



CRPO / OPAO

College of Registered Psychotherapists of Ontario
Ordre des psychothérapeutes autorisés de l'Ontario

COUNCIL MEETING MINUTES
Friday, December 11th, 2015

Approved by Council: February 1, 2016

Present

Andrew Benedetto
Carol Cowan-Levine
Barbara Billingsley
Linda Ann Daly, Guest Chair
Mary Kardos Burton
Shikha Kasal
Sheldon Kawarsky
Sue Lymburner
Malcolm MacFarlane
Keith Marlowe
Murli Marrivada
Pat Rayman
Len Rudner
Kevin VanDerZwet Stafford

Staff

Jo Anne Falkenburger, Director of Operations and HR
Sarah Fraser, Registration Assistant
Sean Knight, Policy & Communications Analyst (Recorder)
Lene Marttinen, Quality Assurance Manager
Monica McPherson, Registration Manager
Mark Pioro, Director, Professional Conduct & Deputy Registrar
Kelly Roberts, Coordinator, Operations & Human Resources
Joyce Rowlands, Registrar

Regrets

Shelley Briscoe-Dimock

1. Call to Order

Chair L.A. Daly called the meeting to order at 9:30 am, welcoming new Council Members and observers. She shared her experience as a Member of the transitional Council, and reviewed the work completed by the TC in preparation for proclamation of the *Psychotherapy Act*.

2. Introductions

Council Members introduced themselves to others around the table, outlining their backgrounds and experience that led them to becoming Members of Council.

3. Approval of Agenda

The Chair raised an additional item for consideration with agenda item five.

C-11 Dec 2015 - M01 **MOTION:** Moved by K. VanDerZwet Stafford, seconded by A. Benedetto.

That the agenda for the December 11, 2015 meeting of Council be approved as amended.

CARRIED

4. CRPO Overview

The Registrar, J. Rowlands, reviewed the history leading to creation of the College, beginning with the referral made to the Health Professions Regulatory Advisory Council, the recommendation that the profession be regulated, passage of the *Psychotherapy Act* in 2007, the appointment of the transitional Council in 2009, and lastly the development of regulations, practice standards, and registration processes to allow for proclamation of the *Act*.

Council reviewed the legislative framework behind a regulated profession, the criteria that would require a practitioner to be registered with the College, and development of a competency-based registration model for registration.

The Registrar also discussed outstanding issues that will impact the College, including possible future consideration of the Registered Mental Health Therapist title, and clarification of the meaning of the controlled act of psychotherapy. The explanation of the controlled act was requested by the Ministry of Health and Long Term Care in order that it could also be recommended for proclamation.

5. Motion to Amend Schedule 1 of By-laws (Election Process)

M. Pioro reviewed the role of Executive Committee, and the process set out in Schedule 1 of CRPO's By-laws. He noted that the By-laws allow Council to deviate from the established process for the first election of Executive Committee, as the transitional Council had done in 2009. Prior to the meeting, Council Members were informed that since they did not have an opportunity to become acquainted in advance of the first meeting, nominations would be accepted from the floor with the support of one other Council Member.

In order to make the deviation from Schedule 1 explicit for the first Executive election post-proclamation, Council was asked to approve an amendment to the Schedule.

C-11 Dec 2015 - M02 **MOTION:** Moved by K. Marlowe, seconded by L. Rudner.

That Council amend the final sentence of Schedule 1 to the By-laws, by inserting the words "after section 6 of the Act is proclaimed into force" following the words "with the exception of the first election of officers", such that the sentence reads: "The above process shall be followed for every election of officers, with the exception of the first election of officers after section 6 of the Act is proclaimed into force, which may deviate from the above process to the extent deemed necessary by the Registrar."

CARRIED

K. VanDerZwet Stafford introduced a second motion, to create an exception for the term limits of College officers set out in article 5.03. He explained that since it was not the intention of the transitional Council to restrict returning Members from running for a position on Executive if a Member had served as an officer in the past, the amendment would allow each Council Member an opportunity to run for any position on the Executive. M. Pioro clarified that the amendment would give a returning officer who had completed the maximum number of consecutive terms in a particular position, the opportunity to be elected for one more one-year term to that office.

The Chair asked if Council Members held a conflict of interest concerning the motion. C. Cowan-Levine declared a conflict and left the room while Council considered the proposed amendment.

**C-11 Dec 2015
- M03**

MOTION: Moved by K. VanDerZwet Stafford, seconded by A. Benedetto.

That Council enact as by-law article 5.04:

5.04 – Maximum Term Exception

Article 5.03 does not apply to the full-year term immediately following the first election of officers after section 6 of the *Act* is proclaimed into force, to an officer who held that office prior to that election.

CARRIED

6. Health Regulatory Governance

Deanna Williams provided an orientation to Council about the role of governance in the context of a regulated health profession. She underlined the importance of developing and maintaining effective governance structures for a self-regulated profession, understanding the mandate of a regulatory body versus that of a professional association, and the need to make decisions in a transparent manner to protect the public interest.

7. Registration Update

M. McPherson reviewed the total number of applications received, Members currently registered with the College, programs Recognized for the Regular Route, the number of Registration panel meetings held to date, and the number that would take place in 2016. She also reported that the first sitting of the Registration Exam had been set for March 10th, and that over 40 Qualifying Members had indicated interest in registering for the exam.

8. Quality Assurance Program (Overview & Phase 1 Launch)

L. Marttinen discussed the purpose of the Quality Assurance Program and the legislative framework that supports it. She also reviewed who will need to participate in the program, and what each participating Member will be required to complete. Council was informed that the pilot launch of Phase 1 of the Quality Assurance Program (Professional Development) will take place in early 2016.

9. Committee/ Committee Chair Appointments

M. Piore reviewed the mandate and expected workload of each of CRPO's committees. Council Members were directed to the proposed slate of committee memberships circulated in the agenda package.

**C-11 Dec 2015
- M04**

MOTION: Moved by P. Rayman, seconded by S. Kawarsky.

That Council appoint the following individuals to the following committees:

Client Relations Committee (Chair Vacant)

Barbara Billingsley
Shelley Briscoe-Dimock
Carol Cowan-Levine
Mary Kardos Burton
Shikha Kasal
Sue Lymburner

Discipline Committee

Shikha Kasal (as committee Chair)

Examinations Committee

Andrew Benedetto
Sheldon Kawarsky
Sue Lymburner
Malcolm MacFarlane (as committee Chair)
Murli Marrivada

Fitness to Practise Committee

Barbara Billingsley (as committee Chair)

Indigenous Programs Task Group (Chair Vacant)

Carol Cowan-Levine
Keith Marlowe
Len Rudner

Inquiries, Complaints and Reports Committee

Shelley Briscoe-Dimock
Kali Hewitt-Blackie (non-Council committee member)
Mary Kardos Burton
Kenneth Lomp (non-Council committee member)
Sue Lymburner
Keith Marlowe
Murli Marrivada
Pat Rayman
Len Rudner
Kevin VanDerZwet Stafford (as committee Chair)

Nominations and Elections Committee (Chair Vacant)

Shihka Kasal
Malcolm MacFarlane
Pat Rayman

Quality Assurance Committee

Andrew Benedetto
Mary Kardos Burton
Sheldon Kawarsky
Malcolm MacFarlane
Keith Marlowe
Pat Rayman (as committee Chair)
Len Rudner
Kevin VanDerZwet Stafford

Registration Committee

Heidi Ahonen (non-Council committee member)
Andrew Benedetto (as committee Chair)
Barbara Billingsley
Carol Cowan-Levine
Sabine Cox (non-Council committee member)
Bill Helmeczi (non-Council committee member)
Tamar Kakiashvili (non-Council committee member)
Shikha Kasal
Sheldon Kawarsky
Malcolm MacFarlane

CARRIED

10. Executive Committee Elections

The Registrar oversaw Council's first election of Members to Executive Committee following proclamation of the *Psychotherapy Act*. C. Cowan-Levine was acclaimed as President, A. Benedetto was acclaimed as Vice-President, and M. Kardos Burton, S. Kasal and K. VanDerZwet Stafford were elected as Members at-large.

C-11 Dec 2015 - M05 **MOTION:** Moved by K. VanDerZwet Stafford, seconded by M. Marrivada.

That the Executive Committee Election ballots be destroyed.

CARRIED

11. College Business & External Activities

J. Falkenburger presented an overview of College operations, including CRPO's financial position, developments concerning the College's office location, and ongoing work with its database developer, Terida, to prepare for the launch of the Quality Assurance Program and application renewals.

J. Falkenburger reminded Council the financial documents must be signed by the Registrar, and either the President or Vice-President, as set out in the By-laws. She explained that should the Registrar be unavailable to sign cheques, it would render the College incapable of meeting its financial obligations. She added that since Council also has the ability to grant signing authority to another person in article 3.03, it was being asked to appoint Mark Piro as a signing officer for the College.

C-11 Dec 2015 - M06 **MOTION:** Moved by M. Kardos Burton, seconded by B. Billingsley.

That Council appoint Mark Piro as signing officer for the College with the same authority and financial limits as the Registrar.

CARRIED

K. Roberts reviewed how Council Member expense claims are completed.

C. Cowan-Levine thanked L.A. Daly for acting as Chair, and for her significant contributions to the transitional Council.

12. Adjournment

C-11 Dec 2015 - M07 **MOTION:** Moved by C. Cowan-Levine, seconded by A. Benedetto.

That the Council meeting be adjourned at 3:35.

CARRIED

Carol Cowan-Levine, President

Date