Sc ha um b urg Boomers 1999 S. Spring insg uth Road Sc ha um b urg, IL 60193 (847)461-3695 – phone (630)439-3501 - fax



# SCHAUMBURG BOOMERS COOP APPEARANCE POLICY

Appearances are an indispensable part of the Schaumburg Boomers community outreach efforts, providing the team with the opportunity to generate a positive influence throughout its surrounding communities. If you are interested in having Coop participate in your event, please review the following guidelines and submit the appearance request form.

#### MAKING A REQUEST

Due to the demands of travel, work, games and practice, scheduling of mascot appearances will be limited due to availability. We will do all we can to accommodate the request.

#### Fees

A fee of \$100 is required for an appearance. Each appearance will last one hour. Requests for an appearance lasting longer than one hour can be negotiated.

### GUIDELINES

- Request must be received at least 21 days (3 weeks) prior to the event date
- Include a physical address of event with all requests
- A private secure room must be provided to the mascot for changing and storage purposes for the duration of the event.
- Completed forms may be emailed, faxed or mailed to: Schaumburg Boomers Attn: Mascot Appearances 1999 S. Springinsguth Rd. Schaumburg, IL 60193 communityrelations@boomersbaseball.com

The Boomers will follow up with an email or phone call to all requests received. Please allow at least one week for your request to be processed. All appearance decisions made by the Boomers are final.

The Schaumburg Boomers reserve the right to cancel an appearance at any time due to game or mascot conflicts, emergencies, illness, traveling conflict, etc.

Sc ha um b urg Boomers 1999 S. Spring insg uth Road Sc ha um b urg, IL 60193 (847)461-3695 – phone (630)439-3501 - fax



## Schaumburg Boomers Coop Appearance Request Form

Company/Group Name						
Contact Person						
Phone #						
Email						
		Time of Appearance				
Event Name						
Appearance Location/Address						
Age of Participants	of Participants Estimated # of Attendees					
Appearance Type (autographs, meet & greet, photos, etc.)						
Will this be an outdoor event?	YES	NO				
Will you have an area provided for Coop to change/rest before/during/after the event? YES NO						

\* Please make the check(s) payable to the Schaumburg Boomers for the full amount owed. If you have any questions or need additional assistance, please contact the Boomers office at (847)461-3695.

This completed form may be submitted in the following ways:

-Fax: (6	i30)439-3501	All appearances are \$100 unless otherwise
		specified. Completion of this form does not
-Email:		guarantee a mascot appearance. Requests
<pre>communityrelations@boomersbaseball.com</pre>		must be submitted 21 days in advance.
		Appearance requests are on a first come,
-Mail:	Schaumburg Boomers	first served basis. You will be notified via
	Attn: Mascot Requests	email or phone call if an appearance has
	1999 S. Springinsguth Rd	been approved by the Community Relations
	Schaumburg, IL 60193	department of the Schaumburg Boomers.