

Thank you for your interest in Regent's Off-Campus Master's and Ed.S. cohort programs. We are pleased to offer our convenient hybrid and online graduate programs in your local area. Tuition for these programs includes a 14-33% discount for teachers, and space in each cohort is limited to 27 students. Once you submit your application and application fee (Steps 1 & 2 below), I will be able to hold your place in class until your application file is complete.

This packet includes all of the information that you will need to be admitted into the program. Read through this packet carefully, and be sure to contact me if you have any questions. My team and I are committed to guiding you through the application process. Choosing where to go to graduate school is an important step, and I want to help you in any way that I can. You can reach me by phone at (800) 956-8438 or by email at kprice@graduateprogram.org.

Note: Regent University strictly limits class size to 27 students and accepts applications on a first-come, first-served basis.

Complete steps 1 & 2 below to reserve your seat in this program.

Apply online at <http://www.graduateprogram.org/regent-university/application-checklist> for faster processing.

1	Application (Pages 3 & 4) Submit your application online or complete pages 3 & 4 and return by fax to 800-504-7618.	<input type="checkbox"/>
2	Application Fee (Page 5) Use our secure payment center to submit your application fee online or complete page 5 and return by fax to 800-504-7618.	<input type="checkbox"/>

Once you have reserved your seat, turn to Page 2 or visit the [online checklist](#) to complete the remaining admission steps.

Congratulations on your pursuit of an advanced degree with Regent University!

Sincerely,

Kara Price
Graduate Information Office
(800) 956-8438
kprice@graduateprogram.org

Once you have reserved your seat, please continue with the following steps to complete your admission file. Note: You will not be eligible for financial aid until your admission file is complete.

3	Financial Aid & Payment Options (Pages 6-8) Determine how you plan to pay for the program: Financial Aid or Pay-As-You-Go. If using Financial Aid, Complete the FAFSA online. For more information, see pages 6 & 7. It is in your best interest to complete the financial aid process as early as possible. If using a Pay-As-You-Go plan, follow the instructions on Page 8.	<input type="checkbox"/>
4	Official Transcripts (Page 9) As a courtesy, Regent University will request all official, sealed transcripts on your behalf. Please submit the Transcript Request Form on Page 9.	<input type="checkbox"/>
5	Writing Sample (Page 10) Complete your writing sample online . For more information, see page 10. Ed.S. Applicants Only: Along with submitting the online writing sample above, please also submit a sample of your graduate-level writing and any works you may have published.	<input type="checkbox"/>

Completing your application steps online at <http://www.graduateprogram.org/regent-university/application-checklist> will allow for more immediate processing of your application.

If you choose to submit paper forms for any of the steps above, documents should be faxed or mailed to:

Fax: (800) 504-7618

Mail: Regent University Enrollment Support Services
Enrollment Management
1000 Regent University Drive, DIV 270
Virginia Beach, VA 23464-9800

First Name _____ Last Name _____ Middle Name _____

Maiden Name _____ Social Security Number _____

Street _____ City _____ State _____ Zip _____

Address Line 2 _____ Home E-mail _____

Home Phone _____ Cell Phone _____ Fax _____

Emergency Contact _____ Emergency Contact Phone _____

Permanent Mailing Address ☐ Same as above ☐ Other (please complete the following information):
☐ Parent ☐ Spouse ☐ Guardian ☐ Other _____

Write in Care of _____

Street _____ City _____ State _____ Zip _____

Correspondence should be sent to my permanent address as of: _____

Present Employer _____ Work Phone _____ Work Email: _____

Citizenship Status ☐ U.S. Citizen ☐ U.S. Permanent Resident ☐ Non-Citizen

Country of Birth _____ Country of Citizenship _____

If presently in the U.S.: Date of Entry _____ Present INS Status _____

The Test of English as a Foreign Language (TOEFL) is required of all students who are not U.S. citizens or whose first language is not English.

Test Date _____ Test Score _____

Start Date: ☐ Fall 2014

Cohort Location: ☐ Online Face-to-Face: ☐ Loudoun ☐ Manassas ☐ Fredericksburg ☐ Suffolk

Program Selection (Please choose only one):

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> M.Ed. - Educational Leadership w/Administration & Supervision Endorsement | <input type="checkbox"/> M.Ed. - Reading Specialist |
| <input type="checkbox"/> M.Ed. - Curriculum & Instruction w/Christian School Concentration | <input type="checkbox"/> M.Ed. - ESL Endorsement/TESOL |
| <input type="checkbox"/> M.Ed. - Curriculum & Instruction w/Teacher Leader Concentration | <input type="checkbox"/> M.Ed. - Special Education w/License |
| <input type="checkbox"/> M.Ed. - Curriculum & Instruction w/Adult Education | |
| <input type="checkbox"/> M.Ed. - Curriculum & Instruction w/Gifted and Talented Concentration | |
| <input type="checkbox"/> M.Ed. - Special Education w/Special Ed. License and Reading Specialist Endorsement | |
| <input type="checkbox"/> M.Ed. - Special Education w/Special Ed. License and Autism Concentration | |
| <input type="checkbox"/> Ed.S. - Educational Leadership w/Emphasis in Special Education (fulfills requirements for Administration & Supervision Endorsement PreK-12) | |

Date of Birth _____ Age _____ Gender: ☐ Male ☐ Female

Marital Status _____ Number of Dependent Children _____

Residency ☐ Non-resident of Virginia ☐ Resident of Virginia
Ethnic Origin ☐ African American ☐ Hispanic ☐ Asian/Pacific Islander
☐ White non-Hispanic ☐ American Indian/Alaskan Native ☐ Other

Church _____ Denomination _____

Educational History

Please fill in the following information for each educational institution attended since high school where credit was received. An official transcript must be submitted for each institution attended.

Institution	City	State	Start Date	End Date	Did you Graduate?	If yes, list degree earned and major
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	

Do you consider your school record an adequate index of your ability to succeed in graduate work? ☐ Yes ☐ No

If no, please explain:

Have you previously applied for admission to Regent University? ☐ Yes ☐ No

If yes, date _____ Degree program or school _____

Accepted? ☐ Yes ☐ No If yes, when? _____ Graduated? ☐ Yes ☐ No If yes, when? _____

List all academic and nonacademic honors and distinctions you have received

List all community and/or church experiences in which you have been involved

Please list any other graduate institutions you are considering attending (optional) _____

Please include any other information you believe the Admission Committee should be aware of as members review your application for admission to the School of Education. (Please feel free to include it on a separate sheet of paper, if necessary).

Community Life Information

In an effort to help you understand more about Regent University community life, please review the articles on this page and sign below.
Philosophy of Education

Regent University is a Christ-centered institution. The board of trustees, as well as the faculty and staff of the university, are committed to an evangelical interpretation and application of the Christian faith. The campus community is closely identified with the present day renewal movement, which emphasizes the gifts, fruits and ministries of the Holy Spirit. It is expected that our students will both understand and be committed to receiving an education in accordance with the following articles:

- A. That the Holy Bible is the inspired, infallible and authoritative source of Christian doctrine and precept.
- B. That there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
- C. That man was created in the image of God but as a result of sin is lost and powerless to save himself.
- D. That the only hope for man is to believe in the Lord Jesus Christ, the virgin born Son of God, who died to take upon Himself the punishment for the sin of mankind, and who rose from the dead so that by receiving Him as Savior and Lord, man is redeemed by His blood.
- E. That Jesus Christ will personally return to earth in power and glory.
- F. That the Holy Spirit indwells those who receive Christ, for the purpose of enabling them to live righteous and holy lives.
- G. That the Church is the Body of Christ and is comprised of all those who, through belief in Christ, have been spiritually regenerated by the indwelling Holy Spirit. The mission of the Church is worldwide evangelization and the nurturing and disciplining of Christians.

Nondiscriminatory Policy

Regent University's policies governing the admission of students relate to its mission statement, but are not applied to preclude a diverse student body in terms of disability, race, color, gender, religion or national or ethnic origin.

Standard of Personal Conduct

Biblical precepts constitute the guidelines for conduct by all members of the Regent University community. In matters of dress, students should recognize that they are preparing for career placement and thus should present themselves in a manner consistent with professional standards. While casual dress is normally acceptable on campus, the wearing of recreational and beach attire is not in keeping with professional standards and is thus discouraged. Regent University students are expected to abide by biblical standards of holiness. Students are not to gamble, steal or cheat. Students are expected to abstain from sexual impurity, including the viewing and/or reading of pornographic literature and from other immoral activities. Regent University, in keeping with St. Paul's admonition to refrain from behavior that might be a stumbling block to the weaker brother, encourages students to appropriately set aside their personal freedom and refrain from the use of alcohol and tobacco. The abuse of alcohol is prohibited. Firearms, illegal narcotics, alcohol and tobacco are not permitted on university premises.

_____ I understand that typing my name below is equivalent to signing Regent University's community life form.

Application Signature

I hereby apply to the Regent University School of Education. I affirm that, to the best of my knowledge, all of this information is complete and accurate.

Applicant's Name (Please Print) _____ Applicant's Signature _____ Date _____

Please use the following form to submit your \$50 non-refundable application fee.

To Pay Application Fee by Credit Card or Electronic Check:

- ☐ Please fill out this section only to pay your \$50 non-refundable application fee.
- ☐ If you prefer, please contact the Graduate Information Office at 800-956-8438 to make your payment by credit card over the phone.
- ☐ You may also pay your application fee payment online at:
https://www.regent.edu/payments/misc/misc_payments_form.cfm

Student Name: _____ Name on Card: _____

Cardholder Address: _____

_____ Date of Birth _____

Card Type: ☐ Visa ☐ Master Card ☐ Discover

Card Number: _____ Expiration Date: _____ 3 Digit Security Code _____

Cardholder Signature: _____

To Pay Application Fee by Personal Check:

- ☐ Please fill out this section only to pay your \$50 non-refundable application fee.
- ☐ Please make checks payable to REGENT UNIVERSITY and mail your check to Regent University, Attn: Chad Gilliland, DIV 270, 1000 Regent University Drive, Virginia Beach, VA 23464-9800.

Student Name: _____

I Will Be Sending My Application Fee by Check on (Date): _____

Student Signature: _____ Today's Date: _____

Please complete this Application Fee Payment Form and send by mail (if paying by check) or by fax (if paying by credit card) to:

By Fax: (800) 504-7618

By Mail: Regent University
Attn: Chad Gilliland, DIV 270
1000 Regent University Drive
Virginia Beach, VA 23464-9800

PLEASE NOTE: YOUR SEAT WILL NOT BE RESERVED UNTIL YOUR APPLICATION FEE IS RECEIVED.

Complete all steps below to apply for financial aid. **Note: There are financial aid options that are not based on need.** Most students in the off-campus programs use financial aid to pay for the program. We recommend that you complete these steps as soon as possible to make sure that your payment arrangements are in order by the first night of class. For help, please contact the Financial Aid Office at (757) 352-4125.

How to Apply for Financial Aid

Step 1: Complete the 2014-2015 Free Application for Federal Student Aid at www.fafsa.gov. You will need your 2013 Federal Tax Return, your federal PIN number (www.pin.ed.gov) and Regent's School Code (030913). Graduate students are considered independent for financial aid purposes.

Step 2: Review your Student Aid Report (SAR) for accuracy. You will receive this form 7-10 days after the FAFSA is submitted. If there are any errors on your SAR, log back into your FAFSA to make corrections.

Step 3: Log in to Genisys to review your financial aid application. Once you receive your Genisys ID, login to Genisys by going to genisys.regent.edu, click "Login to Genisys" link and enter your Student ID and Pin. Submit any documents required by clicking on "Financial Aid," "Eligibility," "Financial Aid Requirements" and "Select Aid Year." Once your documents are received, a Financial Aid Counselor at Regent will package you for Federal Aid.

Step 4: Accept your financial aid award. You must accept the loans you plan to borrow in Genisys by clicking on "Financial Aid," "Award," "Award for Aid Year," "Select Aid Year," and "Accept Award Offer." Your Financial Aid Counselor cannot certify your loans until this step is completed in Genisys. Please double-check the Documents section from Step 3 to ensure that all required documents have been received.

Step 5: Complete Loan Entrance Counseling and the Master Promissory Note. Entrance Counseling is only required for first time Federal Direct Loan borrowers; all borrowers must complete a Master Promissory Note. Both can be completed at www.studentloans.gov (you will need your PIN from Step 1).

**Questions? Call the Financial Aid Office at (757) 352-4125 or
by email at finaid@regent.edu.**

Federal Loan Requirements

To be eligible to borrow funds under the Federal Stafford Loan Program, you must:

- 1) File the Free Application for Federal Student Aid (FAFSA)
- 2) Be a U.S. Citizen or permanent resident
- 3) Not be in default on prior educational loans
- 4) Maintain satisfactory academic progress

If you plan to apply for Financial Aid, please follow all steps listed on previous page.

The Loan and Loan Forgiveness programs listed below are available to qualified graduate students in the School of Education. Please read the information below carefully to determine which of the following programs may apply:

The Federal (Title One) Teacher Loan Forgiveness Program:

If you and your school qualify, this program may provide loan forgiveness for eligible Federal Stafford Loans. This is a separate program requiring separate forms and processes. The U.S. Department of Education will determine your eligibility for this program; Regent University is not responsible to verify your eligibility for this program. Please do not base your enrollment on this program, as it can be difficult to ensure qualification for government programs which are subject to reform and funding changes.

You must call 1-800-4-FED-AID to verify your eligibility
or visit <http://1.usa.gov/teacherforgiveness> for more information.

The TEACH Grant Program:

The TEACH Grant program awards grants to eligible students who intend to teach after graduation. Only students in specified majors in the School of Education are eligible. The Grant will provide up to \$4,000 a year in grant aid to students in designated programs. In turn, you must agree to serve as a full-time teacher in a high-need field, in a school serving low-income students for at least four academic years within eight years of completing the program of study for which you received the grant. If you do not complete your service as a teacher according to your Agreement to Serve (ATS), the grant will be converted to a loan. Additional information can be obtained online at www.regent.edu/admin/finaid/teach.cfm.

Please Note: The M.Ed. in Educational Leadership w/ Administration and Supervision endorsement and Ed.S. in Educational Leadership w/Special Education emphasis are not TEACH Grant eligible programs.

Due to the discounted tuition rate of \$499 per credit hour for these off-campus Master's degree and Ed.S. degree programs, there are no additional school based scholarships or grants available from the School of Education. This rate is discounted from the regular cost of tuition and will be honored over the duration of your off-campus program.

**Questions? Please contact the Financial Aid Office at (757) 352-4125
or by e-mail at finaid@regent.edu.**

Pay-As-You-Go payment plans are available for tuition.

Complete all steps below to enroll in a Pay-As-You-Go payment plan. These plans will allow you to make tuition payments over the entire length of the program, and will break your tuition bill into more manageable payments.

Federal Student Loans are also available for graduate students (see page 6).

NOTICE: Your tuition will be due on the first day of class. If you do not have financial aid in place, you may have to make payments until your student loans are fully processed.

How to Enroll in a Pay-As-You-Go (Tuition Installment) Payment Plan:

- Step One** Contact a representative in the Business Office and let them know that you wish to enroll in a Pay-As-You-Go Payment Plan. The representative will explain your payment options to you.
- Step Two** Choose a Pay-As-You-Go Payment Plan option. You can choose from (1) the Tuition Installment Plan (TIP), which allows you to pay your tuition on a monthly basis over the course of the semester or (2) you can choose to pay your tuition in full at the start of each semester by cash, check, money order, or credit card, including an option to pay online.
- Step Three** When you enroll in the Tuition Installment Plan (TIP), the total of your tuition, fees and other charges is calculated and reduced by any financial aid awarded. This total is divided into 4 equal payments (3 for Summer). Upon enrollment in TIP, the student's account will be charged a non-refundable \$45 enrollment fee, which is due along with the first installment by the scheduled due date. Students are responsible for paying each installment on or before the scheduled installment deadlines. A \$25 late payment fee will be assessed for each overdue installment. Payments can be made by cash or check in the Business Office, or by check or credit card online through Genisys. Payments made by mail must be received, not postmarked, by the due date in order to avoid late fee penalties.

For more details about billing and payment options, including commonly asked questions, go online to:
http://www.regent.edu/admin/busoff/methods_of_payment.cfm

For more details about the Tuition Installment Plan, including payment due dates, go online to:
http://www.regent.edu/admin/busoff/tuition_installment.cfm

**Questions? Please contact the Business Office at (757) 352-4059
or by e-mail at busoff@regent.edu**

Important:

- ☐ We will work with students who receive tuition reimbursement from their employers.
- ☐ If you are using financial aid to pay for tuition, you must be fully admitted to the program of your choice and registered for courses before your student loan funds can be released. You may have to make payments to Regent University until your financial aid is completed.

As part of your application to Regent University, we are excited to offer you the free service of requesting your transcripts on your behalf. Please follow the guidelines below in order to help us request your transcripts for you. If you have any questions please feel free to contact the Transcript Coordinators at (757) 352-4428 or by email at transcripts@regent.edu.

Office Use Only:

Banner #: _____

Term: _____

Request Date: _____

CAS SBL GV CA PC DIV SOE

INSTRUCTIONS:

- 1) Print out this Transcript Request Form (**one copy for each institution that you have attended**)
- 2) Complete all sections of the form(s)
- 3) Sign the form(s) - *your handwritten signature is **required***; electronic signatures cannot be accepted
- 4) Return the form(s) to Regent University through one of the following methods:
 - Option 1: Scan and E-mail the form(s) to kprice@graduateprogram.org.
 - Option 2: Fax the form(s) to 800-504-7618.
 - Option 3: Mail the form(s) to: Regent University, Enrollment Support Service, Transcripts,
1000 Regent University Dr., Virginia Beach, VA 23464-9800
 - Option 4: Complete an electronic transcript request at www.regent.edu/general/transcripts/
- 5) Regent will forward each form to the institution listed and pay for any required transcript fees on your behalf*

**Note: Regent University is not able to request a transcript(s) for any of the following: an institution that will not accept credit card payment for transcripts; an applicant has a balance due at a previous college; a transcript is from a school not recognized by the U.S. Dept of Education; a transcript is from a school that no longer exists; international transcripts; home school transcripts; high school transcripts; or SAT/ACT/GED/LSAT/GRE/GMAT score reports.*

APPLICANT INFORMATION (You must have submitted an application and paid an application fee to take advantage of this service)

First Name: _____ Middle: _____ Last: _____

Maiden Name: (List all previous names) _____ E-mail: _____

Street: _____ City: _____ State: _____ Zip: _____

Social Security Number or Student ID: _____ Date of Birth: _____

COLLEGE/UNIVERSITY ATTENDED

Name of Institution: _____ Campus: _____

Street: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax (if known): _____

Dates attended: (from) _____ (mm/yy) to _____ (mm/yy) Degree Awarded: _____

STUDENT CONSENT

As an applicant to Regent University, I authorize the institution named above to release my academic records. Please send an official copy of my academic records to Regent University by mail to the address above or by email to ess@regent.edu.

Student Signature: _____ Date: _____

Writing samples are evaluated using the ETS Criterion Service. Please submit your writing sample using the directions below.

1. Visit <http://criterion.ets.org>.
2. Click "Create Account."
3. Fill in your account information (Access Code: 26KP - QM6A).
4. Click "Submit."
5. Click "OK."
6. Fill in your new User Name and Password under "Returning User."
7. Click "Sign In."
8. Click "School of Education" under "Classes."
9. Choose the "Assignments" tab.
10. Choose one of the three writing sample topics provided by clicking on "Start Response." You will be provided with the question pertaining to the topic once you begin the timer for the essay.
11. Click "OK" to acknowledge you are ready to begin your writing sample.
12. Read the instructions for submitting your essay. Please keep in mind that you have 40 minutes to complete your writing sample and the timer begins as soon as you click "Start Response." You will receive a warning when there are 10 minutes remaining on the timer.

Ed.S. Applicants Only:

Along with submitting your online writing sample, please also submit a sample of your graduate-level writing and any works you may have had published. Please forward your graduate-level writing sample by mail, by fax or by email to:

Fax: (800) 504-7618

Email: kprice@graduateprogram.org

Mail: Regent University Enrollment Management DIV 270,
1000 Regent University Drive, Virginia Beach, VA 23464-9800

For:

Licensed teachers who are interested in becoming an administrator or teacher leader in a K-12 school or district.

What you learn:

This program develops administrators and teacher leaders who convey a spirit of unity, cooperation, caring, and excellence.

How you learn:

Face-to-Face: This is a hybrid cohort program. Classes will meet face-to-face every other week, supplemented with online activities including online assignments, discussions, message boards and other communication tools. You may take one course at a time, in 8-week sessions. Coursework will be completed in approximately 2 years.

Online: This is an online cohort program. You may take one course at a time, in 8-week sessions. Coursework is conducted online, utilizing online assignments, discussions, message boards, and other communication tools. Coursework will be completed in approximately 2 years.

Career Outcomes:

Upon completion of the program, students will earn a Master of Education degree in Educational Leadership, and will be eligible for the Administration and Supervision add-on endorsement from the Commonwealth of Virginia Department of Education. This add-on endorsement leads to principal, assistant principal, or other leadership position in K-12 schools and districts.

Additional Admissions Requirements:

Applicants for the Educational Leadership major, who are seeking the Administration and Supervision PreK-12 add-on endorsement from the Virginia Department of Education, must hold a professional teaching license and have a minimum of three years teaching experience upon program completion. A submitted copy of the current professional teaching license is required along with the admissions application.

Required Courses:

EDUC 500	Online Orientation	0
UNIV LIB	Information, Research & Resources	0
ENGL 500	Graduate Academic Writing Seminar (if not exempt)	0
EADM 513	School Finance/Management of Resources & Facilities	3
EADM 515	Research Design	3
EADM 538	School Law	3
EADM 536	Personnel Management & Development	3
EADM 511	Leadership, Organization & Administration	3
EADM 595A	Principal Internship	2
EADM 540	School & Community Relations	3
EADM 524	Supervision of Teaching Methods & Classroom Management	3
EADM 532	Technology for Administrators	3
ECUR 540	Instructional Leadership & Student Achievement	3
EFND 503	Leadership & Character Development Curricula	2
EADM 595B	Principal Internship	2
EADM 596	School Leaders Licensure Assessment Preparation Course	2
EADM 595C	Principal Internship	2
Total Credit Hours:		37

Please Note:

While the chart above lists each of the courses that make up the M.Ed. degree, this is not a class schedule, and your cohort may take these courses in a different order.

For:

Existing public and private school teachers who want to improve their skills in the areas of Special Education.

What you learn:

This program is designed to develop teachers prepared for the challenges of working with special populations of students.

How you learn:

Face-to-Face: This is a hybrid cohort program. Classes will meet face-to-face every other week, supplemented with online activities including online assignments, discussions, message boards and other communication tools. You may take one course at a time, in 8-week sessions. Coursework will be completed in approximately 2 years.

Online: This is an online cohort program. You may take one course at a time, in 8-week sessions. Coursework is conducted online, utilizing online assignments, discussions, message boards, and other communication tools. Coursework will be completed in approximately 2 1/2 years.

Career Outcomes:

Upon completion of the program, students will earn a Master of Education degree with a focus in the area of K-12 Special Education, and will be eligible for an Initial License with endorsement in Special Education General Curriculum (K-12). Students will complete all requirements for the Reading Specialist K-12 add-on endorsement by completing the K-12 Special Education course sequence along with the Add-On coursework for the Reading Specialist Endorsement. Students have the option of adding courses to complete a graduate certificate in Working with Autistic Children at the end of the program as well.

Additional Admissions Requirements:

Applicants for the K-12 Special Education major must have taken and passed the Praxis Core (reading, writing, and math); or the VCLA (reading and writing) AND the Praxis I Math; OR, submit qualifying SAT or ACT scores prior to admission into the program. Applicants seeking Reading Specialist add-on endorsement will be required to show at least three years of professional Pre-K-12 teaching experience in which reading was of primary importance, upon program completion. A submitted copy of the current professional teaching license is required along with the admissions application.

Required Courses:

Core Required Courses		
EFND 598	Professional Project	1
ETSP 550	Legal Aspects & Foundations Associated with Students with Disabilities	3
ETSP 551	Characteristics of Students with Disabilities	3
ETSP 552	Behavior Management & Social Skills Training	3
ETSP 553	Language Acquisition & the Communicative Arts	3
ETSP 554	Assessing & Teaching Reading of Narrative & Expository Texts	4
ETSP 555	Collaboration & Consultation	3
ETSP 556	Assessing & Teaching Mathematics to Students with Special Needs	3
ETSP 561	Field III Internship: Students with Disabilities	3
ETSP 561A	Field III Internship: Inclusion Course	3
ETSP 570	Instructional Methods for Students with Disabilities	3
ETSP 574	K-12 Reading Assessment and Instruction Across Content Areas	3
ETSP 576	Data Driven Assessment	3
ETSP 581	Foundations of Education and Child and Adolescent Growth	3
ETSP 501	Faith Integration Assessment (<i>Taken during your final semester</i>)	1
Other Requirements (to be completed during the first semester)		
ENGL 500	Graduate Academic Writing Seminar (if not exempt)	0
EDUC 500	Online Orientation	0
UNIV LIB	Library Course - Information, Research & Resources	0
Total Credit Hours:		42+

Optional Add-On Courses for students who wish to complete the Reading Specialist Endorsement

ETSP 557	Field Experience I: Reading & Math	1
ETSP 584	Reading Service Delivery: Supervision & Current Trends	3
ETSP 585	Reading Research, Curriculum & Technology	3
ETSP 596	Reading Internship	3

Optional Add-On Courses for students who wish to complete the Autism concentration

ETSP 610	Introduction to Identification and Assessment of Autism Spectrum Disorders	3
ETSP 620	Methods for Students with Autism Spectrum Disorders	3
ETSP 630	Autism Practicum Project	3

Please Note:

While the chart above lists each of the courses that make up the M.Ed. degree, this is not a class schedule, and your cohort may take these courses in a different order. Candidates for the Special Education General Curriculum endorsement who do not already hold a professional Virginia license are required to take and pass the Reading for Virginia Educators for Elementary and Special Education (or for Reading Specialist) Assessment prior to receiving the degree and being recommended for licensure/endorsement.

For:

Existing public and private school teachers who want to become trained Reading Specialists.

What you learn:

This program is designed to meet the growing demand for trained reading specialists by providing competency-based courses that fulfill the requirements for a Virginia Endorsement.

How you learn:

Face-to-Face: This is a hybrid cohort program. Classes will meet face-to-face every other week, supplemented with online activities including online assignments, discussions, message boards and other communication tools. You may take one course at a time, in 8-week sessions. Coursework will be completed in approximately 2 years.

Online: This is an online cohort program. You may take one course at a time, in 8-week sessions. Coursework is conducted online, utilizing online assignments, discussions, message boards, and other communication tools. Coursework will be completed in approximately 2 years.

Career Outcomes:

Upon completion of the program, students will earn a Master of Education degree and will be eligible for endorsement in Reading Specialist K-12.

Additional Admissions Requirements:

Applicants for the Reading Specialist major, who are seeking the add-on endorsement from the Virginia Department of Education, must hold a professional teaching license and submit a copy of the current professional teaching license along with the admissions application.

Required Courses:

ENGL 500	Graduate Academic Writing Seminar (if not exempt)	0
EDUC 500	Online Orientation	0
UNIV LIB	Library Course - Info. Research & Resource	0
EFND 598	Professional Project	1
ETSP 551	Characteristics of Students with Disabilities	3
ETSP 552	Behavior Management & Social Skills Training	3
ETSP 553	Language Acquisition & the Communicative Arts	3
ETSP 554	Assessing & Teaching Reading of Narrative & Expository Texts	4
ETSP 555	Collaboration & Consultation	3
ETSP 557	Field Experience I: Reading & Math	1
ETSP 570	Instructional Methods for Students with Disabilities	3
ETSP 574	K-12 Reading Assessment and Instruction Across Content Areas	3
ETSP 576	Data Driven Assessment	3
ETSP 584	Reading Service Delivery: Supervision and Current Trends	3
ETSP 585	Reading Research, Curriculum & Technology	3
ETSP 596	Reading Internship	3
ETSP 501	Faith Integration Assessment (<i>Taken during your final semester</i>)	1
Total Credit Hours:		37

Please Note:

While the chart above lists each of the courses that make up the M.Ed. degree, this is not a class schedule, and your cohort may take these courses in a different order.

The State of Virginia requires a Master's Degree and a minimum of three years of general teaching experience in which reading is of primary importance in order to earn the reading specialist endorsement. Candidates for the Reading Specialist endorsement are required to take and pass the Reading for Virginia Educators for Reading Specialist prior to receiving the degree and being recommended for licensure/endorsement.

For:
Existing public and private school teachers who want to improve their skills in the areas of Teaching English to Speakers of Other Languages (TESOL).

What you learn:
This program is designed to help teachers develop the skills necessary to work with students whose first language is not English. Coursework focuses on linguistics, language acquisition, literacy instruction, TESOL methodology, and multicultural education.

How you learn:
Online: This is an online cohort program. Courses will be completed in 8-week sessions. Coursework is conducted online, utilizing online assignments, discussions, message boards, and other communication tools. Coursework will be completed in approximately 2 years.

Career Outcomes:
Upon completion of the program, students will earn a Master of Education degree in the area of TESOL and will be eligible for an add-on endorsement in English as a Second Language (PreK-12) from the Commonwealth of Virginia Department of Education. Note: PreK-12 ESL Endorsement Only Track is also available. Please contact your advisor for more information.

Additional Admissions Requirements:
Applicants for the TESOL major, who are seeking the English as a Second Language PreK-12 add-on endorsement from the Virginia Department of Education, must hold a professional teaching license and are required to have a minimum of 6 hours of foreign language at the undergraduate or graduate level. A submitted copy of the current professional teaching license is required along with the admissions application.

Required Courses:

EDUC 500	Online Orientation	0
UNIV LIB	Information, Research & Resources	0
ETSL 505	Serving English Lang. Learners in K-12 Classroom	3
ETSL 560	First and Second Language Acquisition	3
ETSL 520	Methods of TESOL	3
ETSL 570	Teaching Reading	3
ETSL 510	Linguistics	3
ETSL 565	Teaching ESL/EFL Speaking and Listening	3
ETSL 530	Teaching English Language Learners Reading and Writing in the Content Areas	3
ETSL 545	Language, Culture, and Pedagogy	3
ETSL 555	Teaching Grammar and Writing to ESL/EFL Learners	3
ETSL 590	Roles and Responsibilities of the ESL Specialist	3
ETSL 540 OR EDIP 543	Multi-Cultural Education Technology for Education	3
Total Credit Hours:		33

Please Note:
While the chart above lists each of the courses that make up the M.Ed. degree, this is not a class schedule, and your cohort may take these courses in a different order.

For:

Existing public and private school teachers who want to enhance their instructional skills by earning a Master's degree.

What you learn:

This program is designed to prepare educators to develop and deliver effective instructional opportunities for diverse students in various learning settings including public, private, higher education, and the workplace. Educators with leadership responsibilities such as department head, content specialist, lead teacher, or curriculum developer will benefit from this degree as well as those employed in school system or higher education administration, corporate, and non-profit settings. The C&I degree emphasizes understanding learner characteristics, instructional design, assessment, and the effective integration of technology into instructional programs. The C&I degree offers four concentrations: Adult Education, Christian Education, Gifted and Talented Education, and Teacher Leader.

How you learn:

Face-to-Face: This is a hybrid cohort program. You will be enrolled in one face-to-face course and one online course every semester. Face-to-face classes will meet face-to-face every other week, supplemented with online activities including online assignments, discussions, message boards and other communication tools. Courses will be completed in 8-week sessions. Coursework will be completed in approximately 2 years.

Online: This is an online cohort program. Courses will be completed in 8-week sessions. Coursework is conducted online, utilizing online assignments, discussions, message boards, and other communication tools. Coursework will be completed in approximately 2 years.

Career Outcomes:

Upon completion of the program, students will earn a Master of Education degree in the area of Curriculum & Instruction, with a concentration in Adult Education, Christian Education, Gifted and Talented Education, or Teacher Leadership. **The Gifted and Talented Education concentration will lead to endorsement from the Virginia Department of Education.**

Required Courses:

Core Courses		
ENGL 500	Graduate Academic Writing Seminar (if not exempt)	0
EDUC 500	Online Orientation	0
UNIV LIB	Information, Research & Resources	0
EADM 515	Research Design	3
EDCS 563	Instructional Strategies for Students Who Are At-Risk	3
EDIP 540	Philosophy & Issues of Education* (Students in the Christian Education Program will take EDCS 505)	3
EDIP 542	Introduction to Curriculum & Instruction	3
EDIP 543	Technology in Education	3
ECUR 525	Classroom Management	3

Teacher Leader Concentration (33 Credit Hours)		
ECTL 500	Cross-Disciplinary Perspectives in Educational Theory, Research & Practice	3
ECUR 511	Curriculum, Methods & Assessment	3
EDCO 501	Strategic Planning & Program Evaluation	3
EFND 509	Character Education Curricula, Instruction, & Assessment	3
EMEP 503	Curriculum Design, Instructional Strategies, & Assessment Techniques	3

Adult Education Concentration (33 Credit Hours)		
EADL 500	Theories of Adult Education	3
EADL 510	History and Context of Adult Programs	3
EADL 520	Curriculum Development for Adult Learners	3
ECUR 511	Curriculum, Methods & Assessment	3
ESCP 505	Psychology & Development of the Learner*	3

Christian Education Concentration (33 Credit Hours)		
EBIB 516	Hermeneutics and Biblical Integration for Education	4
EBIB 521	Christian Heritage	3
EBIB 523	Christian Character Formation	3
EDCS 524	Biblical Foundations of Christian Education	3
EDCS 505	Philosophy of Christian Education*	3
EBIB 528	C&I Christian Education	3

Gifted & Talented Concentration (35 Credit Hours)		
EGTL 500	Introduction to Gifted and Talented Learners	3
EGTL 510	Curriculum & Instruction for Gifted Learners	3
EGTL 520	Models & Strategies for Teaching the Gifted	3
EDCO 501	Strategic Planning & Program Evaluation	3
EGTL 530	Psychology & Education of Gifted Learners	3
EGTL 580	Practicum in Gifted Education	2

Please Note:

While the chart above lists each of the courses that make up the M.Ed. degree, this is not a class schedule, and your cohort may take these courses in a different order.

For:

Experienced teachers and/or administrators who hold a Master's degree and who would like to advance their skills and knowledge of special education leadership while attaining a degree beyond the Master's level.

What you learn:

The Ed.S. provides an incremental step toward a doctorate* for teachers and administrators by balancing practical skills and up-to-date research. This program combines the latest research and learning with effective practical application to address today's critical areas: legal and ethical aspects; updated school law; curriculum & instruction; collaboration and conflict resolution; administration and supervision of schools; management skills for implementation of mandated program requirements; effectively facilitating group discourse and decision making in relation to educational, recreational and living implications for persons with disabilities; appropriate administration of funding for special education programs; leadership to foster the education of all children, especially students with disabilities.

How you learn:

Face-to-Face: This is a hybrid cohort program. Classes will meet face-to-face every other week, supplemented with online activities including online assignments, discussions, message boards and other communication tools. You may take one course at a time, in 7-week sessions. Coursework will be completed in approximately 2 years. Courses for the fall term start the week of August 18th.

Online: This is an online cohort program. You will take one course at a time, in 7-week sessions. Coursework is conducted online, utilizing online assignments, discussions, message boards, and other communication tools. Coursework will be completed in approximately 2 years. Note: Online courses for the fall term start the week of August 18th.

Career Outcomes:

Upon completion of the program, students will earn an Educational Specialist degree in Educational Leadership with an Emphasis in Special Education and will be eligible for the Administration and Supervision add-on endorsement from the Commonwealth of Virginia Department of Education. This add-on endorsement leads to principal, assistant principal, or other leadership position in K-12 schools and districts.

Required Courses:

EDUC 700	Online Orientation	0
UNIV LIB	Information, Research & Resources	0
EADM 613	School Finance, Management of Resources & Facilities	3
EADM 638	School Law	3
EADM 611	Leadership, Organization & Administration	3
EADM 636	Personnel Management/Dev	3
EADM 640	School and Community Relations	3
EADM 695B	Internship B	2
EADM 632	Technology for Administrators	3
ETSP 670	Sp Ed Supervision of Programs & Instruction	3
ETSP 671	Research & Assessment to Inform Practice in Sp Ed	3
EADM 695C	Internship C	2
EADM 695A	Internship A	2
EADM 696	SLLA Preparation Course	2
EFND 698	Professional Project	2
Total Credit Hours:		34

Please Note:

While the chart above lists each of the courses that make up the Ed.S degree, this is not a class schedule, and your cohort may take these courses in a different order. Applicants for the Ed.S. degree who are seeking the Administration and Supervision PreK-12 add-on endorsement from the Virginia Department of Education, must hold a professional teaching license and have a minimum of three years teaching experience upon program completion. A submitted copy of the current professional teaching license is required along with the admissions application.

*Not all coursework can be transferred into an Ed.D. program at Regent University.

Thank you for your interest in Regent University!**Admission Requirements**

1. Completed application, 2. Official transcripts from all previous institutions, 3. A writing sample (instructions in admission packet), 4. Application fee, 5. Interview (to be determined once the rest of the file is complete—you will be contacted by the School of Education if required. (The School of Education Admissions Office may contact you to schedule an admissions interview once other application materials have been received. In-person interviews are preferred, but telephone interviews may be arranged.) Additional pieces may be required by the admission committee.

The school maintains accepted applications for one year from the applicant's initial enrollment semester as noted on the application. After the one year anyone wishing to re-apply may be asked to re-submit parts or all of the application materials.

Applicants seeking add-on endorsements in Administration and Supervision PreK-12, Reading Specialist, TESOL, and Special Education (if applicable) will be required to submit a copy of his or her current professional teaching license.

Applicants to the Special Education program who do not already hold a professional teaching license must submit qualifying Praxis Core Academic Skills scores (Reading, Writing and Mathematics); qualifying VCLA (Reading and Writing) and Praxis Core Mathematics scores; OR, qualifying SAT or ACT scores.

Applicants seeking Reading Specialist add-on endorsement will be required to show at least three years of professional Pre-K-12 teaching experience in which reading was of primary importance, by the end of the program.

Applicants seeking endorsement in Administration and Supervision PreK-12 will be required to show one or more years of professional PreK-12 teaching experience by the end of the program so that the 3 year teaching requirement will be satisfied upon program completion.

Applicants for the Ed.S. degree must have earned at least a Master's degree prior to being admitted to the program.

Transferring Credits

For all programs, Regent University limits the number of transfer credits to a maximum of 25 percent of the appropriate Regent degree program. To be approved for transfer, credits must have been taken from a regionally accredited institution or one approved by the Regent school in which the student is enrolled. Coursework transferred or accepted toward a graduate degree must represent coursework relevant to the degree, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in Regent's own graduate degree programs. Credits accepted for transfer cannot have been counted on a previously completed degree program at Regent or any other institution. Courses with grades below B will not be accepted for transfer. When transfer courses are approved, the course title and credit hours, as well as the name of the institution where the credits were earned, are entered on the Regent University transcript. However, the grades are not entered on the transcript and are not used in the calculation of the Regent University cumulative grade point average. For more information please visit www.regent.edu/acad/schedu/admissions/transfer-policy.cfm.

Regent University Tuition Guarantee

The discounted tuition rate of \$499 per credit hour for Master's and Ed.S. programs is guaranteed to students, provided that they remain continuously enrolled in the program. A student is considered "continuously enrolled" provided that the student does not miss more than two courses (one semester) in their cohort sequence. Regent University reserves the right to raise tuition costs for future cohorts or other programs.

Cohort Information

These programs are dependent on a minimum enrollment of 12 and class size is limited to 27 students.

Important Contact Information:

Graduate Information Office	Kara Price	(800) 956-8438	kprice@graduateprogram.org
Admissions Office		(757) 352-4479	edadmissions@regent.edu
Financial Aid Office		(757) 352-4125	finaid@regent.edu
Business Office (Payments, Billing, etc.)		(757) 352-4059	busoff@regent.edu