

Cuyahoga Heights Schools
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
Tuesday, January 6, 2015
7:00 p.m. - Bahner-Ray Media Center
Cuyahoga Heights High School

BOARD MEMBERS: Victoria Bowden, Tim Oden, Roylene Sample,
Gary Suchocki, Dr. Holly Thacker

SUPERINTENDENT: Joe Bergant

TREASURER: Joy Clickenger

AGENDA

ORGANIZATIONAL MEETING

I. Call to Order: Roylene Sample, President Pro-Tempore

Time: _____

II. Roll Call

- | | | |
|----|----------------------|-------|
| 1. | Mrs. Victoria Bowden | _____ |
| 2. | Mr. Tim Oden | _____ |
| 3. | Mrs. Roylene Sample | _____ |
| 4. | Mr. Gary Suchocki | _____ |
| 5. | Dr. Holly Thacker | _____ |

III. Opening Ceremony

- A. Pledge of Allegiance
- B. Welcome – Board President Pro-Tempore

On behalf of the Board, I would like to welcome all students, staff, parents, and interested community members to tonight's Board of Education meeting. I would like to remind everyone that this is a meeting of the Board of Education held in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is time for public comment during the meeting in the Public Comments section on the agenda. Board members generally do not provide a response to questions during public participation.

- C. A copy of an unabridged Board agenda is on the table. After the meeting, citizens are welcome to review it.
- D. Please make sure to sign the board meeting sign-in sheet and silence your cell phones during the meeting.

IV. Election of President for Calendar Year 2015 (O.R.C. 3313.14)

A. Election: Open the floor to nominations for President of the Board for Calendar Year 2015.

Nomination(s):

1. _____

Nominated by _____
Seconded by _____ (*Not required but one or more may be offered*)

2. _____

Nominated by _____
Seconded by _____ (*Not required but one or more may be offered*)

3. _____

Nominated by _____
Seconded by _____ (*Not required but one or more may be offered*)

If there is only one (1) nomination, a “Motion to close nominations and instruct the Treasurer to cast a ballot for the nominee” is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of President and assumes his/her duties at this time.

OR

If there are multiple nominations (at a point where there are no other nominations), a “Motion to close nominations,” which requires a two-thirds vote, is in order. If this is done, the President Pro-Tempore shall call for a roll call vote for each individual nominee, beginning with the first one. This procedure continues until a nominee receives a majority vote. At this point, the President Pro-Tempore declares him/her elected to the Office of the President and s/he assumes his/her duties at this time.

Motion by _____
Second by _____

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

B. Administer Oath of Office to Board President: Treasurer Joy Clickenger

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President of the Board of Education of the Cuyahoga Heights Schools, Cuyahoga County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office.

V. **Election of Vice-President for Calendar Year 2015 (O.R.C. 3313.14)**

A. Election – Open the floor to nominations for Vice-President of the Board for Calendar Year 2015.

Nomination(s):

1. _____

Nominated by _____

Seconded by _____ (Not required but one or more may be offered)

2. _____

Nominated by _____

Seconded by _____ (Not required but one or more may be offered)

If there is only one (1) nomination, a “motion to close nominations and instruct the Treasurer to cast a ballot for the nominee” is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of Vice-President.

OR

If there are multiple nominations (at a point where there are no other nominations), a motion to close nominations,” which requires a two-thirds vote, is in order. If this is one, the President shall call for a roll call vote for each individual nominee, beginning with the first one. This procedure continues until a nominee receives a majority vote. At this point, the President declares him/her elected to the Office of the President and s/he assumes his/her duties at this time.

Motion by _____

Second by _____

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

B. Administer Oath of Office to Board Vice-President: Treasurer Joy Clickenger

I, _____, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as Vice-President of the Board of Education of the Cuyahoga Heights Schools, Cuyahoga County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office.

VI. Board President Comments

VII. Organizational Board Business

A. Board Adoption of Bylaws and Policies

1. Motion to adopt Board bylaws per recommended list for the Board's own operation, as found in Attachment #A-1.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

2. Motion to adopt Board policies per recommended list for the operation of the school system, as found in Attachment #A-2.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

B. 2015 Regular Meeting Schedule

Motion to set the time, place, and dates for the Board's regular 2015 meetings (O.R.C. 3313.15), per Attachment B.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

C. Service Fund

Motion to establish a Service Fund at \$5,000 for calendar year 2015, for the purpose of defraying Board members' expenses actually incurred in the performance of their duties. The law allows this fund to be up to \$20,000 (O.R.C. 3315.15).

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

D. Law Firms

Motion to authorize the Superintendent or Treasurer to utilize, at their discretion, the following law firms during the 2015 calendar year:

1. Britton, Smith, Peters & Kalail General Counsel
Three Summit Park Dr. #400
Cleveland, Ohio 44131
2. Walter Haverfield, LLP General Counsel
1301 E. 9th Street, Suite #3500
Cleveland, OH 44114-1821
3. Brindza McIntyre & Seed, LLP Property Tax Assessment and Valuation Challenges
1111 Superior Avenue, Suite 1025 and General Counsel
Cleveland, OH 44114
4. Haber Polk Kabat, LLP Litigation
737 Bolivar Road, Suite 4400
Cleveland, OH 44115
5. Weltman, Weinberg & Reis Co., LPA Litigation
323 W. Lakeside Avenue, Suite 200
Cleveland, OH 44113

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

E. Publication of Record

Motion to designate the *Cleveland Plain Dealer* as the official publication of record for the posting of all legal advertisements for the Cuyahoga Heights Schools.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

F. Employment of Personnel and Accepting Resignations

Motion to authorize the Superintendent to employ personnel and accept resignations, as needed during calendar year 2015. Such employment and resignations will be reviewed by the Board of Education at its next regularly scheduled meeting.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

G. Purchasing Agent

Motion to appoint the Superintendent as purchasing agent for the District.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

H. State and Federal Funds/Grants

Motion to authorize the Superintendent and Treasurer to apply for all available state and federal funds and grants.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

I. Board and District Spokesperson

Motion to appoint the Superintendent as spokesperson for the Board and the School District.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

J. Appointments to Committees or Liaisons in 2015

Motion to approve the following appointments to committees or liaisons as listed:

Board Liaison

Cuyahoga Valley Chamber of Commerce Liaison	_____
OSBA Legislative Liaison	_____
OSBA Student Achievement Liaison	_____
Cuyahoga Valley Regional Council of Governments Liaison	_____ and Superintendent
Tax Abatement Review Liaison	_____
Transportation Liaison	_____ and _____
Alumni Association Liaison	_____ and _____
Athletic Hall of Fame Liaison	_____
Valley View Economic Development Liaison	_____

Board Committees:

Finance Committee	_____ and _____
District Audit Review Committee	_____ and _____
Technology Committee	_____ and _____

Superintendent's Committees:

BEST Strategic Planning Committee	_____ and _____
Health Insurance Committee	_____ and _____
Student Advisory Committee	_____ and _____

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

BOARD OF EDUCATION
REGULAR MEETING

I. Recognitions / Presentations

A. School Board Recognition Month – January, 2015

1. Proclamation from Governor John Kasich and Lieutenant Governor Mary Taylor, thanking Ohio's school board members for their service, leadership, and support of local schools, ensuring high quality public education for our children
2. Presentation of recognition certificates from the Ohio School Boards Association to members of the Cuyahoga Heights Board of Education in appreciation of their leadership and service

B. BEST Year in Review - Mr. Tom Burton (Director of Administrative Services), Mr. Jim Zwisler (Educational Consultant), and BEST Committee Members

C. Involta - New Data Center coming to Valley View

II. Comments from Public

III. Treasurer's Business – Ms. Joy Clickenger

A. Minutes

It is recommended that the Board of Education approve the minutes of the regular meeting held December 17, 2014, as found in Attachment #1.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

B. Tax Budget

It is recommended that the Board of Education:

1. Adopt the 2015-16 Cuyahoga Heights Schools' Tax Budget, as found in Attachment #2; and
2. Direct the Treasurer to submit the budget to the Cuyahoga County Budget Commission in a timely fashion as prescribed by law.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

C. Investment of Funds

It is recommended that the Board of Education authorize the Treasurer to invest interim and inactive funds as prescribed by Ohio Revised Code.

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____

Approved _____ Not Approved _____ Other Action _____

D. Comments from Treasurer

IV. Superintendent's Business – Mr. Joe Bergant

A. Presentations and Discussions

1. Policy Review: First Reading of Policy 5330.02, "Procurement and Use of Epinephrine Auto Injectors in Emergency Situations" (Attachment #3)

B. Overnight Field Trip

It is recommended that the Board of Education approve the following overnight field trip for state competition, as found in Attachment #4:

Boys and Girls Varsity Track Team Qualifiers to compete at State Track & Field Championships in Columbus on June 4-6, 2015

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mr. Suchocki _____
Dr. Thacker _____ Mrs. Sample _____

Approved _____ Not Approved _____ Other Action _____

C. Comments from Superintendent

V. Board Business

A. Discussions

B. New Business

1. Review of Cell Phone Policy and Allowance

C. Future Agenda Items

VI. Informational Items

- A. It should be noted that Board of Education members receive their agendas several days prior to the actual meeting. Thus, they have had considerable opportunity to study it, ask questions, etc.
- B. Notice is hereby given that the Cuyahoga Heights Schools' tax budget for fiscal year 2015-16 is available for public inspection in the Office of the Treasurer.
- C. Upcoming Meetings:
 - 1. Regularly scheduled Board of Education meetings for 2015 will be held in the Bahner-Ray Media Center at 7:00 p.m. on the dates stipulated at the Organizational Meeting. Upcoming meetings include:
 - Wednesday, January 21, 2015
 - Wednesday, February 4, 2015
 - Wednesday, February 18, 2015
 - 2. Upcoming Board Technology Committee Meeting will be held at 6:00 p.m. in the Professional Development Room on the following date:
 - Wednesday, January 21, 2015

VII. Comments and/or Committee Reports from Board Members

VIII. Adjournment

Time _____

ROLL CALL: Mrs. Bowden _____ Mr. Oden _____ Mrs. Sample _____
Mr. Suchocki _____ Dr. Thacker _____
Approved _____ Not Approved _____ Other Action _____

Respectfully submitted,


Joe Bergant
Superintendent