriate
3. If the group is small and if the venue is appropriate, have guests introduce themselves or be introduced by his or her host if they came with someone.
4. Provide a brief overview of ANAC:
  - a. The Association of Nurses in AIDS Care (ANAC) is a membership organization that provides valuable educational, networking and career support to nursing professionals working in HIV/AIDS care.
  - b. ANAC is the only professional nursing association in the United States that is specifically for nurses working in any aspect of HIV. Our members are a diverse group of nurse clinicians, nurse educators, nurse researchers and nursing students. We also welcome non-nurse members who care about, and are interested in issues related to HIV nursing.
5. Outline membership benefits:
  - a. A connection to a network of more than 2,200 professional nurses on the front lines of HIV work.
  - b. A subscription to the professional journal - **JANAC**
  - c. Discounted rates on the ANAC annual conference, the HIV/AIDS certification exam, and ANAC's core curriculum on HIV nursing
  - d. Eligibility for ANAC Clinical Achievement Awards
  - e. Participation in national and local activities through advocacy efforts and local chapter involvement.
  - f. ADD IN YOUR OWN BENEFITS IF NECESSARY
6. ANAC membership information is available before you leave if you are interested.
7. Introduce speaker

## Recruitment ideas:

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- **Print applications from the website and have them available at chapter meetings.**
- **Follow up with attendees and invite them to future meetings.**
- **Mentor younger members**
- **Advertise ANAC chapter meetings to local HIV/AIDS organizations,** clinics, specialty care units, health departments, statewide HIV Prevention and RW Care Programs, visiting nurse organizations, hospice programs, correctional facilities, mental health facilities, drug treatment clinics, primary/private providers, and area hospitals that serve patients with HIV/AIDS.
- **Display chapter materials and meeting information** at local health fairs, nursing association meetings, local newspapers, state nursing newsletters, places of employment, local HIV/STD testing sites, family planning clinics, faith-based communities.
- **Have a booth at fundraising activities for HIV/AIDS** including the National AIDS walk and local initiatives, raffle off a free national membership to student nurses and non-member nurses.
- **Encourage local chapter members to offer to teach HIV/AIDS Curricula** at schools of nursing, student nurse associations, state nursing association, hospitals and non-governmental organizations, and of course vocational technical schools for LPN students.
- **Raffle off membership dues** to the National ANAC organization or conference registration fees for a national conference to stimulate interest in ANAC.
- **Design a chapter Facebook page that can be linked to the national ANAC website and Facebook page.** The page can have contact information and a calendar of local meetings and events.
- **Hold a yearly recruitment drive** where for a specified period of time chapter members focus on finding and recruiting potential new members.
- **Discuss ANAC and the benefits of joining both the national and local chapters to friends and colleagues on a routine basis.**
- **Reach out to colleagues who may be members of other nursing organizations,** e.g. Hispanic or Black Nurses Associations, Sigma Theta Tau, Emergency Room Nurses, Critical Care Nurses, School Nurses, Public Health Nurses, Employee/Occupational Health Nurses, Sexual Assault nurses, Military Nurses, and of course, nurses in Academia.

- **Write articles on HIV care** to be published in your local media and/or state nursing newsletters.
- **Encourage the pharmaceutical reps, with whom you have a close relationship,** to carry extra ANAC membership brochures and dinner meeting flyers on their business calls.
- **Have business cards made for the local chapter and pass them out to anyone and everyone you can think of.**
- **Contact old members** who are no longer active and invite them to return to the Chapter and back into ANAC.

## Membership recruitment resources available online at [nursesinaidscare.org](http://nursesinaidscare.org)

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- Sample new member orientation packet
  - Welcome letter from the current chapter president
  - Flyer(s) for upcoming chapter meetings and educational sessions
  - Listing of chapter officers with telephone numbers and email addresses
  - Listing of chapter members by zip code
  - Local membership application
  - Recent chapter newsletter
  - Recent issue of *JANAC*
  - Recent issue of *ANACdotes*
- Sample letter inviting national members to Join the local chapter
- Sample email letter to members asking to renew memberships
- Sample letters to encourage mentoring of new members
- Sample letter for local scholarships
- Membership rack cards