

Date

Brokerage Company Name

Brokerage Address

Brokerage City, State Zip

RE: Brokerage Account Registration and Account Number

Dear Sir:

Please accept this letter of instruction to liquidate the following funds in the above referenced account as they do not transfer in-kind to my account with Charles Schwab & Co. Please hold the cash in the account for transfer.

Your prompt attention to this matter is appreciated.

Sincerely,

Client Name