

Written Warning Notice

EMPLOYEE	
SUPERVISOR	
OFFICE	DEPARTMENT
and/or performance. The intent is to may take immediate corrective action	is to bring to your attention ongoing deficiencies in your conduct o define the seriousness of the ongoing situation so that you on. This written warning will be placed in your personnel file and ice you will receive on this specific action. Failure to correct
REASON FOR WARNING	
CORRECTIVE ACTION REQUIRED)
	with me by my supervisor. I understand the contents and ne corrective action required. I also acknowledge and quences of non-compliance.
EMPLOYEE	DATE
Supervisor	DATE
SEO Manager	DATE